

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
SEPTEMBER 01, 2015 – 6:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper of the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	07/07/15 Regular & Work Session Meeting Minutes and 07/21/15 Regular Meeting Minutes.
Correspondence	Letter of retirement from a Public Works Employee.
Res. #2015-103 Res. #2015-104	Authorizing the Refunds of Several Tax Overpayments. Supporting the NJDOT's Use of "No Passing Zone" Along Route 83 in Dennis Township.

Regular Agenda:

Ord. #2015-07	An Ordinance of the Township of Dennis, County of Cape May, and state of New Jersey Amending Ordinance No. 2015-04 Entitled, "An Ordinance of the Township of Dennis, County of Cape May, and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis". (Second Reading/Public Hearing).
---------------	--

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
SEPTEMBER 01, 2015 – 6:30 P.M. PAGE 2**

Regular Agenda Continued:

Res. #2015-105	Adjusting the Salaries of Several Employees.
Res. #2015-106	Commemorating the Fourteenth Anniversary of September 11, 2001.
Res. #2015-107	Certifying Review of the 2014 Annual Audit.

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

Administrative Reports

Municipal Clerk's Report	August, 2015
Registrar's Report	August, 2015
Tax Collector's Report	July, 2015
Construction Official's Report	July, 2015
Engineer's Report	09/01/2015

General Public Comments

Committee Comments

Adjournment

ARTHUR SCHELLINGER
P.O. Box 231
Woodbine, NJ 08270



August 26, 2015

Mayor John Murphy & Township Committee
Township of Dennis
P.O. Box 204
Dennisville, NJ 08214

RE: Retirement

Dear Mayor & Committee:

I am writing to advise you that I am retiring from my position with Dennis Township as of January 1, 2016. Thank you for the opportunity to serve the community.

I am retiring as per Chapter 40 of the Code of the Township of Dennis which provides that I and my spouse shall receive those health insurance benefits afforded to full time employees (health, prescription, eye and dental) and per the Township's Employee Handbook that indicates that I will be paid for my unused vacation days and will receive 50% of my sick days as long as it does not exceed \$12,000.00.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Arthur Schellinger".

Arthur Schellinger

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-103

**RESOLUTION AUTHORIZING THE REFUND OF SEVERAL
TAX OVERPAYMENTS**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of various tax overpayments; and

WHEREAS, the overpayments are a result of successful tax appeals thus resulting in overpayments for the 2015 tax year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following tax overpayments:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Owner</u>
120	169	\$ 206.79	Marie Kline 736 Highland Ave. Paramus, NJ 07652
245	37.01	\$5,910.81	Sea Quest Enterprises, LLC P.O. Box 607 Ocean View, NJ 08230

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this Resolution to the Tax Collector and the Chief Finance Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-103
PAGE TWO

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 01, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-104

**RESOLUTION SUPPORTING THE NJDOT's USE OF "NO PASSING ZONE" ALONG
ROUTE 83 IN DENNIS TOWNSHIP**

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 83 in Dennis Township; and

WHEREAS, NJDOT investigation revealed the current centerline pavement markings on Route 83 meet and conform to current design standards; and

WHEREAS, NJDOT will update existing records to reflect current No Passing Zone conditions along Route 83.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby support the use of a "No Passing Zone" on Route 83 in Dennis Township as recommended by NJDOT.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :

NAYS :

ABSTAINING:

ABSENT:

RESOLUTION NO. 2015-104
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 01, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2015-07

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2015-04 ENTITLED, "AN
ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS".**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, and State of New Jersey that Ordinance No. 2015-04 be amended as follows:

<u>TITLE/POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Purchasing Agent	\$ 1,000.00	\$ 5,000.00
Senior Clerk Typist	\$21,000.00	\$40,000.00

BE IT FURTHER ORDAINED, that this ordinance be effective retroactive to 01/01/2015 after final passage and publication according to law.

John Murphy, Mayor

Brian O'Connor, Deputy Mayor

Albert M. DiCicco, Committee Member

Lisa Salimbene, Committee Member

Donald Tozer, Committee Member

ORDINANCE NO. 2015-07
PAGE 2

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on August 03, 2015. Publication will be held on August 12, 2015 and a Public Hearing will be held at a meeting of the said Township Committee to be held on September 01, 2015 at 6:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-105

RESOLUTION ADJUSTING THE SALARIES OF SEVERAL EMPLOYEES

WHEREAS, the Township Committee have reviewed the salary resolution and desire to adjust several employees' salaries to bring them in line to what the duties warrant as well as the experience level.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the salaries for Christina Jamison and Monica Heim be increased to \$36,000.00 retroactive to 01/01/2015

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :

NAYS :

ABSTAINING:

ABSENT:

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 01, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-106

**RESOLUTION COMMEMORATING THE THIRTEENTH ANNIVERSARY OF
SEPTEMBER 11, 2001**

WHEREAS, fourteen years ago, more than 3,000 innocent people lost their lives when a calm September morning was shattered by terrorists driven by hatred and destruction; and

WHEREAS, on that day – and since, we saw the greatness of America in the bravery of victims; in the heroism of first responders who laid down their lives to save others; in the compassion of people who unhesitatingly stepped forward to help those they had never met; and in the generosity of millions of Americans who enriched our country with acts of service and kindness; and

WHEREAS, today, we continue to see the greatness of America further demonstrated in the courage of our brave men and women serving in uniform and those who have lost their lives and made the ultimate sacrifice to advance freedom and prevent terrorist attacks on America; and

WHEREAS, by a joint Resolution approved December 18, 2001, Congress has designated September 11th of each year a “Patriot Day”.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body expresses its support of all First Responders and our military personnel as we stand united in the fight against terrorism.

BE IT FURTHER RESOLVED, that members of the Township Committee encourage Dennis Township citizens to observe a moment of silence beginning at 8:46 a.m. to honor the innocent victims who lost their lives as a result of the terrorist attacks on that devastating day.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-106
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 01, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-107

CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**RESOLUTION NO. 2015-107
PAGE 2**

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Dennis, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 01, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

