

TOWNSHIP OF DENNIS

**TOWNSHIP COMMITTEE
WORKSESSION AGENDA**

DECEMBER 01, 2015

6:30 P.M. (prevailing time)

CALL TO ORDER:

Mayor's announcement: The notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given by posting a copy of the notice on the Municipal Clerk's bulletin board and by publishing a notice in the official newspaper of the Township.

FLAG SALUTE:

ROLL CALL OF MEMBERS PRESENT:

___ DiCicco, A.; ___ Salimbene, L.; ___ Tozer, D.; ___ O'Connor, B.; ___ Murphy, J;

SPECIAL PRESENTATIONS OR DISCUSSIONS:

None.

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Admin & Finance:

Distribute the Proposals received for the Professionals for 2016.

Discuss the 2015 JIF Dividend

Discuss 2016 Meeting Schedule and Holiday List

Discuss Appointing Members to the Municipal Alliance Committee.

**WORKSESSION AGENDA
PAGE TWO**

Engineering:

Discuss the County's Dennisville-Petersburg Road (CR 610) Scoping Study.

Construction:

Nothing Pending.

Legal:

Discuss correspondence regarding the request to purchase Block 97, Lot 24 – 723 Dennisville Road.

RESOLUTIONS:

Nothing Pending.

ORDINANCES:

Nothing Pending.

MOTION TO ADJOURN THE MEETING:

2015 PROFESSIONAL SERVICES PROPOSALS RECEIVED FOR 2016

Township Solicitor:

Jeffery A. April, Esq. \$ 48,000.00
April & Marinucci, P.A.
200 South Shore Road, P.O. Box 1195
Marmora, NJ 08223

Township Auditor:

Michael J. Welding, CPA/RMA \$ 32,650.00
Bowman & Company, LLP
6 North Broad Street, Suite 201
Woodbury, NJ 08096-4635

Township Bond Counsel:

Philip A. Norcross, Esq. \$ 5,000.00 (starts at)
Parker McCay
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

Township Labor Counsel:

Elizabeth M. Garcia, Esq. \$ 180.00 per hr
Parker McCay
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

William G. Blaney, Esq. \$ 135.00 per hr
Blaney & Donohue, PA
3200 Pacific Ave., Suite 200
Wildwood, NJ 08270

Township Grants Consultant:

Michael Zumpino, Chairman/CEO \$ 135.00 – 175.00 per hr
TRIAD Associates
1301 W. Forest Grove Road

John R. Bruno, Chairman/CEO \$ 20,000.00 inclusive
Bruno Associates, Inc.
1373 Broad Street, Suite 304
Clifton, NJ 07013

Risk Management Consultant

Charles Pessagno
Marsh & McLennan Agency
510 Bank Street Commons, Suite 200
Cape May, NJ 08204

Two & One Half Percent (2.5%)

Alamo Insurance Group, Inc.
55 Flanagan Way
Secaucus, NJ 07094

Five Percent (5%)

Consolidated Land Use Board Attorney:

Frank L. Corrado, Esq.
Barry, Corrado, Grassi & Gibson, P.C.
2700 Pacific Ave.
Wildwood, NJ 08260

Consolidated Land Use Board Engineer:

Andrew A. Previti, PE
Maser Consulting, PA
156 Stagecoach Road
Marmora, NJ 08223



Date: November 4, 2015
To: Fund Commissioners
From: Tracy Forlenza, Financial Analyst
Re: JIF Dividend Announcement - Dennis Township

We are happy to announce that due to the Fund's increasing financial strength and growing surplus, the Atlantic County Municipal Joint Insurance Fund has resumed releasing dividends to its members after a brief, one year hiatus! In addition to the up-front savings and the superior coverage you received upon joining the JIF, you are eligible to share in the surplus generated from the strong safety programs, claims management and other cost control programs. Since the JIF is **NOT** an insurance company, every penny that is not spent on claims or operating expenses, in addition to investment income, is returned to the member municipalities.

As many of our fellow municipalities still in the traditional market have experienced significant premium increases, decreases in coverage and non-renewal notices during the past few years, the JIF has authorized the release of a **\$1,750,000** dividend to help combat increasing costs. Your municipality's share of this total is **\$22,371**. Remember, with your municipality's continued dedication and commitment to the JIF concept, you and your fellow JIF municipalities will continue to reap the benefits of JIF membership.

As in years past, you have the choice of a credit against your next JIF assessment installment (which is due February 12, 2016), receiving your JIF dividend in the form of a check, applying your dividend to the Aggregate Excess Loss Contingency Fund (A.E.L.C.F.) or any combination of the three.

- If your municipality wishes to simply take your **total** dividend as a **credit** against your 2016 Assessment, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, and return the completed form to our office no later than **December 18, 2015**.
- If your municipality wishes to receive your **total** dividend in the form of a **check**, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, complete an ACM JIF voucher (found on the acmjif.org website under the Operating Documents tab) and return the completed form and voucher to our office no later than **December 18, 2015**.
- If your municipality wishes to direct all or a portion of your dividend into the **Aggregate Excess Loss Contingency Fund (A.E.L.C.F.)**, your governing body **must** complete and adopt a resolution designating the apportionment of your dividend. **This option is a great way to reserve money that can be used in future years to pay EPL/POL co-pays and deductibles or Retrospective Program assessment invoices. These funds can also be used to simply offset an increase in a future JIF Assessment. Please note that a Resolution is required for the A.E.L.C.F. deposit.** Contact our office to receive a sample resolution. After adoption, please forward an executed copy of the resolution and the completed Dividend Release Form to our office no later than **December 18, 2015**.
- Finally, if your municipality wishes to split your total dividend by taking a credit against your 2016 JIF assessment, receive a portion in the form of a check, and/or depositing into the A.E.L.C.F. for future use, please check the appropriate box on the attached Dividend Release Form. Be sure to designate the exact amount of dividend being applied to each of your choices. Next, have your Mayor sign the form, complete an ACM JIF voucher (if applicable), complete the resolution (if applicable), and return to the Executive Director's office.



Dividend Release Form

MUNICIPALITY: Dennis Township

TOTAL DIVIDEND AMOUNT: \$22,371

BALANCE IN A.E.L.C.F. as of 10/31/15 (if applicable): \$N/A

Please indicate your municipality's preference for receipt of their 2015 dividend below:

- Yes, I would like to receive the **total** dividend as a **credit** against my 2016 JIF assessment. **(Mayor's signature required. No Resolution required.)**
- Yes, I would like to receive the **total** dividend in the form of a **check**. **(Mayor's signature and voucher required. No Resolution required.)**
- Yes, I would like to apply the **total** dividend to the **Aggregate Excess Loss Contingency Fund (A.E.L.C.F.)** for future use. **(Resolution must be adopted by your individual governing body – contact our office for a sample resolution).**
- I would like to **split** the dividend between the above options as follows:
- **Credit** \$ _____
 - **Check** \$ _____ (Requires voucher)
 - **A.E.L.C.F.** \$ _____ (Requires Resolution)

Please return this form, a signed copy of the ACM JIF voucher (if applicable) and a copy of the adopted resolution (if applicable) to our office (at PO Box 488, Marlton, New Jersey 08053) by Friday, December 18, 2015.

Signature of Mayor

Name of Municipality

Copy: Municipal Clerks

File: ACMJIF/2015/Dividend Distribution - Tab: Dennis Township

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-

**RESOLUTION ESTABLISHING A MEETING SCHEDULE
FOR THE YEAR 2016**

WHEREAS, pursuant to N.J.S.A. 10:4-6 TO 10:4-21 "The Open Public Meetings Act" the Township Committee is required to post and maintain a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the regular Township Committee Meetings and the Worksession Meetings will be held in accordance with the following schedule at 6:30 p.m. prevailing time or as otherwise noted in the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ:

Jan. 05, 2016 (Reorganization – 6:30 pm)	July 05, 2016 (Worksession & Reg – 4:30 pm)
Jan. 19, 2016 (Worksession & Reg – 6:30 pm)	July 19, 2016 (Regular – 4:30 pm)
Feb. 02, 2016 (Worksession & Reg – 6:30- pm)	Aug. 01, 2016 (Worksession & Reg – 4:30 pm)
Feb. 16, 2016 (Regular – 6:30 pm)	Aug. 16, 2016 (Regular – 4:30 pm)
Mar. 02, 2016 (Worksession & Reg – 6:30 pm)	Sept. 06, 2016 (Worksession & Reg – 6:30 pm)
Mar. 16, 2016 (Regular – 6:30 pm)	Sept. 20, 2016 (Regular – 6:30 pm)
Apr. 05, 2016 (Worksession & Reg – 6:30 pm)	Oct. 04, 2016 (Worksession & Reg – 6:30 pm)
Apr. 19, 2016 (Regular – 6:30 pm)	Oct. 18, 2016 (Regular – 6:30 pm)
May 03, 2016 (Worksession & Reg – 6:30 pm)	Nov. 01, 2016 (Worksession & Reg – 4:30 pm)
May 17, 2016 (Regular – 6:30 pm)	Nov. 15, 2016 (Regular – 6:30 pm)
June 07, 2016 (Worksession & Reg – 4:30 pm)	Dec. 06, 2016 (Worksession & Reg – 6:30 pm)
June 21, 2016 (Regular – 4:30 pm)	Dec. 20, 2016 (Regular – 6:30 pm)

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

John Murphy, Mayor

PRESENTED BY:

SECONDED BY:



**TOWNSHIP OF DENNIS
2016
HOLIDAY SCHEDULE**

New Year's Day	Friday, January 1 st
Dr. Martin Luther King Jr. Day	Monday, January 18 th
Lincoln's Birthday	Friday, February 12 th
President's Day	Monday, February 15 th
Good Friday	Friday, March 25 th
Memorial Day	Monday, May 30 th
Independence Day	Monday, July 4 th
Labor Day	Monday, September 5 th
Columbus Day	Monday, October 10 th
Election Day	Tuesday, November 8 th
Veteran's Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Thanksgiving Day (2)	Friday, November 25 th
Christmas Day	Monday, December 26 th

TOWNSHIP OF DENNIS

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2013-32

RESOLUTION APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse offers grants to municipalities to form a Municipal Alliance Committee; and

WHEREAS, the mission of the Municipal Alliance Committee is to develop substance abuse prevention programs at the local level; and

WHEREAS, the designation of a Municipal Alliance Committee is required to plan and develop local programs; and

WHEREAS, the following citizens have expressed an interest in serving on the Municipal Alliance Committee..

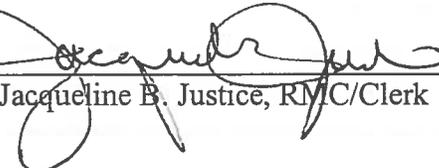
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be and are hereby appointed as members of the Dennis Township Municipal Alliance Committee for a term of three (3) years to expire on 12/31/2015.

Mayor
~~Eugene Glombocki~~
Kathy Pittaluga
Peggy O'Donnell
Lisa Salimbene
Temerity Berry Ennis

Joe LaRosa
Carol Pittaluga
Ruthann Hamann
Dr. Cloey Talotta
Anthony McCurdy

Kim Holman
Barbara McKeefery
Allison Manlandro
Lisa Roselli

ATTEST


Jacqueline B. Justice, RMC/Clerk

ATTEST


Brian W. Teefy, Deputy Mayor

**RESOLUTION NO. 2013-32
PAGE 2**

PRESENTED BY: GERMANIO

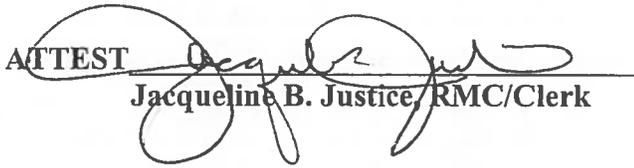
SECONDED BY: DiCICCO

ROLL CALL VOTE:

AYES	:	DiCICCO, GERMANIO & TEEFY
NAYS	:	
ABSTAINING	:	
ABSENT	:	MURPHY & GLEMBOCKI

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on February 05, 2013 at 7:00 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST


Jacqueline B. Justice, RMC/Clerk

CAPE MAY COUNTY
DEPARTMENT OF PUBLIC WORKS
Office of the COUNTY ENGINEER



WILL MOREY
Freeholder

DALE M. FOSTER
Engineer

KENT SCHELLINGER
Assistant Engineer

4 Moore Road
Cape May Court House, N.J. 08210-1601
(609) 465-1035 Fax: (609) 465-1418
E-mail: countyengineer@co.cape-may.nj.us
Website: www.capemaycountygov.net

October 8, 2015

John Murphy, Mayor
Township of Dennis
571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214-0204



**Re: Dennisville-Petersburg Road (CR610)
Scoping Study**

Dear Honorable Mayor Murphy:

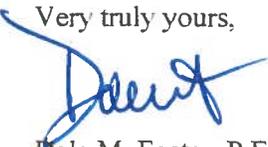
Let me start by apologizing for the delay in receiving the attached letter and accompanied project reports. They were supposed to be hand delivered but ended up on someone's desk.

Since the issuance of the attached letter, the Cape May County Board of Chosen Freeholders have adopted Resolution No. 782-15, dated September 22, 2015, authorizing the use of competitive contracting to provide professional engineering services for Dennisville-Petersburg Road (CR610) Improvements in the Township of Dennis. We are currently soliciting to engage a consultant to perform final design, secure approvals for the project and prepare contract documents based upon Initial Preferred Alternative-Concept 3 as described in the Project Report.

In order to proceed with final design, we need a resolution of support for the project from Dennis Township. This resolution of support will also assist this office in our attempts to seeking funding for construction other than County dollars.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,


Dale M. Foster, P.E.
County Engineer

DMF/amc

enc.

CAPE MAY COUNTY
DEPARTMENT OF PUBLIC WORKS
Office of the COUNTY ENGINEER



WILL MOREY
Freeholder

DALE M. FOSTER
Engineer

KENT SCHELLINGER
Assistant Engineer

4 Moore Road
Cape May Court House, N.J. 08210-1601
(609) 465-1035 Fax: (609) 465-1418
E-mail: countyengineer@co.cape-may.nj.us
Website: www.capemaycountygov.net

August 31, 2015

John Murphy, Mayor
Township of Dennis
571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214-0204

Re: Dennisville-Petersburg Road (CR610)
Scoping Study

Dear Honorable Mayor Murphy:

Cape May County's consultant, Urban Engineers, Inc., has completed the scoping study of Dennisville-Petersburg Road (County Road No. 610) in the Dennisville section of Dennis Township. The County initiated this study to review operational concerns and substandard design elements and determine a real and reasonable solution within the context of a recognized historic district.

Operational concerns that were expressed through the duration of the study included unacceptable vehicular speeds within the village setting; insufficient infrastructure for pedestrian mobility; and inadequate pavement or shoulder width for bicycle compatibility. Substandard design elements included inadequate roadway drainage; insufficient shoulder width; poor sight lines; and outdated or questionably warranted guide rail system.

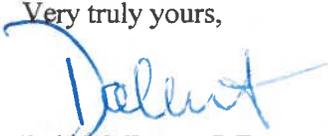
Enclosed, for your information, are seven (7) copies of the Dennisville-Petersburg Road (CR610) Transportation Study Project Report. With the completion of this report, the project will move into the next phase - final design. In this Phase the recommendations of the Project Report will be further refined to allow for the development of plans for any permit applications and the preparation of contract documents.

The Freeholder Board is expected to be considering in the near future a transportation capital improvement program that will include funding for the design phase of this project. If the program is approved this fall, the design phase is expected to begin next spring. As to when the project will be under construction, it is dependent upon securing the regulatory agencies' approvals and permits and obtaining right-of-ways and/or easements necessary for the improvements

By copy of this letter, a copy of this Project Report is being provided to the Dennisville Historic Home Owners Association through Jack Connolly. In addition, the report will be posted on the County website on the County Public Works Department Webpage.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Dale M. Foster, P.E.
County Engineer

DMF/ac

enc.

cc: Freeholder Morey w/enc.
Clerk of the Board w/enc.
Jack Gibson, Dennis Township Engineer w/enc.
Dennisville Historic Home Owners Association w/enc.

**JAMES H. PICKERING, JR.
ATTORNEY AT LAW**

**498 Kings Highway
P.O. Box 100**

South Seaville, New Jersey 08246-0100

Phone: 609-624-2900 / Fax: 609-624-2901

Email: picklaw@comcast.net



**James H. Pickering, Jr.
Kathleen M. Calemmo**

November 9, 2015

Jacqueline Justice, Municipal Clerk
Township of Dennis
571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214

**Re: 723 Dennisville Road
Block 97, Lot 24
Owner: Township of Dennis**

Dear Jackie:

The Township owns the above referenced lot. It is a two acre, undeveloped lot that fronts on Dennisville Road. It is in the VR district.

I represent Ronald Walters; he owns a lot that is adjacent to the referenced lot.

The Local Lands and Buildings Law (N.J.S. 40A:12-1 et seq) authorizes a municipality to sell any real property that is not needed for public use. It also allows land to be sold at an auction which includes only bidders who are adjacent property owners. Notice of the public sale at auction to the highest bidder who owns contiguous property must be advertised in the official newspaper of the Township, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days before the sale, and the contiguous owners must also be provided personal notice of the auction.

Mr. Walters is requesting that the Township put the lot up for sale at auction which auction would be limited to adjacent property owners.

It appears that the Township is the owner of the property via a tax lien foreclosure action, but I cannot find documentation that supports the Township's ownership. Therefore, this request is conditioned on the Township being able to convey clear title, and the property not have any deed restrictions or easements which limit its use; it is understood that the property is subject to the zoning ordinance.

JAMES H. PICKERING, JR., ESQUIRE

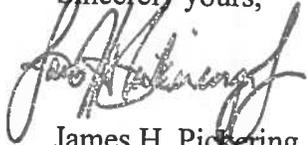
Jacqueline Justice, Municipal Clerk

November 9, 2015

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Please advise if the Township is interested in selling the parcel, and if so, what assistance my client can offer to further the sale.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "James H. Pickering, Jr.", written in dark ink.

James H. Pickering, Jr.

JHP/bas

cc: Ronald Walters