

**REGULAR/WORKSESSION MEETING OF THE DENNIS TOWNSHIP
COMMITTEE - JULY 07, 2015 – 4:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper of the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|---------------|--|
| Minutes | 11/18/14 Regular Meeting, 12/02/14 Regular & Work Session Meetings, 12/16/14 Regular Meeting, 01/05/15 Reorganization Meeting, 01/20/15 Regular & Work Session Meetings, 02/03/15 Regular & Work Session Meeting, 02/17/15 Regular Meeting, 03/03/15 Regular & Work Session Meetings, 03/17/15 Regular Meeting, 04/13/15 Regular & Work Session Meetings, 04/21/15 Regular Meeting and 05/05/15 Regular & Work Session Meetings. |
| Motion | Authorizing the Mayor to Execute the Environmental Commission's Community Forestry Management Plan. |
| Res. #2015-82 | Appointing an Emergency Management Coordinator for a Three (3) Year Term. |
| Res. #2015-83 | Authorizing the Extension of a Shared Services Agreement with the Township of Upper for the Sharing of a Radar Equipped Vehicle for an Additional Term of One (1) Year Commencing July 1, 2015 to June 30, 2016. |
| Res. #2015-84 | Authorizing the Release of a Performance Bond for Block 236, Lot 6.20 – Dance Dynamics. |
| Res. #2015-85 | Authorizing a Refund of a Tax Overpayment (Block 259, Lot 32.01). |

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-82

**RESOLUTION APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR FOR
A THREE (3) YEAR TERM**

WHEREAS, N.J.S.A. Appendix A:9-40.1 requires the appointment of an Municipal Emergency Management Coordinator for a three (3) year term; and

WHEREAS, Dennis Township's Municipal Emergency Management Coordinator, John Berg, appointment expires on 06/25/2015 and a new appointment is required.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that John Berg be appointed as the Emergency Management Coordinator for a three (3) year term effective 06/25/2015 and expiring 06/25/2018.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

RESOLUTION NO. 2015-82
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 07, 2015 at 4:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-83

**RESOLUTION AUTHORIZING THE EXTENSION OF A
SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF UPPER
FOR THE SHARING OF A RADAR EQUIPPED VEHICLE FOR AN ADDITIONAL
TERM OF ONE (1) YEAR COMMENCING JULY 1, 2015 TO JUNE 30, 2016**

WHEREAS, pursuant to Ordinance No. 99-09 the Township of Dennis was authorized to enter into an Interlocal Services Agreement with the municipality of Upper Township for the sharing of a radar equipped vehicle; and

WHEREAS, the parties desire to extend the term of such Agreement for an additional term of one (1) year; and

WHEREAS, the matter has been duly considered by the Township Committee, which has concluded that such extension is in the public interest and will promote the public health, safety and welfare.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by reference.
2. The Interlocal Services Agreement, dated May 10, 1999, entered into by the municipalities of Woodbine and Upper for the sharing of a radar equipped vehicle is hereby extended for an additional term of one (1) year, commencing July 1, 2015 through and inclusive of June 30, 2016, upon the same terms and conditions.
3. Paragraph 5 of Item 2 of the Agreement of May 10, 1999 is hereby deemed amended so that the Contract term will expire on June 30, 2016.
4. This Resolution extending the term of the aforesaid Contract is conditioned upon similar action being taken by the Governing Body of the Township of Upper.
5. All officers and officials of the Township of Dennis are authorized, directed and empowered to take such action as may be reasonable, required or necessary to carry out the intent and purpose of this Resolution.

RESOLUTION NO. 2015-83
PAGE 2

6. A certified copy of this Resolution shall be forwarded to each of the municipalities who are parties to such Interlocal Services Agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on July 07, 2015 at 4:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-84

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 236, LOT 6.20
DANCE DYNAMICS**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the release of a Planning/Zoning Performance Bond for Block 236, Lot 6.20 due to the completion of the project; and

WHEREAS, the Municipal Engineer has authorized the release of the performance bond which is in the form of an Irrevocable Letter of Credit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the performance bond in the form an Irrevocable Letter of Credit in the amount of \$149,548.20 and any remaining escrow fees providing that the professional fees have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-84
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-85

**RESOLUTION AUTHORIZING A REFUND OF A
TAX OVERPAYMENT**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of a tax overpayment on Block 259, Lot 32.01; and

WHEREAS, the overpayment was a result of the property owner and the title company making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 259, Lot 32.01 is one thousand two hundred eighty five dollars an forty-five cents (\$1,285.45).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$1,285.45 to: Shore Title Agency, ATTN: Barbara Bierling Kloss, 4210 Landis Ave., Sea Isle City, NJ 08243.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-85
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 07, 2015 at 4:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Dennis Township
 2015 Various Capital Impts Ordinance Amount

	Estimated Project Amount	Ordinance Amount	Grant Funds	Capital Improvement Fund	Bonds & Notes & Authorized
Acquisition of Rescue Squad Vehicle (Box Style Ambulance)	55,000.00	55,000.00		2,750.00	52,250.00
Acquisition of Public Works Equipment (See below)	300,000.00	300,000.00		15,000.00	285,000.00
Realignment & Reconstruction of the Intersection of Academy and Fidler Roads	191,000.00	191,000.00	156,501.00	1,749.00	32,750.00
Reconstruction and/or Repaving of various Township roads including stormwater drainage improvements if required per the list on file with the Township Clerk	560,000.00	560,000.00	-	28,000.00	532,000.00
Various Improvements to the Municipal Building and Senior Center including but not limited to new roofs and various other exterior and interior improvements	184,000.00	184,000.00		9,200.00	174,800.00
Various Recreation Complex Improvements including but not limited to parking improvements and recreation facilities improvements	100,000.00	100,000.00		5,000.00	95,000.00
	<u>1,390,000.00</u>	<u>1,390,000.00</u>	<u>156,501.00</u>	<u>61,699.00</u>	<u>1,171,800.00</u>
Public Works Equipment					Outstanding bond anticipation notes 1,130,000.00
3/4 Ton Pickup Truck with Plow - 5year?	32,000.00				BAN Authorized but not Issued 4,975.00
Kubota turf mower - 5 year?	18,000.00				ADA Ordinance - Authorized but not Issued 95,000.00
F-800 full size dump truck - 15 year?	160,000.00				Total Debt <u>2,401,775.00</u>
Heavy duty fork lift - 15 year?	50,000.00				Proposed Bond Issue Amount <u>2,400,000.00</u>
Heavy duty equipment lift for garage - 15 year?	40,000.00				
	<u>300,000.00</u>				

MAYOR
JOHN MURPHY

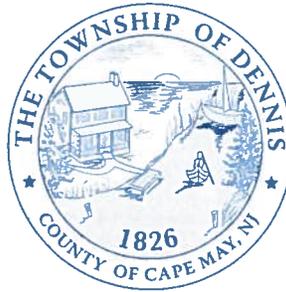
Administration
Emergency Management
Recreation Department
Revenue & Finance

DEPUTY MAYOR
BRIAN O'CONNOR

Administration
Board of Health
Code Enforcement
Grants
Recreation Department
School Liaison

COMMITTEE MEMBER
DONALD TOZER

Clean Communities
Construction
Emergency Management
Fire & Rescue
Land Use Board
Public Works



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
ALBERT M. DICICCO

911 Coordinator/Fire & Rescue
Cultural & Heritage
Emergency Management
Environmental Commission
Land Use Board
Museum & History Center
Public Safety
School Liaison
Tax Offices

COMMITTEE MEMBER
LISA SALIMBENE

Cultural & Heritage
Environmental Commission
Municipal Alliance
Municipal Court
Senior Center

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

JUNE, 2015 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	300.00
Clerk Search (0)		0.00
Property Lists (3)		30.00
Copies		0.00
Zoning Book & Maps		5.00
Vital Statistics		138.00
Campground Licenses (0)		0.00
Mercantile Licenses (2)		100.00
Street Opening Permit (1)		50.00
Miscellaneous ()		0.00
TOTAL	\$	623.00

MAYOR
JOHN MURPHY

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Emergency Management
Recreation Department
Revenue & Finance

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MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

JUNE, 2015 REGISTRAR'S REPORT

Certified Marriages (9)	\$	90.00
Marriage License (1)		28.00
Certified Death (2)		20.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
TOTAL		\$ 138.00

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ^{year} ending:

.....JUNE 30..... 2015

Dated JULY 2 2015

Michele T Heim, CTC Collector.
MICHELE T. HEIM, CTC

COLLECTIONS

Taxes Year 2015	174,926.05			
“ “				
“ “				
“ “				
“ “				
“ “				
Gross Receipts Tax, Year				
Franchise Tax “				
Property Redeemed				
Interest and Costs	2,913.47			
Fees for Searches	10.00			
<u>TOTAL Receipts</u>	177,849.52			
Discount on Taxes				
<u>Net Receipts</u>	177,849.52			

DISBURSEMENTS

Paid to Treasurer	177,849.52			
Total Disbursements	177,849.52			
Cash on hand JUNE 30, 2015	100.00			

Remarks:

ENGINEERS REPORT JULY 7, 2015

I INSPECTED AND APPROVED TWO SOUTH JERSEY GAS COMPANY ROAD OPENING APPLICATIONS.

I CONTINUE TO INSPECT THE SITE WORK FOR THE SECOND PHASE OF THE ROBERTSON RV PROJECT IN CLERMONT.

I COMPLETED THE REQUESTED SPEED SURVEY OF ACADEMY LANE. BASED ON THE SURVEY, I RECOMMEND THE POSTED AND ENFORCEABLE SPEED LIMIT OF 35 MPH REMAIN. IN ORDER TO CALM TRAFFIC AND PROVIDE ADDITIONAL SAFETY, I HAVE PROVIDED PUBLIC WORKS WITH A LIST OF RECOMMENDED SIGNAGE. (COPY ATTACHED)

I CONDUCTED THE QUARTERLY SAFETY COMMITTEE MEETING. DRAFT MINUTES HAVE BEEN ELECTRONICALLY DISTRIBUTED.

SPECIFICATIONS SUITABLE FOR RECEIVING LETTER QUOTES FOR INSTALLING GUIDE RAIL AT THE CULVERT CROSSING HAGEN ROAD HAVE BEEN PREPARED. BOTH ADJACENT PROPERTY OWNERS HAVE BEEN ADVISED OF THE PROPOSED INSTALLATION AND INDICATED THEIR COOPERATION. I ESTIMATE WORK COULD PROCEED IN SEPTEMBER UPON YOUR AUTHORIZATION TO SECURE LETTER QUOTES AT THIS TIME.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 7/7/2015