

WORK SESSION & REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE

DECEMBER 04, 2012 – 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session:

Discuss a Special Meeting on December 28, 2012 at 10:30 a.m. to award the Bid for the Emergency Medical Vehicle.

Discuss proposed amendments to Chapter 75 Entitled Campgrounds (Clarifying the Requirements for Campground Construction and Permitting and Adding Campground Requirements to the Zoning Code).

Distribution of the Proposals for the Professional Services for 2013.

Discuss the 2013 Meeting Schedule & Reorganization.

Discuss the Installation of the Michael Fisher Memorial Hockey Rink.

Discuss the POL/EPL 2013 Proposals.

Discuss the Atlantic County Municipal Joint Insurance Fund (ACMJIF) correspondence regarding the Dividend Announcement.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Approval of Minutes

Approval of Correspondence

June 04, 2012 (Work Session Meeting)

NJDEP's Letter of Compliance with Water Quality Program.

Letter from James H. Pickering, Esq. regarding contact information for Pine Haven Campground's General Manager, Terry Jordan.

Res. #2012-136

Appointing the Safety Coordinator in Accordance with Atlantic County Municipal Joint Insurance Fund Requirements. (John Gibson, PE)

Res. #2012-137

Authorizing Various Employees to Carry 2012 Vacation Days into 2013.

**WORK SESSION & REGULAR MEETING OF THE
DENNIS TOWNSHIP COMMITTEE**

DECEMBER 04, 2012 – 7:00 P.M. (page 2)

Res. #2012-138

Authorizing Appropriation Transfers During the Last Two Months of the Fiscal Year. (Discussion and possible adoption).

Motions:

Approving the Installation of the Michael Fisher Memorial Hockey Rink sign. (Possible adoption)
Authorizing the Mayor to Execute the Dividend Release Form to indicated a Credit against the 2013 JIF assessment – Dividend of \$9,513.00. (Possible adoption).

Regular Agenda:

Ord. #2012-11

An Ordinance Re-Appropriating \$150,300 Proceeds of Obligations not Needed for the Original Purpose in order to Provide for Several Capital Improvements and Acquisitions in and by the Township of Dennis, in the County of Cape May, New Jersey. (2nd Reading & Public Hearing).

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that the funds are available.

General Account \$

Administrative Reports

Municipal Clerk's Report

November, 2012

Registrar's Report

November, 2012

Construction Official's Report

November, 2012

Engineer's Report

12/04/2012

General Public Comments

Committee Comments

Adjournment

[This paragraph is for informational purposes only and not for newspaper publication. REVISION #2 – 11/29/12: Reduction in allowable maximum size of campsite down to 900 square feet was removed and the allowable size returned to 1200 square feet. The general open space requirement is set at 50% and language was added to clarify that the 50% requirement relates to woodland and that the requirement must be disbursed throughout the campground. Sections 75-11 through 75-14 have been renumbered but not unstricken.]

**AN ORDINANCE AMENDING CHAPTERS 75 AND 185
OF THE CODE OF THE TOWNSHIP OF DENNIS**

(Clarifying the Requirements for Campground Construction and Permitting and Adding
Campground Requirements to the Zoning Code)

Section 1. Chapter 75 of the Code of the Township of Dennis is hereby amended as follows:

§ 75-1. Adoption of standards; availability of copies.

Pursuant to the provisions of ~~Laws of 1946, Chapter 21 (N.J.S.A. 40:49-5.1),~~ N.J.A.C. 8:22, Chapter XI, Campgrounds, of the New Jersey State Sanitary Code, with the exceptions hereinafter set forth, is hereby accepted, adopted and established as a standard in determining whether campground dwellings, as well as their facilities, located in this municipality are safe, sanitary and fit for human habitation and rental. A copy of Chapter XI, Campgrounds of the New Jersey State Sanitary Code is annexed to this Article, and three (3) copies of the same have been placed on file in the office of the Township Clerk and are available to all persons desiring to use and examine the same.

§ 75-2. Zoning and Planning Requirements ~~Amendments to state standards.~~

The following sections are hereby amended as follows:

~~A. Section 1.3c. The statement shall be from the Planning Board.~~

~~B. Section 3.2. Add: "Service roads providing access to campsites shall be a minimum of thirty (30) feet in width."~~

~~C. Section 3.4a.:~~

~~a. No campsite shall be less than two hundred (200) feet from a public right of way nor less than one hundred (100) feet from a property line nor less than two hundred (200) feet from an existing dwelling house. The above designated setback shall not be used for any aboveground use of any nature whatsoever, and no structures or improvements of any type shall be permitted therein, except for such underground installations as may be approved by the Township Committee and the Township Planning Board. The above-designated areas are intended to serve as buffer zones between a campground and adjoining properties.~~

~~D. Section 3.5b.:~~

b. — Each campsite shall provide a minimum of one thousand two hundred (1,200) square feet of space.

E. — Section 5.1b.:

b. — No privies or pit-type toilets shall be allowed.

F. — Section 5.4. Delete the section in its entirety.

In accordance with N.J.A.C 8:22 and any subsequent amendments thereto, applicants for construction or expansion of a public campground shall conform with the applicable provisions of Chapter XI, of the New Jersey Sanitary Code, including the section 8:22-2.1(a)(3), which requires, “A statement of approval from the municipal agency responsible for the administration of planning and zoning ordinances for the proposed construction or expansion of the public campground.” No such statement of approval shall be issued without conformance with Chapter 185, Section 185-41 of the Zoning Ordinance of the Township of Dennis.

§ 75-3. — Land requirements.

—Each campground shall contain a minimum of forty (40) acres, fifty percent (50%) of which shall be wooded land.

§ 75-4.3. Administrative authority.

The Township Committee is hereby designated as the administrative authority to issue campground permits. **All existing campgrounds must apply annually for a permit as detailed herein below. Approval of construction or expansion, in accordance with N.J.A.C. 8:22, is within the purview of the Board of Health and Planning Board. Upon approval of any construction or expansion of any public campground in accordance with N.J.A.C. 8:22, the owner shall make application for a permit as required hereunder.**

§ 75-5.4. Permit duration; submission procedure; fees; application by condominium campground.

A. All permits shall be issued for a one-year period **or portion thereof**, commencing on the first day of January in each year and terminating on the 31st day of December. In the event that application is made after **the deadline established under §75-4(B) below**, January 1 of each year, **there shall be an additional administrative fee of \$50.00 and** the permit shall expire on the 31st day of December nonetheless, with no reduction in the base fee.

B. All applications for permits for a calendar year shall be submitted to the Township Committee together with the requisite fees on or before February 1 **of 2013 and then for 2014 and all subsequent years, on or before December 1 of the calendar year preceding** the year for which the permit is desired. No permit shall be issued for

campgrounds in cases where the necessary applications and fees have not been presented to the Township Committee by said date without payment of the additional fee as detailed in §75-4(A).

C. There shall be an annual charge of two hundred dollars (\$200.00), plus two dollars (\$2.00), per campsite for each site in excess of one hundred (100) sites, which fee shall accompany the application.

D. [No change]

[§ 75-6 through §75-8 and §75-10 shall be renumbered appropriately but are unchanged.]

§ 75-9 10. Applicability to new campgrounds.

All ~~size and setback~~ provisions of this Article **relating to approvals required under N.J.A.C. 8:22** shall apply to **all applications for** new campgrounds **and/or new construction or expansion of existing campgrounds.**

§ 75-11 12. Maximum number of permits.

There shall be a maximum number of fifteen (15) campground licenses issued by the township at any one time for the operation of a campground.

§ 75-12 13. Effect of revocation on maximum number.

If a campground permit is revoked, the maximum number of permits, as set forth in the previous section, shall be reduced by one (1), and no permit shall be issued in place thereof either to the holder of the revoked permit or to any other person, firm or corporation.

§ 75-13 14. Failure to renew; effect on maximum number.

Should the holder of any permit fail to renew that permit for a period of two (2) calendar years, the permit shall lapse and shall thereafter be nonrenewable. The number of permits authorized will then be reduced by one (1) for each remaining inactive for a period of two (2) years and not renewed.

§ 75-14 15. Minimum number of permits.

Notwithstanding anything in the foregoing sections, the number of campground permits issued by the township at any one (1) time shall not be reduced below ten (10).

Section 2. Chapter 185 of the Code of the Township of Dennis is hereby amended as follows:

[New Section]

§185-41 Campground Requirements

In addition to the requirements of N.J.A.C. 8:22, compliance with which must be demonstrated, and all other applicable requirements of the Zoning Ordinance of the Township of Dennis, all improved campgrounds, as defined in §185-7, shall conform to the following requirements. Where the requirement(s) of N.J.A.C 8:22, other sections of the Zoning Ordinance and this section are in conflict, the least restrictive requirement(s) shall apply. Campgrounds existing prior to the effective date of this ordinance which seek expansion shall not be required to bring existing portions of the campground into conformity herewith in order to effectuate such expansion if such expansion does not include any portion of the existing campground, but shall be required to bring existing portions into conformity if such expansion or alterations are proposed which includes existing portions in such proposed plan.

(1) In accordance with §185-7, the minimum tract area for a campground is 40 acres. The tract may consist of one or more separate tax lots, but all lots must be contiguous and under common ownership. The owner must demonstrate that no deed restrictions or other restrictions of record exist that would preclude the use of the property for campground purposes.

(2) In accordance with §185-7, the density of campsites shall not exceed 6 campsites per gross acre in the Pinelands Area and 5 units per acre in the non-Pinelands area. Additionally, the number of persons permitted to camp at the campground shall not exceed 60 persons per gross acre.

(a) Each campsite shall consist of a minimum of 1200 square feet including the parking space.

(3) Internal roadways within campgrounds shall be properly graded and drained so as not to permit the collection of standing water, potholes, mudholes, obstructions, hazards and limitations to visibility. The minimum width for any one-way drives shall be 10 feet, and for two-way drives, 24 feet. Adequate space shall be provided for parking and maneuvering of camping units and emergency vehicles. The minimum overhead clearance on access roads shall be 15 feet to permit maneuvering of emergency vehicles. Entrance roads and roads providing access to the general public shall be paved with a minimum of six inches of compacted gravel and two inches of FABC or crushed stone.

(4) Adequate space must be provided for the parking of vehicles for employees, campers and other visitors within the premises and not within the public right-of-way and not within required buffer areas. For purposes of this section, adequacy shall be determined by the presentation of evidence by a professional engineer which will demonstrate that there will be no negative traffic issues, safety issues or overflow onto public or private rights-of-way as a result of inadequate parking facilities.

(5) Sewage, solid waste and water disposal shall be provided in accordance with existing local, county and state health regulations. Compliance with same shall be demonstrated

by the owner.

(6) Electric, gas and other utilities shall be provided in conformity with all state, county and local safety and construction codes. All electric, gas and telephone transmission lines shall be installed underground in connection with all new construction.

(7) A minimum of 50% of the total acreage of all campgrounds shall be reserved as open space consisting of vegetated woodland. The woodland area shall be dispersed throughout the campground and shall not contain any permanent structures. At least 10% of the total acreage of all campgrounds shall be devoted to active or passive recreational uses. Recreational open space may contain structures used for or related to recreational activities such as pavilions, picnic areas, playgrounds, swimming pools, lakes, athletic fields, trails, bike paths, bridle paths, cultural, historic and ecological displays and activities and other spaces, buildings or structures designed primarily for educational, recreational, physical and amusement activities, provided that they are clearly accessory to the campground, primarily serve the needs of those persons using the campsites and are in use only during those times when the campground is open.

(8) A minimum buffer area of 100 feet shall be provided around the entire perimeter of all campgrounds and no camp site may be located less than 200 feet from any adjacent dwelling unit. A vegetative buffer including evergreens spaced to provide a year-round buffer or a six-foot-high privacy fence shall be provided in the buffer area along adjoining properties unless adequate natural screening already exists within the 100 foot buffer area. For purposes of this paragraph, adequacy may be determined by provision of sufficient, competent evidence which demonstrates a year round visual buffer between the campsite(s) and adjoin properties.

(9) No campsite, recreation area or other campground facility or structure, except for roadways or drives giving access to public roadways, shall be located less than 200 feet from the edge of any public right-of-way.

Section 2. This Ordinance shall take effect immediately upon final passage and publication in accordance with the law.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 5. The Municipal Clerk is hereby authorized and directed to make any and all required referrals and provide any all required notices of the introduction of this ordinance.



NEW JERSEY STATE SANITARY CODE

CHAPTER XI

PUBLIC CAMPGROUNDS

NEW JERSEY DEPARTMENT
OF HEALTH AND SENIOR SERVICES
P.O. BOX 369
TRENTON, NJ 08625-0369

N.J.A.C. 8:22
Authority: N.J.S.A. 26:1A-7
Effective Date: January 4, 2007
Expiration Date: January 4, 2014

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SUBCHAPTER 1. GENERAL PROVISIONS

8:22-1.1 Purpose and scope

This chapter sets forth the standards by which all public campgrounds, and the owners and operators thereof, shall be governed. Proprietary campgrounds are exempted from these requirements.

Case Notes

Codes and regulations pertaining to campgrounds continue to apply after condominium master deed filed on campground property; municipal subdivision approval not required for conversion as no such approval previously required for campground. *Upper Twp. v. Oak Ridge Corp.*, 188 N.J. Super 367, 457 A.2d 844 (Ch. Div. 1983). Trailer on campground not real property for tax purposes; no senior citizens' property tax deduction allowed to trailer owner-occupant. *McDougall v. Vernon Twp.*, 6 N.J. Tax 488 (Tax Ct. 1984).

8:22-1.2 Definitions

The following words and terms, when used in this chapter, shall have the following meanings unless the context clearly indicates otherwise:

"Camper" means any person who occupies a campsite and participates in camping or RVing.

"Camping cabin" means a hardsided shelter camping unit less than 400 square feet in area and meets the requirements of the New Jersey State Uniform Construction Code, N.J.A.C. 5:23-4A, Industrialized/ Modular Buildings and Building Components.

"Camping trailer" means a recreational vehicle that is mounted on wheels and constructed with collapsible partial side walls that fold for towing and unfold for use.

"Camping unit" means any tent or recreational vehicle which is capable of being temporarily located on a campsite; or a cabin, lean-to, or similar structure established or maintained and operated in a public campground. The term "camping unit" does not include a unit kept on land occupied by the owner or any camping unit which is unoccupied and which is kept at a public campground for storage purposes only.

"Campsite" means any plot of ground within a public campground which is intended for the exclusive occupation by a camping unit or units.

"Construction official" means a person who is appointed by the municipal appointing authority or the Commissioner of the New Jersey Department of Community Affairs pursuant to the New Jersey Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq., and rules promulgated under that authority.

"Fifth wheel trailer" means a recreational vehicle designed to be towed by a motorized vehicle containing a towing mechanism mounted above or forward of the tow vehicle's rear axle.

"Local health authority" means the local board of health of any municipality or the boards, body, or officers in such

municipality lawfully exercising any of the powers of a local board of health under the laws governing such municipality.

"Motor home" means a recreational vehicle built on or permanently attached to a self-propelled motor vehicle chassis, chassis cab or van that is an integral part of the completed vehicle.

"Owner" means the person or persons having legal authority to permit the occupancy of a public campground by campers.

"Park trailer" means a recreational vehicle that is built on a single chassis mounted on wheels and certified by the manufacturer as complying with the American National Standards Institute standard A119.5. (See American National Standard Institute's Recreational Vehicle Industry Association, 1896 Preston White Drive, Reston, VA 22090.)

"Pit toilet" means a receptacle for the containment and disposal of excrement which is not connected to a pressurized water supply.

"Potable water" means any water used or intended to be used for drinking and culinary purposes.

"Privy" means an outbuilding with one or more seats containing a pit for use as a toilet.

"Proprietary campground" means any real property designed and used for the purpose of camping and associated recreational uses under a condominium or cooperative form of ownership.

"Public campground" means a plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units of the general public as temporary living quarters, for children or adults, of both, for a total of 15 days or more in any calendar year, for recreation, education or vacation purposes.

"Public wilderness campground" means a public campground or portion of a public campground, with no permanent structures or facilities, that is intended only for occasional use as an overnight tent camping site.

"Recreational vehicle" means a vehicular-type unit primarily designed as temporary living quarters for recreational camping or travel use. The vehicle shall have either its own motive power or be mounted on or towed by another vehicle. Recreational vehicles include, but are not limited to, camping trailers, fifth wheel trailers, motor homes, park trailers, travel trailers, and truck campers.

"Responsible party" means a person who is 18 years of age or older, who shall be accountable to the public campground owner for the actions of all campers in his or her party.

"RVer" means a camper who uses a recreational vehicle.

"Sanitary sewage" means any liquid waste containing animal or vegetable matter in suspension or solution, or the water-carried wastes resulting from the discharge of water closets, laundry tubs, washing machines, sinks, dishwashers, or any other source of water-carried wastes of human origin or containing putrescible material. This term specifically excludes industrial, hazardous, or toxic wastes and materials.

"Septage" means the combination of liquid and solid residues resulting from the treatment of waterborne domestic waste in on-site treatment systems.

"Solid waste" means any garbage, refuse, sludge, or any other waste material if it is disposed of by being discharged, deposited, injected, dumped, spilled, leaked, or placed into or on any land or water so that such material or any constituent thereof may enter the environment or be emitted into the air or discharged into ground or surface waters.

"Tipi" means a conical shaped tent.

"Travel trailer" means a recreational vehicle designed to be towed by a motorized vehicle containing a towing mechanism which is mounted behind the tow vehicle's bumper.

"Truck camper" means a recreational vehicle consisting of a roof, floor, and sides, designed to be loaded onto and unloaded from the bed of a pickup truck.

"Yurt" means a light rounded tent with covering stretched over a lattice framework.

SUBCHAPTER 2. APPROVAL TO CONSTRUCT, EXPAND OR OPERATE

8:22-2.1 Review and approval by the local health authority

(a) Any person desiring to construct or expand a public campground shall apply in writing to the local health authority for review and approval. Such application shall include the following information:

1. The applicant's full name, residence, telephone number, post office address, and whether the applicant is an individual, partnership, firm or corporation. If the applicant is a partnership, the names and addresses of the partners shall be included on the application. If the applicant is a corporation, the names and addresses of all corporate officers shall be included on the application;
2. Plans and specifications prepared by a professional engineer licensed to practice in New Jersey and bearing his or her seal and signature. Such plans and specifications shall illustrate the locations and dimensions of the proposed service roads, campsites, water supplies, sanitary conveniences, sewers, sewage disposal facilities, and auxiliary buildings; and
3. A statement of approval from the municipal agency responsible for the administration of planning and zoning ordinances for the proposed construction or expansion of the public campground.

(b) Upon compliance with the provisions in (a) above, the local health authority shall review and either approve or disapprove the application in writing within 30 days of the date of submission. Approval by the local health authority does not relieve the applicant of his or her responsibility for compliance with all other applicable Federal, State, and local requirements.

(c) The applicant shall confer with the County Agricultural Extension Service, the Soil Conservation District, or the District Forester of the New Jersey Department of Environmental Protection in which the public campground is situated to ensure that vegetation drainage, contours, and scenery shall add to the utility and natural beauty of the area.

(d) Plans to construct or expand public campgrounds operated by the division of Parks and Forestry and the New Jersey Department of Environmental Protection shall be submitted to the New Jersey Department of Health and Senior Services rather than to the local health authority for review and approval.

(e) A campground shall not be opened for public use until the local health authority has given formal approval by issuance of an appropriate approval, license or permit. This approval, license or permit shall be displayed in a conspicuous place on the premises where it may be readily observed by all patrons. No person shall operate a campground whose approval, license or permit has been suspended.

8:22-2.2 Review and approval by the Department of Environmental Protection

(a) Following review and approval of the water supply and sewage disposal facilities by the local health authority, any person desiring to construct, expand, or operate a public campground shall forward copies of the applicable plans and specifications for approval to any subdivisions of the New Jersey Department of Environmental Protection having jurisdiction, including, but not limited to:

1. Well permits - Bureau of Water Allocation, PO Box 426, Trenton, New Jersey 08625-0426.
2. On-site subsurface sewage disposal - Bureau of Operational Groundwater permits, PO Box 029, Trenton, New Jersey 08625-0029.
3. New Jersey Pollutant Discharge Elimination System (NJPDES) permit - Bureau of Pretreatment and Residuals, PO Box 029, Trenton, New Jersey 08625-0029.
4. Sewage collection systems - Bureau of Construction and Connection Permits, PO Box 029, Trenton, New Jersey 08625-0029.
5. Water supply - Bureau of Safe Drinking Water, PO Box 029, Trenton, New Jersey 08625-0029.

- 6. Coastal critical areas (CAFRA) and wetlands - Land Use Regulation, PO Box 401, Trenton, New Jersey 08625-0401.
- 7. Pine Barrens Critical Areas – The Pinelands Commission, P.O. Box 7, New Lisbon, New Jersey 08064.

8:22-2.3 Construction

(a) All construction involving both temporary and permanent buildings or structures shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23, and applicable local land use ordinances.

(b) All construction, remodeling, substantial alterations and additions to buildings, structures, and facilities used by the public shall comply with the barrier-free subcode, N.J.A.C. 5:23-7.

SUBCHAPTER 3. COMPOSITION OF THE PUBLIC CAMPGROUND

8:22-3.1 Access

Each public campground shall have convenient access for the entry and exit of traffic from the public highway.

8:22-3.2 Service roads and parking areas

(a) Service roads within a public campground shall permit convenient and safe movement of traffic. Service roads, constructed after July 15, 1996, shall have a width of at least 10 feet per traffic lane and eight feet per parallel parking lane. Curves on such service roads shall have a minimum internal radius of 25 feet. Turnabouts shall be provided for all dead-end driveways over 100 feet in length. Turnabouts designed for recreational vehicles shall have a minimum internal radius of 25 feet.

(b) Service roads and parking areas shall be maintained free of potholes, dust nuisance, and safety hazards.

8:22-3.3 Campsite location

(a) Campsite shall be located at least 50 feet from any public highway right-of-way.

(b) Campsites shall be located at least 10 feet from any property line.

8:22-3.4 Campsite layout

(a) Each campsite shall be well-drained, with no pooling of water, and shall provide sufficient open and graded space for the accommodation of camping units.

(b) Each campsite shall provide parking space for an automobile which space shall not interfere with the convenient and safe movement of traffic.

(c) Unless necessary to meet the requirements of this chapter, trees, underbrush, large rocks and vegetative cover shall be left intact, in order to ensure privacy, facilitate drainage, prevent erosion and preserve the scenery.

8:22-3.5 Campsite density and area

(a) Density shall not exceed 200 persons and 20 campsites per acre, inclusive of service roads, toilet buildings, and all other buildings.

(b) Each campsite shall consist of a minimum of 900 square feet, including the parking space.

8:22-3.6 Campsite occupancy

(a) The public campground owner shall require the responsible party to register prior to occupancy and to provide the following information:

1. The name of the responsible party;
2. The permanent address of the responsible party;
3. The make and model of vehicle, state of vehicle registration, and vehicle license tag number;
4. The number of persons in the party;
5. The length of stay;
6. The signature of the responsible party; and
7. Permanent home telephone number.

(b) Public campgrounds shall not be used for the public of domicile or residence unless otherwise permitted by municipal ordinance. The public campground owner shall take such measures as are necessary to prevent the use of any camping unit within a campground for domicile or residence.

(c) Policies and procedures shall be established by the public campground owner to effectively implement the provisions of this chapter. Such policies and procedures shall be reflected in all lease agreements.

SUBCHAPTER 4. POTABLE WATER

8:22-4.1 Approval of potable water supply

No person shall construct, expand, or operate a public campground unless the local health authority or the Department of Environmental Protection have granted approval for the potable water supply.

8:22-4.2 Potable water supply and distribution

(a) The potable water supply shall meet the requirements of the New Jersey Safe Drinking Water Act, N.J.S.A.: 58:12A-1 et seq., and all rules promulgated there under, regarding construction, operation, and water quality.

(b) The water supply points shall not be farther than 600 feet from any campsite.

(c) Faucet overflow from water supply points shall empty into a drainage structure to prevent the accumulation of standing water or the creation of muddy conditions.

(d) Hand-pumps shall be installed so there is no unprotected opening to the interior of the pump. The pump spout shall be closed and directed downward. The handpump shall be bolted to a mounting flange which is securely fastened to the well casing. The top

of the well casing shall extend as least one inch above the face of the flange.

(e) Hand-pumps shall be protected by a concrete apron. This apron shall surround the pump suction pipe and shall divert wastewater away from the well.

(f) The connections for potable water piped to individual campsites shall be installed so that they will not be damaged by automobiles or recreational vehicles while following the normal flow of traffic on a service road.

(g) Water risers shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C.

(h) Drinking fountains shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23.

(i) Personal washing and the washing of clothing, dishes, utensils, or any other equipment shall not be permitted at any location intended solely for use as a potable water supply location.

8:22-4.3 Water sampling results

The results of water samples which are required by this chapter at N.J.A.C. 8:22-4.2 shall be assembled, recorded, and maintained on site by the owner for inspection by the New Jersey Department of Health, the local health authority, and/or the New Jersey Department of Environmental Protection.

SUBCHAPTER 5. WATER CLOSETS AND SHOWERS

8:22-5.1 Building requirements

(a) Buildings housing water closets or showers shall be substantially constructed and shall have adequate natural lighting and ventilation.

(b) Building housing water closets or shower facilities for males and females within the same structure shall be separated by a sound-resistant wall.

(c) Exterior water closet and shower building doors shall be self-closing. The exterior doors shall be screened by a vestibule or wall to prevent direct view of the interior when the exterior doors are open.

(d) All water closet and shower building windows and vents shall have fly-proof screens.

(e) The window area of water closet and shower buildings shall equal at least 12 percent of the floor area. Windows shall be located as high as possible and, wherever possible, along more than one wall.

(f) The interior finish of water closets and showers shall be made from moisture resistant material which shall withstand frequent washing and cleaning.

(g) Water closet and shower floors shall be constructed from material that is impervious to water.

(h) Shower floors shall be sloped to properly trapped floor drains connected to the sewerage system, in accordance with N.J.A.C. 5:23-3.

(i) The interior finish of all water closets and showers shall be washed and painted regularly to maintain them in a clean and sanitary condition. The floors shall be washed at least once daily with disinfectant solution.

(j) Portable showers shall be permitted pursuant to the provisions of Treatment Works Approvals, Sewer Bans, Sewer Ban Exemptions, and Technical Requirements for Treatment Works Approval Applications, N.J.A.C. 7:14A-22 and 23, respectively.

SUBCHAPTER 6. SANITATION

8:22-6.1 Plumbing

All plumbing and plumbing fixtures shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23.

8:22-6.2 Sewer lines and appurtenances

Sewer lines and appurtenances shall conform to the requirements of the New Jersey Water Pollution Control Act rules, N.J.A.C. 7:14.

8:22-6.3 Storm water drainage

Storm water sewers shall be separate and apart from any sanitary sewage disposal system.

8:22-6.4 Sewage disposal facilities

(a) No person shall construct, expand, or operate a public campground unless the local health authority and the Department of Environmental Protection have granted approval for the sewage disposal facilities.

(b) Where sewage disposal is to be effected by subsurface means, the sewage disposal facilities shall be designed and constructed pursuant to Standards for Individual Subsurface Sewage Disposal Systems, N.J.A.C. 7:9A-1, and the New Jersey Water Pollution Control Act rules, N.J.A.C. 7:14. The subsurface sewage disposal facility shall not be operated unless approved by the local health authority and the Department of Environmental Protection.

(c) Where sewage disposal is to be effected by means of a wastewater treatment plant discharging a treated effluent into the waters of this State, such wastewater treatment plant shall be designed and constructed pursuant to the rules for the Preparation and Submission of Plans for Sewer and Wastewater Treatment Plants, N.J.A.C. 7:9A-1, and the New Jersey Water Pollution Control Act rules, N.J.A.C. 7:14. The wastewater treatment plant shall not be operated unless approved by the Department of Environmental Protection prior to the construction of the plant.

(d) A subsurface sewage disposal system or a wastewater treatment plant shall not be approved by a local health authority where a public sanitary sewer system is available within 100 feet of any sewer

building or campsite, or as specified by local ordinance.

(e) Septage shall be disposed of pursuant to the rules for the Statewide Management of Septage Disposal, N.J.A.C. 7:14-5.

8:22-6.5 Individual sewer connections for recreational vehicles

(a) Individual sewer connections shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23.

(b) The sewer connection shall have nominal slope. All joints shall be water tight and the drain connector shall be sealed to the sewer connection.

(c) All material used for sewer connections shall be corrosion resistant, nonabsorbent, and durable, and have a smooth inner surface.

(d) Sanitary sewage from recreational vehicles shall be discharged only into individual sewer connections or holding tank emptying stations. Prepared "soakaways," "gopher holes" and similar temporary methods of sanitary sewage disposal shall not be permitted in any public campground.

8:22-6.6 Holding tank emptying station for recreational vehicles

(a) Holding tank emptying stations for recreational vehicles shall conform to the requirements of the New Jersey Water Pollution Control Act rules, N.J.A.C. 7:14.

(b) In addition to the requirements set forth in (a) above, holding tank emptying stations for recreational vehicles shall comply with the following provisions:

1. Each emptying station shall be accessible from the service road and be readily accessible for recreational vehicles.
2. Each emptying station shall be located at least 50 feet from any campsite.
3. Each emptying station shall consist of an emptying trough and a means for flushing the recreational vehicle holding tank and emptying trough with pressurized water.
 - i. The emptying trough shall consist of a concrete slab at least four feet by six feet by five inches thick. The surface of the emptying trough shall be trowelled to a smooth finish and sloped from each side inward to a sewer inlet.
 - ii. The sewer inlet shall consist of a four inch self-closing, foot-operated hatch constructed from durable material and equipped with a tightly fitting cover. The hatch body shall be set in the concrete of the emptying trough with the lip of the opening set flush with the surface of the trough in order to facilitate the cleansing of the trough. The hatch shall be properly connected to a sewer inlet which shall discharge to an approved sanitary sewage

disposal facility constructed pursuant to this chapter, and the requirements of N.J.A.C. 5:23-3.

4. A piped supply of pressurized water shall be made available for flushing the recreational vehicle holding tank and emptying trough.
5. The pressurized water supply line shall terminate into a valved connection so located and installed that it shall not be damaged by automobiles or recreational vehicles. The connection shall consist of a properly supported riser terminating at least two feet above the ground surface, with a ¾ inch valved outlet into which a flexible hose and nozzle may be connected.
6. If the flushing water is from a potable source, the plumbing connection shall be protected from backflow by a vacuum breaker which complies with the standards of N.J.A.C. 5:23-3.
7. A sign, measuring at least two feet by two feet, shall be posted adjacent to the flushing arrangement. The sign shall state in clearly legible letters, "DANGER! THIS OUTLET IS NOT TO BE USED FOR DRINKING OR DOMESTIC PURPOSES" or equivalent wording acceptable to the local health authority.

8:22-6.7 Flush toilets

- (a) Flush toilets and urinals shall be provided at one or more locations in every public campground. Flush toilets and urinals shall not be located farther than 600 feet from any campsite.
- (b) Separate water closets shall be provided for males and females and shall be clearly marked as such.
- (c) Each flush toilet within a water closet shall be in a separate compartment equipped with a door to ensure privacy.
- (d) An adequate supply of toilet paper shall be provided at each toilet.
- (e) Flush toilets and urinals shall be maintained in a clean and sanitary condition. Whenever a public campground is occupied, toilet seats shall be washed at least once a day with a disinfectant solution. Unless provided with a flushing device, urinals shall be washed daily with a disinfectant solution.
- (f) The female water closet shall have a container for sanitary napkin disposal. The container shall have a lid and shall be made from durable, impervious, and readily cleanable material.
- (g) Portable toilets shall be permitted pursuant to the provisions of Treatment Works Approvals, Sewer Bans, Sewer Ban Exemptions, and Technical Requirements for Treatment Works Approval Applications, N.J.A.C. 7:14A-22 and 23, respectively.

(h) Plastic bags containing feces shall not be deposited into toilets.

8:22-6.8 Existing privies and pit-toilets

(a) Privies and pit-toilets which were in existence and continued use since June 6, 1994 shall be permitted in public wilderness campgrounds or at public campgrounds having widely dispersed campsites where it would be impracticable to provide flush toilets.

(b) Privies and pit-toilets shall be constructed of readily cleanable material and shall be provided with adequate natural lighting and ventilation.

(c) Privy and pit-toilet doors shall be selfclosing.

(d) Privy and pit-toilet windows and vents shall be equipped with fly-proof screens.

(e) Each privy and pit-toilet shall be provided with a watertight vault so that flies cannot gain access to the excrement. Excrement shall not be allowed to fall or spill onto the ground. The vault shall not extend below the prevailing water table.

(f) Each privy and pit-toilet shall have a raisable seat and lid and both shall be made from smooth, durable, impervious, and readily cleanable material.

(g) Each privy and pit-toilet shall be located at least 150 feet from any well or point well, stream, or lake, and at least 50 feet from any campsite.

(h) Lime or other deodorant substances shall be sprinkled at least once daily on the contents of privy vaults to minimize odors.

(i) The vault of a privy or pit-toilet shall be emptied regularly and the contents thereof shall be disposed of pursuant to the requirements of N.J.A.C. 7:14A-22 and 23.

SUBCHAPTER 7. SOLID WASTE

8:22-7.1 Storage, collection, and disposal of solid waste

(a) The storage, collection, and disposal of solid waste shall be managed to prevent health hazards, rodent harborage, insect breeding, accident hazards, and air pollution.

(b) All solid waste shall be stored in durable, watertight containers.

(c) Where the separation of solid waste and recyclables is required as an aid to municipal solid waste collection, separate marked containers shall be provided and appropriately identified as required by local ordinance.

(d) All solid waste shall be stored in a durable container that is kept covered so as to control accessibility to vermin.

(e) Solid waste and recycling containers shall be located either at each campsite or at one or more centralized locations within the campground.

(f) The storage capacity of solid waste and recycling containers shall be sufficient to hold all of the solid waste and recyclables which accumulate between periods of removal from the premises.

(g) Solid waste and recycling containers shall be washed regularly to maintain them clean and odor-free and to prevent the breeding of insects therein.

(h) All solid waste and recyclables shall be collected regularly.

(i) Solid waste disposal shall conform to the requirements of the Rules of the Bureau of Solid Waste Management, N.J.A.C. 7:26, and the applicable District Solid Waste Management Plan.

SUBCHAPTER 8. MANAGEMENT

8:22-8.1 Duties and responsibilities of the owner

(a) The owner shall not cause or permit any services, facilities, equipment, or utilities required under the provisions of this chapter to be removed, shut off, or discontinued in any occupied public campground. Temporary, interruptions as may be necessary while actual repairs are in process, or during temporary emergencies when discontinuance of service is authorized by the New Jersey Department of Health and Senior Services, Department of Environmental Protection, or local health authority shall be permitted.

(b) The owner shall maintain in good repair all roads, water supply systems, drinking facilities, sanitary conveniences, sewers, storm drains, recreational vehicle holding tank emptying stations, sanitary sewage disposal facilities, electrical equipment, auxiliary, building, and other services, facilities, equipment, and utilities installed in any occupied public campground.

(c) The owner shall ensure that the public campground is well-maintained, and that all sanitary conveniences, auxiliary buildings, and other services, facilities, equipment, and utilities are kept in a clean and sanitary condition.

(d) The owner shall ensure that the public campground is kept clear of any broken glass, bottles, cans, solid waste, and other litter to prevent and eliminate potential safety hazards. The owner shall ensure that said solid waste and recyclables are collected and disposed of with a frequency, and in a manner consistent with, requirements of local and county solid waste plans, and any applicable laws, rules and ordinances.

(e) The owner shall ensure that order is maintained within the public campground. The owner may terminate the occupancy of any camper who violates any provision of N.J.A.C. 8:22 or the rules established and published by the campground owner/operator.

(f) The owner shall carry out measures to prevent and control infestations of rodents, insects, or other vermin.

8:22-8.2 Caretaker

(a) Every public campground shall be under the supervision of a caretaker who, if not a resident at the public campground, shall visit the public campground each day the public campground is occupied. The owner may serve as the caretaker.

(b) If the caretaker is not a resident at the public campground, information shall be posted as to where he or she may be contacted.

8:22-8.3 Responsibilities of campers

(a) The campsite occupied by a camper and his or her party shall be maintained in a clean and safe condition.

(b) No live wooded vegetation or other live plants shall be cut, disturbed or removed from the area.

(c) Campers shall not feed wildlife.

(d) Parents or guardians shall maintain supervision of children in their custody.

(e) Undue noise shall not be permitted during hours of 11:00 P.M. to 8:00 A.M.

(f) Vandalism or other unseemly or rowdy behavior shall not be permitted.

8:22-8.4 Operator enforcement of the Campground Facilities Act, N.J.S. A. 5:16-1 et seq

(a) The owner of the campground shall post and maintain in a conspicuous place, a written notice which states that owner of the campground facility has a lien on all personal property located at the campground facility for rent, labor or other reasonable charges due as specified in the rental agreement, and for expenses necessary for its preservation or for expenses reasonably incurred in any sale executed pursuant to the Campground Facilities Act, N.J.S.A. 5:16-1 et seq.

(b) A campground facility owner may remove or cause to be removed from such campground facility any person residing in the campground facility or portion thereof in violation of the terms of the rental agreement by notifying such a person that the campground facility no longer desires to entertain them and requesting that they immediately leave. Such removal shall be construed as eviction. Any person who remains or attempts to remain after being so requested to leave, shall be guilty of a disorderly persons offense.

(c) The enforcement of a lien or eviction shall be carried out as prescribed in the Campground Facilities Act.

SUBCHAPTER 9. UTILITIES

8:22-9.1 Electricity

All electrical systems, equipment, and grounding shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23.

8:22-9.2 Fuel, flammable liquids, and gases

The storage and handling of flammable liquids shall conform to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23, and applicable local laws and ordinances.

SUBCHAPTER 10. MISCELLANEOUS

8:22-10.1 Auxiliary buildings

(a) All buildings shall be constructed pursuant to the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23.

(b) Buildings used in the preparation of food and drink shall also be constructed and operated pursuant to the requirements of Retail Food Establishments, N.J.A.C. 8:24.

8:22-10.2 Insect, rodent, and weed control

(a) Mosquito breeding shall be controlled by keeping the public campground free of cans, jars, buckets, old tires, and other articles which may hold water and provide temporary breeding places for mosquitoes. When mosquito control measures and supplemental larvicidal measures are necessary to control mosquito populations, such measures shall be undertaken pursuant to the requirements of the New Jersey Pesticide Control rules, N.J.A.C. 7:30-1.

(b) Fly breeding shall be controlled by eliminating the unsanitary practices which provide breeding places. Leaking solid waste and recycling containers shall be repaired or replaced. The area surrounding the containers shall not be littered with food wastes or other solid wastes.

(c) All enclosed buildings shall be maintained so as to eliminate rodent harborage. Special emphasis shall be placed on buildings where food is stored or served.

(d) Weed growth shall be controlled along pathways and within each campsite so as to reduce to the greatest extent possible ticks and chiggers. Poison ivy, poison oak, and poison sumac shall be controlled within each campsite. The application of pesticide shall conform to the requirements of the New Jersey Pesticide Control rules, N.J.A.C. 7:30.

8:22-10.3 Fireplaces and fire rings

(a) Fireplaces shall be located, and shall be used, in such a manner so as not to constitute a fire hazard.

(b) Campfires shall be built and maintained only in fire rings and/or fireplaces provided at the public campground. Fires shall not be left unattended, and shall be completely extinguished before the campers retire for the night and before the campsite is vacated.

8:22-10.4 Emergency notification

(a) The following information shall be printed on water-proof material and prominently posted at the main office and at all public telephone areas:

1. The names of the campground owner and caretaker;
2. The telephone numbers at which the owner and caretaker may be reached;
3. The street address and municipality of the campground; and
4. The locations and telephone numbers of the local emergency medical service, the local fire department, the local police, and the nearest acute care hospital.

(b) At least one public telephone shall be provided, accessible, and in working order at each campground 24 hours per day.

8:22-10.5 Pets

Pets shall be controlled at all times and shall not be allowed to create a public health or noise nuisance. Pets shall not be left unattended. Feces shall be immediately disposed of in a manner acceptable to the caretaker.

8:22-10.6 Swimming pools, hot tubs and bathing beaches

Swimming pools, hot tubs, and bathing beaches shall conform to the requirements of N.J.A.C. 8:26, and all other applicable laws, rules, and ordinances.

Chapter 75 CAMPGROUNDS

ARTICLE I General Provisions

- § 75-1. Adoption of standards; availability of copies.
- § 75-2. Amendments to state standards.
- § 75-3. Land requirements.
- § 75-4. Administrative authority.
- § 75-5. Permit duration; submission procedure; fees; application by condominium campground.
- § 75-6. Inspections.
- § 75-7. Complaints; notice; suspension or revocation.
- § 75-8. Conformance required.
- § 75-9. Applicability to new campgrounds.
- § 75-10. (Reserved)

ARTICLE II Campground Permits

- § 75-11. Maximum number of permits.
- § 75-12. Effect of revocation on maximum number.
- § 75-13. Failure to renew; effect on maximum number.
- § 75-14. Minimum number of permits,

[HISTORY: Adopted by the Township Committee of the Township of Dennis: Art I, 3-14-1983 as Ord. No. 83-101; Art II, 6-11-1990 as Ord. No. 90-191. Amendments noted where applicable.]

GENERAL REFERENCES

Trailers and trailer parks - See Ch. 172.

Zoning - See Ch. 196.

ARTICLE I General Provisions [Adopted 3-14-1983 as Ord. No. 83-101]

§ 75-1. Adoption of standards; availability of copies.

Pursuant to the provisions of Laws of 1946, Chapter 21 (N.J.S.A. 40:49-5.1), Chapter XI, Campgrounds, of the New Jersey State Sanitary Code, with the exceptions hereinafter set forth, is hereby accepted, adopted and established as a standard in determining whether campground wellings, as well as their facilities, located in this municipality are safe, sanitary and fit for human habitation and rental. A copy of Chapter XI, Campgrounds of the New Jersey State Sanitary Code is annexed to this Article, and three (3) copies of the same have been placed on file in the office of the Township Clerk and are available to all persons desiring to use and examine the same.

§ 75-2. Amendments to state standards.

The following sections are hereby amended as follows:

- A. Section 1.3c. The statement shall be from the Planning Board.
- B. Section 3.2. Add: "Service roads providing access to campsites shall be a minimum of thirty (30) feet in width."
- C. Section 3.4a.:
 - a. No campsite shall be less than two hundred (200) feet from a public right-of-way nor less than one hundred (100) feet from a property line nor less than two hundred (200) feet from an existing dwelling house. The above designated setback shall not be used for any aboveground use of any nature whatsoever, and no structures or improvements of any type shall be permitted therein, except for such underground installations as may be approved by the Township Committee and the Township Planning Board.

The above-designated areas are intended to serve as buffer zones between a campground and adjoining properties.

D. Section 3.5b.:

b. Each campsite shall provide a minimum of one thousand two hundred (1,200) square feet of space.

E. Section 5.1b.:

b. No privies or pit-type toilets shall be allowed.

F. Section 5.4. Delete the section in its entirety.

§ 75-3. Land requirements.

Each campground shall contain a minimum of forty (40) acres, fifty percent (50%) of which shall be wooded land.

§ 75-4. Administrative authority.

The Township Committee is hereby designated as the administrative authority to issue campground permits.

§ 75-5. Permit duration; submission procedure; fees; application by condominium campground.

- A. All permits shall be issued for a one-year period, commencing on the first day of January in each year and terminating on the 31st day of December. In the event that application is made after January 1 of each year, the permit shall expire on the 31st day of December nonetheless, with no reduction in fee.
- B. All applications for permits for a calendar year shall be submitted to the Township Committee together with the requisite fees on or before February 1 of the calendar year for which the permit is desired. No permit shall be issued for campgrounds in cases where the necessary applications and fees have not been presented to the Township Committee by said date.
- C. There shall be an annual charge of two hundred dollars (\$200.), plus two dollars (\$2.), per campsite for each site in excess of one hundred (100) sites, which fee shall accompany the application.
- D. In the case of application by condominium campgrounds for a campground license, the application, if made by the condominium association, shall be accompanied by a certification that the association, as applicant, acts on behalf of each and every individual owner of property or units in the condominium and that such application by the campground association is in effect an application by each and every unit owner for campground privileges. In the absence of such a certification, application for a campground license by a condominium campground shall be signed by each and every owner of a condominium unit in the campground and each owner shall be considered an applicant for the campground license. [Added 12-10-1990 by Ord. No. 90-207]

§ 75-6. Inspections.

The Township Health Officer, the Township Board of Health and the Township Committee or any of their members are hereby authorized to make inspections to determine whether the code is being violated and may enter into any campground to make any inspection.

§ 75-7. Complaints; notice; suspension or revocation.

In the event that a complaint is made to the Township Committee by any person of an alleged violation of the code or this Article or in the event that the Township Committee believes that such a violation exists, the Committee may, after a hearing on not less than five (5) days' notice served personally on the owner or left in a conspicuous place on the campground, suspend or revoke the permit. It shall be grounds for suspension or revocation if the code or this Article has been or is being violated or if the campgrounds are being used for an illegal or immoral purpose.

§ 75-8. Conformance required.

No person shall occupy as owner or occupant or rent to another for occupancy any camp dwelling, as well as its facilities, for the purpose of living therein, which does not conform to the provisions of Chapter XI, Campgrounds, of the New Jersey State Sanitary Code, established hereby as the standard to be used in determination whether a camp dwelling is safe, sanitary and fit for human habitation.¹

§ 75-9. Applicability to new campgrounds.

All size and setback provisions of this Article shall apply to all applications for new campgrounds.

§ 75-10. (Reserved).²

ARTICLE II Campground Permits
[Adopted 6-11-1990 as Ord. No. 90-191]

§ 75-11. Maximum number of permits. [Amended 10-11-94 by Ord. No. 94-271]

There shall be a maximum number of fifteen (15) campground licenses issued by the township at any one time for the operation of a campground.

§ 75-12. Effect of revocation on maximum number.

If a campground permit is revoked, the maximum number of permits, as set forth in the previous section, shall be reduced by one (1), and no permit shall be issued in place thereof either to the holder of the revoked permit or to any other person, firm or corporation.

§ 75-13. Failure to renew; effect on maximum number.

Should the holder of any permit fail to renew that permit for a period of two (2) calendar years, the permit shall lapse and shall thereafter be nonrenewable. The number of permits authorized will then be reduced by one (1) for each remaining inactive for a period of two (2) years and not renewed.

§ 75-14. Minimum number of permits.

Notwithstanding anything in the foregoing sections, the number of campground permits issued by the township at any one (1) time shall not be reduced below ten (10).

¹ Editor's Note: Former Section 9, which provided penalties for violations and which immediately followed this section, was deleted at time of adoption of Code; see Ch. 1, General Provisions, Art. I. For current penalty provisions, see Ch. 1, General Provisions, § 1-9.

² Editor's Note: Former § 75-10, Year-round occupancy, added 12-10-1990 by Ord. No. 90-207, was repealed 2-24-1992 by Ord. No. 92-224.

DENNIS TOWNSHIP CAMPGROUNDS

<u>NAME</u>	<u># OF SITES</u>	<u>BLOCK</u>	<u>LOT</u>
Avalon Campground, Inc. 1917 Route 9, North Clermont, NJ 08210	310	261	8,25,26
Coastal Shores Resort Campground(sold US Fish) Bayport 1, Suite 400 Atlantic City, NJ 08232	583	120	219
Dennisville Lake Camper Resort Assoc. P.O. Box 36M 47 Little Mill Rd. Dennisville, NJ 08214 08214	132	67	148
Woodbine Driftwood Camping Resorts 1955 Route 9 Clermont, NJ 08210	500	261	11.01
Hidden Acres Campground, Inc. 1142 Route 83 Clermont, NJ 08210	175	258	1,4
Holly Lake Campground Condominium, Inc. P.O. Box 277 Dennisville, NJ 08214	342	57	16
Jersey Shore Haven, Inc. P.O. Box 2699 South Seaville, NJ 08246	207	120	44
Little Oaks Campground 314 Kings Highway Cape May Court House, NJ 08210-1039	100	256.05	10
Ocean View Campground 2544 Route 9, P.O. Box 607 Ocean View, NJ 08230	1,171	245	43
515 545 Outdoor World - Lake & Shore Resort Corson Tavern Road Ocean View, NJ 08230	452	224	72,79

DENNIS TOWNSHIP CAMPGROUNDS
PAGE 2

<i>Pine Haven Campground</i> <i>P.O. Box 606, Route 9</i> <i>Ocean View, NJ 08230</i>	630	251	9,11,14 18,103 & 105
<i>Resort Campground Country Club</i> <i>P.O. Box 602</i> <i>Ocean View, NJ 08230</i>	500	226 224	35,37 82,83 84
<i>Sea Grove Camping Resort</i> <i>2665 Route 9, P.O. Box 603</i> <i>Ocean View, NJ 08230</i>	190	226	18
<i>Seashore Line Camp Resort Condominium</i> <i>P.O. Box 552</i> <i>South Seaville, NJ 08246</i>	374	225	5
<i>Tamerlane Campground, Inc.</i> <i>P.O. Box 510</i> <i>Ocean View, NJ 08230</i>	315	256.05	39

2012 PROFESSIONAL SERVICES PROPOSALS RECEIVED FOR 2013

Township Solicitor:

Michael J. Donohue, Esq. \$ 51,000.00
Blaney & Donohue, P.A.
3200 Pacific Ave., Suite 200
Wildwood, NJ 08260

Township Auditor:

Leon P. Costello, CPA/RMA \$ 32,000.00
Ford, Scott, Seidenburg & Kennedy, L.L.C.
1535 Haven Ave.
P.O. Box 538
Ocean City, NJ 08226-0538

Township Bond Counsel:

Ronald J. Ianoale, Esq. \$ 3,500.00 (starts at)
McManimon & Scotland, L.L.C.
1037 Raymond Blvd., Suite 400
Newark, NJ 07102-5408

Philip A. Norcross, Esq. 5,000.00 (starts at)
Parker McCay
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

Township Labor Counsel:

Elizabeth M. Garcia, Esq. \$ 180.00 per hr
Parker McCay
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

William Blaney \$ 135.00 per hr
Blaney & Donohue, PA
3200 Pacific Ave., Suite 200
Wildwood, NJ 08260

2013 Township Committee Meeting Dates
Regularly Scheduled Meetings at 7:00pm, except Reorganization
***June 3rd & November 4th Meeting is on a MONDAY @ 4:00pm**

January	1 st – Reorganization (5:00pm)		July	2 nd - Regular & Worksession
	15 th - Regular			16 th - Regular Meeting
February	5 th - Regular & Worksession		August	6 th - Regular & Worksession
	19 th - Regular Meeting			20 th - Regular Meeting
March	5 th - Regular & Worksession		September	3 rd - Regular & Worksession
	19 th - Regular Meeting			17 th - Regular Meeting
April	2 nd - Regular & Worksession		October	8 th - Regular & Worksession
	16 th - Regular Meeting			22 nd - Regular Meeting
May	7 th - Regular & Worksession		November	*4 th - Regular & Worksession
	21 st - Regular Meeting			19 th - Regular Meeting
June	*3 rd - Regular & Worksession		December	3 rd - Regular & Worksession
	18 th - Regular Meeting			17 th - Regular Meeting

MICHAEL FISHER MEMORIAL
 **HOCKEY RINK** ®

84 by 12 inches
Single sided sign

Signworks

624-1004



TOWNSHIP OF DENNIS
Department of Finance and Revenue
Office of Chief Financial Officer/Treasurer
571 Petersburg Road
P.O. Box 204
Dennisville, New Jersey 08214-0204

Glenn O. Clarke
CMFO/CGFM/QPA/RPPO

(609) 861-9700
(609) 861-9719 Fax

MEMO

TO : Jacqueline B. Justice, RMC

FROM : Glenn O. Clarke, CMFO

RE : POL/EPL 2013 Proposals

DATE : November 29, 2012

Attached please find a memorandum regarding a POL/EPL 2013 Proposal with Options to Reduce Deductibles & Co-pays for the Township of Dennis.

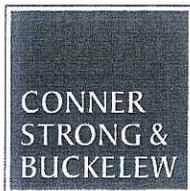
Please have the Township Committee discuss and decide whether they would like to stay Status Quo or change to one of the various options.

There is a date deadline for a decision from the Township of Dennis of February 1, 2013, with an effective date of January 1, 2013.

Thank you in advance for your prompt handling of this request.

Cc Mayor/Committee

Solicitor



MEMORANDUM

Date: November 15, 2012
To: JIF Fund Commissioners
From: JIF Underwriting Manager
Conner Strong & Buckelew
Re: POL/EPL 2013 Proposals
Options to Reduce Deductibles/Co Pays

For 2011 the JIF secured its primary POL/EPL coverage with XL Insurance as the MEL was no longer writing primary POL/EPL coverage. The program with XL Insurance was for a two year term reflecting the expiring terms and conditions as previously provided by MEL. The two year program with XL expires 1/1/13.

For 2013, XL has provided renewal terms at the expiring program premiums, terms and conditions. The expiring program premiums are subject to reallocation of MEL member JIF premiums based on loss experience. The reallocation of premium is already contemplated in your JIF budget. The renewal of expiring program has a standard member entity deductible of \$20,000 and a standard member entity co-insurance contribution of 20% of the first \$250,000 of loss. The one exception to this is for those member entities that do not have an approved EPL loss control program or have adverse loss experience.

In addition to the expiring renewal terms provided by XL Insurance, XL has provided various proposal options for alternative deductibles and co insurance percentage contributions. The various proposal options are subject to the following limitations:

- Alternative deductibles and co insurance contribution options are available on a per member entity basis.
- The alternative deductible and alternative co insurance contribution options are not available to member entities that do not have an approved EPL loss control program or have adverse loss experience.
- The alternative deductible options are subject to a minimum deductible which is based on full time employee count on file with the JIF Executive Director.
- The alternative co insurance contribution options are subject to a minimum co insurance percentage based on full time employee count on file with the JIF Executive Director.
- The “cut off” date for the member entity to opt for an alternative deductible or alternative co insurance contribution is 2/1/13 for coverage to be effective 1/1/13.



MEMORANDUM

Date: November 15, 2012
Re: POL/EPL 2013 Proposals
Options to Reduce Deductibles/Co Pays

Based on your municipality's respective full-time employee count, attached is the optional quote selection form which illustrates the various deductible and co insurance contribution options available to your municipality along with the corresponding additional premium for each option.

Once you have reviewed your options please return the optional quote selection form indicating the option you wish to purchase by inserting an "X" next to that option. If you choose not to purchase an alternative option please indicate so by inserting an "X" next to the "current program" option.

Please sign and return the form electronically to your Executive Director with a copy to your Risk Management Consultant and Joseph Hrubash of Conner Strong & Buckelew at jhrubash@connerstrong.com.

If you have any questions, please call your Executive Director, your Risk Management Consultant or Joseph Hrubash of Conner Strong & Buckelew at 973-659-6577.

CC: Executive Director
Risk Management Consultant

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
POL/EPL PREMIUM OPTIONS FOR FY2013**

Member Name: DENNIS
Member JIF : ATL

Current Deductible : 20,000
Current Co-Insurance : 20% of the first \$250,000 of Claim
Current Premium : \$ 10,586.00

FT Employees : 32
Minimum Primary Deductible: 2,500

PREMIUM OPTIONS :

Deductible	Co-Insurance	Debit / (Credit)	Change in Premium for this Option	Selected Option (Mark "X")
\$2,500	\$0	40%	\$ 4,234.40	
\$2,500	\$100,000	26%	\$ 2,752.36	
\$2,500	\$250,000	19%	\$ 2,011.34	
\$5,000	\$0	36%	\$ 3,810.96	
\$5,000	\$100,000	23%	\$ 2,434.78	
\$5,000	\$250,000	15%	\$ 1,587.90	
\$7,500	\$0	34%	\$ 3,599.24	
\$7,500	\$100,000	20%	\$ 2,117.20	
\$7,500	\$250,000	13%	\$ 1,376.18	
\$10,000	\$0	29%	\$ 3,069.94	
\$10,000	\$100,000	16%	\$ 1,693.76	
\$10,000	\$250,000	10%	\$ 1,058.60	
\$15,000	\$0	24%	\$ 2,540.64	
\$15,000	\$100,000	13%	\$ 1,376.18	
\$15,000	\$250,000	5%	\$ 529.30	
\$20,000	\$0	19%	\$ 2,011.34	
\$20,000	\$100,000	8%	\$ 846.88	
\$20,000	\$250,000	0%	Current Program	

Notes:

This offer of alternative deductibles and co-insurance requires that the member entity select above the alternative option you wish to purchase by marking it with an "X". If the choice is to remain with the expiring deductible/co-insurance and not purchase any of the alternative options please mark the "Current Program" selection accordingly with an "X". Please return this form to your Executive Director by December 16, 2012. Please note the additional premiums quoted above are net of RMC fees. If you have an RMC - will result in additional cost.

Fund Commissioner : Signature & Title



Date: November 30, 2012
To: Fund Commissioners
From: Jodi Palmeri, Senior Financial Analyst
Re: **JIF Dividend Announcement - Dennis Township**

Congratulations! Your decision to participate in the Atlantic County Municipal Joint Insurance Fund is literally paying dividends. In addition to the up-front savings and the superior coverage you received upon joining the JIF, you are eligible to share in the surplus generated from the strong safety programs, claims management and other cost control programs. Because the JIF is **NOT** an insurance company, every penny that is not spent on claims or operating expenses is returned to the member towns along with investment income.

As many of our fellow municipalities still in the traditional market have experienced significant premium increases, decreases in coverage and non-renewal notices during the past few years, the JIF has authorized the release of a **\$750,000** dividend to help combat increasing costs. Your town's share of this total is **\$9,513**. Remember, with your municipality's continued dedication and commitment to the JIF concept, you and your fellow JIF towns will continue to reap the benefits of JIF membership.

As in years past, you have the choice of receiving your JIF dividend in the form of a check, as a credit against your next JIF assessment installment (due February 15, 2013), applying your dividend to the Fund's Aggregate Excess Loss Contingency Fund or any combination of the three.

- If your town wishes to simply take your **total** dividend as a **credit** against your 2013 Assessment, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, and return the completed form to our office no later than **December 21, 2012**.
- If your town wishes to receive your **total** dividend in the form of a **check**, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, complete an ACMJIF voucher (found on the acmjif.org website utilizing the **Operating Documents** link) and return the completed form and voucher to our office no later than **December 21, 2012**.
- If your town wishes to **split your total dividend** and receive a portion in the form of a check and the remaining balance as a credit against your 2013 Assessment, please check the appropriate box on the enclosed Dividend Release Form and designate the amount of dividend you would like to receive as a credit and in the form of a check. Then have your Mayor sign the document, complete an ACMJIF voucher (found on the acmjif.org website utilizing the **Operating Documents** link) for the amount you wish to receive in the form of a check, and return the completed form and voucher to our office no later than **December 21, 2012**.
- Finally, if your town wishes to direct all or a portion of your dividend into the **Aggregate Excess Loss Contingency Fund**, your governing body **must** complete and adopt a resolution designating the apportionment of your dividend. **Please note that a Resolution is only required if you wish to direct all or a portion of your dividend to, or claim a portion of an existing balance from, the Aggregate Excess Loss Contingency Fund.** Contact our office to receive a sample resolution. After adoption, please forward a certified copy of the resolution, along with a completed voucher, if necessary, and the completed Dividend release form to our office no later than **December 21, 2012**.



Dividend Release Form

MUNICIPALITY: Dennis Township

TOTAL DIVIDEND AMOUNT: \$9,513

Please indicate your municipality's preference for receipt of their 2012 dividend below:

- Yes, I would like to receive the **total** dividend in the form of a **check**. *(Mayor's signature and voucher required. No Resolution required)*
- Yes, I would like to receive the **total** dividend as a **credit** against my 2013 JIF assessment. *(Mayor's signature required. No Resolution required)*
- Yes, I would like to apply the **total** dividend to the **Aggregate Excess Loss Contingency Fund**. *(Resolution must be adopted by your individual governing body – contact our office for a sample resolution).*
- I would like to **split** the dividend between the above options as follows:
- **Check** \$ _____ (Requires voucher)
 - **Credit** \$ _____
 - **Agg. Fund** \$ _____ (Requires Resolution)

Please return this form, a signed copy of the ACMJIF voucher (if applicable) and a copy of the adopted resolution (if applicable) to our office (at PO Box 488, Marlton, New Jersey 08053) by Friday, December 21, 2012.

Signature of Mayor

Name of Municipality

Copy: Municipal Clerks

File: ACMJIF/2012/Dividend Distribution - Tab: Dennis Township

RESOLUTION NO. _____

**RESOLUTION DIRECTING THE DISTRIBUTION
OF THE _____
NET RETURNED SURPLUS FUNDS
HELD IN TRUST BY THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the _____ hereinafter referred to as MUNICIPALITY, participated as a member municipality of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the following FUND fiscal years beginning January 1, 1998, January 1, 1999, January 1, 2000, January 1, 2001, January 1, 2002, January 1, 2003, January 1, 2004, January 1, 2005, January 1, 2006, January 1, 2007 **and**

WHEREAS, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq., **and**

WHEREAS, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all other member municipalities for each year of the MUNICIPALITY's membership, **and**

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, **and**

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, **and**

WHEREAS, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND, **and**

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year, **and**

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year, **and**

WHEREAS, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to apply the MUNICIPALITY's share to the MUNICIPALITY's premium in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)),
2. Direct the FUND to apply the MUNICIPALITY's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, **or**
3. Direct the FUND to apportion the MUNICIPALITY's share as a stated dollar amount among options 1 and 2 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

NOW THEREFORE, the MUNICIPALITY directs the FUND to distribute the MUNICIPALITY's share of its Net Distribution as follows (**check the one box that applies**):

- Apply the full amount as a credit to the MUNICIPALITY's next FUND Year premium
- Apply the full amount to the MUNICIPALITY's share of the FUND's Aggregate Excess Loss Contingency Fund.
- Distribute the full amount among options 1, 2 as follows:

Option 1 - \$_____, Option 2 - \$_____, Option 3 - \$_____.

This Resolution was duly adopted by the Township Committee of the _____ at a Public Meeting held on _____

Signature of Mayor

Name of Municipality

Signature of Clerk

Name of Municipality

Jackie Justice

From: Chris Pistone [Chris_Pistone@ajg.com]
Sent: Friday, November 30, 2012 2:34 PM
To: glenn@dennistwp.org
Cc: jackie@dennistwp.org
Subject: 2012 Dividend Announcement

Please see the attached correspondence regarding your 2012 Dividend Announcement. As you are aware you can opt to receive a check, apply the dividend as a credit towards your 2013 Assessment or Aggregate Loss Contingency Fund or any combination of thereof as noted in the attached correspondence.

Please return the form and applicable paperwork to the address provided or electronically to Jodi Palmeri (jodi_palmeri@ajg.com). **Please note, the deadline is Friday, December 21, 2012.**

Thank you!

Jodi Palmeri

Senior Financial Analyst
Northeast Public Entity Division

 Arthur J. Gallagher & Co.

6000 Sagemore Drive, Suite 6203

P.O. Box 530

Marlton, New Jersey 08053

V. 856-446-9134

F. 856-446-9149

Arthur J. Gallagher Risk Management Services, Inc.

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JUNE 04, 2012**

4:00 P.M. (PREVAILING TIME) TWP. COMMITTEE WORKSESSION MEETING

Mayor Glembocki opened the meeting in compliance with the Open Public Meetings Act requirements.

Mayor Glembocki asked for a moment of silence for our troops and Committeeman DiCicco read a list of recent soldiers lost in Afghanistan and Iraq.

Mayor Glembocki presided with Committeemembers: DiCicco, Murphy, Germanio and Teeffy present.

SPECIAL PRESENTATIONS OR DISCUSSIONS:

Nothing Pending.

The Committee discussed the following:

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration & Finance:

The Committee discussed changes to the Salary Ordinance and indicated that we must wait for the Lay-off Plan to be complete.

The Committee discussed the Fees for Certified Copies of Vital Statistic documents. They indicated that an ordinance should be drafted for the next meeting.

The Committee discussed correspondence regarding the New Jersey Ride Against Aids scheduled for September 21 - 23, 2013 and indicated that the State Police and Belleplain Emergency Corps should be notified

The Committee discussed authorizing the Township to Coordinate the Municipal Alliance Program for the Year 2013. The Committee asked the Clerk to contact Mrs. DeVito to see if she intends to continue to coordinate the program.

The Committee discussed the Cat Spaying/Neutering Program and advised the Clerk to funds were available in the budget and the program is intact.

Public Works & Engineering:

The Committee decided to hold off discussions regarding: 1) the timing of the traffic light at Rt. 47 & Tyler Road & 2) signage of various Roads off of the Woodbine/Ocean View Road.

Motion was made by Germanio, seconded by DiCicco, that the meeting be adjourned. Motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor



State of New Jersey



CHRIS CHRISTIE
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION

BOB MARTIN
Commissioner

KIM GUADAGNO
Lt. Governor

Compliance and Enforcement
Mail Code 401-04B
P. O. Box 420
Trenton, New Jersey 08625-0420

November 20, 2012

DENNIS TWP
Po Box 204, 571 Petersburg Rd
Dennisville, NJ 08214-0204

Reference: DENNIS TWP
PROGRAM INTEREST ID # 189962
PROGRAM: Water Quality
INSPECTION DATE: November 14, 2012
Compliance Inspection # SCI 120001

Dear Sir or Madame:

On November 14, 2012, an inspection was conducted at your facility/site by Cindy Davis, of the Water C&E Program. The inspector determined that your facility was in compliance with applicable Department regulations and/or Permit conditions. Therefore, the Department now considers this inspection closed.

Please note this letter pertains only to the observations of the equipment/area/conditions that were part of the inspection that occurred on November 14, 2012.

You may review the inspection report online at www.nj.gov/dep/inspections. Once you have accessed DEP's web site, please follow the instructions on the reverse side of page 2 of the enclosure. This web site also gives you the opportunity to provide us feedback about our operations. We would appreciate your input and will share all results with you upon your completion of a survey.

The Department appreciates the continued operation of your facility/site in an environmentally responsible manner.

If you have any questions regarding this inspection or correspondence, please contact Cindy Davis, of the Water C&E Program, at (856) 614-3655.

Very truly yours,

Wolfgang Skacel
Assistant Commissioner

Enclosure

JAMES H. PICKERING, JR.

ATTORNEY AT LAW

498 Kings Highway

P.O. Box 100

South Seaville, New Jersey 08246-0100

phone: 609 624-2900 / fax: 609 624-2901

E-Mail: picklaw@comcast.net

James H. Pickering, Jr.
Kathleen M. Callemmo

Mayor Eugene Glembocki
The Township of Dennis
571 Petersburg Road
P.O. Box 204
Dennisville, New Jersey 08214

November 21, 2012

Re: Pine Haven Campground

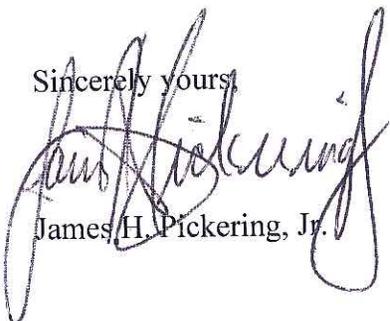
Dear Mayor:

I represent Pine Haven Campground.

My client very much desires to continue its good relations with its neighbors and the Township. We understand that some have asserted that the Academy Road side of the Pine Haven property is not kept clean. Please be advised that it is the intent of Pine Haven to keep that part of its property as well maintained as is reasonably possible. Pine Haven does regularly inspect the fences, and will continue to inspect the fences. Pine Haven does regularly clean the area, and will continue to clean the area. If any resident sees an issue that Pine Haven needs to address, he or she should feel free to call Pine Haven Campground. I also enclose several business cards of the Pine Haven Campground Manager, and ask that you share these cards with all members of the Township Committee, the Township Clerk, the Township Solicitor and the Township Engineer.

Thank you for your kind courtesies.

Sincerely yours,



James H. Pickering, Jr.

JHP/jmm
Enc.

cc: Jackie Justice
Barry Haase

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2012-136

**RESOLUTION APPOINTING SAFETY COORDINATOR IN ACCORDANCE WITH
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND REQUIREMENTS**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each Member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director and other outside agencies; and

WHEREAS, the Township of Dennis recommends the appointment of John C. Gibson, PE to serve as Safety Coordinator in accordance with the FUND requirements.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint John C. Gibson, PE as Municipal Safety Coordinator.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2012-136
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 04, 2012 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2012-137

**RESOLUTION AUTHORIZING VARIOUS EMPLOYEES TO CARRY 2012
VACATION DAYS INTO 2013**

WHEREAS, the Township Committee has established a policy regarding vacation time to be carried into the upcoming calendar year; and

WHEREAS, for various reasons, certain employees have been unable to utilize their 2012 vacation allotment; and

WHEREAS, in accordance with the vacation policy, the individuals requesting to carry vacation days have made their requests in writing.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The following employees are hereby authorized to carry vacation time into 2013 providing that such time is available to them.

Jacqueline B. Justice	25	Days
Glenn O. Clarke	25	Days
Janice Kenney	9.53	Days
Kimberly Herron	10	Days
Sheree L. Dever	10	Days
Christina Jamison	4	Days
Patricia A. Sutton	25	Days
Monica Heim	5.53	Days
Michele T. Heim	21	Days
Eileen McFillin	15	Days
Rosemarie Essig	15	Days
Larry Dixon	6	Days
Nelson Kern	4	Days
Frank Laughlin	3	Days
Raymond Taylor	5	Days
Arthur Schellinger	25	Days
Fred Tripoli	3	Days
Vernon Champion	7	Days

RESOLUTION NO. 2012-137
PAGE 2

Daniel Grace	3.5	Days
Carly Creamer	5	Days

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 04, 2012 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2012-138

**RESOLUTION AUTHORIZING APPROPRIATION TRANSFERS DURING THE
LAST TWO MONTHS OF THE FISCAL YEAR**

WHEREAS, pursuant to N.J.S.A. 40A:4-58, the governing body of a Municipality may make appropriation transfers during the last two months of the fiscal year; and

WHEREAS, there are certain transfers which need to be made in order to provide sufficient funds in a certain line items in the 2012 Municipal Budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following items be and hereby are authorized and directed to be transferred in the 2012Municipal Budget:

TRANSFER FROM -

Assessment of Taxes – S & W
\$ 4,900.00

Collection of Taxes – S & W
\$ 1,100.00

Township Clerk – S & W
\$ 2,500.00

Mayor/Committee – O/E
\$ 2,000.00

Financial Administration – S & W
\$ 3,000.00

Recreation – S & W
\$ 5,400.00

History Center & Cultural Heritage – O/E
\$ 2,000.00

Code Enforcement – S & W
\$ 2,600.00

Sick & Terminal Leave
\$ 2,000.00

TRANSFER TO –

State/Federal Grant Coord. – O/E
\$ 4,900.00

State/Federal Grant Coord. – O/E
\$ 1,100.00

Planning & Zoning – S & W
\$ 2,500.00

Unemployment Compensation Insurance
\$ 2,000.00

Emergency Management – S & W
\$ 3,000.00

Gasoline & Diesel Fuel
\$20,250.00

RESOLUTION NO. 2012-138
PAGE 2

Special Events – O/E
\$ 3,500.00
Mayor/Committee – O/E
\$ 750.00
Township Clerk – S & W
\$ 1,250.00
Financial Administration – S & W
\$ 750.00
Liquidation of TTL – O/E
\$ 2,000.00

Parks & Playgrounds – S & W
\$ 5,000.00

Engineering Services – O/E
\$ 5,000.00

Board of Health – S & W
\$ 2,500.00

Dog Regulation – O/E
\$ 2,500.00

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2012-138
PAGE 3

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 04, 2012 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2012-11

ORDINANCE REAPPROPRIATING \$150,300 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR SEVERAL CAPITAL IMPROVEMENTS AND ACQUISITIONS IN AND BY THE TOWNSHIP OF DENNIS, IN THE COUNTY OF CAPE MAY, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF DENNIS, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$150,300 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Township of Dennis, in the County of Cape May, New Jersey (the "Township") are no longer necessary for the various purposes for which the obligations previously were authorized:

<u>Ordinance Number</u>	<u>Improvement Description and Date of Adoption</u>	<u>Amount to be Reappropriated</u>
2004-14	Acquisition of land, finally adopted 08/02/04	\$15,000
2007-11	Fees associated for construction and engineering for expenses for road and parking lot projects: (i) Meadow Creek Drive road improvements, (ii) parking lot improvements at the recreation complex, and (iii) handicap access improvements at Belleplain recreation complex, finally adopted 08/06/07	95,300
2009-06	Recreation equipment, finally adopted 10/06/09	2,000

<u>Ordinance Number</u>	<u>Improvement Description and Date of Adoption</u>	<u>Amount to be Reappropriated</u>
2011-01	Beaver Dam Road drainage, finally adopted 02/01/11	38,000
	Total	\$150,300

Section 2. The \$150,300 described in Section 1 and made available pursuant to N.J.S.A. 40A:2-39 is hereby re-appropriated for the following purposes:

<u>Improvement/Acquisition Description</u>	<u>Amount</u>
Acquisition of radios for Public Works Department and Office of Emergency Management, and the acquisition of truck and plow for Public Works Department	\$55,000
Acquisition of ambulance for Belleplain Rescue Squad	55,000
Beaver Dam and Gravel Hole Road improvements and Fidler Road intersection improvements as well as related signage, signal devices drainage, acquisition of land.	25,300
Acquisition of computers and related printers for Office of Emergency Management	5,000
Various improvements and equipment acquisitions to recreation facilities	10,000
Total	\$150,300

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

ORDINANCE NO. 2012-11
PAGE 3

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Eugene L. Glembocki, Mayor

Brian W. Teefy, Deputy Mayor

John Murphy, Committee Member

Albert M. DiCicco, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on November 05, 2012. Publication will be November 14, 2012 and a Public Hearing will be held at a meeting of the Township Committee on December 04, 2012 at 7:00 p.m. in the Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

MAYOR
EUGENE L. GLEBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

NOVEMBER, 2012 MUNICIPAL CLERK'S REPORT

Planning Board	\$	0.00
Zoning Board of Adjustment		0.00
Clerk Search (0)		0.00
Property Lists (2)		20.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		164.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (5)		250.00
Miscellaneous (Bid Specs 1)		5.00
TOTAL	\$	439.00

MAYOR
EUGENE L. GLEBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

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NOVEMBER, 2012 REGISTRAR'S REPORT

Certified Marriages (4)	\$	40.00
Marriage License (3)		84.00
Certified Death (1)		10.00
Certified Birth (2)		20.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (marriage-1)		10.00
TOTAL		\$ 164.00



MUNICIPAL MONTHLY ACTIVITY REPORT (PERMITS)

Municipality: Township of Dennis County: Cape May

Month Ending: November 30, 2012

USE GROUP	NO. OF PERMITS ISSUED FOR				PERMITS ISSUED					
	New Bldg. or Addn.	Alteration	Demo-lition	Updates	No. of Cubic Feet (New Bldg. or Addn.)	No. of Private Owned	No. of Public Owned	No. of Housing Units Gained	No. of Housing Units Lost	Total Value of Construction
Residential										
R-1										
R-2										
R-3	2	16	1	1	6,184	20			1	178,498
R-4										
SUBTOTAL										
Non-Res										
B		1				1				6,000
U	1	3			29,376	4				35,900
SUBTOTAL										
TOTAL	3	20	1	1	35,560	25			1	220,398

FEEES COLLECTED:

- Building \$ 1,908
- Plumbing \$ 599
- Electrical \$ 1,816
- Fire \$ 40
- Other \$ _____
- DCA \$ 278
- CO \$ 140
- Mechanical \$ 235
- Annual Pool \$ _____
- Zoning \$ 80
- Penalty \$ _____
- TOTAL \$ 5,096

PREPARED BY: *Maria Z...*

DATE PREPARED: 11/30/12