

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
DECEMBER 17, 2013 – 6:00 P.M. – Page 2**

Administrative Reports

Tax Collector's Report	November, 2013
Chief Finance Officer's Report	September, 2013
Engineer's Report	12/17/2013
Administrator's Report	12/17/2013

General Public Comments

Committee Comments

Executive Session:

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 - Collective Bargaining – Negotiations with United Food & Commercial Workers Union Local 152 & the International Brotherhood of Electrical Workers Local 1293.

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-147

**RESOLUTION AUTHORIZING APPROPRIATION TRANSFERS DURING THE
LAST TWO MONTHS OF THE FISCAL YEAR**

WHEREAS, pursuant to N.J.S.A. 40A:4-58, the governing body of a Municipality may make appropriation transfers during the last two months of the fiscal year; and

WHEREAS, there are certain transfers which need to be made in order to provide sufficient funds in a certain line items in the 2013 Municipal Budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following items be and hereby are authorized and directed to be transferred in the 2013 Municipal Budget:

TRANSFER FROM -

Administration – S & W
\$15,000.00

Tax Collection – S & W
\$ 750.00

Township Clerk – S & W
\$ 7,500.00

State/Fed Grant Coord. – O/E
\$10,000.00

State/Fed Grant Coord. – O/E
\$ 2,000.00

Liability Insurance – O/E
\$ 9,000.00

TRANSFER TO –

Administration – O/E
\$15,000.00

Tax Collection – O/E
\$ 750.00

Township Clerk – O/E
\$ 7,500.00

Legal Services – O/E
\$10,000.00

Dog Regulation – O/E
\$ 2,000.00

Special Events – O/E
\$ 5,000.00

Planning/Zoning – O/E
\$ 2,500.00

Parks & Playgrounds – O/E
\$ 1,500.00

RESOLUTION NO. 2013-147
PAGE 2

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 17, 2013 at 6:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-148

**RESOLUTION ESTABLISHING A MEETING SCHEDULE
FOR THE YEAR 2014**

WHEREAS, pursuant to N.J.S.A. 10:4-6 TO 10:4-21 "The Open Public Meetings Act" the Township Committee is required to post and maintain a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the regular Township Committee Meetings and the Worksession Meetings will be held in accordance with the following schedule at 6:30 p.m. prevailing time or as otherwise noted in the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ:

Jan. 07, 2014 (Reorganization – 6:30 pm)	July 01, 2014 (Worksession & Reg - 4:00 pm)
Jan. 21, 2014 (Worksession & Reg – 6:30 pm)	July 15, 2014 (Regular – 4:00 pm)
Feb. 04, 2014 (Worksession & Reg – 6:30- pm)	Aug. 04, 2014 (Worksession & Reg – 4:00 pm)
Feb. 18, 2014 (Regular – 6:30 pm)	Aug. 19, 2014 (Regular – 4:00 pm)
Mar. 04, 2014 (Worksession & Reg – 6:30 pm)	Sept. 02, 2014 (Worksession & Reg – 6:30 pm)
Mar. 18, 2014 (Regular – 6:30 pm)	Sept. 16, 2014 (Regular – 6:30 pm)
Apr. 01, 2014 (Worksession & Reg – 6:30 pm)	Oct. 07, 2014 (Worksession & Reg – 6:30 pm)
Apr. 15, 2014 (Regular – 6:30 pm)	Oct. 21, 2014 (Regular – 6:30 pm)
May 06, 2014 (Worksession & Reg – 6:30 pm)	Nov. 03, 2014 (Worksession & Reg – 4:00 pm)
May 20, 2014 (Regular – 6:30 pm)	Nov. 18, 2014 (Regular – 6:30 pm)
June 02, 2014 (Worksession & Reg –4:00 pm)	Dec. 02, 2014 (Worksession & Reg – 6:30 pm)
June 17, 2014 (Regular – 4:00 pm)	Dec. 16, 2014 (Regular – 6:30 pm)

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2014-148
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 17, 2013 at 6:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-149

**RESOLUTION ACCEPTING THE BIDS AND AWARDING THE SAME FOR
THE 2014 EMERGENCY MEDICAL VEHICLE**

WHEREAS, the Clerk received bids on December 13, 2013 at 2:00 p.m. for the 2014 Emergency Medical Vehicle; and

WHEREAS, the Township received one bid from: BayHead Investments, Inc. dba VCI Emergency Vehicles Specialists, 43 Jefferson Ave., Berlin, NJ 08009 - \$54,700.00; and

WHEREAS, the Clerk has reviewed the bid, determined all are in order, and made their recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby awards the bid for the 2014 Emergency Medical Vehicle to the low bidder, BayHead Investments, Inc. dba VCI Emergency Vehicles Specialists, 43 Jefferson Ave., Berlin, NJ 08009 in the amount of \$54,700.00.

BE IT FURTHER RESOLVED, that the Clerk is in receipt of the Certification of Availability of Funds for this award from the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

RESOLUTION NO. 2013-149
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on December 17, 2013 at 6:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS
Department of Finance and Revenue
Office of Chief Financial Officer/Treasurer
571 Petersburg Road
P.O. Box 204
Dennisville, New Jersey 08214-0204

Glenn O. Clarke
CMFO/CGFM/QPA/RPPO

(609) 861-9700
(609) 861-9719 Fax

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Glenn O. Clarke, Chief Financial Officer of the Township of Dennis, hereby certify that \$54,700.00 is available in the following appropriations:

Dennis Township Bond Ordinance No. 2013-05

These funds are sufficient to meet the contractual commitment providing for:

Purchase of a 2014 Emergency Medical Vehicle

and awarded to:

Bay Head Investments, Inc., t/a VCI Emergency Vehicle Specialists
43 Jefferson Ave.
Berlin, NJ 08009

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST



Glenn O. Clarke, CMFO

DATE

12-13-2013

TOWNSHIP OF DENNIS
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2013-150

**RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME
RECREATION ATTENDANT FOR THE RECREATION DEPARTMENT**

WHEREAS, the Dennis Township Recreation Department is in need of an additional part-time attendant to cover the recreation facilities during the wide range of programs; and

WHEREAS, the Recreation Coordinator has reviewed the applications and has recommended a part-time Recreation Attendant.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jon Patrick Gansert, 27 Barbers Lane, Clermont, NJ 08210 be hired as a part-time Recreation Attendant at the hourly rate of \$10.00 per hour effective January 03, 2014.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2013-150
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 17, 2013 at 6:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2013-151

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. UnionNegotiations – UFCW & IBEW.

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- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on December 17, 2013, that an Executive Session closed to the public shall be held on December 17, 2013 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

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BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Eugene L. Glembocki, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 17, 2013 at 6:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 12/17/13 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/17/13	GOC	12-00020	07760 COMPUTER ACCESS SYSTEMS 1 PAYROLL PROCESSED FOR TOWNSHIP	80.25	2-01-20-130-029 OTHER CONTRACTUAL*FINANCE ADMN	
12/17/13	GOC	12-00024	69483 SHOP RITE 8 ENCUMBRANCE IN 2012 FOR 2013	151.07	2-01-28-372-036 OFFICE SUPPLIES*SENIOR CENTER	
12/17/13	GOC	12-00036	09206 GLENN O. CLARKE (PETTY CASH) 22 POSTAGE EMPLOYEE RICE NOTICE	19.95	3-01-20-120-036 OFFICE SUPPLIES*TOWNSHIP CLERK	
12/17/13	GOC	12-00036	23 RECREATION CRAFTS/SUPPLIES/ETC	48.38	3-01-28-370-066 PROGRAM SUPPLIES*RECREATION	
P.O. Total:				68.33		
12/17/13	GOC	13-00003	69490 SHORE ANIMAL CONTROL 11 TWP ANIMAL CONTROL SERVICES	650.00	3-01-27-340-029 OTHER CONTRACTUAL*DOG REGULAT	
12/17/13	GOC	13-00003	12 TWP ANIMAL CONTROL SERVICES	650.00	3-01-27-340-029 OTHER CONTRACTUAL*DOG REGULAT	
P.O. Total:				1,300.00		
12/17/13	GOC	13-00008	17168 JEANETTE M. ENNIS 11 MEDICARE B/PRESRIPT**ENNIS	135.77	3-01-23-220-092 EMPLOYEE GROUP INSURANCE	
12/17/13	GOC	13-00009	42428 EDWARD F. LEITH, JR. 1 MEDICARE "B"/PRESCRPT**LEITH	104.90	3-01-23-220-092 EMPLOYEE GROUP INSURANCE	
12/17/13	GOC	13-00013	27278 HERALD NEWSPAPER, INC. 34 BOND ORDINANCE STATEMENT	41.31	3-01-20-120-021 LEGAL ADVERTISING*TWP CLERK	
12/17/13	GOC	13-00013	35 BID FOR VAN	40.10	3-01-20-120-021 LEGAL ADVERTISING*TWP CLERK	
P.O. Total:				81.41		
12/17/13	GOC	13-00015	50111 NEXTEL COMMUNICATIONS 14 CELLPHONE FOR EMERGENCY MGMT	64.55	3-01-25-252-036 OFFICE SUPPLIES*EMERGENCY MGMT	
12/17/13	GOC	13-00015	23 CELLPHONES FOR TWP EMPLOYEES	33.22	3-01-31-450-077 TELECOMMUNICATIONS CHARGES	
12/17/13	GOC	13-00015	30 CELLPHONE FOR CONSTRUCTION	75.55	3-01-55-900-015 OTHER EXPENSES*CONSTRUCTION	
P.O. Total:				173.32		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/17/13	GOC	13-00033	01201 ATLANTIC CITY ELECTRIC 10 TOWNSHIP OF DENNIS ELECTRICITY	5,662.75	3-01-31-430-071 ELECTRICITY	
12/17/13	GOC	13-00042	10215 CRYSTAL SPRINGS 12 WATER BOTTLE USAGE BY TOWNSHIP	16.46	3-01-26-310-052 JANITOR/LAUNDRY/KITCHEN EQUIP	
12/17/13	GOC	13-00047	01212 A.T. & T. 11 LONG DISTANCE TELEPHONE BILL	92.69	3-01-31-440-076 TELEPHONE CHARGES	
12/17/13	GOC	13-00048	81067 VISION SERVICE PLAN 12 VISION INSURANCE COVERAGE	839.74	3-01-23-220-092 EMPLOYEE GROUP INSURANCE	
12/17/13	GOC	13-00050	80465 VERIZON 12 DENNIS TWP LOCAL PHONE SERVICE	1,439.40	3-01-31-440-076 TELEPHONE CHARGES	
12/17/13	GOC	13-00052	28711 HOME DEPOT CREDIT SERVICES 11 CLEANING SUPPLIES/LIGHT BULBS	89.77	3-01-26-310-052 JANITOR/LAUNDRY/KITCHEN EQUIP	
12/17/13	GOC	13-00053	09704 JOHN L. COLLINS 1 MEDICARE B/PRESCRIP*J. COLLINS	209.80	3-01-23-220-092 EMPLOYEE GROUP INSURANCE	
12/17/13	GOC	13-00062	24401 G & K SERVICES, INC. 21 PUBLIC WORKS UNIFORMS	610.14	3-01-26-290-032 UNIFORMS/CLOTHING*PUBLIC WORKS	
12/17/13	GOC	13-00062	22 PARKS/PLAYGROUND UNIFORMS	125.98	3-01-28-375-058 WORK EQUIPMENT*PARKS/PLAYGRNDS	
P.O. Total:				<u>736.12</u>		
12/17/13	GOC	13-00084	09646 COASTAL LANDSCAPING 6 NEW ZONE VALVE INSTALLED	387.67	3-01-28-375-058 WORK EQUIPMENT*PARKS/PLAYGRNDS	
12/17/13	GOC	13-00097	47499 M & N INTERNATIONAL 2 CHRISTMAS PARADE DECORATIONS	135.21	3-01-30-420-066 PROGRAM SUPPLIES*SPECIAL EVENT	
12/17/13	GOC	13-00117	69483 SHOP RITE 12 JELLY/BISCUITS/CREAM/PIES/ETC	43.67	3-01-28-372-036 OFFICE SUPPLIES*SENIOR CENTER	
12/17/13	GOC	13-00117	13 SENIOR COMPLETE TURKEY DINNERS	103.88	3-01-28-372-036 OFFICE SUPPLIES*SENIOR CENTER	
P.O. Total:				<u>147.55</u>		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/17/13	GOC	13-00121	57106 PATTI'S PARTY WORLD 2 TABLECLOTHS/SKIRTS/DECORATIONS	95.93	3-01-28-372-036 OFFICE SUPPLIES*SENIOR CENTER	
12/17/13	GOC	13-00126	69480 SHOCKEY'S PURE WATER 1 WATER CONDITIONERS SERVICED	402.70	3-01-26-310-035 JANITOR/LAUNDRY/HSEHLD SUPPLY	
12/17/13	GOC	13-00136	38606 KEEN COMPRESSED GAS CO., INC. 3 ACETYLENE/OXYGEN CYLINDERS	20.10	3-01-26-290-031 CHEMICALS/GASES*PUBLIC WORKS	
12/17/13	GOC	13-00140	15294 EAST COAST DISTRIBUTORS 15 PINS, SPRAY, BULBS, OIL, ETC	480.87	3-01-26-290-034 MOTOR VEHICLE PARTS*PUBLIC WRK	
12/17/13	GOC	13-00141	34559 GENUINE PARTS COMPANY 8 FILTERS/EYEWEAR/BATTERY/SWITCH	1,286.12	3-01-26-290-038 HARDWARE/MINOR TOOLS*PUB WORKS	
12/17/13	GOC	13-00154	01261 AIRLINE HYDRAULICS CORP. 5 FITTINGS, HOSES, ETC	202.90	3-01-26-290-038 HARDWARE/MINOR TOOLS*PUB WORKS	
12/17/13	GOC	13-00160	00364 SUPER VALU 14 TOT SNACKS, CLEANING SUPPLIES	51.24	3-01-28-370-036 OFFICE SUPPLIES*RECREATION	
12/17/13	GOC	13-00160	15 CHRISTMAS PARADE CANDY BOUGHT	217.68	3-01-30-420-066 PROGRAM SUPPLIES*SPECIAL EVENT	
P.O. Total:				268.92		
12/17/13	GOC	13-00165	14385 DUNBAR ARMORED INC. 12 ARMORED CAR PICKUP COSTS	341.74	3-01-20-130-029 OTHER CONTRACTUAL*FINANCE ADMN	
12/17/13	GOC	13-00187	12000 DENNIS TWP FIRE DISTRICT #1 4 FIRE DISTRICT #1 TAXES PAID	88,750.00	3-01-55-900-031 FIRE DISTRICT #1 OCEAN VIEW	
12/17/13	GOC	13-00188	12001 DENNIS TWP FIRE DISTRICT #2 4 DENNIS TWP FIRE DISTRICT #2	61,506.25	3-01-55-900-032 FIRE DISTRICT #2 DENNIS	
12/17/13	GOC	13-00189	12002 DENNIS TWP FIRE DISTRICT #3 4 DENNIS TWP FIRE DISTRICT #3	39,476.25	3-01-55-900-033 FIRE DISTRICT #3 BELLEPLAIN	
12/17/13	GOC	13-00203	04580 BELLEPLAIN EMERGENCY CORP. 3 CENTRAL DISPATCH AGREEMENT	31,702.36	3-01-25-250-029 OTHER CONTRACT*CENTRAL DISPTCH	
12/17/13	GOC	13-00203	4 CENTRAL DISPATCH AGREEMENT ADJ	18.00-	3-01-25-250-029	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
				P.O. Total:	31,684.36	OTHER CONTRACT*CENTRAL DISPTCH
12/17/13	GOC	13-00204	04580 BELLEPLAIN EMERGENCY CORP. 4 CONTRIBUTION/SUPPORT**TOWNSHIP	6,250.00	3-01-25-260-094 BELLEPLAIN EMERGENCY CORPS	
12/17/13	GOC	13-00265	46536 M.G.L. PRINTING SOLUTIONS 1 2014 BRASS DOG TAGS	399.00	3-01-27-340-029 OTHER CONTRACTUAL*DOG REGULAT	
12/17/13	GOC	13-00265	2 ACCOUNT #D014	0.00	3-01-27-340-029 OTHER CONTRACTUAL*DOG REGULAT	
				P.O. Total:	399.00	
12/17/13	GOC	13-00282	71326 SUBURBAN PROPANE - 2115 6 PROPANE DELIVERY/PUBLIC WORKS	401.35	3-01-31-446-070 GAS (PROPANE)	
12/17/13	GOC	13-00282	7 PROPANE DELIVERY*SENIOR CENTER	488.56	3-01-31-446-070 GAS (PROPANE)	
12/17/13	GOC	13-00282	8 PROPANE DELIVERY*RECREATION	2,365.36	3-01-31-446-070 GAS (PROPANE)	
12/17/13	GOC	13-00282	9 PROPANE DELIVERY*TWP HALL	1,734.97	3-01-31-446-070 GAS (PROPANE)	
12/17/13	GOC	13-00282	11 PROPANE DELIVERY/PUBLIC WORKS	180.39	3-01-31-446-070 GAS (PROPANE)	
12/17/13	GOC	13-00282	12 PROPANE DELIVERY*MUSEUM	88.59	3-01-31-446-070 GAS (PROPANE)	
				P.O. Total:	5,259.22	
12/17/13	GOC	13-00450	77633 ULINE 1 BLACK TRASH LINERS	288.00	3-01-41-770-101 CLEAN COMMUNITIES DONATIONS	
12/17/13	GOC	13-00450	2 DOG WASTE BAGS	100.00	3-01-41-770-101 CLEAN COMMUNITIES DONATIONS	
12/17/13	GOC	13-00450	3 SHIPPING/HANDLING TO BE ADDED	56.05	3-01-41-770-101 CLEAN COMMUNITIES DONATIONS	
12/17/13	GOC	13-00450	4 CUSTOMER #9200373984	0.00	3-01-41-770-101 CLEAN COMMUNITIES DONATIONS	
				P.O. Total:	444.05	
12/17/13	GOC	13-00472	34878 JERSEY PROFESSIONAL MGMT, INC. 5 NOVEMBER 11 TO NOVEMBER 25	2,762.50	3-01-20-111-042 EDUCATION/TRAINING - ADMINISTRATION	
12/17/13	GOC	13-00472	6 NOV 15 PERSONNEL INTERVIEWS	475.00	3-01-20-111-042 EDUCATION/TRAINING - ADMINISTRATION	
12/17/13	GOC	13-00472	7 NOVEMBER 25 TO DECEMBER 6	2,805.00	3-01-20-111-042 EDUCATION/TRAINING - ADMINISTRATION	
				P.O. Total:	6,042.50	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/17/13	GOC	13-00483	23450 THE GEM GROCERY & GAS 1 M.A.C. TRAINING MEETING FOOD	0.00	3-01-41-703-108 COUNTY SHARE*MUNIC ALLIANCE	
12/17/13	GOC	13-00483	2 **GRAND TOTAL NOT TO EXCEED***	199.96	3-01-41-703-108 COUNTY SHARE*MUNIC ALLIANCE	
P.O. Total:				<u>199.96</u>		
12/17/13	GOC	13-00485	88078 XEROX FINANCIAL SERVICES 3 COPIER LEASE PAYMENT	397.90	3-01-20-120-036 OFFICE SUPPLIES*TOWNSHIP CLERK	
12/17/13	GOC	13-00499	71184 STAPLES CREDIT PLAN 1 1080P WL CAMCORDER 10X OP	366.98	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	2 LISTENING CNTR/CASS REC/8	147.98	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	3 CASSETTE D60 AUDIO	89.40	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	4 STAPLES 50PK DVD-R SPINDL	28.99	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	5 SONY 25PK DVD & RW SPINDLE	22.99	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	6 HP 02 BLACK INK	37.38	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	7 HP 02 MAGENTA INK	10.19	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	8 HP 02 CYAN INK	10.19	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	9 HP 02 YELLOW INK	10.19	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
12/17/13	GOC	13-00499	10 \$30.00 DISCOUNT GIVEN	30.00-	3-01-28-373-036 OFFICE SUPPLIES*HISTORY CENTER/CULTURAL	
P.O. Total:				<u>694.29</u>		
12/17/13	GOC	13-00506	45899 CHARLES MCCARRICK 1 SENIOR CENTER BUS DRIVER TIP	50.00	3-01-28-372-036 OFFICE SUPPLIES*SENIOR CENTER	
12/17/13	GOC	13-00515	07710 COUNTY OF CAPE MAY 1 GASOLINE/DIESEL FUEL REIMB	2,540.95	3-01-31-460-074 GASOLINE AND DIESEL FUEL	
12/17/13	GOC	13-00515	2 GASOLINE/DIESEL FUEL REIMB	1,937.96	3-01-31-460-074 GASOLINE AND DIESEL FUEL	
12/17/13	GOC	13-00515	3 GASOLINE/DIESEL FUEL REIMB	1,428.97	3-01-31-460-074 GASOLINE AND DIESEL FUEL	
12/17/13	GOC	13-00515	4 GASOLINE/DIESEL FUEL REIMB	450.00	3-01-31-460-074 GASOLINE AND DIESEL FUEL	
P.O. Total:				<u>6,357.88</u>		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/17/13	GOC	13-00519	55122 ONE WORLD HOSTING 1 DENNISTWP.ORG UNTIL 12/22/2015	250.00	3-01-20-120-036 OFFICE SUPPLIES*TOWNSHIP CLERK	
Total for Batch: GOC				<u>262,713.15</u>		
Total for Date: 12/17/13		Total for All Batches:		262,713.15		

Batch Id	Batch Total
Total for Batch: GOC	262,713.15
Total of All Batches:	<u>262,713.15</u>

Fund Description	Fund	Budget Total	Revenue Total
	2-01	231.32	0.00
	3-01	262,481.83	0.00
Total of All Funds:		<u>262,713.15</u>	<u>0.00</u>

<u>Bank Account Name</u>		<u>Balance</u>
Savings Account	\$	2,995,916.85
General Checking Account	\$	122,954.74
Payroll Account	\$	13,851.20
Dog Trust Fund	\$	23,028.69
Flexible Spending Account	\$	673.72
Planning Escrow Account	\$	50,136.01
Construction Office Account	\$	36,017.13
Municipal Alliance Account	\$	5,227.22
SAC Investments Escrow	\$	761.76
Joseph McLenaghan Escrow	\$	21,687.42
Joyce M. Brewer Escrow	\$	28,162.69
Diocese of Camden Escrow	\$	273.00
Hanson Aggregates BMC, Inc. Escrow	\$	28,885.25
Dominick Caprioni Escrow	\$	8,210.46
Cape Atlantic Investments Escrow	\$	15,865.82
William P. Hilton, Jr. Escrow	\$	2,500.72
Learr Associates LLC Escrow	\$	525.68
John Gibson Escrow	\$	126.25
Howard L. Hess Escrow	\$	8,224.21
Jamie Lynn Ayars Escrow	\$	2,500.72
Rodney Lee Suhonen Escrow	\$	18.09
Oceanview Storage, LLC Escrow	\$	547.68
Thomas V. Whelan B-1 L-6.01 Escrow	\$	6,460.25
Thomas V. Whelan B-1 L-6.02 Escrow	\$	6,460.25
Thomas V. Whelan B-1 L-9.01 Escrow	\$	6,460.25
Thomas V. Whelan B-1 L-9.02 Escrow	\$	6,460.25
Richard Pierson Construction Escrow	\$	862.77
Ira Niedweske Escrow	\$	2,739.75
Benjie Swan Escrow	\$	17,518.58
C.L.A.S.S. Investment Fund	\$	<u>-</u>
Total Bank Accounts	\$	<u>3,413,057.41</u>

ENGINEERS REPORT: December 17, 2013

I inspected the location and approved a South Jersey Gas Company application for a road opening permit on Hagen Road.

I chaired the quarterly Safety Committee meeting on Monday, December 2. Minutes of our meeting are available.

The Pinelands Commission met last Friday. The certifying resolution of our 2012 Master Plan, Land Use Plan and Ordinance 13-03 amending and superseding our Chapters 165 (subdivision) and 165 (zoning) was scheduled for adoption. Congratulations!

I have heard back from the NJDOT. Sign Engineer that he is following up on our request for tractor crossing signs on Route 9 in Ocean View.

I have reviewed the application and inspected the site of A.E. Stone Inc. request to renew their Resource Extraction Permit Lot 8.07, Block 225.01 on Woodbine Road in Ocean View. My report has been forwarded to the Consolidated Land Use Board for their consideration before coming to the Township Committee for final action.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 12/17/2013

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Public Works
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Recreation, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

Township of Dennis
Interim Administrator Services
Activities Report: November 25 - December 6, 2013

Jersey Professional Management and Senior Vice President Tom Shannon were contracted to perform Interim Township Administrator and Management Consulting Services by the Township Committee on October 8, 2013.

Service was provided by Tom Shannon during the period of November 25–December 6, 2013 as follows;

- ! Monday 11/25/13 - full day services
- ! Wednesday 11/27/13 - full day services
- ! Monday 12/02/13 – full day services;
- ! Tuesday 12/03/13 – full day services and attendance at Township Committee meeting
- ! Friday 12/06/13—full day services

33 hours of service were provided during the period.

The following are some of the matters dealt with over this period;

- Development of Public Works Department Staffing & Workload Analysis
- Final Analysis of the costs and feasibility of Trash & Recycling Collection alternatives

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- Analysis and recommendations regarding sick time usage throughout the Township organization
- Preparation of Final Report
- Attention to finalizing proposed contract services included on December 3rd Township Committee agenda; Animal Control Services, Floor Maintenance Services, and Janitorial / Experience Works Services
- Day to day Township business and staff interactions / support have been provided.

Tom Shannon