REGULAR/WORKSESSION MEETING OF THE DENNIS TOWNSHIP COMMITTEE - MARCH 18, 2014 – 6:30 P.M.

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Res. #2014-52	Changing the Status of the Part-time Seasonal Temporary Keyboarding Clerk I for the Administration Office to Permanent Part-time Keyboarding Clerk I. (Diane Weldon).
Res. #2014-53	Appointing An Alternate Engineer for the Year 2014. (M.V. Engineering, LLC).
Res. #2014-54	Authorizing the Refund of a Planning/Zoning Escrow Fee. (John & Patricia Leith).
Res. #2014-55	Authorizing the Hiring of Seasonal Laborers for the Department of Public Works. (Harry Bartleson & Patrick Jakel).
Res. #2014-56	Urging the New Jersey Department of Transportation (NJDOT) to Reduce the Speed Limit on the Section of Route 9 from Route 83 to the Dennis Township Boarder.

Regular Agenda:

Ord. #2014-03	Ordinance Canceling Certain Funded Appropriation Balances Heretofore Provided for Capital Improvements and Reappropriating such Funded Appropriation Balances to Provide for Several Capital Improvements and Acquisitions in and by the Township of Dennis, in the County of Cape May, New Jersey. (for Second Reading and Public Hearing).

Regular Agenda Continued:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account $**

Administrative Reports

Tax Collector's Report	Annual, 2013
Tax Collector's Report	February, 2014
Chief Finance Officer's Report	January, 2014
Engineer's Report	03/18/2014

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-52

RESOLUTION CHANGING THE STATUS OF THE PART-TIME SEASONAL TEMPORARY KEYBOARDING CLERK I FOR THE ADMINISTRATION OFFICE TO PERMANENT PART-TIME KEYBOARDING CLERK I

WHEREAS, Resolution No. 2013-111 adopted on 08/05/2013 hired Diane Weldon as a Part-time Seasonal Temporary Keyboarding Clerk I to assist in the Administration Office; and

WHEREAS, the Township Committee desires to make her a permanent part-time Keyboarding Clerk I.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Diane L. Weldon of 1463 Route 47, P.O. Box 161, Dennisville, NJ 08214 job status be changed to that of Permanent Part-time Keyboarding Clerk I to assist in the Administration Office with her hourly rate to remain $13.00 per hour.

BE IT FURTHER RESOLVED, that said change be effective 03/18/2014.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

<u>ROLL CALL VOTE:</u>

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 18, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-53

RESOLUTION APPOINTING AN ALTERNATE ENGINEER FOR THE YEAR 2014

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with an Engineering Firm for alternate engineering services ; and

WHEREAS, M.V. Engineering, LLC, submitted a quote for said services on February 21, 2014; and

WHERERAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, certification of funds available with be received from the Chief Financial Officer prior to any project being authorized; and

WHEREAS, M.V. Engineering, LLC, after submitting all documents and disclosures in accordance with law, and having submitted a response to a Request for Qualifications in accordance with the "Fair and Open Process," have been nominated by the Mayor to be appointed as Alternate Engineers for the Township of Dennis; and

WHEREAS, M.V. Engineering, LLC, as Alternate Engineers are prequalified under the "Fair and Open Process" and may be called upon by the Township to handled certain project development and management, which projects shall be the subject of agreements separately negotiated and approved by the governing body before the commencement of work by M.V. Engineering, LLC, on any such project, but all in accordance with the rates and fees as submitted by M.V. Engineering, LLC, which are on file with the Township Clerk. No "not to exceed" amount is required at this time for the Alternate Engineer, but will be required in connection with any and all projects by way of Resolution before proceeding.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 18th day of March, 2014, that M.V. Engineering, LLC, be and hereby are appointed as Alt. Engineer to the Township of Dennis for the purposes of alternate engineering services.

BE IT FURTHER RESOLVED, that M.V. Engineering, LLC, shall prepare and execute an appropriate contracts and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 18, 2014 at 6:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-54

RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

Block	Lot	Amount	Applicant
259	9.02	$ 87.78	John & Patricia Leith 148 Kings Highway Cape May Court House, NJ 08210

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 18, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-55

RESOLUTION AUTHORIZING THE HIRING OF SEASONAL LABORERS FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Dennis Township Public Works Department is in need of temporary seasonal laborers; and

WHEREAS, the Township Committee has received applications and conducted interviews with various applicants; and

WHEREAS, the Committeeman in charge of Public Works has made his recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be hired as temporary seasonal laborers for the Department of Public Works: Harry R. Bartleson, Jr. of 1234 Route 47, Woodbine, NJ 08270 at the rate of $10.75 per hour and Patrick Jakel of 41 Fishing Creek Road, Cape May Court House, NJ 08210 at the rate of $10.25 per hour effective 03/19/2014.

BE IT FURTHER RESOLVED, that a post offer employment physicals for those who require them be scheduled and are a condition of employment.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 18, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2014-56

RESOLUTION URGING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) TO REDUCE THE SPEED LIMIT ON THE SECTION OF ROUTE 9 FROM ROUTE 83 TO THE DENNIS TOWNSHIP BOARDER

WHEREAS, the Township Committee believe the section of Route 9 from Route 83, north to the Dennis Township boarder to be a dangerous section of road; and

WHEREAS, this stretch of road has had several accidents in the past years and an increase in activity with the construction of a pediatrician's office as well as several businesses; and

WHEREAS, the Township Committee on behalf of the Township residents have voiced concerns regarding this section of road in the past several years and acknowledges the efforts of the NJDOT to make the area safer, i.e. the installation of the traffic signal at Route 9 & Route 83 and the markings of "No Passing Zones"; and

WHEREAS, the Township's Municipal Engineer recommends that the Township Committee urge the NJDOT to take the necessary steps to reduce the speed limit on said roadway.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby urge the NJDOT to take the necessary steps to reduce the speed limit on Route 9 from Route 83, north to the Dennis Township boarder.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Commissioner of the NJDOT.

ATTEST_____ **ATTEST**_____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 18, 2014 at 6:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

BOND ORDINANCE NO. 2014-03

ORDINANCE CANCELLING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES TO PROVIDE FOR SEVERAL CAPITAL IMPROVEMENTS AND ACQUISITIONS IN AND BY THE TOWNSHIP OF DENNIS, IN THE COUNTY OF CAPE MAY, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF DENNIS, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that $45,000 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Township of Dennis, in the County of Cape May, New Jersey (the "Township") are no longer necessary for the various purposes for which the obligations previously were authorized and are hereby cancelled:

Ordinance Number	**Improvement Description and Date of Adoption**	**Amount to be Reappropriated**
2008-08	Bond Ordinance Appropriating $230,000, Providing for Various Capital Improvements, finally adopted 05/06/2008	$6,000.00
2009-06	Bond Ordinance Appropriating $110,000, Providing for Various Capital Improvements, finally adopted 10/06/2009	39,000.00
	Total	$45,000.00

Section 2. The $45,000 described in Section 1 and made available pursuant to N.J.S.A. 40A:2-39 is hereby re-appropriated for the following purposes:

Improvement/Acquisition Description	Amount
Heating and cooling improvements to Township Hall.	30,000.00
Acquisition of computers, printers, etc. for the various Municipal Departments.	15,000.00
Total	$45,000.00

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 5. The Improvements authorized hereby are not current expenses and are general improvements that the Township may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be especially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

_____
John Murphy, Mayor

_____
Brian O'Connor, Deputy Mayor

_____
Albert M. DiCicco, Committee Member

_____
Brian W. Teefy, Committee Member

_____
Frank L. Germanio, Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on March 04, 2014. Publication will be held on March 07, 2014 and a Public Hearing will be held at a meeting of the said Township Committee to be held on March 18, 2014 at 6:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST_____
Jacqueline B. Justice, RMC/Clerk

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for YEAR ending:

DECEMBER 31 2013

Dated MARCH 7 2014

Michele T. Heim CTC Collector.
Michele T. Heim, CTC

COLLECTIONS

Taxes Year 2012	381,920.02
" " 2013	12,695,134.18
" " 2014	317,044.72
" " TAX SALE	57,091.77
" " TAX SALE COST (before sale)	3,281.76
" " 6% YEAR END PENALTY	1,238.22
RETURNED CHECK CHARGE	180.00
MUNICIPAL RECORDING FEE	16.00
Gross Receipts Tax, Year	
Franchise Tax "	
Property Redeemed TTL# 12-00006 / TTL# 12-00007	5,204.10
Interest and Costs	52,354.66
Fees for Searches	10.00
TOTAL Receipts	13,513,475.43
Discount on Taxes	
Net Receipts	13,513,475.43

DISBURSEMENTS

Paid to Treasurer	13,513,475.43
Total Disbursements	13,513,475.43
Cash on hand DECEMBER 31 2013	100.00

Remarks:

NO.T-172 USHER PUBLISHING CO., INC., TRENTON, NEW JERSEY

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for month ending:
FEBRUARY 28 2014

Dated MARCH 11 2014

Michele T. Heim, CTC Collector.
Michele T. Heim, CTC

COLLECTIONS

Taxes Year 2013	32,246.36
" " 2014	1,732,248.92
" "	
" "	
" "	
" "	
RETURNED CHECK CHARGE	60.00
Gross Receipts Tax, Year	
Franchise Tax "	
Property Redeemed	
Interest and Costs	2,378.11
Fees for Searches	
TOTAL Receipts	1,766,933.39
Discount on Taxes	
Net Receipts	1,766,933.39

DISBURSEMENTS

Paid to Treasurer	1,766,933.39
Total Disbursements	1,766,933.39
Cash on hand FEBRUARY 28 2014	100.00

Remarks:

NO.T-172 USHER PUBLISHING CO., INC., TRENTON, NEW JERSEY

Township of Dennis
Finance/Revenue Department

Bank Account Balances
As Of 01/31/2014

Glenn O. Clarke, CMFO
Chief Financial Officer

Bank Account Name		Balance	
Savings Account	$	3,663,371.82	
General Checking Account	$	(557,677.83)	****
Payroll Account	$	10,788.54	
Dog Trust Fund	$	21,668.06	
Flexible Spending Account	$	623.56	
Planning Escrow Account	$	51,733.57	
Construction Office Account	$	12,899.85	
Municipal Alliance Account	$	4,444.71	
SAC Investments Escrow	$	761.52	
Joseph McLenaghan Escrow	$	21,681.66	
Joyce M. Brewer Escrow	$	28,155.20	
Diocese of Camden Escrow	$	272.94	
Hanson Aggregates BMC, Inc. Escrow	$	28,877.36	
Dominick Caprioni Escrow	$	8,208.28	
Cape Atlantic Investments Escrow	$	15,861.61	
William P. Hilton, Jr. Escrow	$	2,500.08	
Learr Associates LLC Escrow	$	525.52	
John Gibson Escrow	$	926.28	
Howard L. Hess Escrow	$	8,222.03	
Jamie Lynn Ayars Escrow	$	2,500.08	
Rodney Lee Suhonen Escrow	$	18.09	
Oceanview Storage, LLC Escrow	$	547.52	
Thomas V. Whelan B-1 L-6.01 Escrow	$	6,456.91	
Thomas V. Whelan B-1 L-6.02 Escrow	$	6,456.91	
Thomas V. Whelan B-1 L-9.01 Escrow	$	6,456.91	
Thomas V. Whelan B-1 L-9.02 Escrow	$	6,456.91	
Richard Pierson Construction Escrow	$	862.53	
Benjie Swan Escrow	$	17,514.35	
Total Bank Accounts	**$**	**3,371,114.97**	

**** = Due To Township Committee Meeting Cancelled, Checks Written But Not Processed

ENGINEERS REPORT MARCH 18, 2014

I reviewed a recently submitted as built plan and inspected the site of Herman Fehrle and Son in Stoney Court. The developer has been requested to submit additional information.

I completed the specifications for receipt of bids for "Various Improvements to the Recreation Complex", as authorized. The project has been advertised and bids are scheduled to be received on Thursday, March 27th at 2:00PM including a pre-bid conference at the site Monday, March 17.

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RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 3/18/2014