

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
OCTOBER 16, 2012**

7:00 P.M. TWP. COMMITTEE REGULAR MEETING

Mayor Glembocki opened the meeting in compliance with the Open Public Meetings Act requirements.

Mayor Glembocki asked that the flag salute, moment of silence and reading of the names of the lost soldiers be carried over from the Work Session meeting.

Committeeman DiCicco read the list of soldiers recently lost in Afghanistan and Iraq.

Mayor Glembocki presided with Committee Members: DiCicco, Murphy, Germanio and Teefy present.

Motion was made by Murphy, seconded by Teefy, with 5 ayes and no nays, that the following minutes be approved:

Special Meeting - April 23, 2012

Motion was made by Teefy, seconded by Murphy, with 5 ayes and no nays, that the following Officer's Report were approved:

Tax Collector's Report - September, 2012
Construction Official's Report - September, 2012
Municipal Engineer's Report - 10/16/2012

Motion was made by Teefy, seconded by Germanio, that the meeting be open for public comment. All in favor and the motion carried.

There being no comments from those present, motion was made by Murphy, seconded by Teefy, that the public comment portion be closed. The motion carried.

The Committee discussed the Measure Acceptance paperwork for the Public Works Direct Install Energy Program and motion was made by Murphy, seconded by Teefy that the Mayor be authorized to sign the Measure Acceptance Form and initial the block of page two of said form for the Public Works Direct Install Energy Program. All in favor and the motion carried.

The Solicitor explained the draft ordinance to amend Chapter 75 of the Code entitled Campgrounds as it relates to zoning issues. He indicated that he will have background and citations to the Committee hopefully by November 5th.

The Committee discussed the Elected Officials Liability Seminar.

The Committee discussed the Sharing of the Township's website with the Local Fire Districts to Conform to N.J.S.A. 40A:14-70. Motion was made by Teefy, seconded by Murphy, to allow the Local Fire Districts to share the Township's website to satisfy N.J.S.A. 40A:14-70 with the Fire Districts being responsible for all associated costs and to authorize the Clerk to forward a letter to the Fire Districts Attorneys informing them of such and reiterating their responsibility for the costs. All in favor and the motion carried.

Committeeman DiCicco questioned the status of the Comcast issue and Committeeman Germanio gave an update.

The Committee discussed the Proposal for the Armored Car Service. Motion was made by Murphy, seconded by DiCicco that the Chief Finance Officer be authorized to Execute the Contract which will be at no cost to the Township and will result in a savings to Sturdy Savings Bank. All in favor and the motion carried.

The Engineer discussed the Submission of a FY2013 State Aid Program Grant for Academy & Fidler Roads Intersection Improvements.

Let the record reflect that Resolution Nos. 2012-120 thru 2012-123 and 2012-125 & 2012-127 were part of a consent agenda with a block motion and roll call.

Motion was made by Teefy, seconded by Germanio, with 5 ayes and no nays, that the following resolutions were adopted:

RESOLUTION NO. 2012-120

RESOLUTION AUTHORIZING THE TOWNSHIPTO EXERCISE THE OPTION OF A SECOND ONE (1) YEAR EXTENSION OF THE ANIMAL CONTROL SERVICES CONTRACT TO SHORE ANIMAL CONTROL SERVICES, LLC.

WHEREAS, Resolution No. 2011-39 authorized a Professional Services Contract with Shore Animal Control Services, LLC for the Township's animal control services needs and Resolution No. 2011-152 exercised the first one (1) year extension; and

WHEREAS, said Contract allowed for two (2), one (1) year extensions; and

WHEREAS, the Township desires to exercise the option for the second one (1) year extension until 12/31/2013.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the necessary Township Officials are hereby authorized and directed to take the necessary steps to exercise the Township's option of a One (1) year Extension of the Animal Control Services Contract to Shore Animal Control Services, LLC.

BE IT FURTHER RESOLVED, that said contract commences on the 1st day of January, 2013 and said fee will remain \$650.00 per month.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

RESOLUTION NO. 2012-121

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 120, LOTS 110 & 111 –
METRO PCS PENNSYLVANIA, LLC**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of the Planning/Zoning Performance Bond for Block 120, Lots 110 & 111 due to the completion of the site improvements; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of a Bond, #105377491.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the \$11,100.00 performance bond in the form a Bond No. 105377491 and to refund any remaining inspection fees providing that all professional cost have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

RESOLUTION NO. 2012-122

**RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR A
SPECIAL PERMIT FOR A SOCIAL AFFAIR FOR THE
DENNIS TOWNSHIP ATHLETIC BOOSTER CLUB**

WHEREAS, the organization known as the Dennis Township Athletic Booster Club has requested permission from the State of New Jersey Division of Alcoholic Beverage Control for a Special Permit for a Social Affair; and

WHEREAS, the request has been made to dispense alcoholic beverages on November 16, 2012 from 6:00 p.m. to 10:00 p.m. at the Resorts Campground Country Club at a fundraiser to benefit extra curricular activities; and

WHEREAS, the Clerk has certified that not more than 25 special permits have been authorized for these premises during this calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk is hereby authorized and directed to sign the aforementioned permit application.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

RESOLUTION NO. 2012-123

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 79, LOT 6 –
THE ARC OF CAPE MAY COUNTY**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of the Planning/Zoning Performance Bond for Block 79, Lot 6 due to the completion of the site improvements; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of Cash.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the \$8,193.00 performance bond in the form Cash and to refund any remaining inspection fees providing that all professional cost have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

RESOLUTION NO. 2012-125

**RESOLUTION AUTHORIZING THE EXECUTION OF A
PROMISE OF INDEMNIFICATION WITH THE COUNTY OF CAPE MAY
FOR THE TEMPORARY CLOSURE OF COUNTY ROUTE 610 (PETERSBURG
ROAD) AND COUNTY ROUTE 638 (FIDLER ROAD) TO ACCOMMODATE THE
TOWNSHIP'S ANNUAL CHRISTMAS PARADE**

WHEREAS, the Township has requested that the County of Cape May permit temporary closure of a portion of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate our Annual Christmas Parade scheduled for Thursday, December 6, 2012; and

WHEREAS, the Township has received correspondence from the County Engineer indicating that the County requires the Township to execute a Promise of Indemnification in order to process our request.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor and Clerk are hereby authorized and directed to execute the Promise of Indemnification so that the County of Cape May can approve the temporary closure of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate the Township's Annual Christmas Parade scheduled for Thursday, December 6, 2012.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall accompany the executed Promise of Indemnification to the County Engineer's Office.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

RESOLUTION NO. 2012-127

**RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION
AND THE EXECUTION OF THE GRANT AGREEMENT FOR THE
FY2013 NEW JERSEY DEPARTMENT OF TRANSPORTATION
MUNICIPAL AID ROAD PROGRAM APPLICATION –
ACADEMY ROAD INTERSECTION IMPROVEMENT**

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as 00544 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

The Engineer commented on Resolution No. 2012-124 regarding the Maser Contract and answered Committees questions.

Committeeman Germanio commented on concerns he had with awarding another contract with Maser.

Mayor Glembocki asked the Engineer to comment on Upper Township's centers.

Motion was made by Teefy, seconded by Murphy, with 5 ayes and no nays, that the following Resolution No. 2012-124 was adopted:

RESOLUTION NO. 2012-124

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO MASER CONSULTING, P.A. UNDER THE NON-FAIR AND OPEN PROCESS FOR COMPLETION OF MASTER PLAN REVISIONS AND RELATED ITEMS

WHEREAS, the Township of Dennis in the County of Cape May and State of New Jersey wishes to complete mandated revisions to its and use Master Plan; and

WHEREAS, Maser Consulting, P.A. (Maser) has, for several years, been working on these revisions; and

WHEREAS, the Township Committee, on the recommendation of the Municipal Engineer, believes that it would be most expeditious to engage the services of Maser in order to complete the Master Plan as quickly as possible in order to file the plan with the state of New Jersey to gain certain beneficial land use conditions that might otherwise expire; and

WHEREAS, Maser includes persons who have received a specialized course of training and qualifying as professionals under the local public contracts law, which allows for the award of this contract; and

WHEREAS, Maser has submitted two related proposals in order to complete the Master Plan, which are attached hereto and made a part hereof by reference, totaling \$19,900.00, which shall be the "amount not to exceed" upon the award of this contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available via his correspondence to the Mayor of October 4, 2012, indicating that the Township may award the contract while noting that certain allowable transfers will be made by the Chief Financial Officer on or after November 1, 2012, and that no payment on the contract will be made until after such transfers occur, this procedure having been reviewed and approved by the Township's Auditor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis, duly assembled in public session this 16th day of October, 2012, as follows:

1. The attached proposals are hereby approved and a professional services contract for the provision of the services contained therein is hereby awarded for the purposes aforesaid for engineering and consulting services for the completion of Master Plan revisions;
2. The Mayor and Clerk are hereby authorized and directed to execute the contract on behalf of the Township, the contract is to include all necessary disclosures, including affirmative action disclosures, as required by law, prior to final award and notice to proceed. Upon receipt of all necessary disclosures in the time as provided by law, the Clerk is authorized to make the final award and give notice to proceed to the contractor.
3. The Chief Financial Officer is hereby authorized and directed to make all transfers within the budget as necessary and as soon as allowable in accordance with law to meet the Township's financial obligations under the contract, in an amount not to exceed \$19,900.00.
4. The Municipal Engineer is hereby authorized and directed to supervise the work of Maser with regard to this contract in order to ensure the timely completion of the work proposed in a manner that does not exceed the contract amount.
5. The Clerk is authorized and directed to publish notice of award of this contract in accordance with law.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

Motion was made by Teefy, seconded by DiCicco, with 5 ayes and no nays, that Resolution No. 2012-126 was adopted:

RESOLUTION NO. 2012-126

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining

agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on October 16, 2012, that an Executive Session closed to the public shall be held on October 16, 2012 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

This being the time and place of the Public Hearing on Ordinance No. 2012-10. The title was read by the Mayor and motion was made by Teefy, seconded by DiCicco, that the Hearing be open for public comment. There being no comment from those present, motion was made by Murphy, seconded by Teefy, that the Hearing be closed.

Motion was made by Murphy, seconded by Teefy, with 5 ayes and no nays, that the following Ordinance No. 2012-10 was adopted:

ORDINANCE NO. 2012-10

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2011-03, ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

Motion was made by Teefy, seconded by Murphy, with 5 ayes and no nays, that providing that proper vouchers have been and filed and that funds are available, the following bills are authorized to be paid:

GENERAL ACCOUNT:

| | |
|--------------------------------------|--------------|
| 035097-Twp of Dennis Payroll Account | \$ 49,453.46 |
| 035098-Advantage Rental Center, Inc. | 35.99 |
| 035099-Atlantic City Electric | 8,147.25 |
| 035100-A T & T | 104.58 |
| 035101-VOID | |

| | |
|---|------------|
| 035102-Atlantic Cnty Municipal Joint Ins Fund | 69,030.00 |
| 035103-Berco Fleet Services, Inc. | 1,222.70 |
| 035104-Cape May County M.U.A. | 13,302.75 |
| 035105-County of Cape May | 544,007.06 |
| 035106-Caproni Portable Toilets, Inc. | 200.00 |
| 035107-Central/Lewmar Paper Co. | 1,980.00 |
| 035108-Glenn O. Clarke (Petty Cash) | 206.74 |
| 035109-Comcast | 515.96 |
| 035110-Nelson B. Creamer | 151.90 |
| 035111-Crystal Springs | 52.82 |
| 035112-Daycare Cleaning Services, Inc. | 1,903.08 |
| 035113-Dennis Twp Fire District #1 | 1,276.00 |
| 035114-Dennis Twp Fire District #2 | 935.00 |
| 035115-Dennis Twp Fire District #3 | 624.00 |
| 035116-Dobson Turf Management | 1,350.00 |
| 035117-East Coast Distributors | 252.64 |
| 035118-Jeanette M. Ennis | 104.51 |
| 035119-Mike Gardner Plumbing | 224.95 |
| 035120-Mike Gardner & Son, Inc. | 43.43 |
| 035121-The Gem Grocery & Gas | 76.24 |
| 035122-Gentilini Ford, Inc. | 81.54 |
| 035123-G & K Services, Inc. | 866.00 |
| 035124-Gerald C. Harris | 120.90 |
| 035125-Herald Newspaper, Inc. | 70.46 |
| 035126-Home Depot Credit Services | 236.33 |
| 035127-Seaville NAPA Auto Parts | 887.02 |
| 035128-Keen Compressed Gas Co., Inc. | 20.10 |
| 035129-Kel-Tex Imprints, Inc. | 137.50 |
| 035130-K-Mart | 58.22 |
| 035131-Edward F. Leith, Jr. | 218.70 |
| 035132-Masune First Aid & Safety | 336.05 |
| 035133-Nextel Communications | 409.34 |
| 035134-Oriental Trading Company, Inc. | 136.95 |
| 035135-Power of Production Studio | 710.00 |
| 035136-QC, Inc. | 149.50 |
| 035137-Shockey's Pure Water | 436.15 |
| 035138-VOID | |
| 035139-S.S.C.I. | 40.00 |
| 035140-Staples Credit Plan | 623.21 |
| 035141-Stewart Business Systems | 852.66 |
| 035142-T.M. Fitzgerald & Associates | 5,381.25 |
| 035143-Pardo's Truck Service | 60.66 |
| 035144-Uline | 436.39 |
| 035145-Township of Upper | 6,182.72 |
| 035146-Verizon | 1,392.84 |
| 035147-V.E. Ralph & Son, Inc. | 1,217.00 |
| 035148-Maser Consulting, PA | 2,410.00 |
| 035149-Cintas First Aid & Safety | 93.85 |

Committeeman Murphy commented on the loss of Wayne Tozer and asked everyone to keep the family in their prayers.

The Committee commented on the important role Wayne had in the Township from Township Committee, School Board and the involvement with the Rescue Squad.

Committeeman DiCicco commented on the speed humps for Gravel Hole Road and questioned the status. The Engineer commented on the status of the speed humps and indicated that we were waiting on a source for funding.

Committeeman Germanio indicated that he had no comment at this time.

Deputy Mayor Teefy indicated that he had no comment at this time.

Mayor Glembocki commented on the food pantry at the Dennisville United Methodist Church on Main Street in Dennisville. He also commented on the loss of Wayne Tozer and extended his sympathies to the family.

Committeeman Germanio commented on Atlantic Care 5K Run/Walk that is to be held on October 28th at the Estell Manor Park and indicated that the proceeds go for purchasing AED's for municipalities.

Mayor Glembocki commented on the lunches over at the Senior Center on Mondays, Wednesdays and Fridays.

Committeeman DiCicco verified that Dennisville U.M.C. pantry is the last Sunday from 1:00 p.m. to 3:00 p.m. and Mayor Glembocki indicated that donations can be left on the porch.

Ed Kelly of Hagen Road commented on the public comment portion being moved on the agenda.

Motion was made by Murphy, seconded by Germanio, that the Committee take a 5 minute recess and then proceed with the Executive Session. All in favor and the motion carried.

Motion was made by Murphy, seconded by Germanio, that the Township Committee reconvene the regular meeting. All in favor and the motion carried.

Motion was made by Teefy, seconded by Murphy, that the meeting be adjourned. The motion carried.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor