REGULAR/WORKSESSION MEETING OF THE DENNIS TOWNSHIP COMMITTEE - FEBRUARY 04, 2014 – 6:30 P.M.

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	Approval of the October 08, 2013 - Worksession/Regular Meeting, October 22, 2013 – Regular Meeting, November 04, 2013 – Worksession/Regular Meeting and November 19, 2013 – Regular Meeting.
Res. #2014-10	Fixing the Rate of Interest to be Charged on Delinquent Taxes.
Res. #2014-11	Authorizing a Fee to be Charged for all Returned Checks.
Res. #2014-12	Authorizing the Tax Collector to Charge for Postage.
Res. #2014-13	Authorizing the Tax Collector to Credit Overpayments to the 2014 Tax Year.
Res. #2014-14	Authorizing the Disposition of a Tax Appeal by the County Tax Board.
Res. #2014-15	Authorizing the Tax Assessor to File Tax Appeals.
Res. #2014-16	Establishing a Fee for Duplicate Tax Bills.
Res. #2014-17	Appointing the Registrar for the Year 2014.
Res. #2014-18	Establishing the Holiday Schedule for 2014.
Res. #2014-19	Authorizing and Designating the Bank Depositories.
Res. #2014-20	Authorizing a Cash Management Plan.
Res. #2014-21	Designating the Official Newspapers for Publication.
Res. #2014-22	Authorizing the Issuance of Various 2014 Campground Licenses.
Res. #2014-23	Appointing the Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.
Res. #2014-24	Appointing the Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

Consent Agenda Continued:

Res. #2014-25	Authorizing the Refund of the Application Fee and the Balance of the Escrow Fee to Dennis Township Fire District #1.
Res. #2014-26	Adjusting the Salary of the Emergency Management Coordinator.
Res. #2014-27	Appointing the Risk Management Consultant for the Atlantic County Municipal Joint Insurance Fund for the Year 2014.
Res. #2014-28	Rescinding Resolution Nos. 2012-91 & 2013-28 and Authorizing Appointments of Volunteers to the Office of Emergency Management.
Res. #2014-29	Authorizing the Township Clerk to Publish Notice of a Request for Qualifications for Alternate Engineer(s).
Res. #2014-30	Authorizing a Professional Services Contract for Thomas G. Smith, Esq. to Act as Special Counsel on Behalf of the Township of Dennis with Respects to State Tax Appeals.
Res. #2014-31	Authorizing the Extension of a Leave of Absence for a Public Works Employee.
Res. #2014-32	Authorizing the Leave of Absence for an Administrative Employee.
Res. #2014-33	Authorizing the Refund of a Planning/Zoning Escrow Fee.
Res. #2014-34	Appointing the Dennis Township Historian.
Res. #2014-35	Authorizing the Renewal of a Mining Permit for Block 225.01, Lot 8.07 – Dennis Township Sand & Gravel.
Res. #2014-36	Authorizing the Issuance of a License to Conduct Amusement Games for Turner Enterprises, Inc. T/A Ocean View Resort Campground.

Regular Agenda:

Res. #2014-37	Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 - Collective Bargaining – Negotiations with the International Brotherhood of Electrical Workers Local 1293.
Res. #2014-38	Authorizing the Execution of Professional Services Contracts for Various Township Officials for the Year 2014.

Regular Agenda Continued:

Ord. #2014-01	An Ordinance of the Township of Dennis Amending and Supplementing Chapter 17 (Natural Resources Committee) of the Revised General Ordinances of the Township of Dennis, to Eliminate and Dissolve the Natural Resources Committee and Establish an Environmental Commission. (Introduction and First Reading)
Ord. #2014-02	An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Authorizing a Special Emergency Appropriation Pursuant to N.J.S.A. 40A:4-53 for Tax Map Updates/Revisions. (Introduction and First Reading)

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account $**

Administrative Reports

Municipal Clerk's Report	December, 2013 & 2013 Annual
Registrar's Report	December, 2013 & 2013 Annual
Tax Collector's Report	December, 2013
Construction Official's Report	December, 2013
Chief Finance Officer's Report	October, November & December, 2013
Engineer's Report	01/07/2014, 01/21/2014 & 02/04/2014

Mayoral Appointments:

Consolidated Land Use Board -

General Public Comments

Committee Comments

Executive Session:

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 - Collective Bargaining – Negotiations with the International Brotherhood of Electrical Workers Local 1293.

Adjournment

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-10

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars ($1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars ($1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars ($10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars ($1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars ($1,500.00) and if a delinquency is in the excess of ten thousand dollars ($10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.

2. Effective January 1, 2014, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.

3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.

4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.

5. This resolution shall take effect immediately.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-11

RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL RETURNED CHECKS

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of thirty dollars ($30.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-12

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE FOR POSTAGE

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-13

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT OVERPAYMENTS TO THE 2014 TAX YEAR

WHEREAS, during the 2013 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2014 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2014 Tax Year.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-14

RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL BY THE COUNTY TAX BOARD

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2014 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.

2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-15

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2014.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.

2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-16

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and $2.00 for each duplicate tax bill requested by the property owner.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-17

RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2014

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-18

RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE FOR 2014

WHEREAS, it is necessary for the Township to have a schedule of holidays when Municipal Services will be closed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following is a listing of the official holidays for the Township of Dennis:

New Year's Day	Jan.	01, 2014
Martin Luther King Day	Jan.	20, 2014
Lincoln's Birthday	Feb.	12, 2014
President's Day	Feb.	17, 2014
Good Friday	Apr.	18, 2014
Memorial Day	May	26, 2014
Independence Day	July	04, 2014
Labor Day	Sept.	01, 2014
Columbus Day	Oct.	13, 2014
General Election Day	Nov.	04, 2014
Veteran's Day	Nov.	11, 2014
Thanksgiving Day	Nov.	27, 2014
Day After Thanksgiving	Nov.	28, 2014
Christmas Day	Dec.	25, 2014

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-19

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Glenn O. Clarke, CMFO #N00551090

Savings, General Checking, Payroll, Armored Car Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Michele T. Heim, CTC #T-1090

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Rosemary Bonner, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Cape Bank.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-20

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2014.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST_____
Jacqueline B. Justice, RMC/Clerk

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF DENNIS IN THE COUNTY OF CAPE MAY, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Dennis, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest Deposits or otherwise invested in Permitted Investments hereinafter referred. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Dennis:

Accounts:

General Checking Account
Construction Office Account
Dog Account
Municipal Court Bail Account
Municipal Court Account
Escrow Account for Dominick Caprioni
Escrow Account for Diocese of Camden
Escrow Account for John Gibson
Escrow Account for Joseph McLenaghan
Escrow Account for Rodney Lee Suhonen
Escrow Account for Learr Associates, LLC
Escrow Account for William P. Hilton, Jr.
Escrow Account for Jamie Lynn Ayars
Flexible Spending Account
Escrow Account for Benjie Swan
Payroll Account
Savings Account
Municipal Alliance
Tax Collector TTL Account
Planning Escrow Account
Escrow Account for SAC Investments
Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Thomas V. Whelan B1 L9.02
Escrow Account for Oceanview Storage, LLC
Escrow Account for Joyce M. Brewer
Escrow Account for Cape Atlantic Investment, LLC
Escrow Account for Howard L. Hess
Escrow Account for R.E. Pierson Construction

Funds:

Current Fund
General Capital Fund
Trust Fund
Grant Fund

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Dennis, specifically: NONE

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF DENNIS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Dennis (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Dennis are directed to supply to all depositories or any other parties with whom the Deposits or Permitted investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials. The Chief Financial Officer of the Township of Dennis shall deposit all monies as designated by the Cash Management Plan and shall thereafter by relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in this Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Sturdy Savings Bank
- Bank of America
- Morgan Stanley Trust Company
- Cape Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Township of Dennis referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above. None designated at the present time.

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

(1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;

(2) Government money market mutual funds;

(3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

(4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

(5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

(6) Local government investment pools;

(7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.278 (C.52:18A-90.4); or

(8) Agreements for the repurchase of fully collateralized securities if:

(a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

(b) the custody of collateral is transferred to a third party;

(c) the maturity of the agreement is not more than 30 days;

(d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C17:9-41); and

(e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

(a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of $500 million.

Local Government Investment Pool. An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270. 2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period or at least two years pursuant to section 9 of P.L. 1967 c.9 (c.49:3-56) and has at least $25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Accounts:

General Checking Account
Construction Office Account
Dog Account
Municipal Court Bail Account
Municipal Court Account
Escrow Account for Dominick Caprioni
Escrow Account for Diocese of Camden
Escrow Account for John Gibson
Escrow Account for Joseph McLenaghan
Escrow Account for Rodney Lee Suhonen
Escrow Account for Learr Associates, LLC
Escrow Account for William P. Hilton, Jr.
Escrow Account for Jamie Lynn Ayars
Flexible Spending Account
Escrow Account for Benjie Swan
Payroll Account
Savings Account
Municipal Alliance
Tax Collector TTL Account
Planning Escrow Account
Escrow Account for SAC Investments
Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Thomas V. Whelan B1 L9.02
Escrow Account for Oceanview Storage, LLC
Escrow Account for Joyce M. Brewer
Escrow Account for Cape Atlantic Investment, LLC
Escrow Account for Howard L. Hess
Escrow Account for R.E. Pierson Construction

Funds:

Current Fund
General Capital Fund
Trust Fund
Grant Fund

Maturity limit not to exceed 397 days.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Dennis, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Dennis to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Dennis or by a third party custodian prior to or upon the release of the Township of Dennis's funds.

To assure that all parties with whom the Township of Dennis deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Dennis a written report of any Deposits or Permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information;

A. The name of any institution holding funds of the Township of Dennis as a Deposit or a Permitted Investment.

B. The amount of securities or Deposits purchased or sold during the immediately preceding month.

C. The class or type of securities purchased or Deposits made.

D. The book value of such Deposits or Permitted Investments.

E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.

F. The fees incurred to undertake such Deposits or Permitted Investments.

G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.

H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Dennis.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2014 to December 31, 2014. Attached to this Plan is a resolution of the governing body of the Township of Dennis approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-21

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR PUBLICATION

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2014 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.

2. The Press be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.

3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.

4. A fee of $5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.

5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2013-148.

6. This Resolution shall take effect immediately.

ATTEST_____ ATTEST_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-22

RESOLUTION AUTHORIZING THE ISSUANCE OF VAROUS 2014 CAMPGROUND LICENSES

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Little Oaks Campground – 100 Sites
Holly Lake Campground – 342 Sites
Driftwood Camping Resorts, Inc. – 832 Sites
Driftwood Too – 205 Sites
Lake & Shore Resort – 452 Sites
Jersey Shore Haven – 207 Sites
Dennisville Lake Campers Resort – 132 Sites
Pine Haven Campground – 640 Sites
Resorts Campground Country Club – 500 Sites
Seashore Line Camper Resort – 374 Sites
Tamerlane Campground – 315 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2014 Campground Licenses to the aforementioned campgrounds.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-23

RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Glenn O. Clarke to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Glenn O. Clarke as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-24

RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice, RMC as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice, RMC as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-25

RESOLUTION AUTHORIZING THE REFUND OF THE APPLICATION FEE AND THE BALANCE OF THE ESCROW FEE TO DENNIS TOWNSHIP FIRE DISTRICT NO. 1

WHEREAS, Dennis Fire District No. 1 submitted an application for a variance for Block 224, Lot 74.03 to the Consolidated Land Use Board; and

WHEREAS, the Township has received notification that Dennis Township Fire District No. 1 has withdrawn said application and is requesting a refund of their Application Fee and their Escrow Fee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to refund the Application Fee of $500.00 and the balance of the Escrow Fee in the amount of $572.50 to the Dennis Township Fire District No. 1, c/o James H. Pickering, Esq., P.O. Box 100, South Seaville, NJ 08246.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-26

RESOLUTION ADJUSTING THE SALARY OF THE EMERGENCY MANAGEMENT COORDINATOR

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to adjust the salary of the Emergency Management Coordinator to $4,500.00 effective 01/12/2014.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-27

RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Governing Body of the Township of Dennis has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 and the total sum will not exceed the limits established in P.L. 2004 c.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-28

RESOLUTION RESCINDING RESOLUTION NOS. 2012-91 & 2013-28 AND AUTHORIZING APPOINTMENTS OF VOLUNTEERS TO THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, Resolution Nos. 2012-91 & 2013-28 appointed volunteers to the Office of Emergency Management; and

WHEREAS, said resolutions allow for the removal from this volunteer capacity; and

WHEREAS, the Township Committee wishes to rescind and replace Resolution Nos. 2012-91 & 2013-28; and

WHEREAS, the Township of Dennis has a number of residents with experience in emergency management; and

WHEREAS, several of these residents are willing to serve in a volunteer capacity to assist the Emergency Management Coordinator and the Office of Emergency Management; and

WHEREAS, these residents would serve on a purely volunteer basis; would not be employees and would not receive compensation or benefits, but would bring vital experience and assistance to the Emergency Management functions of the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, duly assembled this 21st day of January, 2014, as follows:

1. The preamble above is incorporated herein by reference as the findings of the Township Committee;

2. The following Township residents are hereby named Volunteer Assistant to the Emergency Management Coordinator and the Township Committee member having public safety oversight:

   Barbara Gallagher
   Pete Stafford
   Bob Grace

3. Said residents shall perform functions as deemed necessary and useful for the Township by the Emergency Management Coordinator and/or the Township Committee member having public safety oversight;

4. These Volunteer Assistants to the Emergency Management Coordinator shall commence such volunteer service upon the adoption of this Resolution; shall have no independent authority or ability to bind the Township or make decisions; shall serve at the pleasure of the Township Committee and may be removed from this volunteer capacity by the Township Committee for any reason or no stated reason at any time by way of subsequent Resolution, in the sole discretion of the Township Committee.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-29

A RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO PUBLISH NOTICE OF A REQUEST FOR QUALIFICATIONS FOR ALTERNATE ENGINEER(S)

WHEREAS, the Township is desirous of having qualified Alternate Engineers in order to better serve the Township and minimize costs to the taxpayers; and

WHEREAS, the Township wishes to utilize the fair and open process and advertise a Request for Qualifications;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 4TH day of February, 2014, that the Township Clerk is hereby authorized and directed to immediately post notice on the Township website the availability of the aforementioned Request for Qualifications; the method for obtaining same and the deadline for submission, which is February 21, 2014.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT:

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at a regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

REQUEST FOR LETTERS OF QUALIFICATIONS FOR THE POSITION OF

ALTERNATE ENGINEER(S)

Position and Term:

The Township of Dennis requests Letters of Qualifications from New Jersey licensed engineers interested in serving in the position of "Alternate Engineer(s)" from March 04, 2014 to December 31, 2014.

Minimum Requirements: Must be fully licensed and in good standing to practice civil engineering in the State of New Jersey. Must hold an NJPE, NJPLS, and CME.

Minimum of 6 years of experience serving as a municipal engineer for a New Jersey municipality and also have a minimum of 6 years experience in preparation of municipal tax maps.

Must carry minimum one million dollars professional liability insurance for errors and omissions.

Fair and Open Process:

These Letters of Qualifications are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5. Applicants who meet with the Minimum Requirements for the position as set forth below, and are willing to provide the described services for the disclosed compensation, shall be evaluated on the basis of experience and qualifications as set forth in the criteria described below.

Letters of Qualification are to be submitted no later than 3:59 p.m., Friday, February 21, 2014, prevailing time in the Dennis Township Municipal Building, 571 Petersburg Road, Dennisville, NJ 08214
(609) 861-9700.

Submissions are to be made to: Jacqueline Justice, Clerk, 571 Petersburg Road, Dennisville, NJ 08214
(609) 861-9700

In order to be considered, an original and six (6) copies of the information being submitted must be enclosed in a sealed envelope bearing the name and address of the responder and the words "Qualifications for Professional Services and the category of services" and clearly marked "Sealed Qualifications" addressed to the Township Clerk, 571 Petersburg Road, Dennisville, NJ 08214, and may be received through the mail or presented in person.

Proposals will thereafter be received by the Township Committee of the Township of Dennis, who shall award the contract for the services. The award of the Contract will be based on the following criteria: (i) responsiveness to the Qualification Evaluation and other required submissions; (ii) general experience and reputation in the field; (iii) specific experience/ knowledge of the Township of Dennis and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the Township; (v) availability to accommodate meeting and interface requirements with the Township Committee and Township Officials for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the Township; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal. Additionally, all vendors are required to review Resolution 2006-35 (http://www.dennistwp.org/pdfdoc/06-35res.pdf) for the criteria established by Township Committee which are generally applicable to all fair and open contract advertisements.

The Township reserves the right to: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any or all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the Township.

The Township's determination of the applicant who is most advantageous to the goals and objectives of the Township shall be final and conclusive.

The award of the contract shall be determined by majority vote on a resolution to be read by title at an open public meeting.

No applicant shall influence, or attempt to influence or cause to be influenced, any Township Official, Officer or employee to use his/her official capacity in any manner which might tend to impair the objectivity or independence of judgment. No applicant shall cause or influence, or attempt to cause or influence, any Township Official, Officer or employee to secure unwarranted privileges or advantages.

Description of Services:

Serve as Alternate Engineer for the Township of Dennis and handle engineering needs of the Township as assigned. Alternate Engineer may be required to attend meetings with the Township Committee and Township Officials as requested, as well as interface with the Township Clerk to track and/or administer public works projects. Alternate Engineer may also be required to provide professional services to any authorized department head upon request or assist the Municipality in grant applications for Civil projects, i.e. streets, sewer, water, transportation. Prepare and oversees tax map preparation and revision or provide professional engineering and land surveying services related to all aspects of street design, sanitary sewer and

potable water design, sanitary landfill design and oversight of Closure and Post Closure Care Plan. Complete inspections as required by general law, project contracts or in accordance with the Municipal Land Use Law.

Compensation: Compensation shall be based on a professional services contract to be negotiated by the Township with the applicant deemed to be the most advantageous.

Alternate Engineers will be entitled to compensation primarily out of available project or grant funds or both.

A "NOT TO EXCEED" AMOUNT MUST BE SPECIFIED IN THE SUBMISSION FOR ALL ANTICIPATED ENGINEERING FOR THE REMAINDER OF CALENDER YEAR 2014 AND ESTIMATED.

Qualification evaluation: 1. Minimum Requirements. Please attach resume and/or other documentation demonstrating compliance with the "Minimum Requirements" detailed above.

2. Please describe your experience with regard to engineering services for municipal road projects.

3. Please describe your experience with regard to engineering services for potable water projects.

4. Please describe your experience with regard to tax map preparation and maintenance.

5. Please describe your experience with regard to Wastewater Management Plan preparation.

6. Please describe your experience with regard to Sanitary Landfill Closure and Post Closure Care Plan preparation and administration.

7. Please describe your experience with regard to obtaining, designing and administering grants and/or loans from NJDOT, NJDEP, USDA, and NJDCA.

8. Please describe your knowledge and experience with regard to Municipal Land Use Law (MLUL).

9. Please describe your knowledge and experience with regard to the Residential Site Improvement Standards (RSIS).

10. Please list all public entities/agencies for which you presently serve as Municipal Engineer complete with term of appointment and contact person and related phone number.

11. Disclose and describe if you or any member of your firm have ever had their license suspended or revoked in New Jersey or any other state.

12. What is the location of your Office? In Dennis Township; in Cape May County or out of Cape May County.

13. Describe the resources of your office. Include details of support staff. Include information on other qualified engineers in your office who would be available to Township Officials in the event you were absent or unavailable.

Letters of Qualification are to be submitted no later than 3:59 p.m., Friday, February 21, 2014, prevailing time in the Dennis Township Municipal Building, 571 Petersburg Road, Dennisville, NJ 08214
(609) 861-9700.

Submissions are to be made to: Jacqueline Justice, Clerk, 571 Petersburg Road, Dennisville, NJ 08214
(609) 861-9700

In order to be considered, an original and six (6) copies of the information being submitted must be enclosed in a sealed envelope bearing the name and address of the responder and the words "Qualifications for Professional Services and the category of services" and clearly marked "Sealed Qualifications" addressed to the Township Clerk, 571 Petersburg Road, Dennisville, NJ 08214, and may be received through the mail or presented in person.

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-30

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR THOMAS G. SMITH, ESQ. TO ACT AS SPECIAL COUNSEL ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO STATE TAX APPEALS

WHEREAS, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to State Tax Court Appeals; and

WHEREAS, the Solicitor has provided the resume of an attorney who specializes in the tax laws and has recommended that the Township contract with him for this special representation.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Thomas G. Smith, Esq.

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Thomas G. Smith, Esq. for special legal services with regards to State Tax Appeals.

3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).

4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.

5. This resolution shall take effect immediately.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES	**:**
NAYS	**:**
ABSTAINING	**:**
ABSENT	**:**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-31

RESOLUTION AUTHORIZING THE EXTENSION OF A LEAVE OF ABSENCE FOR A PUBLIC WORKS EMPLOYEE

WHEREAS, a motion adopted on 12/17/2013 authorized a leave of absence without pay for David Blood under the FMLA; and

WHEREAS, said leave was effective 12/16/2013 to 12/20/2014; and

WHEREAS, Mr. Blood has requested an extension of his leave of absence for a medical condition ; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that an extension of the leave of absence be granted for David Blood effective from 12/21/2013 through 02/03/2014 with Mr. Blood returning to work, Tuesday, February 4, 2014.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-32

RESOLUTION AUTHORIZING THE LEAVE OF ABSENCE FOR AN ADMINISTRATIVE EMPLOYEE

WHEREAS, the Clerk has received a request from a Township Employee for a leave of absence; and

WHEREAS, Eileen McFillin has requested a leave of absence for a medical condition ; and

WHEREAS, said leave would be effective retroactive to January 22, 2014 and would end on February 19, 2014 with Mrs. McFillin returning to work on February 20, 2014 with occasional time off for treatment; and

WHEREAS, the leave of absence shall run concurrent with a leave under the provisions of the Family Leave Act.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a leave of absence be granted for Eileen McFillin effective from January 22, 2014 through February 19, 2014 with the need for occasional time off afterward for treatment.

BE IT FURTHER RESOLVED, that a leave under the Family Leave Act will be granted for a portion of the leave not to exceed the Federal and State provisions of the Act.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-33

RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project have been completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

Block	Lot	Amount	Applicant
256.05	69	$ 655.50	S.J. Michael, Inc. 314 Kings Highway Cape May Court House, NJ 08210
244	8.01 & 9	$ 312.50	Wawa, Inc. 260 West Baltimore Pike Wawa, PA 19063

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-34

RESOLUTION APPOINTING THE DENNIS TOWNSHIP HISTORIAN

WHEREAS, N.J.S.A. 40:10A-1 et seq. authorizes the creation of local historians; and

WHEREAS, with the adoption of Ordinance No. 2005-06 entitled, "An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Creating a Position of "Dennis Township Historian" and Providing for the Duties Therefore" the Township has created the position of Dennis Township Historian.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Raymond C. Rebmann of 344 Hagen Road, Cape May Court House, NJ 08210 be appointed Dennis Township Historian for a three (3) year term effective 01/01/2014 pursuant to Ordinance No. 2005-06 and N.J.S.A. 40:10A-1 et seq.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-35

RESOLUTION AUTHORIZING THE RENEWAL OF A MINING PERMIT FOR BLOCK 225.01, LOT 8.07 – DENNIS TOWNSHIP SAND & GRAVEL

WHEREAS, pursuant to Chapter 95-7 of the Code of the Township of Dennis Mining Permits are renewed through application to the Planning Board; and

WHEREAS, Dennis Township Sand & Gravel Block 225.01, Lot 8.07 has applied to the Planning Board for renewal; and

WHEREAS, the Planning Board has adopted Resolution No. 2013-20 which recommends that the Township Committee renew Dennis Township Sand & Gravel's Mining Permit with conditions.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the renewal of the Mining Permit for Block 225.01, Lot 8.07 owned by Dennis Township Sand & Gravel for a period of three (3) years (ending 12/31/2016) and subject to the conditions stated in the Planning Board Resolution No. 2013-20.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2013-36

RESOLUTION AUTHORIZING THE ISSUANCE OF A LICENSE TO CONDUCT AMUSEMENT GAMES FOR TURNER ENTERPRISES, INC. T/A OCEAN VIEW RESORT CAMPGROUND

BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. An application having been filed by Turner Enterprises, Inc. T/A Ocean View Resort Campground, to hold, operate and conduct amusement games under Certification No. 2 – ARCADE GAMES – at the premise known as 2555 Route 9, Ocean View, Dennis Township, a municipality which is resort and the premises are in an area thereof wherein amusement and entertainment are conducted (a campground).

2. It is hereby determined and declared that the application is in proper form and was accompanied by the license fee of $250.00, and said application is hereby made a part hereof by reference and that the license be and the same hereby is granted and shall expire at the hour of midnight on the 31st day of December, 2014.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a certified copy of this resolution, together with a copy of the application and list of machines, to the State Commissioners of Amusement Games Control.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT:

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-37

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. UnionNegotiations – IBEW.

(5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

(7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THERFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on February 04, 2014, that an Executive Session closed to the public shall be held on February 04, 2014 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-38

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2014

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, and Municipal Auditor
; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

   Jeffery A. April, Esq. - Municipal Solicitor
   Philip A. Norcross, Esq. - Municipal Bond Counsel
   Michael J. Welding, RMA/CPA - Municipal Auditor

2. These contracts are awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.

3. A notice of this action shall be printed once in the official newspaper of the municipality.

4. This Resolution shall take effect retroactive to 01/01/13.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 04, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

ORDINANCE NO. 2014-01

AN ORDINANCE OF THE TOWNSHIP OF DENNIS AMENDING AND SUPPLEMENTING CHAPTER 17 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF DENNIS, TO ELIMINATE AND DISSOLVE THE NATURAL RESOURCES COMMITTEE, ESTABLISH AN ENVIRONMENTAL COMMISSION PROVIDING FOR APPOINTMENT AND REMOVAL OF MEMBERS AND ESTABLISHING ITS DUTIES AND RESPONSIBILITIES

WHEREAS, the Township Committee of the Township of Dennis has concluded that it is in the interests of the general public to dissolve the existing Natural Resources Committee; and

WHEREAS, there has existed within the Township of Dennis a Natural Resources Committee which has been set forth within the Township Code within Chapter 17; and

WHEREAS, the Township Committee of the Township of Dennis hereby deems the continued existence of this Natural Resource Committee to be unnecessary; and

WHEREAS, while the Township Committee of the Township of Dennis deems the Natural Resource Committee of the Township of Dennis to be unnecessary, the Township Committee believe it is in the best interests of the Township of Dennis and its residents to have an established Commission to advise and discuss with the Mayor and Committee issues of environmental concern within the Township; and

WHEREAS, the Township Committee of the Township of Dennis believe that an Environmental Commission should be established within the Township of Dennis, and should consist of members of the general public and the governing body; and

WHEREAS, THE Township Committee of the Township of Dennis has determined that the enactment of this ordinance will further protect the safety, health, and general welfare of the residents of this Township.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF DENNIS AS FOLLOWS:

SECTION I. The Title of Chapter 17 of the Township Code is amended to read as follows:

ENVIRONMENTAL COMMISSION

SECTION 2. The existing Chapter 17 of the Township Code is hereby repealed in its entirety and the following new Chapter 17 is adopted in its place: as follows:

17-1 Commission established.

There is hereby created in the Township of Dennis an Environmental Commission, pursuant to N.J.S.A. 40:56A-1 et seq., with the membership, powers, duties and responsibilities hereafter set forth in this chapter.

17-2. Membership; compensation; Chairman; alternate members.

A. The Commission shall consist of seven (7) regular and two (2) alternate members, appointed by the Mayor. One (1) regular member shall also be a member of the Township Consolidated Land Use Board, and all regular and alternate members shall be residents of the township.

B. All members of the Commission shall serve without compensation.

C. The Mayor shall designate one (1) regular member to serve as Chairman and presiding officer of the Commission.

D. Alternate members shall be designated at the time of their appointment as Alternate No. 1 and Alternate No. 2. An alternate member shall not be permitted to act on any matter in which he has, either directly or indirectly, any personal or financial interest. An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.

17-3 Terms of office; vacancies.

A. Regular members. Initially, two (2) Commissioners shall be appointed for one-year terms, two (2) for two-year terms and three (3) for three-year terms. Thereafter, each appointment shall be for three-year terms. A vacancy of the Commission occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as the original appointment.

B. Alternate members. The terms of the alternate members shall be for two (2) years, except that the terms of the alternate members first appointed shall be tow (2) years for Alternate No. 1 and one (1) year for Alternate No. 2, so that the term of not more than one (1) alternate member shall expire in any one (1) year. A vacancy occurring otherwise than by expiration of term shall be filled by the appointing authority for the unexpired term only.

17-4 Removal of members.

A. The Mayor or Township Committee may remove any regular member of the Commission for cause, on written charges served upon the member and after a hearing thereon, at which the member shall be entitled to be heard in person or by counsel.

B. An alternate member may, after public hearing if he requests one, be removed by the Township Committee for cause.

17-5 Records to be kept; annual report.

The Commission shall keep records of its meetings and activities and shall make an annual report to the governing body of the municipality.

17-6 Meetings and records to be open to the public.

The meetings of the Commission shall be subject to the Open Public Meetings Act, and its records shall be considered public documents.

17-7 Appropriation; additional employees.

A. The Township Committee shall, each year, appropriate funds for the expenses incurred by the Commission.

B. The Commission may appoint such clerks and other employees as it may from time to time require and within the limits of the funds appropriated to it.

17-8 Powers and duties.

The Commission shall have the following powers and duties:

A. It shall keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, in order to obtain information on the proper use of such areas, and it may from time to time recommend to the Consolidated Land Use Board plans and programs for inclusion in the Township Master Plan and for the development and use of such areas.

B. The Commission may, as it deems fit, conduct research into the use and possible use of the open land areas of the municipality and may coordinate the activities of unofficial bodies organized for similar purposes.

C. The Commission may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its purposes.

17-9 Applications for development.

A. When the Commission has prepared and submitted to the Consolidated Land Use Board the index of natural resources referred to in the foregoing Section 17-8, the Consolidated Land Use Board shall thereafter make available to the Commission an informational copy of every application for development submitted to the Consolidated Land Use Board.

B. The Commission shall review each application and may provide its advice to the Consolidated Land Use Board, which advice shall be conveyed through the delegation of one (1) of its members or staff to testify orally at the hearing on the application and to explain any written report which may have been prepared and/or submitted to the Board.

17-10 Studies and recommendations.

The Commission may study and make recommendations concerning open space preservation, water resources management, air pollution control, solid waste management, noise control, soil and landscape protection, environmental appearance, marine resources and protection of flora and fauna.

17-11 Acquisition of property.

A. The Commission may, subject to the approval of the Township Committee, acquire property, both real and personal, in the name of the township by gift, purchase, grant, bequest, devise or lease for any of its purposes and shall administer the same for such purposes subject to the terms of the conveyance or gift.

B. Any such acquisition may be to acquire the fee or any lesser interest, development right, easement (including conservation easement), covenant or other contractual right (including a conveyance on conditions or with limitations or reversions), as may be necessary to acquire, maintain, improve, protect, limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas of the township.

SECTION 3. The previously established Natural Resources Committee of the Township of Dennis is hereby deemed eliminated and dissolved, and all offices and membership in same which have been created are hereby revoked and dissolved. Any authority or power any person, or persons, had or was otherwise authorized by the existence of the Natural Resources Committee is hereby revoked. Any and all funds held by the Natural Resources Committee, barring any legal limitations, shall be immediately turned over by the Treasurer of the Natural Resources Committee to the Chief Financial Officer of the Township and the Chief Financial Officer shall place such funds in the general fund of the Township.

SECTION 4. Any portion, or portions, of the Township Code inconsistent herewith is (are) hereby repealed.

SECTION 5. This ordinance shall be part of the Township of Dennis Municipal Code as though codified and fully set forth therein. The Township Clerk shall have this ordinance codified and incorporated in the official copies of the Township of Dennis Code.

SECTION 6. This ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

_____
John Murphy, Mayor

_____
Brian O'Connor, Deputy Mayor

_____
Albert M. DiCicco, Committee Member

_____
Brian W. Teefy, Committee Member

_____
Frank L. Germanio, Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on February 04, 2014. Publication will be held on February 12, 2014 and a Public Hearing will be held at a meeting of the said Township Committee to be held on March 04, 2014 at 6:30pm in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

ORDINANCE NO. 2014-02

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 FOR TAX MAP UPDATES/REVISIONS

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, and State of New Jersey that pursuant to N.J.S.A. 40A:4-53 (Ch 48, P.L. 1956 as amended by Ch 144, P.L. 1965 and Ch 38, P.L. 1969) the sum of $25,000.00 is hereby appropriated for tax map updates/revisions which shall be deemed a Special Emergency Appropriation as defined and provided for in N.J.S.A. 40A:4-55.

BE IT FURTHER ORDAINED, that the authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S.A. 40A:4-55.)

_____
John Murphy, Mayor

_____
Brian O'Connor, Deputy Mayor

_____
Albert M. DiCicco, Committee Member

_____
Brian W. Teefy, Committee Member

_____
Frank L. Germanio, Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on February 04, 2014. Publication will be held on February 12, 2014 and a Public Hearing will be held at a meeting of the said Township Committee to be held on March 04, 2013 at 6:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

THE TOWNSHIP OF DENNIS
1826
COUNTY OF CAPE MAY, NJ

571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

DECEMBER, 2013 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	$	200.00
Clerk Search (0)		0.00
Property Lists (4)		40.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		212.00
Campground Licenses (1)		2,342.00
Mercantile Licenses (3)		150.00
Street Opening Permit (1)		50.00
Miscellaneous (vend lics, bids)		210.00
TOTAL	**$**	**3,204.00**

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
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School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

THE TOWNSHIP OF DENNIS
1826
COUNTY OF CAPE MAY, NJ

571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

ANNUAL 2013 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	$	6,300.00
Clerk Searches (0)		0.00
Property Lists (36)		360.00
Copies		32.40
Zoning Books & Maps		14.00
Code Books (0)		0.00
Vital Statistics		1,922.00
Gravel Permits		-0-
Campground Licenses		11,646.00
Mercantile Licenses (119)		5,950.00
Street Opening Permits (5)		250.00
Miscellaneous		1,180.00
TOTAL	**$**	**27,654.40**

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
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MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

THE TOWNSHIP OF DENNIS
1826
COUNTY OF CAPE MAY, NJ

571 Petersburg Road
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Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
JOHN MURPHY

Administration, Grants
Municipal Court
Municipal Alliance
Clean Communities

COMMITTEE MEMBER
ALBERT M. DICICCO

Administration, Grants
Cultural & Heritage
Museum & History Center

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration
Public Works, Public Safety
Emergency Management
911 Coordinator/Fire/Rescue
Construction Office

DECEMBER, 2013 REGISTRAR'S REPORT

Certified Marriages (5)	$	50.00
Marriage License (4)		112.00
Certified Death (5)		50.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
TOTAL	**$**	**212.00**

MAYOR
EUGENE L. GLEMBOCKI

Administration
Revenue & Finance
Public Works
Recreation Department
Senior Center
Emergency Management

DEPUTY MAYOR
BRIAN W. TEEFY

Administration
Board of Health
Revenue & Finance
Recreation Department
Code Enforcement
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

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Construction Office

ANNUAL, 2013 REGISTRAR'S REPORT

Certified Marriage (73)	$ 730.00
Marriage License (29)	812.00
Certified Domestic Partner	0.00
Domestic Partner	0.00
Certified Death (35)	350.00
Burial Permits (0)	0.00
Certified Births (3)	30.00
Dis. Permit (0)	-0-
Civil Unions (0)	0.00
Certified Civil Union (0)	0.00
Certification (Marriage 1)	0.00
TOTAL	**$1,922.00**

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for month ending:

DECEMBER 31 2013

Dated JANUARY 28 2014

Michele T. Heim, CTC Collector.
Michele T. Heim, CTC

COLLECTIONS

Taxes Year 2013	274,418.32
" " 2014	57,788.98
" "	
" "	
" "	
" "	
Gross Receipts Tax, Year	
Franchise Tax "	
Property Redeemed	
Interest and Costs	7,522.05
Fees for Searches	
TOTAL Receipts	339,729.35
Discount on Taxes	
Net Receipts	339,729.35

DISBURSEMENTS

Paid to Treasurer	339,729.35
Total Disbursements	339,729.35
Cash on hand DECEMBER 31, 2013	100.00

Remarks:

NO.T-172 USHER PUBLISHING CO., INC., TRENTON, NEW JERSEY

MUNICIPAL MONTHLY ACTIVITY REPORT (PERMITS)

Municipality: Township of Dennis County: Cape May

Month Ending: December 31, 2013

USE GROUP	NO. OF PERMITS ISSUED FOR				PERMITS ISSUED					
	New Bldg. or Addn.	Alter-ation	Demo-lition	Updates	No. of Cubic Feet (New Bldg. or Addn.)	No. of Private Owned	No. of Public Owned	No. of Housing Units Gained	No. of Housing Units Lost	Total Value of Construction
Residential										
R-1										
R-2										
R-3		9				9				111,850
R-4										
SUBTOTAL										
Non-Res										
B		1		1		2				700
U			1	1		2				4,500
SUBTOTAL										
TOTAL		10	1	2		13				117,050

FEES COLLECTED:

Building	$ 1,864
Plumbing	$ 312
Electrical	$ 370
Fire	$ 80
Other	$
DCA	$ 192
CO	$ 40
Mechanical	$
Annual Pool	$
Zoning	$
Penalty	$
TOTAL	$ 2,858

PREPARED BY: Marion Zimmer

DATE PREPARED: 1/3/14

.C.C. Form R-812A

Township of Dennis
Finance/Revenue Department

Bank Account Balances
As Of 10/31/2013

Glenn O. Clarke, CMFO
Chief Financial Officer

Bank Account Name		Balance
Savings Account	$	1,800,796.53
General Checking Account	$	1,014.55
Payroll Account	$	66,571.56
Dog Trust Fund	$	23,048.67
Flexible Spending Account	$	673.74
Planning Escrow Account	$	46,737.11
Construction Office Account	$	38,078.21
Municipal Alliance Account	$	4,922.20
SAC Investments Escrow	$	761.79
Joseph McLenaghan Escrow	$	21,688.16
Joyce M. Brewer Escrow	$	28,163.65
Diocese of Camden Escrow	$	273.01
Hanson Aggregates BMC, Inc. Escrow	$	28,886.26
Dominick Caprioni Escrow	$	8,210.74
Cape Atlantic Investments Escrow	$	15,866.36
William P. Hilton, Jr. Escrow	$	2,500.80
Learr Associates LLC Escrow	$	525.70
John Gibson Escrow	$	126.25
Howard L. Hess Escrow	$	8,224.49
Jamie Lynn Ayars Escrow	$	2,500.80
Rodney Lee Suhonen Escrow	$	18.09
Oceanview Storage, LLC Escrow	$	547.70
Thomas V. Whelan B-1 L-6.01 Escrow	$	6,460.47
Thomas V. Whelan B-1 L-6.02 Escrow	$	6,460.47
Thomas V. Whelan B-1 L-9.01 Escrow	$	6,460.47
Thomas V. Whelan B-1 L-9.02 Escrow	$	6,460.47
Richard Pierson Construction Escrow	$	862.80
Ira Niedweske Escrow	$	1.17
Benjie Swan Escrow	$	17,519.18
C.L.A.S.S. Investment Fund	$	-
Total Bank Accounts	**$**	**2,144,361.40**

Township of Dennis
Finance/Revenue Department

Bank Account Balances
As Of 11/30/2013

Glenn O. Clarke, CMFO
Chief Financial Officer

Bank Account Name		Balance
Savings Account	$	3,877,526.35
General Checking Account	$	1,031.54
Payroll Account	$	20,410.89
Dog Trust Fund	$	23,102.03
Flexible Spending Account	$	673.76
Planning Escrow Account	$	52,787.82
Construction Office Account	$	45,186.89
Municipal Alliance Account	$	4,922.36
SAC Investments Escrow	$	761.82
Joseph McLenaghan Escrow	$	21,688.87
Joyce M. Brewer Escrow	$	28,164.58
Diocese of Camden Escrow	$	273.02
Hanson Aggregates BMC, Inc. Escrow	$	28,887.24
Dominick Caprioni Escrow	$	8,211.01
Cape Atlantic Investments Escrow	$	15,866.88
William P. Hilton, Jr. Escrow	$	2,500.88
Learr Associates LLC Escrow	$	525.72
John Gibson Escrow	$	126.25
Howard L. Hess Escrow	$	8,224.76
Jamie Lynn Ayars Escrow	$	2,500.88
Rodney Lee Suhonen Escrow	$	18.09
Oceanview Storage, LLC Escrow	$	547.72
Thomas V. Whelan B-1 L-6.01 Escrow	$	6,460.68
Thomas V. Whelan B-1 L-6.02 Escrow	$	6,460.68
Thomas V. Whelan B-1 L-9.01 Escrow	$	6,460.68
Thomas V. Whelan B-1 L-9.02 Escrow	$	6,460.68
Richard Pierson Construction Escrow	$	862.83
Ira Niedweske Escrow	$	1.17
Benjie Swan Escrow	$	17,519.76
C.L.A.S.S. Investment Fund	$	-
Total Bank Accounts	**$**	**4,188,165.84**

Township of Dennis
Finance/Revenue Department

Bank Account Balances
As Of 12/31/2013

Glenn O. Clarke, CMFO
Chief Financial Officer

Bank Account Name		Balance
Savings Account	$	3,244,485.30
General Checking Account	$	1,035.43
Payroll Account	$	21,601.65
Dog Trust Fund	$	23,099.01
Flexible Spending Account	$	673.78
Planning Escrow Account	$	48,831.82
Construction Office Account	$	10,417.43
Municipal Alliance Account	$	4,444.56
SAC Investments Escrow	$	761.85
Joseph McLenaghan Escrow	$	21,689.61
Joyce M. Brewer Escrow	$	28,165.54
Diocese of Camden Escrow	$	273.03
Hanson Aggregates BMC, Inc. Escrow	$	28,888.25
Dominick Caprioni Escrow	$	8,211.29
Cape Atlantic Investments Escrow	$	15,867.42
William P. Hilton, Jr. Escrow	$	2,500.96
Learr Associates LLC Escrow	$	525.74
John Gibson Escrow	$	926.27
Howard L. Hess Escrow	$	8,225.04
Jamie Lynn Ayars Escrow	$	2,500.96
Rodney Lee Suhonen Escrow	$	18.09
Oceanview Storage, LLC Escrow	$	547.74
Thomas V. Whelan B-1 L-6.01 Escrow	$	6,460.90
Thomas V. Whelan B-1 L-6.02 Escrow	$	6,460.90
Thomas V. Whelan B-1 L-9.01 Escrow	$	6,460.90
Thomas V. Whelan B-1 L-9.02 Escrow	$	6,460.90
Richard Pierson Construction Escrow	$	862.86
Benjie Swan Escrow	$	17,520.36
C.L.A.S.S. Investment Fund	$	-
Total Bank Accounts	**$**	**3,517,917.59**

ENGINEERS REPORT: JANUARY 7, 2014

I assisted with tax map revision coordination.

I am researching retrofitting the Recreation Center roof. I have been talking to several vendors including the original manufacturer in order to prepare an appropriate specification suitable for public bidding. The recommended procedure is to install new roof panels over the existing which will increase insulating qualities, provide weather tightness, and not interrupt activities in the building.

In the interim Kim has been talking to Michael Gardner for temporary repairs

Happy New Year.

.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 1/07/2014

ENGINEERS REPORT: JANUARY 21, 2014

I inspected and approved a S.J. Gas Co. application for a road opening permit on Hagen Road.

I contacted the NJDOT. Drainage Engineer about the recurring drainage problem on the West bound ramp of Route 83 on to Route 47.They are, of course, aware of it and have hired a consultant. I requested that the Township be kept informed and of our desire to be of help in order to expedite it's correction.

I have been helping to develop specifications suitable for public bidding to improve the HVAC systems in the Township Hall, as directed. In the process we learned belt slippage and subsequent overload to the mechanical equipment was the cause of the low heat being provided to the meeting room. The required maintenance was authorized. The part of the building which includes the Clerk, Construction, and Emergency Management continues to provide insufficient heat andthis system should continue to be studied to determine the most efficient corrective procedure.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 1/21/2014

ENGINEERS REPORT: FEBRUARY 4, 2014

I inspected and approved a S.J. Gas Co. application for road openings on W. Rising Sun Ave.

I reviewed and signed the monitor well reports for the Belleplain and South Seaville landfills.

I am helping the Zoning Office during Eileen's absence responding to miscellaneous requests.

I reviewed the file and inspected the site of the recent sewerage system upgrade at the Ocean View Wawa. I have submitted a memo recommending release of any remaining escrow or surety deposits.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 2/4/2014