

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
JUNE 02, 2014 – 4:00 P.M.**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

**Discussion:**

Ocean View Volunteer Fire Company and the Atlantic County Municipal Joint Insurance Fund (ACMJIF).

Vince Orlando representing Pines at Clermont to discuss the Township's sign regulations.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

- |               |  |
|---------------|--|
| Res. #2014-90 | Authorizing the Execution of an Application for a Special Permit for a Social Affair for the Cape May County Historical & Genealogical Society.  |
| Res. #2014-91 | Authorizing the Hiring of Seasonal Part-Time Employees for the Recreational Summer Camp Program.   |
| Res. #2014-92 | Providing for the Insertion of a Special Item of Revenue in the 2014 Municipal Budget. (Clean Communities Grant).                                |
| Res. #2014-93 | Authorizing the Renewal of the Liquor Licenses for the Year 2014-2015.   |
| Res. #2014-94 | Providing for the Insertion of a Special Item of Revenue in the 2014 Municipal Budget. (Alcohol Education, Rehabilitation and Enforcement Fund). |
| Res. #2014-95 | Providing for the Insertion of a Special Item of Revenue in the 2014 Municipal Budget. (2013 IPF Recycling Rebate).                              |
| Res. #2014-96 | Appointing a Municipal Alliance Coordinator.   |
| Res. #2014-97 | Calling for Immediate Action to Locate and Safely Return the Young Women Abducted in Nigeria by the Terrorist Group Boko Haram.                  |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
JUNE 02, 2014 – 4:00 P.M. (page 2)**

**Consent Agenda Continued:**

- |               |   |
|---------------|---|
| Res. #2014-98 | Supporting the NJDOT's Recommendation of a "No Passing Zone" near Milemarker 22 (Sutton Lane) in Dennis Township.   |
| Res. #2014-99 | Adopting the Application to be Used for Coin Drop/Toss Events in Dennis Township.   |
| Ord. #2014-06 | An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Concerning Outdoor Wood Furnaces and Regulating the Use Thereof. (for Introduction and First Reading). |

**Regular Agenda:**

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.                      **General Account     \$**

**Administrative Reports**

Municipal Clerk's Report	May, 2014
Registrar of Vital Statistics	May, 2014
Construction Official	May, 2014
Engineer's Report	06/02/2014

**General Public Comments**

**Committee Comments**

**Adjournment**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-90**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR A  
SPECIAL PERMIT FOR A SOCIAL AFFAIR FOR THE  
CAPE MAY COUNTY HISTORICAL & GENEALOGICAL SOCIETY**

**WHEREAS**, the organization known as the Cape May County Historical & Genealogical Society has requested permission from the State of New Jersey Division of Alcoholic Beverage Control for a Special Permit for a Social Affair; and

**WHEREAS**, the request has been made to dispense alcoholic beverages on September 06, 2014 from 6:00 p.m. to 9:30 p.m. at the Ocean View Resort Campground at a fundraiser to benefit and preserve county history and educate the public; and

**WHEREAS**, the Clerk has certified that not more than 25 special permits have been authorized for these premises during this calendar year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk is hereby authorized and directed to sign the aforementioned permit application.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING:**  
**ABSENT** :

**RESOLUTION NO. 2014-90**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**  
**COUNTY OF CAPE MAY**  
**STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-91**

**RESOLUTION AUTHORIZING THE HIRING OF SEASONAL PART-TIME  
EMPLOYEES FOR THE RECREATIONAL SUMMER CAMP PROGRAM**

**WHEREAS**, the Dennis Township Recreation Department is running a Summer Camp Program from June 24, 2014 to August 14, 2014, which requires the hiring of part-time seasonal employees; and

**WHEREAS**, the Recreation Director has conducted interviews with the various applicants; and

**WHEREAS**, the Recreation Director has made her recommendations to the Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following people be hired as seasonal part-time employees with the title Recreation Attendant: Anna Ay - \$11.00 per hour, Craig Smith - \$10.50 per hour, Kristina Startare - \$10.50 per hour, Joy Hampton - \$10.50 per hour, Jon Pat Gansert - \$10.50 per hour, Paul Roller - \$10.00 per hour, Steven Gurdgiel - \$10.00 per hour and Kelsey Frazier - \$10.00 per hour.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**RESOLUTION NO. 2014-91**  
**PAGE 2**

**ROLL CALL VOTE:**

**AYES           :**  
**NAYS           :**  
**ABSTAINING:**  
**ABSENT       :**

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-92**

**RESOLUTION PROVIDING FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2014 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive \$18,800.88 from the State of New Jersey Clean Communities Program and wishes to amend its 2014 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$18,800.88 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with

Prior Written Consent of the Director of Local Government Services:

Public And Private Revenues Off-Set with Appropriations:

Clean Communities Grant Program

**BE IT FURTHER RESOLVED**, that a like sum of \$18,800.88 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "Caps"

Public and Private Programs Off-Set by Revenues:

Clean Communities Grant Program

Other Expenses

**RESOLUTION NO. 2014-92**  
**PAGE 2**

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING:**  
**ABSENT** :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

# NEWS

New Jersey Department of Environmental Protection

P. O. Box 402, Trenton, New Jersey 08625-0402

[www.state.nj.us/dep](http://www.state.nj.us/dep)



Bob Martin, Commissioner

## IMMEDIATE RELEASE

May 21, 2014

**Contact:** Lawrence Ragonese (609) 292-2994  
Lawrence Hajna (609) 984-1795  
Bob Considine (609) 984-1795

### **CHRISTIE ADMINISTRATION ANNOUNCES MORE THAN \$17 MILLION IN CLEAN COMMUNITIES GRANTS FOR MUNICIPALITIES AND COUNTIES *PROGRAM FUNDS LITTER CLEANUPS THAT BUILD CIVIC PRIDE***

**(14/P48) TRENTON** –The Christie Administration today announced the award of more than \$17 million in Clean Communities grants to help municipalities and counties conduct litter cleanup efforts that help beautify New Jersey’s communities and roadsides.

“This money is used for cleanup efforts that show the Christie Administration’s commitment to protecting our natural resources, enhancing our quality of life and building pride in our cities and towns across the state,” said Department of Environmental Protection (DEP) Commissioner Bob Martin.

The DEP is awarding a total of \$17.1 million, including \$15.2 million to 559 eligible municipalities. Seven municipalities are not eligible because they have fewer than 200 housing units. An additional \$1.9 million is being awarded to all 21 counties.

“Many of the largest grants are going to urban cities.”said Jane Kozinski, Assistant Commissioner for Environmental Management. “These grants build civic pride and enable our cities, towns and counties to move ahead with programs that remove litter from our neighborhoods and along our roads and highways, making our state a better place to live and work.”

As established by law, the nonprofit New Jersey Clean Communities oversees the reporting requirements for the program. The grants are funded by a legislated user-fee on manufacturers, wholesalers and distributors that produce litter-generating products. Disbursements to municipalities are based on the number of housing units and miles of municipally owned roadways within each municipality.

“New Jersey Clean Communities is a grassroots, community-driven litter abatement program that depends on funding disbursed to towns and counties every year,” said Sandy Huber, the group’s executive director. “Money used for cleanup, enforcement and education related to litter abatement helps relieve strained municipal budgets, creates employment and promotes volunteerism. We are grateful for the funding and proud of three decades of success in sustaining a reduction in litter statewide.”

Municipalities receiving the largest grant awards are: Newark, (Essex County) \$355,479; Jersey City, (Hudson County) \$328,191; Toms River (Ocean County) \$185,242; Edison Township (Middlesex County) \$147,896; Hamilton Township (Mercer County) \$157,183; Woodbridge Township (Middlesex County) \$145,003; Paterson (Passaic County) \$159,203; Elizabeth City (Union) 145,979; Brick Township (Ocean County) \$140,369; Middletown (Monmouth County)

\$126,573; Cherry Hill (Camden County) \$124,859; Trenton (Mercer County) \$117,080; Clifton (Passaic County) \$114,093; Vineland (Cumberland County) \$109,499; Franklin Township (Somerset County); \$108,389; Camden (Camden County) \$104,829; Gloucester Township (Camden County) \$102,896; and Old Bridge Township (Monmouth County) \$101,259.

The counties receiving the largest grant awards are: Ocean, \$177,441, Cumberland, \$154,735, Burlington, \$144,714, Bergen, \$119,061 and Gloucester, \$116,628.

Litter comes from pedestrians, motorists, overflowing household garbage, construction sites and uncovered trucks, and is often blown by the wind until it is trapped somewhere, as along a fence or in a ditch or gully. People tend to litter when an area is already littered, and when they do not feel a sense of ownership or community pride. In addition to being unsightly, litter unhealthy may create a negative public image.

Activities funded by the grants include cleanups of stormwater systems that can disperse trash into streams, rivers and bays; volunteer cleanups of public properties; adoption and enforcement of local anti-littering ordinances; beach cleanups; public information and education programs; and purchases of litter collection equipment, litter receptacles, recycling bins, anti-litter signs and supplies to remove graffiti.

For lists of municipal and county grant awards, visit:

<http://www.nj.gov/dep/docs/ccg-muni-2014.pdf> and <http://www.nj.gov/dep/docs/ccg-county-2014.pdf>

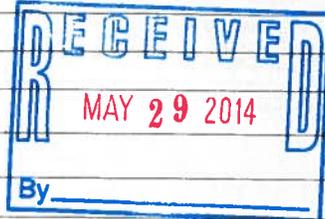
###

MUNICIPALITY	COUNTY	FY14 ACTUAL DISTRIBUTION
CHERRY HILL TWP	CAMDEN	\$ 124,858.99
CHESILHURST BORO	CAMDEN	\$ 4,727.14
CLEMENTON BORO	CAMDEN	\$ 8,960.10
COLLINGSWOOD BORO	CAMDEN	\$ 24,358.41
GIBBSBORO BORO	CAMDEN	\$ 4,069.73
GLOUCESTER CITY	CAMDEN	\$ 18,359.48
GLOUCESTER TWP	CAMDEN	\$ 102,896.26
HADDON HEIGHTS BORO	CAMDEN	\$ 12,806.76
HADDON TWP	CAMDEN	\$ 25,212.16
HADDONFIELD BORO	CAMDEN	\$ 19,840.28
HI-NELLA BORO	CAMDEN	\$ 4,000.00
LAUREL SPRINGS BORO	CAMDEN	\$ 4,000.00
LAWNSIDE BORO	CAMDEN	\$ 5,265.88
LINDENWOLD BORO	CAMDEN	\$ 28,248.59
MAGNOLIA BORO	CAMDEN	\$ 7,583.56
MERCHANTVILLE BORO	CAMDEN	\$ 6,155.04
MOUNT EPHRAIM BORO	CAMDEN	\$ 7,990.62
OAKLYN BORO	CAMDEN	\$ 6,454.25
PENNSAUKEN TWP	CAMDEN	\$ 56,420.98
PINE HILL BORO	CAMDEN	\$ 16,417.99
RUNNEMEDE BORO	CAMDEN	\$ 14,491.66
SOMERDALE BORO	CAMDEN	\$ 9,568.35
STRATFORD BORO	CAMDEN	\$ 11,687.29
VOORHEES TWP	CAMDEN	\$ 52,039.77
WATERFORD TWP	CAMDEN	\$ 22,533.81
WINSLOW TWP	CAMDEN	\$ 71,495.34
WOODLYNNE BORO	CAMDEN	\$ 4,000.00
AVALON BORO	CAPE MAY	\$ 21,681.08
CAPE MAY CITY	CAPE MAY	\$ 16,045.73
CAPE MAY POINT BORO	CAPE MAY	\$ 4,000.00
DENNIS TWP	CAPE MAY	\$ 18,800.88
LOWER TWP	CAPE MAY	\$ 65,187.69
MIDDLE TWP	CAPE MAY	\$ 45,407.49
NORTH WILDWOOD CITY	CAPE MAY	\$ 30,173.40
OCEAN CITY	CAPE MAY	\$ 78,490.26
SEA ISLE CITY	CAPE MAY	\$ 23,873.89
STONE HARBOR BORO	CAPE MAY	\$ 12,906.61
UPPER TWP	CAPE MAY	\$ 32,099.13
WEST CAPE MAY BORO	CAPE MAY	\$ 4,533.32
WEST WILDWOOD BORO	CAPE MAY	\$ 4,000.00
WILDWOOD CITY	CAPE MAY	\$ 24,198.12
WILDWOOD CREST BORO	CAPE MAY	\$ 20,779.05
WOODBINE BORO	CAPE MAY	\$ 6,770.78
BRIDGETON CITY	CUMBERLAND	\$ 27,296.10
COMMERCIAL TWP	CUMBERLAND	\$ 14,391.37
DEERFIELD TWP	CUMBERLAND	\$ 5,123.63
DOWNE TWP	CUMBERLAND	\$ 7,021.67
FAIRFIELD TWP	CUMBERLAND	\$ 11,621.56
GREENWICH TWP	CUMBERLAND	\$ 4,000.00
HOPEWELL TWP	CUMBERLAND	\$ 10,007.71
LAWRENCE TWP	CUMBERLAND	\$ 8,477.38
MAURICE RIVER TWP	CUMBERLAND	\$ 12,710.90
MILLVILLE CITY	CUMBERLAND	\$ 53,007.99
SHILOH BORO	CUMBERLAND	\$ 4,000.00
STOW CREEK TWP	CUMBERLAND	\$ 4,000.00
UPPER DEERFIELD TWP	CUMBERLAND	\$ 13,898.01
VINELAND CITY	CUMBERLAND	\$ 109,499.05
REHOBOTH BEACH TWP	ESSEX	\$ 40,500.00

DEPARTMENT OF THE TREASURY  
STATE OF NEW JERSEY  
TRENTON, NEW JERSEY 08625-0221

REMITTANCE ADVICE

ORGANIZATION NAME	TELEPHONE #	DOCUMENT #	ACCOUNT NUMBER	AMOUNT
SOLID WASTE ADMINISTRATION FY2014 CLEAN COMMUNITIES GR	609-984-7744	4900CC15978	4900-765-042-4900-004-V42Y-6020	1880088
QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE. TOTAL				1880088



CHECK NUMBER 0T0001524198 DATE 05/22/14 PAYEE DENNIS TWP TREASURER

OMB022 (REV 01/26/2010)

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENT ALONG THIS PERFORATION

THE FACE OF THIS DOCUMENT HAS A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES.



Department Of The Treasury  
STATE OF NEW JERSEY  
Trenton, New Jersey 08625-0221  
**CLEAN COMMUNITIES ACCOUNT FD**

CHECK NUMBER  
**T 0001524198**  
DATE MAY 22, 2014  
VOID 180 Days After This Date

**PAY** Eighteen Thousand Eight Hundred and 88/100 Dollars

2000031126744  
WELLS FARGO BANK, N.A.

To The  
Order Of: **DENNIS TWP TREASURER**  
571 PETERSBURG ROAD  
P.O. BOX 204  
DENNISVILLE NJ 08214

**\$\*\*\*\*\*18,800.88**  
Audited, Allowed and Payment Warranted  
*Charles M. Holburn*  
DIRECTOR  
Payment Directed  
*[Signature]*  
STATE TREASURER

⑈0001524198⑈ ⑆21000248⑆ 2000031126744⑈

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-93**

**RESOLUTION AUTHORIZING THE RENEWAL OF THE LIQUOR LICENSES  
FOR THE YEAR 2014-2015**

**WHEREAS**, application has been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution License, heretofore granted by this issuing authority; and

**WHEREAS**, all things required to be done by the said applicants have been done, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

**WHEREAS**, no objections have been filed; and

**WHEREAS**, this governing body is of the opinion that said applications should be granted and licenses issued.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the license be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2014 through June 30, 2015.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**RESOLUTION NO. 2014-93**  
**PAGE 2**

**ROLL CALL VOTE:**

**AYES           :**  
**NAYS           :**  
**ABSTAINING:**  
**ABSENT       :**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**2014-2015 LIQUOR LICENSES RENEWAL**

**SCHEDULE "A" – RESOLUTION NO. 2014-93**

<b><u>Number</u></b>	<b><u>Name &amp; Address</u></b>	<b><u>Type</u></b>	<b><u>Amount</u></b>
0504-33-001-002	Shore Gate, Inc 35 School House Lane Ocean View, NJ 08230 Dennis Twp.	PRC	\$1,200.00
0504-44-002-003	Gleeson Liquors, Inc. 565 Sea Isle Boulevard Ocean View, NJ 08230 Dennis Twp.	PRD	\$1,200.00

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-94**

**RESOLUTION PROVIDING FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2014 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive \$1,358.84 from the State of New Jersey Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund for 2013 and wishes to amend its 2014 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$1,358.84 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with

Prior Written Consent of the Director of Local Government Services:

Public And Private Revenues Off-Set with Appropriations:

Alcohol Education, Rehabilitation,

And Enforcement Fund.

**BE IT FURTHER RESOLVED**, that a like sum of \$1,358.84 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "Caps"

Public and Private Programs Off-Set by Revenues:

Alcohol Education, Rehabilitation,

And Enforcement Fund

Municipal Court Other Expenses

**RESOLUTION NO. 2014-94**  
**PAGE 2**

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES**            :  
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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

GLENN A. GRANT, J.A.D.  
Acting Administrative Director of the Courts



www.njcourts.com • Phone: 609-984-0275 • Fax: 609-984-6968

**MEMORANDUM TO:** **Municipal Treasurer**  
**FROM:** **Glenn A. Grant, J.A.D.**   
**SUBJECT:** **N.J.S.A. 26:2B-35(b)(3) – Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund**  
**DATE:** **May 22, 2014**

A municipality is eligible to receive funds from the "Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund" if the number of DWI arrests made in the municipality during 2013 was greater than the number of DWI arrests made in the municipality during the statutorily assigned base year. N.J.S.A. 26:2B-35.

The Administrative Office of the Courts is responsible for collecting these statistics and calculating the amount each municipality receives from the fund. An analysis of your municipality's base year figure and its 2013 DWI arrests indicates that your municipality qualifies to receive such funds this year. The Department of the Treasury will soon issue a check to your municipality in accordance with the statutory formula in the amount set forth on the attached sheet

Those municipalities receiving funds should be cognizant that the statute expressly provides that these funds be used solely for the purpose of maintaining the Municipal Courts in their efforts to dispose of DWI cases. This includes "payments to municipal court judges, municipal prosecutors and other municipal court personnel for work performed in addition to regular employment hours[,]" N.J.S.A. 26:2B-35(b). To assist you in budgeting these funds, please refer to the attached August 20, 1985 memorandum from the Division of Local Government Services. That memorandum indicates that "municipalities may budget such funds as they would a categorical grant-in-aid" (see N.J.S.A. 40A:4-67). As with other such grants, "these funds are to be appropriated as an exception to the Cap Law." As noted, however, use of these funds is restricted to the statutorily specified areas, i.e., for the maintenance of the Municipal Courts. The monies are not intended to replace amounts normally budgeted to fund the operation of a Municipal Court, but rather should be viewed as funding only for the court's additional DWI-related work.



363 West State Street  
CN 803  
Trenton, N.J. 08625-0803

**STATE OF NEW JERSEY**  
**DEPARTMENT OF COMMUNITY AFFAIRS**  
**DIVISION OF LOCAL GOVERNMENT SERVICES**

August 20, 1985

M E M O R A N D U M

TO: Robert D. Lipscher, Director  
Administrative Office of the Courts

FROM: Barry Skokowski, Director  
Division of Local Government Services

SUBJECT: Municipal Court Administration Reimbursement Fund  
(P.L. 1983 c.531)

This is in response to inquiries from members of your staff as to how municipalities are to budget monies paid from the referenced fund.

Please be advised that municipalities may budget such funds as they would a categorical grant-in-aid. Anticipation of revenues from this source requires prior written consent pursuant to N.J.S. 40A:4-25, or N.J.S. 40A:4-67. Appropriations of this revenue must fall within the areas specified in the law treating the fund – ". . . for the purpose of maintaining [the] municipal court which may include payments to municipal prosecutors and other municipal court personnel for work performed in addition to regular employment hours" (P.L. 1983, c531, section 5.b.(3) ).

As is the case with other categorical grants-in-aid, these funds are to be appropriated as an exception to the CAP law (N.J.S. 40A:4-45.1 et seq.).

cc: John Podeszwa, Project Director  
N.J. Administrative Office of the Courts

Joseph Scrivo, Bureau Chief  
Bureau of Financial Regulation and Assistance



# 2013 DWI DISBURSEMENT - CAPE MAY

January 1 - December 31, 2013

N.J.S.A. 2B:35

**Pursuant to N.J.S.A. 26:2B-35 (b)(3) (Chapter 531, Laws of 1983), a municipality is eligible to receive funds from the "Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund" if the number of DWI arrests made in the municipality in 2013 was more than the number of DWI arrests made in the municipality in the base year.**

Anticipated Money	Court Code	Municipality	Base Year	2013 DWI Filing	Difference
\$708.96	0501	AVALON BORO	21	33	12
\$0.00	0502	CAPE MAY CITY	22	15	-7
\$59.08	0503	CAPE MAY POINT BORO	0	1	1
\$1,358.84	0504	DENNIS TWP	49	72	23
\$1,063.44	0505	LOWER TWP	57	75	18
\$1,122.52	0506	MIDDLE TWP	83	102	19
\$0.00	0507	NORTH WILDWOOD CITY	110	79	-31
\$0.00	0508	OCEAN CITY	83	46	-37
\$0.00	0509	SEA ISLE CITY	66.5	45	-21.5
\$0.00	0510	STONE HARBOR BORO	21	18	-3
\$0.00	0511	UPPER TWP	95.5	63	-32.5
\$295.40	0512	WEST CAPE MAY BORO	1	6	5
\$0.00	0513	WEST WILDWOOD BORO	10	1	-9
\$472.64	0514	WILDWOOD CITY	50	58	8
\$0.00	0515	WILDWOOD CREST BORO	56	29	-27
\$0.00	0516	WOODBINE BORO	11	7	-4

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-95**

**RESOLUTION PROVIDING FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2013 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive \$15,821.62 from the County of Cape May Municipalities Utilities Authority – 2013 IPF Recycling Rebate and wishes to amend its 2014 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$15,821.62 which is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with

Prior Written Consent of the Director of Local Government Services:

Public And Private Revenues Off-Set with Appropriations:

Intermediate Processing Facility 2013 Recycling Rebate

**BE IT FURTHER RESOLVED**, that a like sum of \$15,821.62 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "Caps"

Public and Private Programs Off-Set by Revenues:

Intermediate Processing Facility 2013 Recycling Rebate

Other Expenses

**RESOLUTION NO. 2014-95**  
**PAGE 2**

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING:**  
**ABSENT** :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

Charles M. Norkis, Executive Director



George W. Betts, Chairman  
John J. Pantalone, Vice Chairman  
William G. Burns, Jr.  
Patricia A. Callinan  
William J. McMahon, Jr.  
Thomas M. Phelan  
Carol L. Saduk

## Cape May County Municipal Utilities Authority

Post Office Box 610, Cape May Court House, New Jersey 08210  
Telephone: 609-465-9026 • Telefax: 609-465-9025  
www.cmcmua.com • email: admin@cmcmua.com



May 28, 2014

Mayor John Murphy  
TOWNSHIP OF DENNIS  
571 Petersburg Road  
P.O. Box 204  
Dennisville, NJ 08214

RE: Recycling Rebates for Year 2013

Dear Mayor Murphy:

I am pleased to report that the Cape May County Municipal Utilities Authority (CMCMUA/Authority) is in the process of distributing \$423,141.97 in recycling rebates to Cape May County municipalities. A rebate in the amount of \$15,821.62 will be paid to the Township of Dennis for its efforts in recycling materials through the CMCMUA owned Intermediate Processing Facility (IPF) for the calendar year 2013.

The total amount of the recycling rebates for fiscal/calendar year 2013 have been determined based upon a financial audit of the revenues and expenses for the operation of the Authority's IPF. Rebates are apportioned to municipalities based upon the tons of cans, bottles, paper, cardboard and rigid plastics delivered to the Authority's IPF for processing during 2013. This revenue is in addition to the savings of \$67.25/ton which represents the avoided landfill tip fee for every ton recycled. The 2013 monetary rebates for each municipality in Cape May County are detailed on the attached list. The rebates will be issued to municipalities in the form of a check. To facilitate the accounting process, please have your town's authorized representative sign the enclosed voucher and return it to the Authority in the enclosed envelope.

The CMCMUA is happy to report that due to the conversion to Single Stream recycling in 2013, receipt of recycled materials at the IPF has increased approximately 22.4% county wide over the the total amount recycled during 2012. Ideally, the recycling rates will continue to increase as our residents become more accustomed to the new single stream system. However, the relative success of any municipal recycling program is directly related to the effort and degree of importance placed on recycling by the municipality. The Authority encourages each municipality to place a renewed emphasis on recycling in an effort to increase the quantity of materials that get recycled.

Cape May County Municipal Utilities Authority

Mayor John Murphy  
May 28, 2014  
Page 2

If you have any questions about your community's 2013 recycling rebate, or would like assistance regarding your community's recycling program, please feel free to contact me or Ms. Lyn Crumbock the County's Recycling Coordinator at (609) 465-9026.

Very truly yours,

CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY

*Charles M. Norkis*

Charles M. Norkis, P.E.  
Executive Director

CMN:pem  
Attachments

cc: Mr. John R. Baron  
Clerk Jacqueline Justice

Cape May County Municipal Utilities Authority  
 Cape May County Intermediate Processing Facility  
 Recycling Rebates by Municipal Origin

**2013 AUDITED REBATE FIGURES**

<u>Municipality</u>	<u>Recyclables* Received at IPF by Municipal Origin</u>	<u>2013 Rebate Amount</u>
Avalon	1,446.43 tons	\$22,932.34
Cape May City	1,753.84 tons	\$27,806.15
Cape May Point	83.25 tons	\$1,319.88
Dennis Township	997.93 tons	\$15,821.62
Lower Township	4,075.70 tons	\$64,617.93
Middle Township	3,746.48 tons	\$59,398.34
North Wildwood	1,782.02 tons	\$28,252.93
Ocean City	4,168.93 tons	\$66,096.04
Sea Isle City	1,878.43 tons	\$29,781.45
Stone Harbor	771.09 tons	\$12,225.20
Upper Township	2,243.53 tons	\$35,569.91
West Cape May	233.84 tons	\$3,707.40
West Wildwood	115.09 tons	\$1,824.69
Wildwood	2,020.82 tons	\$32,038.97
Wildwood Crest	1,097.62 tons	\$17,402.15
Woodbine	274.18 tons	\$4,346.97
		<b>\$423,141.97</b>
		<b>Total Rebate</b>

\*Includes single stream, mixed paper, cardboard, commingled cans, containers, and bottles, and mixed rigid plastics.

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-96**

**RESOLUTION APPOINTING A MUNICIPAL ALLIANCE COORDINATOR**

**WHEREAS**, the Municipal Alliance Coordinator, Anthony McCurdy has resigned as the Municipal Alliance Coordinators effective 05/28/2014; and

**WHEREAS**, the previous Coordinator, Monica DiVito has volunteered to act as the Municipal Alliance Coordinator while the Township searches for a replacement.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Monica DiVito, 895 Towerview Road, Erma, NJ 08204 be appointed as the Municipal Alliance Coordinator.

**BE IT FURTHER RESOLVED**, that the new Coordinator's annual salary be \$4,500.00 effective 05/28/2014.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING** :  
**ABSENT** :

**RESOLUTION NO. 2014-96**

**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY  
RESOLUTION NO. 2014-97**

**A RESOLUTION TO CALLING FOR IMMEDIATE ACTION TO LOCATE AND SAFELY  
RETURN THE YOUNG WOMEN ABDUCTED IN NIGERIA BY THE TERRORIST GROUP  
BOKO HARAM**

**WHEREAS**, Known terrorist group Boko Haram abducted at least 276 female students, most of them between 15 and 18 years old, on April 14, 2014, from the Government Girls Secondary School, a boarding school located in the northeastern province of Borno in the Federal Republic of Nigeria; and

**WHEREAS**, All public secondary schools in Borno state were closed in March 2014 because of increasing attacks that killed hundreds of students, but the young women at the Government Girls Secondary School returned to take their final exams; and

**WHEREAS**, The militants burned down several buildings before they opened fire on soldiers and police who were guarding the school and forced the students into trucks, with only some students successfully escaping their captors; and

**WHEREAS**, Abubakar Shekau, Boko Haram's leader, claimed responsibility for the militant group's abduction and declared his plan to sell the kidnapped girls in a video recording; and

**WHEREAS**, The United States Department of State designated Boko Haram, which loosely translates to meaning "western education is sin," as a Foreign Terrorist Organization in November 2013, recognizing the threat posed by the group's large-scale and indiscriminate attacks against women and children; and

**WHEREAS**, Boko Haram is philosophically opposed to the education of females, and has kidnapped women and children, forced girls to serve as cooks and sex slaves, bombed churches and mosques, and assassinated politicians and religious leaders; and

**WHEREAS**, The Nigerian police indicated that the number of kidnapped school girls has risen, and an exact number has not been confirmed because many of the girls are from surrounding villages and the militants burned down the school and all of its student records; and

**WHEREAS**, On May 5, 2014, suspected Boko Haram gunmen kidnapped an additional eight girls, ranging in age from 12 to 15, from a northeastern village in Nigeria; and

**WHEREAS**, The young women abducted by Boko Haram are likely to be physically and sexually abused, raped by their captors, dispersed throughout the continent, traded or sold for money, and forced to become child brides of Boko Haram fighters or prostitutes exposed to brutality and disease; and

**WHEREAS**, Abducted children have been forced to serve as human shields in similar hostile situations; and

**WHEREAS**, This mass abduction is one of the most extreme examples of students and schools being attacked by a terrorist group, with the threat of abduction effectively halting education in certain areas, including the northern region of Nigeria where thousands of school students have recently ceased attending school out of fear of abduction; and

**WHEREAS**, Advancement of women's human rights around the world is a foreign policy priority of the United States, and the enrollment, retention, and completion of education for girls in Nigeria remains a major challenge; and

**WHEREAS**, New Jersey has a long and unwavering history of opposing human trafficking, and the reprehensible actions of Boko Haram necessitate a reaffirmed commitment to speaking out against all kinds of human trafficking; and

**WHEREAS**, On behalf of the citizens of the State of New Jersey and in the public interest of supporting the greater societal good, it is imperative to call for the immediate and safe return of the young women abducted in Nigeria by Boko Haram, and New Jersey, the United States of America, and other democratic nations around the world, are unified in supporting the rescue of the school girls abducted by Boko Haram.

**NOW, THEREFORE, BE IT RESOLVED** *by the Township Committee of the Township of Dennis:*

This Committee urgently calls for the immediate and safe return of the young women abducted in Nigeria by the terrorist group Boko Haram.

Further, this Committee:

- a. expresses its strong support for the people of Nigeria, especially the parents and families of the young women abducted by Boko Haram;
- b. recognizes that every individual, regardless of gender, should have the opportunity to pursue an education without fear of discrimination or violence, and encourages the government of Nigeria to strengthen efforts to protect the ability of children to safely obtain an education;
- c. fervently supports offers of United States assistance to the government of Nigeria in the search for these abducted young women, and encourages the government of Nigeria to work with the United States and other concerned governments to resolve this tragic situation and ensure the safe and swift rescue of the young women; and
- d. encourages the United States Department of State and the United States Agency for International Development to continue their support of

initiatives that promote and protect the human rights, safety, and welfare of women and girls in Nigeria.

This Committee additionally calls upon other local government entities to vocalize support for the rescue of the young women abducted in Nigeria by Boko Haram, and urges the governing body of each county and municipal government in the State to pass a resolution calling for the immediate and safe return of those abducted.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES :**

**NAYS :**

**ABSTAINING :**

**ABSENT :**

This is to certify that this is a true copy of a Resolution adopted by the Township Committee of the Township of Dennis at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-98**

**RESOLUTION SUPPORTING THE NJDOT'S RECOMMENDATION OF A "NO PASSING ZONE" NEAR MILEMARKER 22 (SUTTON LANE) IN DENNIS TOWNSHIP**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 47 in Dennis Township; and

**WHEREAS**, NJDOT recommends a revision to the centerline pavement markings on Route 47 to create a "No Passing Zone" in the vicinity of M.P. 22 (Sutton Lane) for safety reasons; and

**WHEREAS**, this project will create safer driving conditions in this area of Route 47.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby support the use of a "No Passing Zone" on Route 47 in Dennis Township as recommended by NJDOT.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to the NJDOT as requested.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING** :  
**ABSENT** :

**RESOLUTION NO. 2014-98**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**



State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
TRENTON, NEW JERSEY 08625-0600



**CHRIS CHRISTIE**  
Governor

**JAMES S. SIMPSON**  
Commissioner

**KIM GUADAGNO**  
Lt. Governor

May 13, 2014

Jacqueline Justice, Clerk  
P.O. Box 204  
571 Petersburg Road  
Dennisville, New Jersey 08214-0204

**No Passing Zone**  
**Route NJ 47**  
**Dennis Township**  
**County of Cape May**

Dear Ms. Justice:

This is in reference to an investigation conducted by the New Jersey Department of Transportation to inventory the existing centerline markings along Route NJ 47, in the Township of Dennis, County of Cape May.

Staff of the Bureau of Traffic Engineering (BTE) has completed an investigation. Based on this investigation, it has been recommended to revise the centerline markings to a "No Passing Zone" along Route NJ 47 in the vicinity of M.P. 22 (Sutton Lane).

In order to legally establish the "No Passing Zone", the New Jersey Department of Transportation is required to promulgate a Traffic Regulation Order (TRO). An initial step in the TRO process is to receive a Resolution of Support (Concurrence) from the municipal governing body. The New Jersey Department of Transportation now requests that the Resolution of Concurrence be submitted within 90 days. Enclosed is a sample for your use.

Once this office is in receipt of the certified adopted Resolution of Concurrence from the Dennis Township governing body, a Traffic Regulation Order will be promulgated. The centerline markings will then be revised by NJDOT forces to reflect the "No Passing Zones".

Should you have any questions, please feel free to contact Robert Smetanka, Principal Traffic Investigator, at 609-530-2657.

Sincerely,

Michael E. Mihalic  
Supervisor, Traffic Investigations

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-99**

**RESOLUTION ADOPTING THE APPLICATION TO BE USED FOR COIN  
DROPS/TOSSES WITHIN DENNIS TOWNSHIP**

**WHEREAS**, from time to time nonprofit charitable organizations solicit contributions along roadways in the Township of Dennis and these are know as Coin Drops/Tosses; and

**WHEREAS**, the Township's insurance provider, Atlantic County Municipal Joint Insurance Fund, has issued a Safety Director's Bulletin indicating that municipalities must develop a permit application; and

**WHEREAS**, the Municipal Clerk's Office has developed an application which has been reviewed by the Solicitor who has deemed it appropriate and recommended its adoption.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the attached Application for Coin Drops/Tosses be adopted for use within the Township of Dennis.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
John Murphy, Mayor

**PRESENTED BY:**

**SECONDED BY:**

**ROLL CALL VOTE:**

**AYES** :  
**NAYS** :  
**ABSTAINING** :  
**ABSENT** :

**RESOLUTION NO. 2014-99**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 02, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

Township of Dennis  
PO Box 204  
571 Petersburg Rd.  
Dennisville, NJ 08214  
609-861-9700  
609-861-9717 (fax)

### APPLICATION FOR COIN DROP/TOSS

Type of Organization:

- Volunteer emergency responder
- Civic Group
- Athletic Organization
- Other \_\_\_\_\_

Type of Nonprofit Organization

Applicant: Name of Organization \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

Name, contact number, cell number, email address of the Responsible Party for the Charitable Organization

Name \_\_\_\_\_ Contact # \_\_\_\_\_

Email Address \_\_\_\_\_ Cell # \_\_\_\_\_

Date(s) of the coin drop/toss (Day/Month/Date/Year)

\_\_\_\_\_

Starting time for the coin drop/toss \_\_\_\_\_

Ending time for the coin drop/toss \_\_\_\_\_

\*Coin toss/drops are only to be conducted during daylight hours.

Exact location scheduled solicitation event \_\_\_\_\_

Note: participation by persons under age 18 is not permitted.

Purpose of the scheduled solicitation event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attached to Application:

Yes  No A current Certificate of Insurance from a reputable insurance company authorized to transact business in the State of New Jersey, evidencing liability insurance coverage to the Applicant organization and naming the Township of Dennis as an additional insured, for the solicitation dates, in an amount not less than One Million Dollars (\$1,000,000).

Yes  No A signed and notarized Indemnification, Defense, and Hold Harmless Agreement form, executed by an appropriate officer or official of the organization, setting forth his/her name, title, address, contact phone numbers (home, work and cell) and email address.

The organization shall place two (2) warning signs, the first of which shall indicate "charitable solicitation 500 feet ahead" and a second sign following which shall identify the organization conducting the solicitation. Participants must obtain and wear reflective safety vests in accordance with New Jersey Department of Transportation standards.

Yes  No A map location showing the names of the intersection/road(s) affected by the solicitation. The map must display the location of the existing traffic signals/signs and the proposed location of the cones/barriers/solicitation signs, known or expected safety hazards, and contain an identifying legend.

Yes  No If the coin drop/toss is to be conducted along a County roadway, the applicant must provide Township of Dennis with Cape May County approval before the day on which the coin drop/toss is to take place.

Yes  No Copy of acknowledgement from NJ State Police regarding the event.

The following authorized agent for the Applicant hereby certifies that he/she has full authority to sign this application and hereby further certifies that the foregoing statements are true.

\_\_\_\_\_  
Applicant or Authorized Agent for Applicant

\_\_\_\_\_  
Print name of signer

\_\_\_\_\_  
Date



# Safety Director Bulletin

One in a series of safety bulletins from your Joint Insurance Fund

March 2014

## Soliciting Donations on Roadways – Coin Tosses

Many charitable or non-profit agencies solicit donations from motorists on public roadways. These go by several names (coin toss, boot drop, etc.) and may be conducted by various organizations (civic groups, scouting, athletic teams, unions, and volunteer emergency responders). Certain steps should be taken to ensure the safety of the collectors and motoring public, and to minimize the liability exposure of the municipality.

1. Municipalities should first enact an ordinance that regulates or prohibits the practice. N.J.A.C. Title 16:40 sets forth the requirements for soliciting donations on state roadways and can serve as a model if the town allows the activity. A county permit is required for county roads.
2. Municipalities should develop a permit application and review process. Include the police department in the review process. The municipality may also wish to require a resolution be passed to recognize each approved solicitation event. Notify the day's police commanders of the event and provide them with a copy of the permit, special provisions, and contact numbers. Make sure there are redundant contact numbers, including cell phones, for primary and secondary representatives. These events often take place on holidays and weekends when office / work phones may not be covered.
3. The application form must clearly define permitted and prohibited actions for organizations during the solicitation. The following, at a minimum, should be considered:
  - a. Solicitation should only be permitted at signalized intersections during daylight hours. Solicitation at difficult intersections, traffic circles, etc. should be prohibited.
  - b. Solicitation may not stop or impede the flow of traffic. Traffic must be stopped before solicitation can begin, and cease when traffic resumes movement. A flagman is not permitted.
  - c. Signs and traffic control devices must be in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. Signs advertising the solicitation may be placed about 500 feet in advance. Signs must be temporary, break-away, and a maximum of 16 square feet. They may not create a distraction to drivers.
  - d. Only adults over the age of 18 shall be allowed in the roadway. Adults soliciting in the roadway, or within 15 feet of the roadway, must wear properly sized, ANSI 107-2004 (or later) Class 2 or 3 high visibility apparel. Wearing non-ANSI approved apparel will be reason for immediate cessation of the event. Children may be present but must be at a safe distance and location from the street. Decisions of the local police official will be final in determining the safe location.
  - e. Workers must be trained on the provisions of safely working in traffic and special provisions of the solicitation permit. Solicitors may not harass the motorists or public. Solicitors shall not consume or be under the influence of alcohol or drugs.
  - f. The organization will be responsible for cleaning any debris from the solicitation site.

Consult with your solicitor and risk manager for additional and specific advice on protecting the municipality against civil actions for claims of property damage or personal injury arising out of the activity.

*This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.*

**Township of Dennis**  
**County of Cape May**  
**State of New Jersey**

**Statement:** Although the use of outdoor wood furnaces may provide an economical alternative to other heating systems, reasonable concerns have been raised regarding the safety and environmental impacts of their use. It is recognized that Outdoor Wood Furnaces potentially create noxious or hazardous smoke, soot, fumes, odors, and air pollution. Their operation can be harmful to human health and deprive neighbors of the enjoyment of their property. It is the purpose of this ordinance to establish and impose restrictions on the construction and operation of currently operating and proposed future outdoor wood furnaces in order to promote and safeguard public health, safety, and comfort of residents of the Township of Dennis.

**Ordinance 2013 \_\_\_\_\_**

This ordinance amends the code of the Township of Dennis in Cape May County, New Jersey by adding a new chapter to the code entitled, "**Outdoor Wood Furnaces**".

Be it enacted by the Township of Dennis as follows:

Ordinance \_\_\_ concerning **Outdoor Wood Furnaces**, also referred to as **Outdoor Wood Boilers, Outdoor Wood-Fired Hydronic Heaters** reads as follows:

**1. Definitions**

**A. Outdoor Wood Furnace:** any device, appliance, apparatus, equipment, or any component thereof, which is installed or situated out of doors for the purpose of combusting fuel to produce heat or other energy to be used for the purpose of providing heat for an interior space or water source.

For the purpose of this definition, and this ordinance, **Outdoor Wood Furnace** can also be referred to as an **Outdoor Wood Boiler, Outdoor Wood-Fired Hydronic Heater, or Outdoor Hydronic Heater.**

**B. Outdoor Wood Pellet Furnace:** any device employing wood pellets or biomass pellets for the same purpose as described in Definition A.

**C. Chimney:** flue (or flues) that carry off exhaust generated by the firebox or burn chamber of an Outdoor Wood Furnace.

**D. EPA HH (Hydronic Heater) Phase 2 Program.** A program administered by the US Environmental Protection Agency which defines the particulate matter emission limit of .32 parts per million BTUs output.

**E. Qualified Model:** A hydronic heater that has been EPA HH Phase 2 Program qualified and is labeled accordingly.

**F. Existing Outdoor Wood Furnace:** Any outdoor wood furnace installed prior to the effective date of this ordinance.

**G. New Outdoor Wood Furnace:** Any outdoor wood furnace installed after the effective date of this ordinance.

**H. Natural Wood:** Wood that has not been treated, painted, varnished, or coated with similar material. Wood that has not been pressure treated with preservatives and contains no resins or glues.

## **2. Requirements for Outdoor Wood Furnaces**

**A.** As of the effective date of this ordinance, no person shall build, install, operate, or maintain an Outdoor Wood Furnace other than in compliance with the terms of this ordinance.

**B.** No person shall operate an existing Outdoor Wood Furnace unless such operation conforms with that device's manufacturer's instructions regarding such operation and in compliance with requirements set down in this ordinance regarding specific fuel (s) permitted to be burned as set forth below.

**C.** No new "homemade" Outdoor Wood Furnaces are permitted. Only those devices designed and constructed by licensed manufacturers of outdoor wood furnaces will be considered for permitting.

**D.** All new Outdoor Wood Furnaces shall be constructed, established, installed, and operated only in conformance with manufacturer's instructions and the requirements set forth in this ordinance. In those instances where manufacturer's instructions may conflict with this ordinance, the terms of the ordinance shall apply with the sole exception of the instances in which the manufacturer's instructions are more stringent. In such instances, those instructions shall take precedence.

E. As part of the permitting process, any applicant seeking to install a new Outdoor Wood Furnace shall provide the manufacturer's owner's manual or installation instructions to the office of the Dennis Township Code Enforcement Officer, who will review said information as part of the permitting application process set forth below.

F. To be considered for permitting, any new Outdoor Wood Furnace must be lab-tested and listed to appropriate safety standards (such as UL, ANSI, or other applicable safety standards).

G. Any existing Outdoor Wood Furnace (see F under definitions) must obtain a permit from the Township of Dennis Code Enforcement Office or the appropriate officer designated by the Township of Dennis, in order to operate.

As part of the permitting process for an existing Outdoor Wood Furnace, code enforcement will conduct an on-site investigation of said device. If it is determined by that official that the device creates a verifiable nuisance, as defined by law (local, county, state, and/or federal), owner of said Outdoor Wood Furnace must:

- 1) Cease operating said unit until the cause of the nuisance is eliminated.
- 2) Complete modifications to the unit to eliminate the nuisance.
- 3) Have unit re-inspected prior to restarting to verify that the problem has been corrected.

H. Spark Arrestor. All Outdoor Wood Furnaces shall be equipped with a properly functioning spark arrestor.

I. Particulate Standard Requirement. No person will be permitted to install and operate and Outdoor Wood Furnace unless, at minimum, it meets a particulate matter emission limit of .32 parts per million BTU output. (This qualifies under EPA Phase 2.) (SEE ATTACHED.)

### **3. Additional Requirements for Compliance**

In order to obtain and maintain approval to operate an Outdoor Wood Furnace shall be constructed, established, installed, operated, and maintained as follows:

A. Fuel: natural untreated wood, properly seasoned firewood, or wood pellets only. **All other materials are prohibited.** (See Addendum for a partial list of such materials.)

B. Setbacks:

- 1) Outdoor Wood Furnace must be located at least **300 feet** from any property line.
- 2) Outdoor Wood Furnace must be at least **300 feet** from any residence not served by said unit.
- 3) Outdoor Wood Furnace must be located in such a way that it complies with manufacturer recommendations and testing/listing requirements for combustible materials.

**C. Chimney Height:**

- 1) Chimney must be at least three feet higher than the peak of residence served.

**D. Control Technology:** All new or existing Outdoor Wood Boilers must install any control devices deemed necessary under DEP standards in effect at the time of installation, to reduce emissions of smoke and potentially harmful gases during start-up and reload.

#### **4. Permitting.**

**A. New Outdoor Wood Furnace.** Anyone wishing to install and operate said device must be granted a permit to do so from the local municipality through the **Code Enforcement Officer**

Cost per permit application is \_\_\_\_\_

In addition to this application fee, applicant must provide:

- 1) Site plan showing the exact location for the proposed Outdoor Wood Furnace. Site plan will also show all neighboring property lines and will show that the proposed site meets setback requirements as stated above.

- 2) Applicant will also provide information from the manufacturer of the Outdoor Wood Furnace to be installed. This information will show that the unit proposed falls within the requirements of this ordinance.

These requirements also apply to anyone seeking a permit for an existing Outdoor Wood Furnace.

**B.** Upon being granted a permit and prior to commencement of operation of the unit, Outdoor Wood Furnace and the site on which it is (or is to be) located will be inspected by the local municipal Code Enforcement Officer in order to verify compliance with the terms of the permit granted under the terms of this ordinance.

C. Should either the permit application be denied or pre-operation inspection result in that permit being revoked, applicant shall have the right of appeal.

In the first instance, a re-application for permit may be submitted with changes made to bring the application into compliance in accordance with the terms of this ordinance. Said reapplication will include a fee of \_\_\_\_\_. Further, the reapplication will require documentation showing that that the required changes were made.

In the second instance, when an approved permit is revoked as a result of an unsatisfactory site inspection prior to start-up, applicant must proceed, following the steps outlines in the paragraph above.

Further, applicant must submit to site re-inspection prior to start-up to establish that necessary changes have been completed to bring the Outdoor Wood Furnace into compliance with this ordinance.

## **5. Causes for Suspension of Permit**

One or more of the following are cause for suspension of permit for operating an Outdoor Wood Furnace.

A. Emissions from Outdoor Wood Furnace fail to meet the standard established in New Jersey Air Pollution Regulations, NJAC 7:27-3, "Control and Prohibition of Smoke from Combustion of Fuel" The regulation stipulates that stationary indirect heat exchangers produce smoke for a period of no longer than three minutes in any consecutive 30 minute period.

B Malodorous air contaminants are detectable outside the property of the individual on whose property Outdoor Wood Furnace is located. Odors as air pollution are regulated under the Air Pollution Control Act, under NJAC 7:27-5.

Odor investigations are initiated by a complainant and are investigated and verified by individuals certified in odor investigations (such as the Cape May County Health Department Division of Environmental Health Services).

C Emissions from Outdoor Wood Furnace interfere with reasonable (neighbors) enjoyment of life and property as defined under NJAC 7:27-5.

D. If statutes cited above are superseded, rules promulgated under said amended statutes shall take precedence.

## **6. Complaints**

Any resident who has secured a permit to install and operate an Outdoor Wood Furnace agrees to allow the applicable or designated Township of Dennis Code Enforcement official to inspect said device at any time after it has begun operation, if a complaint is filed in writing relative to a possible violation as delineated in this ordinance.

## **7. Enforcement.**

The Cape May County Health Department Division of Environmental Health Services, acting on behalf of the Township of Dennis, shall have the authority to enforce the provisions of this ordinance and may issue such orders as are necessary to assist in the enforcement of same in response to a valid complaint.

Such orders may include, but are not limited to, order to cease use of an Outdoor Wood Furnace, order to take corrective action as determined by the township Code Enforcement Officer (or other designee), order to produce information if required to determine whether a public nuisance may exist.

Any order issued shall take effect upon notice. Any appeal of said order shall not supersede the order until, and if, the appeal is resolved in favor of the appellant.

## **8. Appeals.**

In the event that further appeal is sought, or in such instances that an applicant wished to seek a variance to allow for installation of an Outdoor Wood Furnace that does not comply with the terms of this ordinance, such appeal or request for variance must be submitted in writing to the local municipal Land Use Board, following applicable procedures established by that body.

A. Criteria for variance. In deciding whether to grant or deny a requested variance, the primary consideration of the Land Use Board should be to weigh the benefit accruing to the applicant vs. the detriment to both adjoining neighbors and the community as a whole.

Factors to be considered include:

- 1) Health and environmental impact of smoke and soot on air and water quality

## 2) Quality of Life issues such as noise and aesthetics.

In addition, the board can determine if granting a variance will negatively impact the character of the surrounding community, including but not limited to neighboring properties. The board can also consider whether the sought variance represents the only recourse available to the applicant to obtain the benefit sought.

## 9. Violations and Fines.

Any person who installs and operates an Outdoor Wood Burning Furnace in violation of the terms of this ordinance shall be subject to a fine as follows:

First Offense violation of NJAC 7:27-3 range from \$300-\$1000 (depending on boiler capacity). First Offense violation of NJAC 7:27-5 begin at \$1000.

Failure to cease operation of an Outdoor Wood Furnace after an initial violation has been established shall incur subsequent fines for every day that the violation continues.

## 10. Severability.

The provisions established in this ordinance are severable. If any particular element should be subsequently found to be invalid, those elements of the law not so determined shall still apply.

## 11. Applicability.

This ordinance does NOT apply to grilling or cooking outdoors using charcoal, wood, propane, or natural gas in a cooking/grilling appliance. Nor shall it apply to outdoor recreational campfires, fire pits, or chimineas.

This ordinance does NOT apply to burning in a stove, furnace, fireplace, or other heating device self-contained within a residence.

## 12. Civil Proceedings.

In addition to procedures for establishing violations and fines for same, established above, any person who violates any provision of this law can be subject to a civil penalty of not more than

\$500, to be recovered by the Township of Dennis via civil action.

In addition, the violator may be held liable for all necessary costs incurred related to the prosecution of civil action, including, but not limited to, attorney's fees.

Such amounts shall be included on the next annual tax levy for the subject property.

### **Addendum.**

Examples of materials prohibited for use in Outdoor Wood Furnace include: wood that has been painted, varnished, or coated with similar material; wood that has been pressure treated with preservatives and contains resins or glues (such as plywood or composite wood).

Other prohibited materials include, but are not limited to: rubbish, garbage, food wastes, food packaging or wraps, any plastic materials including nylon, PVC, ABS, polystyrene or urethane foam, synthetic fabrics, plastic films and containers, rubber tires or any synthetic rubber products, newspaper, cardboard or any paper containing ink or dye.

In addition, the following are prohibited: lawn clippings, leaf waste, asphalt, manure, used cooking oils, tires, construction debris, lighter fluid, gasoline, chemicals, animal waste, naphtha, railroad ties, furniture, coal, or salt water driftwood.

Nor is an Outdoor Wood Furnace to be used as a waste incinerator.