

**WORKSESSION/REGULAR MEETING OF THE DENNIS TOWNSHIP
COMMITTEE - SEPTEMBER 03, 2013 – 7:00 P.M.**

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence/List of the Fallen
Roll Call & Determination of Quorum

Work Session:

Discuss the Township Administration.

Discuss the Experience Works Program.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items:

Consent Agenda

Minutes	Approval of the May 07, 2013 (Work Session/Regular) and May 21, 2013 (Regular).
Motions	Authorizing the Mayor to execute the necessary documents for the Experience Works Program.
Res. #2013-115	Authorizing a Special Bingo License for the Dennis Township Senior Citizen Association.
Res. #2013-116	Authorizing the Submittal of the Grant Application and the Execution of the Grant Agreement for the FY2014 New Jersey Department of Transportation Municipal Aid Road Program Application – Reconstruction and Realignment of the Intersection of Academy Road with Fidler Road (County Route #638).
Res. #2013-117	Authorizing the Refund of a Planning/Zoning Escrow Fee. (Block 259, Lot 34-Toft).
Res. #2013-118	Authorizing the Release of a Performance Bond for Block 259, Lot 35 – Ira Niedweski/Ocean View Veterinary Hospital.
Res. #2013-119	Authorizing the Refund of a Tax Overpayment.
Res. #2013-120	Proclaiming the Week of September 17 – September 23 as “Constitution Week”, in Dennis Township.

**WORKSESSION/REGULAR MEETING OF THE DENNIS TOWNSHIP
COMMITTEE – SEPTEMBER 03, 2013 – 7:00 P.M. (page 2)**

Regular Agenda:

Res. #2013-121 Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – 1.) Under the potential litigation exception Harry Scheeler and OPRA Demand and 2.) Under the contract negotiation exception UFCW Collective Bargaining Negotiations.

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

Administrative Reports

Municipal Clerk's Report	August, 2013
Registrar's Report	August, 2013
Construction Official's Report	August, 2013
Tax Collector's Report	July, 2013
Chief Finance Officer's Report	June, 2013
Engineer's Report	09/03/2013

General Public Comments

Committee Comments

Executive Session

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 - - 1.) Under the potential litigation exception Harry Scheeler and OPRA Demand and 2.) Under the contract negotiation exception UFCW Collective Bargaining Negotiations.

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-115

**RESOLUTION AUTHORIZING A SPECIAL BINGO LICENSE FOR THE
DENNIS TOWNSHIP SENIOR CITIZEN ASSOCIATION**

WHEREAS, a request has been received from the Dennis Township Senior Citizen Association who is seeking the renewal of their Special Bingo License for their association for the allowable period of two (2) years; and

WHEREAS, the necessary forms and documents have been supplied by said application; and

WHEREAS, the Township Committee has undertaken an investigation of the license application and the applicant and made determinations with respect thereto.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That a SPECIAL BINGO LICENSE shall be issued to the Dennis Township Senior Citizen Association for the allowable two (2) year period in accordance with the requirements of State Law and Municipal Ordinances.
2. The proper Township Officials are authorized and directed to take all the necessary steps to comply with said laws and the rules and regulations of the Legalized Games of Chance Control Commission.
3. This resolution shall take effect immediately subject to the requirements of the law.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

**RESOLUTION NO. 2013-115
PAGE 2**

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-116

**RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION
AND THE EXECUTION OF THE GRANT AGREEMENT FOR THE
FY2014 NEW JERSEY DEPARTMENT OF TRANSPORTATION
MUNICIPAL AID ROAD PROGRAM APPLICATION –
RECONSTRUCTION AND REALIGNMENT OF THE INTERSECTION OF ACADEMY
ROAD WITH FIDLER ROAD (COUNTY ROUTE #638)**

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as 00134 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2013-116
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-117

**RESOLUTION AUTHORIZING THE REFUND OF A
PLANNING/ZONING ESCROW FEE**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
259	34	\$204.50	Glenda Toft 405 Old Goshen Road Ocean View, NJ 08230

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2013-117
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-118

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 259, LOTS 35 –
IRA NIEDWESKI/OCEAN VIEW VETERINARY HOSPITAL**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of the Planning/Zoning Performance Bond for Block 259, Lots 35 due to the completion of the site improvements; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of a Bond #b1121209.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the \$206,925.00 performance bond in the form a Bond #B1121209 providing that a Maintenance Bond in the amount of \$25,865.55 (15%) is posted for a term of two (2) years.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2013-118
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-119

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of an error in the amount of one of the tax overpayments in Resolution No. 2013-113 which needs to be corrected.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the corrected amount for the following tax overpayment:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Owner</u>
67	49	\$ 75.85	Patrick McNally 1560 Clemens Road Harleysville, PA19438

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this Resolution to the Tax Collector and the Chief Finance Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

**RESOLUTION NO. 2013-119
PAGE TWO**

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-120

**RESOLUTION PROCLAIMING THE WEEK OF SEPTEMBER 17TH – SEPTEMBER 23RD,
2013 AS “CONSTITUTION WEEK” WITHIN DENNIS TOWNSHIP**

WHEREAS, it is a privilege and duty of the American people to commemorate the two hundred twenty-third anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS; Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby proclaim the week of September 17th – September 23rd as

CONSTITUTION WEEK

and urges all citizens to study the Constitution, and reflect of the privilege of being an American with all the rights and responsibilities which that privilege involves.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2013-120
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-121

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. UFCW Collective Bargaining Negotiations.

RESOLUTION NO. 2013-121

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- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Harry Scheeler and OPRA demand.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on September 03, 2013, that an Executive Session closed to the public shall be held on September 03, 2013 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2013-121

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BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 03, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

AUGUST, 2013 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	0.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		0.00
Zoning Book & Maps		7.00
Vital Statistics		194.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (1)		50.00
Miscellaneous ()		0.00
TOTAL		\$ 261.00

MAYOR
EUGENE L. GLEBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

AUGUST, 2013 REGISTRAR'S REPORT

Certified Marriages (7)	\$	70.00
Marriage License (3)		84.00
Certified Death (4)		40.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
TOTAL		\$ 194.00

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~the~~ ending:

JULY 31 2013

Dated AUGUST 29 2013

M. T. Heim, CTC
MICHELE T. HEIM, CTC Collector.

COLLECTIONS

Taxes Year 2013	473,573.63						
" " 2014	51,959.07						
" "							
" "							
" "							
RETURNED CHECK CHARGE	30.00						
Gross Receipts Tax, Year							
Franchise Tax							
Property Redeemed							
Interest and Costs	2,021.91						
Fees for Searches							
<u>TOTAL Receipts</u>	527,580.61						
Discount on Taxes							
<u>Net Receipts</u>	527,580.61						

DISBURSEMENTS

Paid to Treasurer	527,580.61						
Total Disbursements	527,580.61						
Cash on hand JULY 31, 2013	100.00						

Remarks:

<u>Bank Account Name</u>		<u>Balance</u>
Savings Account	\$	1,870,567.27
General Checking Account	\$	5,004.74
Payroll Account	\$	26,324.39
Dog Trust Fund	\$	22,866.77
Flexible Spending Account	\$	623.66
Planning Escrow Account	\$	52,370.28
Construction Office Account	\$	24,704.46
Municipal Alliance Account	\$	4,566.03
SAC Investments Escrow	\$	761.67
Joseph McLenaghan Escrow	\$	21,685.23
Joyce M. Brewer Escrow	\$	28,159.84
Diocese of Camden Escrow	\$	97.98
Hanson Aggregates BMC, Inc. Escrow	\$	28,882.25
Dominick Caprioni Escrow	\$	8,209.63
Cape Atlantic Investments Escrow	\$	15,864.22
William P. Hilton, Jr. Escrow	\$	2,500.48
Learr Associates LLC Escrow	\$	525.62
John Gibson Escrow	\$	126.25
Howard L. Hess Escrow	\$	8,223.38
Jamie Lynn Ayars Escrow	\$	2,500.48
Pine Haven, LLC Escrow	\$	1,720.40
Rodney Lee Suhonen Escrow	\$	18.09
Oceanview Storage, LLC Escrow	\$	547.62
Thomas V. Whelan B-1 L-6.01 Escrow	\$	6,459.60
Thomas V. Whelan B-1 L-6.02 Escrow	\$	6,459.60
Thomas V. Whelan B-1 L-9.01 Escrow	\$	6,459.60
Thomas V. Whelan B-1 L-9.02 Escrow	\$	6,459.60
Richard Pierson Construction Escrow	\$	862.68
Ira Niedweske Escrow	\$	2,739.48
Benjie Swan Escrow	\$	17,516.80
C.L.A.S.S. Investment Fund	\$	-
Total Bank Accounts	\$	<u>2,173,808.10</u>

ENGINEERS REPORT: September 3, 2013

I continued to inspect the installation of the new perimeter fencing at the "Cape-Con" soil extraction facility. The perimeter fence is expected to be completed this weekend and upon completion, the twenty four hour security discontinued. Currently there is no sand being mined.

I filed (electronically) our 2014 DOT. Municipal Aid Application for reconstructing the Intersection of Academy Road with Fidler Road. An authorizing resolution has been prepared for your consideration. An approval of our grant application will provide for reimbursement of all approved costs except design engineering.

I am assisting the Department of Public Works in revising Chapter 112 to conform to the new single stream recycling requirements.

I am reviewing the Dennis Township section of the Cape May County recently released FEMA Work maps .DEP is recommending an updated flood damage prevention ordinance and requesting our contact person.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 9/03/2013