

**REGULAR/WORKSESSION MEETING OF THE DENNIS TOWNSHIP
COMMITTEE - JULY 21, 2014 – 4:00 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|----------------|--|
| Res. #2014-104 | Authorizing the Release of a Performance Bond for Block 225, Lot 8.02 – Fehrle. |
| Res. #2014-105 | Authorizing the Release of a Performance Bond for Block 4, Lots 10 & 11 – Horseshoe Crab Lab/Benjie Swan. |
| Res. #2014-106 | Authorizing the Execution of a Shared Services Agreement with the Township of Upper to Provide Municipal Court Services. |
| Res. #2014-107 | Authorizing a Leave of Absence for a Public Works Department Employee. |
| Res. #2014-108 | Waiving the Land Use Board Application Fee for the ARC of Cape May County. |
| Res. #2014-109 | Waiving the Land Use Board Application Fee and a Portion of the Escrow Fee for the Estate of James B. Anderson. |
| Res. #2014-110 | Authorizing the Submission of the FY2015 New Jersey Department of Community Affairs Grant for ADA Compliance Improvements. |
| Res. #2014-111 | Identifying Small Cities Fair Housing and Equal Opportunity Officer. |
| Res. #2014-112 | Adopting the State Model Citizen Participation Plan for DCA Small Cities Program. |
| Res. #2014-113 | Approving Public Facilities Grant Management Plan. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JULY 21, 2014 – 4:00 P.M. (page 2)**

Regular Agenda:

- | | |
|----------------|--|
| Res. #2014-114 | Authorizing the Expenditure of Funds from the Recreation Dedicated Trust Fund. |
| Res. #2014-115 | Authorizing Change Order No. 2-1 For Contract 2, Replace Exterior Doors, Dennis Township Recreation Complex. |
| Res. #2014-116 | Certifying Review of the 2013 Annual Audit. |
| Res. #2014-117 | Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – <u>Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege & Matters Relating to the Employment Relationship.</u> |

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$

Administrative Reports

Tax Collector's	June, 2014
Construction Official's Report	June, 2014
Chief Finance Officer's Report	March, April & May, 2014
Engineer's Report	07/21/2014

General Public Comments

Committee Comments

Executive Session:

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege & Matters Relating to the Employment Relationship.

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-104

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 225, LOT 8.02 -
FEHRLE WAREHOUSE**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of the Planning/Zoning Performance Bond for Block 225, Lot 8.02, due to the completion of the site improvements; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of an Irrevocable Letter of Credit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the \$58,310.00 performance bond in the form an Irrevocalbe Letter of Credit and to refund any remaining inspection fees providing that all professional cost have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2014-104
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 21, 2014 at 4:00 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-105

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 4, LOTS 10 & 11 -
HOSESHOE CRAB LAB/BENJIE SWAN**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of the Planning/Zoning Performance Bond for Block 4, Lots 10 & 11, due to the completion of the site improvements; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of Cash.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the \$16,000.00 performance bond in the form Cash and to refund any remaining inspection fees providing that all professional cost have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2014-105
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**CAPE MAY COUNTY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-106

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE TOWNSHIP OF UPPER TO PROVIDE MUNICIPAL
COURT SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, Upper Township has indicated a willingness to enter into a Shared Services Agreement with the Township of Dennis to permit the Township of Upper to provide all the usual and ordinary services of a Municipal Court for Dennis Township; and

WHEREAS, Upper Township and Dennis Township have agreed to enter into a Shared Services Agreement for a term of ten years, commencing on December 1, 2014 and continuing through November 30, 2024; and

WHEREAS, the Township of Dennis has deemed it would be in the best interest of the residents of the Township to enter into a Shared Services Agreement with the Township of Upper for the sharing of Municipal Court operations with the Upper Township Municipal Court.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the governing body of the Township of Dennis, in the County of Cape May and State of New Jersey, as follows:

1. SHARED SERVICES AGREEMENT. Pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., the Township of Dennis is hereby authorized and empowered to enter into a Shared Services Agreement with Upper Township pertaining to Upper Township providing Municipal Court Services to Dennis Township.

2. SERVICES TO BE PROVIDED BY CONTRACT. The Shared Services Agreement authorized in paragraph 1 shall cover those services which are enumerated in said Agreement, a copy of which is attached hereto as Exhibit A.

3. ASSIGNMENT JUDGE APPROVAL. The authority to enter into this Shared Services Agreement is subject to the approval of the Assignment Judge.

RESOLUTION NO. 2014-106

PAGE 2

4. AUTHORIZATION OF MUNICIPAL OFFICIALS. The appropriate Township officers and officials are hereby authorized to take any action necessary or advisable to carry out the intent and purpose of this Resolution. Specifically, the Mayor and Township Clerk are hereby authorized and directed to execute such Shared Services Agreement on behalf of the Township of Dennis pursuant to the authority conferred by this Resolution. The Township Clerk is further authorized and directed to seal said

Agreement with the seal of the Township of Dennis. Additionally, the Mayor is authorized to negotiate modifications in the language of the Agreement prior to his final execution of same so long as said modifications are consistent with the intent and purpose of the authority granted by this Resolution.

5. COMPLIANCE WITH STATUTORY REQUIREMENTS. The Shared Services Agreement between the Township of Upper and the Township of Dennis shall meet and satisfy the requirements of N.J.S.A. 40A:65-7, as may be amended and supplemented.

6. CONTRACT TERM. This Resolution authorizes a Shared Services Agreement for a duration of ten (10) years from December 1, 2014.

7. SEVERABILITY. If any action, subsection, paragraph, sentence or other part of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Resolution directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Resolution shall remain in full force and effect.

8. REPEALER. All Resolutions or parts of Resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency only.

9. EFFECTIVE DATE. This Resolution shall take effect immediately upon final adoption and publication in the manner provided by law.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 21, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-107

**RESOLUTION AUTHORIZING THE LEAVE OF ABSENCE FOR A
PUBLIC WORKS DEPARTMENT EMPLOYEE**

WHEREAS, the Clerk has received a request from a Township Employee for a leave of absence; and

WHEREAS, Raymond Taylor has requested a leave of absence for a medical condition ; and

WHEREAS, said leave would be effective retroactive to 06/30/2014 and would end on 08/30/2014 with Mr. Taylor returning to work on 09/02/2014; and

WHEREAS, the leave of absence shall run concurrent with a leave under the provisions of the Family Leave Act.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a leave of absence be granted for Raymond Taylor retroactive from 06/30/2014 through 08/30/2014.

BE IT FURTHER RESOLVED, that a leave under the Family Leave Act will be granted for a portion of the leave not to exceed the Federal and State provisions of the Act.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to file the necessary paperwork with the N.J. Department of Personnel.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-108

**RESOLUTION WAIVING THE LAND USE BOARD APPLICATION FEE FOR THE
ARC OF CAPE MAY COUNTY**

WHEREAS, the Municipal Clerk's Office has received a request from the ARC of Cape May County to waive the application fees associated with the application to the Land Use Board for an Amended Site Plan ; and

WHEREAS, the ARC of Cape May County is a non-profit organization that services the residents of Dennis Township; and

WHEREAS, the ARC of Cape May County is basically seeking the use variances to allow special occasion events, parking requirements, amended site plan approval, and a waiver from the site lighting requirements.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That any application fees relative to the Land Use Board Application of the ARC of Cape May County due the Township of Dennis are hereby waived.
2. That certified copy of this resolution shall be forwarded to the Administrator of the Land Use Board.
3. This Resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2014-108
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-109

**RESOLUTION WAIVING THE LAND USE BOARD APPLICATION FEE AND A
PORTION OF THE ESCROW FEE FOR THE ESTATE OF JAMES B. ANDERSON**

WHEREAS, the Dennis Township Land use Board has recommended that the Township Committee waive all of the application fee of \$200.00 and \$800.00 of the escrow fee associated with the Estate of James B. Anderson Application.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the application fee of \$200.00 for the Estate of James B. Anderson Application be waived and therefore refunded.

BE IT FURTHER RESOLVED, that the initial \$600.00 escrow fee also be refunded and professional bills for this amount be funded through earned interest in the Planning Board Escrow Account.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

RESOLUTION NO. 2014-109
PAGE 2

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ATTEST
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-110

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE FY2015 NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS GRANT FOR ADA COMPLIANCE
IMPROVEMENTS**

WHEREAS, the Township of Dennis desires to apply for and obtain a FY 2015 grant from the New Jersey Department of Community Affairs for approximately \$400,000 to carry out a Public Facilities project to undertake ADA Compliance Improvements at the Municipal Complex, Recreation Complex, Senior Center and Public Works Building.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

- 1) That the Township of Dennis does hereby authorize the application for such a grant, and;
- 2) That the Township recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Dennis and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement to sign the agreement, and any other documents necessary in connection therewith:

Jacqueline B. Justice, RMC/Clerk

John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2014-110
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-111

**RESOLUTION IDENTIFYING SMALL CITIES FAIR HOUSING
AND EQUAL OPPORTUNITY OFFICER**

WHEREAS, the Township of Dennis is applying for Fiscal Year 2015 Small Cities Community Development Block Grant application for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at the Municipal Complex, Recreation Complex, Senior Center and Public Works Building; and

WHEREAS, the Township of Dennis must make efforts to affirmatively further fair housing; and

WHEREAS, the Township of Dennis has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the Township of Dennis has made assurances in the grant agreement that;

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issues thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Clerk shall be designated as the Small Cities Program Fair Housing Officer for the Township of Dennis; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those agencies of his/her appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing and equal opportunity advisory services and assistance and referral advice to persons requesting such assistance from the Township of Dennis; and

BE IT FURTHER RESOLVED, that the Township of Dennis will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk **John Murphy, Mayor**

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-112

**RESOLUTION ADOPTING THE STATE MODEL CITIZEN PARTICIPATION PLAN
FOR DCA SMALL CITIES PROGRAM**

WHEREAS, the Township of Dennis is an applicant for Department of Community Affairs Fiscal Year 2015 funds for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at the Municipal Complex, Recreation Complex, Senior Center and Public Works Building; and

WHEREAS, the Township will enter into grant agreement(s) for said grant(s) if approved; and

WHEREAS, that grant agreement(s) will require the Township of Dennis to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Township of Dennis has reviewed the State Model Citizen Participation Plan prepared for Small Cities CDBG grantees;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, as follows:

1. The State Model Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG is adopted by the Township of Dennis; and
2. The Township of Dennis will follow all regulations set forth in that document throughout the term of the grant agreement cited above.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTINO NO. 2014-112

PAGE 2

ROLL CALL VOTE:

AYES :

NAYS :

ABSTAINING:

ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 21, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-113

RESOLUTION APPROVING PUBLIC FACILITIES GRANT MANAGEMENT PLAN

WHEREAS, the Township of Dennis will apply for \$400,000 in Fiscal Year CDBG fund for a Public Facilities project to be implemented in 2015 to undertake ADA Compliance Improvements at the Municipal Complex, Recreation Complex, Senior Center and Public Works Building;

WHEREAS, the NJ Department of Community Affairs requires Dennis Township to prepare a Grant Management Plan to define project staffing and project activities;

WHEREAS, the NJ Department of Community Affairs requires Dennis Township to officially adopt its Grant Management Plan;

WHEREAS, the Township has prepared a Grant Management Plant for its Fiscal Year 2015 Public Facilities project;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Dennis adopts the Grant Management Plan for the Fiscal Year 2015 Public Facilities project.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTINO NO. 2014-113
PAGE 2

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ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-114

**RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE
RECREATION DEDICATED TRUST FUND**

WHEREAS, the Township of Dennis has expanded its Recreation Complex to include many activities for the residents of our community; and

WHEREAS, there is a great need replace the Gym Fire Exit Door; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to disburse the amount of \$1,875.50 to replace the Gym Fire Exit Door.

BE IT FURTHER RESOLVED, that this expenditure be charged to the Recreation Dedicated Trust Fund.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

RESOLUTION NO. 2014-114
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-115

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2-1 FOR THE
RECREATION IMPROVEMENTS CONTRACT 2, REPLACE EXTERIOR DOORS,
DENNIS TOWNSHIP RECREATION COMPLEX**

WHEREAS, the Township of Dennis has contracted with Door Jockey, Inc. of Wall Township, New Jersey for the Replacing Exterior Doors for the Dennis Township Recreation Complex; and

WHEREAS, it is desired to increase the doors to be replaced by one door; and

WHEREAS, Door Jockey, Inc. has submitted a proposal of \$1,875.50 to replace one additional exterior metal door, including hardware, door closure and rain drip cap.

EXTRA ORDER

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT QUANTITY</u>	<u>PRICE</u>	<u>AMOUNT</u>
2-1	Additional Metal Door Areas	L..S.	\$1,875.50	\$1,875.50
TOTAL EXTRA				\$1,875.50

Amount of Original Contract \$16,681.50

Amount of Change Order No.2-1 \$ 1,875.50+

ADJUSTED AMOUNT OF CONTRACT BASED ON CHANGE ORDER NO. 2-1 IS
\$18,557.00

11.24% INCREASE IN CONTRACT.

RESOLUTION NO. 2014-115

PAGE 2

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that:

1. The foregoing facts are hereby ratified and affirmed.
2. The allegations of the preamble hereto are incorporated herein as is set forth in full.
3. The amount of Change Order No. 2-1 is \$1,875.50.
4. The adjusted amount of the contract based on Change Order No.24-1 is \$18,557.00.
5. The appropriate Township Officials are herewith authorized and instructed to do all things necessary to carry out the intention of this Resolution.
6. The authorization for the proper officials to execute Change Order No. 2-1 be and is hereby given.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-116

RESOLUTION CERTIFYING REVIEW OF THE 2013 MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2013 has been filed by a Registered Municipal Accountant, with the Municipal Clerk as per the requirements of N.J.S. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all member of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

RESOLUTION NO. 2014-116
PAGE 2

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2014-117

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2014-117

PAGE 2

- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Matters Relating to Litigation, Negotiations and Attorney-Client Privilege.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Matters Relating to the Employment Relationship.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on July 21, 2014, that an Executive Session closed to the public shall be held on July 21, 2014 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 21, 2014 at 4:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

<u>Bank Account Name</u>		<u>Balance</u>
Savings Account	\$	2,574,649.42
General Checking Account	\$	1,056.63
Payroll Account	\$	145,701.39
Dog Trust Fund	\$	23,709.92
Flexible Spending Account	\$	673.60
Planning Escrow Account	\$	47,661.35
Construction Office Account	\$	10,266.47
Municipal Alliance Account	\$	4,444.75
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SAC Investments Escrow	\$	761.57
Joseph McLenaghan Escrow	\$	21,683.07
Joyce M. Brewer Escrow	\$	28,157.02
Diocese of Camden Escrow	\$	272.96
Hanson Aggregates BMC, Inc. Escrow	\$	28,879.28
Dominick Caprioni Escrow	\$	8,208.81
Cape Atlantic Investments Escrow	\$	15,862.64
William P. Hilton, Jr. Escrow	\$	2,500.24
Learr Associates LLC Escrow	\$	0.06
John Gibson Escrow	\$	306.08
Howard L. Hess Escrow	\$	8,222.56
Jamie Lynn Ayars Escrow	\$	2,500.24
Rodney Lee Suhonen Escrow	\$	18.09
Oceanview Storage, LLC Escrow	\$	547.56
Thomas V. Whelan B-1 L-6.01 Escrow	\$	6,457.33
Thomas V. Whelan B-1 L-6.02 Escrow	\$	6,457.33
Thomas V. Whelan B-1 L-9.01 Escrow	\$	6,457.33
Thomas V. Whelan B-1 L-9.02 Escrow	\$	6,457.33
Richard Pierson Construction Escrow	\$	862.59
Benjie Swan Escrow	\$	17,515.49
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Total Bank Accounts	\$	<u>2,970,291.11</u>

<u>Bank Account Name</u>		<u>Balance</u>
Savings Account	\$	2,198,058.23
General Checking Account	\$	1,064.92
Payroll Account	\$	19,511.26
Dog Trust Fund	\$	24,082.41
Flexible Spending Account	\$	673.62
Planning Escrow Account	\$	46,224.17
Construction Office Account	\$	18,376.52
Municipal Alliance Account	\$	4,444.90
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SAC Investments Escrow	\$	761.60
Joseph McLenaghan Escrow	\$	21,683.78
Joyce M. Brewer Escrow	\$	28,157.95
Diocese of Camden Escrow	\$	272.97
Hanson Aggregates BMC, Inc. Escrow	\$	28,880.26
Dominick Caprioni Escrow	\$	8,209.08
Cape Atlantic Investments Escrow	\$	15,863.16
William P. Hilton, Jr. Escrow	\$	2,500.32
Learr Associates LLC Escrow	\$	0.07
John Gibson Escrow	\$	226.09
Howard L. Hess Escrow	\$	8,222.83
Jamie Lynn Ayars Escrow	\$	2,500.32
Rodney Lee Suhonen Escrow	\$	18.09
Oceanview Storage, LLC Escrow	\$	547.58
Thomas V. Whelan B-1 L-6.01 Escrow	\$	6,457.54
Thomas V. Whelan B-1 L-6.02 Escrow	\$	6,457.54
Thomas V. Whelan B-1 L-9.01 Escrow	\$	6,457.54
Thomas V. Whelan B-1 L-9.02 Escrow	\$	6,457.54
Richard Pierson Construction Escrow	\$	862.62
Benjie Swan Escrow	\$	17,516.07
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Total Bank Accounts	\$	<u>2,474,488.98</u>

<u>Bank Account Name</u>		<u>Balance</u>
Savings Account	\$	3,065,180.70
General Checking Account	\$	740.71
Payroll Account	\$	25,994.46
Dog Trust Fund	\$	24,178.43
Flexible Spending Account	\$	673.64
Planning Escrow Account	\$	48,325.83
Construction Office Account	\$	25,991.61
Municipal Alliance Account	\$	4,445.05
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SAC Investments Escrow	\$	761.63
Joseph McLenaghan Escrow	\$	21,684.52
Joyce M. Brewer Escrow	\$	28,158.91
Diocese of Camden Escrow	\$	272.98
Hanson Aggregates BMC, Inc. Escrow	\$	28,881.27
Dominick Caprioni Escrow	\$	8,209.36
Cape Atlantic Investments Escrow	\$	15,863.70
William P. Hilton, Jr. Escrow	\$	2,500.40
John Gibson Escrow	\$	426.10
Howard L. Hess Escrow	\$	8,223.11
Jamie Lynn Ayars Escrow	\$	2,500.40
Rodney Lee Suhonen Escrow	\$	18.09
Oceanview Storage, LLC Escrow	\$	547.60
Thomas V. Whelan B-1 L-6.01 Escrow	\$	6,457.76
Thomas V. Whelan B-1 L-6.02 Escrow	\$	6,457.76
Thomas V. Whelan B-1 L-9.01 Escrow	\$	6,457.76
Thomas V. Whelan B-1 L-9.02 Escrow	\$	6,457.76
Richard Pierson Construction Escrow	\$	862.65
Benjie Swan Escrow	\$	<u>17,516.67</u>
Total Bank Accounts	\$	<u>3,357,788.86</u>

ENGINEERS REPORT JULY 21, 2014

THE DENNIS TOWNSHIP STREET MAP UPDATE HAS BEEN COMPLETED. COPIES ARE ON FILE IN THE CLERK'S OFFICE.

AS DIRECTED, CHANGE ORDER ONE, FOR THE DOOR REPLACEMENT CONTRACT FOR THE RECREATION BUILDING, HAS BEEN PREPARED AND SUBMITTED FOR YOUR APPROVAL.

THE REPLACEMENT OF THE ROOF GUTTERS FOR THE RECREATION BUILDING IS TENTATIVELY SCHEDULED FOR THIS WEEK.

THE EQUIPMENT FOR REPAIRING THE HEATING AND AIR CONDITIONING SYSTEM IN THE (SOUTH) COMMUNITY ROOM AREA OF TOWNSHIP HALL IS SCHEDULED FOR DELIVERY IN TWO WEEKS WITH INSTALLATION AND DUCT WORK TO FOLLOW IMMEDIATELY. BELT REPLACEMENT AND ANALYSIS FOR REQUIRED REPAIRS TO THE OTHER PROBLEM AREAS OF THE BUILDING WAS PERFORMED LAST WEEK.

I REVIEWED AND SIGNED THE QUARTERLY MONITOR REPORTS FOR THE BELLEPLAIN LANDFILL.

I INSPECTED AND APPROVED TWO SOUTH JERSEY GAS ROAD OPENING PERMITS.

I SIGNED OFF FOR APPROVAL OF THE SITE WORK OF THE FEHRLE WAREHOUSE ON STONEY COURT.

I PARTICIPATED IN THE RECENT CAPE MAY COUNTY FEMA INSTRUCTIONAL WEBINAR. HARD COPY FLOOD MAPS FOR DENNIS TOWNSHIP HAVE BEEN PROVIDED AND ARE ON FILE IN THE TOWNSHIP HALL. LOCAL OFFICIALS ARE ENCOURAGED TO REVIEW THE MAPS FOR ANY ERRORS AND REPORT THEM PRIOR TO FINAL ADOPTION WHICH IS ANTICIPATED EARLY NEXT YEAR. I WILL BE REVIEWING THE MAPS AND WILL INCLUDE ANY COMMENTS YOU MAY HAVE.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 7/21/2014