

**REGULAR/WORKSESSION MEETING OF THE DENNIS TOWNSHIP
COMMITTEE - JANUARY 20, 2015 – 6:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|---------------|---|
| Res. #2015-11 | Fixing the Rate of Interest to be Charged on Delinquent Taxes. |
| Res. #2015-12 | Authorizing a Fee to be Charged for all Returned Checks. |
| Res. #2015-13 | Authorizing the Tax Collector to Charge for Postage. |
| Res. #2015-14 | Authorizing the Tax Collector to Credit Overpayments to the 2015 Tax Year. |
| Res. #2015-15 | Authorizing the Disposition of a Tax Appeal by the County Tax Board. |
| Res. #2015-16 | Authorizing the Tax Assessor to File Tax Appeals. |
| Res. #2015-17 | Establishing a Fee for Duplicate Tax Bills. |
| Res. #2015-18 | Appointing the Registrar for the Year 2015. |
| Res. #2015-19 | Establishing the Holiday Schedule for 2015. |
| Res. #2015-20 | Authorizing and Designating the Bank Depositories. |
| Res. #2015-21 | Authorizing a Cash Management Plan. |
| Res. #2015-22 | Designating the Official Newspapers for Publication. |
| Res. #2015-23 | Authorizing the Issuance of Various 2015 Campground Licenses. |
| Res. #2015-24 | Appointing the Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund. |
| Res. #2015-25 | Appointing the Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund. |
| Res. #2015-26 | Appointing the Risk Management Consultant for the Atlantic County Municipal Joint Insurance Fund for the Year 2015. |
| Res. #2015-27 | Authorizing the Refund of a Planning/Zoning Escrow Fee. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 20, 2015 – 6:30 P.M. (page 2)**

Consent Agenda Continued:

- Res. #2015-28 Authorizing the Execution of Professional Services Contracts for Various Township Officials for the Year 2015.
- Res. #2015-29 Authorizing the Renewal of a Mining Permit for Block 224, Lots 68.01, 73, 74.02, 75.03 & 78.04 – Pierson Pleasantville, LLC.
- Res. #2015-30 Authorizing an Extension of the Temporary/Part-time 120 Day Appointment of the Construction Official, Building Subcode Official, Fire Subcode Official, Plumbing Subcode Official and Electrical Subcode Official for an Additional 60 days.

Regular Agenda:

- Res. #2015-31 Authorizing the Cancellation of Various Receivables and Reserves of the Federal and State Grant Fund.
- Res. #2015-32 Authorizing the Cancellation of Various Receivables and Reserves of the Current and Trust Fund.

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

Administrative Reports

Municipal Clerk's Report	December, 2014 & 2014 Annual
Registrar's Report	December, 2014 & 2014 Annual
Tax Collector's Report	December, 2014
Construction Official's Report	December, 2014
Engineer's Report	01/20/2015

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 20, 2015 – 6:30 P.M. (page 3)**

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-11

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2015, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.

RESOLUTION NO. 2015-11
PAGE 2

5. This resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-12

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL
RETURNED CHECKS**

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of thirty dollars (\$30.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-12
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-13

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO
CHARGE FOR POSTAGE**

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-14

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT
OVERPAYMENTS TO THE 2015 TAX YEAR**

WHEREAS, during the 2014 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2015 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2015 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-15

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL
BY THE COUNTY TAX BOARD**

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2015 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-15
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-16

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2015.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-16
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2015-17

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-17
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-18

**RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS
FOR THE YEAR 2015**

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-19

RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE FOR 2015

WHEREAS, it is necessary for the Township to have a schedule of holidays when Municipal Services will be closed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following is a listing of the official holidays for the Township of Dennis:

New Year's Day	Jan.	01, 2015
Martin Luther King Day	Jan.	19, 2015
Lincoln's Birthday	Feb.	12, 2015
President's Day	Feb.	16, 2015
Good Friday	Apr.	03, 2015
Memorial Day	May	25, 2015
Independence Day	July	03, 2015
Labor Day	Sept.	07, 2015
Columbus Day	Oct.	12, 2015
General Election Day	Nov.	03, 2015
Veteran's Day	Nov.	11, 2015
Thanksgiving Day	Nov.	26, 2015
Day After Thanksgiving	Nov.	27, 2015
Christmas Day	Dec.	25, 2015

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-19
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-20

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Glenn O. Clarke, CMFO #N00551090

Savings, General Checking, Payroll, Armored Car Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Michele T. Heim, CTC #T-1090

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Janet McCrosson, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Cape Bank.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-20
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-21

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2015.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
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ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-22

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2015 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Press be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2014-155.

RESOLUTION NO. 2015-22
PAGE 2

6. This Resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-23

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2015 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Little Oaks Campground – 100 Sites
Holly Lake Campground – 342 Sites
Driftwood Camping Resorts, Inc. – 832 Sites
Lake & Shore Resort – 452 Sites
Jersey Shore Haven – 207 Sites
Dennisville Lake Campers Resort – 132 Sites
Seashore Line Camper Resort – 374 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2015 Campground Licenses to the aforementioned campgrounds.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-23
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-24

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Glenn O. Clarke to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Glenn O. Clarke as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-24
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-25

**RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice, RMC as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice, RMC as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-25
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-26

**RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR
REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT
INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL
SERVICES CONTRACT**

WHEREAS, the Governing Body of the Township of Dennis has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 and the total sum will not exceed the limits established in P.L. 2004 c.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2015-26
PAGE 2

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-27

**RESOLUTION AUTHORIZING THE REFUND OF A
PLANNING/ZONING ESCROW FEE**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
73	19	\$ 62.50	Wawa, Inc. 260 West Baltimore Pike Wawa, PA 19063

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-27
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2015-28

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES
CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2015**

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Auditor and Municipal Engineer
; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Jeffery A. April, Esq.	- Municipal Solicitor
Philip A. Norcross, Esq.	- Municipal Bond Counsel
Michael J. Welding, RMA/CPA	- Municipal Auditor
John C. Gibson, PE	-Municipal Engineer

2. These contracts are awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.

3. A notice of this action shall be printed once in the official newspaper of the municipality.

RESOLUTION NO. 2015-28
PAGE 2

4. This Resolution shall take effect retroactive to 01/01/13.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-29

**RESOLUTION AUTHORIZING THE RENEWAL OF A MINING PERMIT FOR
BLOCK 224, LOTS 68.01, 73, 74.02, 75.03 & 78.04**

WHEREAS, pursuant to Chapter 95-7 of the Code of the Township of Dennis Mining Permits are renewed through application to the Consolidated Land Use Board; and

WHEREAS, Pierson Pleasantville, LLC Block 224, Lots 68.01, 73, 74.02, 75.03 & 78.04 has applied to the Consolidated Land Use Board for renewal; and

WHEREAS, the Consolidated Land Use Board has adopted Resolution No. 2014-12 which recommends that the Township Committee renew Pierson Pleasantville, LLC's Mining Permit with conditions.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the renewal of the Mining Permit for Block 224, Lots 68.01, 73, 74.02, 75.03 & 78.04 owned by Pierson Pleasantville, LLC, for a period of three (3) years (ending 12/31/2017) and subject to the conditions stated in the Consolidated Land Use Board Resolution No. 2014-12.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

**AYES :
NAYS :
ABSTAINING:
ABSENT :**

RESOLUTION NO. 2015-29
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-30

**RESOLUTION AUTHORIZING AN EXTENSION OF THE
TEMPORARY/PART-TIME 120 DAY APPOINTMENT OF THE CONSTRUCTION
OFFICIAL, BUILDING SUBCODE OFFICIAL, FIRE SUBCODE OFFICIAL,
PLUMBING SUBCODE OFFICIAL AND ELECTRICAL SUBCODE OFFICIAL
FOR AN ADDITIONAL 60 DAYS**

WHEREAS, Resolution No. 2014-144 appointed the Construction Official, Building Subcode Official, Fire Subcode Official, Plumbing Subcode Official and Electrical Subcode Official for Temporary/Part-time 120 day appointments; and

WHEREAS, the Township Committee's review of the Construction Department is ongoing and we anticipate that additional time will be needed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes a 60 Day extension to the original 120 Temporary/Part-time Appointment of the Construction Official, Building Subcode Official, Fire Subcode Official, Plumbing Subcode Official and Electrical Subcode Official.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

**AYES :
NAYS :
ABSTAINING:
ABSENT :**

RESOLUTION NO. 2015-30
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-31

**RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS RECEIVABLES
AND RESERVES OF THE FEDERAL AND STATE GRANT FUND**

WHEREAS, there exists various receivables and reserves on the balance sheet of the Federal and State Grant Fund; and

WHEREAS, the funds creating these receivables and reserves have been investigated and it has been determined that these receivables and reserves should be canceled;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Dennis, that the following receivables and reserves are hereby canceled:

Grants Receivable	
Municipal Alliance	27,615.11
Pinelands Rural Economic Development	1,125.00
Livable Communities Grant	3,218.00
Grants Appropriated	
Municipal Alliance	18,977.24
Pinelands Rural Economic Development	2,459.44
Livable Communities Grant	19,303.68
Hazard Mitigation – State of Local Share	3,932.80
NJ Transportation Trust Fund Authority	885.06
Gypsy Moth Program	1,294.38
Verizon – Osprey Tower Grant	59.26

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-31
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-32

**RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS RECEIVABLES
AND RESERVES OF THE CURRENT AND TRUST FUND**

WHEREAS, there exists various receivables and reserves on the balance sheets of the Current and Trust Fund; and

WHEREAS, the funds creating these receivables and reserves have been investigated and it has been determined that these receivables and reserves should be canceled;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Dennis, that the following receivables and reserves are hereby canceled:

Receivables

Current Fund – Due from State of New Jersey	32,261.01
---	-----------

Reserves

Trust – Other Funds Reserve for Unemployment	54,888.26
--	-----------

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-32
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

MAYOR
JOHN MURPHY

Administration
Emergency Management
Revenue & Finance
Public Works
Recreation Department

DEPUTY MAYOR
BRIAN O'CONNOR

Administration
Board of Health
Code Enforcement
Construction
Planning & Zoning Boards
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
BRIAN TEEFY

Clean Communities
Cultural & Heritage
Grants
Public Works

COMMITTEE MEMBER
ALBERT M. DICICCO

911 Coordinator/Fire & Rescue
Cultural & Heritage
Emergency Management
Land Use Board
Museum & History Center
Public Safety
School Liaison
Tax Offices

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Grants
Municipal Alliance
Municipal Court
Senior Center

DECEMBER, 2014 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	750.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		260.00
Campground Licenses (3)		4,910.00
Mercantile Licenses (1)		50.00
Street Opening Permit (2)		100.00
Miscellaneous (road map)		5.00
TOTAL	\$	6,085.00

MAYOR
JOHN MURPHY

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Revenue & Finance
Public Works
Recreation Department

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ANNUAL 2014 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$ 7,500.00
Clerk Searches (2)	20.00
Property Lists (25)	250.00
Copies	26.00
Zoning Books & Maps	5.00
Code Books (0)	0.00
Vital Statistics	2,294.00
Gravel Permits	-0-
Campground Licenses	14,214.00
Mercantile Licenses (119)	5,950.00
Street Opening Permits (15)	750.00
Miscellaneous	1,080.00
	<hr/>
TOTAL	\$ 32,089.00

MAYOR
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DECEMBER, 2014 REGISTRAR'S REPORT

Certified Marriages (21)	\$	210.00
Marriage License (0)		0.00
Certified Death (5)		50.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
TOTAL		\$ 260.00

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ANNUAL, 2014 REGISTRAR'S REPORT

Certified Marriage (113)	\$ 1,130.00
Marriage License (33)	924.00
Certified Domestic Partner	0.00
Domestic Partner	0.00
Certified Death (23)	230.00
Burial Permits (0)	0.00
Certified Births (1)	10.00
Dis. Permit (0)	-0-
Civil Unions (0)	0.00
Certified Civil Union (0)	0.00
Certification (Marriage 1)	0.00
<hr/>	
TOTAL	\$2,294.00

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ^{month} ending:

DECEMBER 31 2014

Dated JANUARY 6 2015

Michele T. Heim
Michele T. Heim, CTC Collector.

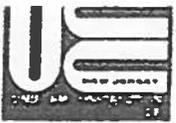
COLLECTIONS

Taxes Year 2014	344,763.08				
" " 2015	239,467.69				
" "					
" "					
" "					
Returned Check Charge	30.00				
Gross Receipts Tax, Year					
Franchise Tax "					
Property Redeemed					
Interest and Costs	11,087.69				
Fees for Searches					
<u>TOTAL Receipts</u>	595,348.46				
Discount on Taxes					
<u>Net Receipts</u>	595,348.46				

DISBURSEMENTS

Paid to Treasurer	595,348.46				
<u>Total Disbursements</u>	595,348.46				
Cash on hand					
DECEMBER 31, 2014	100.00				

Remarks:



MUNICIPAL MONTHLY ACTIVITY REPORT (PERMITS)

Municipality: Township of Dennis County: Cape May
 Month Ending: December 31, 2014

USE GROUP	NO. OF PERMITS ISSUED FOR				PERMITS ISSUED					
	New Bldg. or Addn.	Alteration	Demo-lition	Updates	No. of Cubic Feet (New Bldg. or Addn.)	No. of Private Owned	No. of Public Owned	No. of Housing Units Gained	No. of Housing Units Lost	Total Value of Construction
Residential										
R-1										
R-2										
R-3		21	1		0	22			1	157,603
R-4										
SUBTOTAL										
Non-Res										
B		1			0	1				4,500
M		1			0	1				4,500
S-1	1				25,200	1				53,100
U	1	5	1		2,012	7				35,775
SUBTOTAL										
TOTAL	2	28	2		27,212	32			1	255,478

FEES COLLECTED:

Building	\$	2,738
Plumbing	\$	731
Electrical	\$	1,960
Fire	\$	430
Plan Review	\$	45
DCA	\$	471
CO	\$	245
Mechanical	\$	
Annual Pool	\$	
Zoning	\$	20
Penalty	\$	
TOTAL	\$	6,640

PREPARED BY: Chad N. McEllis
 DATE PREPARED: 1/5/15

ENGINEERS REPORT JANUARY 20, 2015

I CONTINUE TO INSPECT THE SECOND PHASE OF THE ROBERTSON RV PROJECT IN CLERMONT AND BEGAN INSPECTING THE SUN DRIFTWOOD SITE WORK, ALSO IN CLERMONT.

IN ACCORDANCE WITH MY PREVIOUS RECOMMENDATION FOR GUIDE RAILING AT THE DRAINAGE DITCH ON HAGEN ROAD, I HAVE ESTIMATED THE PROBABLE COST, SHOULD THE COMMITTEE DECIDE TO INCLUDE IT IN THIS YEARS BUDGET. THE ESTIMATED COST IS: \$12,000.00

I HAVE BEGUN THE NECESSARY RESEARCH TO MAKE AN APPLICATION TO NJ. TRANSIT AND THE DOT. TO EXTEND THE BIKE PATH FROM THE EXISTING BIKEWAY IN THE BOROUGH OF WOODBINE TO TOWNSHIP LANDS ADJACENT TO ROUTE 610. THE INTENDED ALIGNMENT IS ALONG CAPE MAY SEASHORE LINES AND WOULD PROBABLY REQUIRE CONSTRUCTION IN PHASES, WITH AN INITIAL TERMINUS AT THE ELEMENTARY SCHOOL. THE LESSEE OF THE NJ. TRANSIT PROPERTY SUPPORTS US, BUT WE WILL ALSO REQUIRE PERMISSION FROM THE TRANSIT AUTHORITY TO UTILIZE THEIR RIGHT OF WAY. I BELIEVE THE BEST WAY TO PROCEED IS TO PRESENT OUR PLAN TO THEIR DIRECTOR OF PROPERTY MANAGEMENT AT HIS OFFICE IN NEWARK.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 1/20/2015