

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
DECEMBER 15, 2015 – 6:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence and the reading of the names of the fallen.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Res. #2015-133 | Authorizing the Refund of a Tax Overpayment Due to the Revaluation Process. |
| Res. #2015-134 | Adopting the Provisions of Chapter 48 Under Which a Public Employer May Agree to Pay for State Health Benefits Program Coverage of Certain Retirees. |
| Res. #2015-135 | Authorizing a Change in the Employment Status of a Laborer Assigned to the Public Works Department. |
| Res. #2015-136 | Authorizing Various Employees to Carry 2015 Vacation Days into 2016. |
| Res. #2015-137 | Establishing the Meeting Schedule for the Year 2016. |
| Res. #2015-138 | Authorizing Appropriation Transfers During the Last Two Months of the Fiscal Year. |
| Res. #2015-139 | Authorizing the Waiving of Interest on Block 2, Lot 2, Owned by the State of New Jersey, Department of Environmental Protection. |
| Res. #2015-140 | Requesting the County of Cape May to Designate the Roadway in Back of the Dennis Township Elementary/Middle School on County Route 638 as a "No Stopping or Standing" Zone. |
| Res. #2015-141 | Appointing a Deputy Curator for the Dennis Township Museum. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
DECEMBER 15, 2015 – 6:30 P.M. (page 2)**

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

Administrative Reports

Construction Official's Report November, 2015
Engineer's Report 12/15/2015

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-133

**RESOLUTION AUTHORIZING THE REFUND OF A TAX OVERPAYMENT
DUE TO THE REVALUATION PROCESS**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of a tax overpayment that needs to be refunded; and

WHEREAS, the overpayment is a result of revaluation where the valuation of the property has been reduced.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer be and is hereby authorized and directed to refund the following tax overpayment:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Owner</u>
73	8	\$ 482.19	Robert C. McClure, Jr. 143 Main Street Woodbine, NJ 08270

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this Resolution to the Tax Collector.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-133
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 15, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-134

**RESOLUTION ADOPTING THE PROVISIONS OF CHAPTER 48 UNDER WHICH A
PUBLIC EMPLOYER MAY AGREE TO PAY FOR STATE HEALTH BENEFITS
PROGRAM COVERAGE OF CERTAIN RETIREES**

BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township of Dennis in the County of Cape May, SHBP Id Number #046900, hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law.
2. This Resolution affects employees as shown on the attached Chapter 48 Resolution Addendum. It is effective on the 1st day of March, 2015.
3. We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any Chapter 88 Resolution or Chapter 48 Resolution adopted previously by this governing body.
4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that, while we remain in the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached Chapter 48 Resolution Addendum for all employees who qualify for this coverage while this Resolution is in force.
5. We understand that we are required to provide the Division of Pensions and Benefits complete copies of all contracts, ordinances and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the Division with information needed to carry out the terms of this Resolution.

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-134
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-135

**RESOLUTION AUTHORIZING A CHANGE IN THE EMPLOYMENT STATUS
OF A LABORER ASSIGNED TO THE PUBLIC WORKS DEPARTMENT**

WHEREAS, Frank M. Laughlin, II, a Laborer with the Public Works Department, has his CDL License and meets the requirements for a Truck Driver position.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That Frank M. Laughlin, II is hereby promoted to the Truck Driver classification, effective 01/01/2016.
2. That his hourly rate be \$19.8508 per hour.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

TOWNSHIP OF DENNIS
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION NO. 2015-136

RESOLUTION AUTHORIZING VARIOUS EMPLOYEES TO CARRY 2015 VACATION DAYS INTO 2016

WHEREAS, the Township Committee has established a policy regarding vacation time to be carried into the upcoming calendar year; and

WHEREAS, for various reasons, certain employees have been unable to utilize their 2015 vacation allotment; and

WHEREAS, in accordance with the vacation policy, or approval by the Mayor, the individuals requesting to carry vacation days have made their requests in writing.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The following employees are hereby authorized to carry vacation time into 2016 providing that such time is available to them.

Jacqueline B. Justice	25 days
Christina Jamison	6 days
Rosemarie Essig	15 days
Kimberly Herron	10 days
Sheree Dever	18 days
Glenn Clarke	25 days
David Blood	5 days
Michelle Heim	37 days
Patricia Sutton	25 days
Frank Laughlin	14 days
Daniel Grace	3 days

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-136
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
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ABSENT :

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ATTEST _____
 Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-137

**RESOLUTION ESTABLISHING A MEETING SCHEDULE
FOR THE YEAR 2016**

WHEREAS, pursuant to N.J.S.A. 10:4-6 TO 10:4-21 "The Open Public Meetings Act" the Township Committee is required to post and maintain a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the regular Township Committee Meetings and the Worksession Meetings will be held in accordance with the following schedule at 6:30 p.m. prevailing time or as otherwise noted in the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ:

Jan. 05, 2016 (Reorganization – 6:30 pm)	July 05, 2016 (Worksession & Reg – 4:30 pm)
Jan. 19, 2016 (Worksession & Reg – 6:30 pm)	July 19, 2016 (Regular – 4:30 pm)
Feb. 02, 2016 (Worksession & Reg – 6:30- pm)	Aug. 01, 2016 (Worksession & Reg – 4:30 pm)
Feb. 16, 2016 (Regular – 6:30 pm)	Aug. 16, 2016 (Regular – 4:30 pm)
Mar. 02, 2016 (Worksession & Reg – 6:30 pm)	Sept. 06, 2016 (Worksession & Reg – 6:30 pm)
Mar. 16, 2016 (Regular – 6:30 pm)	Sept. 20, 2016 (Regular – 6:30 pm)
Apr. 05, 2016 (Worksession & Reg – 6:30 pm)	Oct. 04, 2016 (Worksession & Reg – 6:30 pm)
Apr. 19, 2016 (Regular – 6:30 pm)	Oct. 18, 2016 (Regular – 6:30 pm)
May 03, 2016 (Worksession & Reg – 6:30 pm)	Nov. 01, 2016 (Worksession & Reg – 4:30 pm)
May 17, 2016 (Regular – 6:30 pm)	Nov. 15, 2016 (Regular – 6:30 pm)
June 07, 2016 (Worksession & Reg – 4:30 pm)	Dec. 06, 2016 (Worksession & Reg – 6:30 pm)
June 21, 2016 (Regular – 4:30 pm)	Dec. 20, 2016 (Regular – 6:30 pm)

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-137
PAGE 2

ROLL CALL VOTE:

AYES :
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-138

**RESOLUTION AUTHORIZING APPROPRIATION TRANSFERS DURING THE
LAST TWO MONTHS OF THE FISCAL YEAR**

WHEREAS, pursuant to N.J.S.A. 40A:4-58, the governing body of a Municipality may make appropriation transfers during the last two months of the fiscal year; and

WHEREAS, there are certain transfers which need to be made in order to provide sufficient funds in a certain line items in the 2015 Municipal Budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following items be and hereby are authorized and directed to be transferred in the 2015 Municipal Budget:

TRANSFER FROM -

Financial Administration – O/E
\$ 1,000.00

Township Clerk –O/E
\$ 1,850.00

Workers Compensation Insurance
\$ 5,300.00

Engineering Services – O/E
\$ 2,600.00

Special Events – O/E
\$ 100.00

Workers Compensation Insurance
\$ 4,000.00

Liability Insurance
\$ 5,750.00

Emergency Management – S & W
\$ 500.00

TRANSFER TO –

Financial Administration – S & W
\$ 1,000.00

Audit Services – O/E
\$ 1,850.00

Tax Assessment – S & W
\$ 5,300.00

Tax Assessment – O/E
\$ 2,600.00

Tax Collection – S & W
\$ 100.00

Planning & Zoning – S & W
\$ 4,000.00

Employee Group Insurance
\$ 5,750.00

Emergency Management – O/E
\$ 500.00

RESOLUTION NO. 2015-138
PAGE 2

Workers Compensation Insurance
\$29,000.00

Special Events – O/E
\$ 100.00

Township Clerk – S & W
\$ 7,000.00

Parks & Recreation – S & W
\$ 3,750.00

Legal Services – O/E
\$ 6,600.00

Workers Compensation Insurance
\$ 7,500.00

Public Works – S & W
\$29,000.00

Environmental Commission – O/E
\$ 100.00

Recreation – S & W
\$ 7,000.00

Parks & Recreation – O/E
\$ 3,750.00

Interest on Bonds
\$ 6,600.00

Sick and Terminal Leave
\$ 7,500.00

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2015-138
PAGE 3

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 16, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-139

**RESOLUTION AUTHORIZING THE WAIVING OF INTEREST ON BLOCK 2, LOT 2,
OWNED BY THE STATE OF NEW JERSEY,
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

WHEREAS, the Tax Collector's Office has notified the Clerk of interest that needs to waived;
and

WHEREAS, the payment from the State was addressed to a different office causing a delay in
being posted, which resulted in interest; and

WHEREAS, the State has advised that the interest will not be paid.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of
Dennis, County of Cape May, State of New Jersey, that the Tax Collector's Office be and is
hereby authorized and directed to waive the following interest:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Owner</u>
2	2	\$ 4.34	State New Jersey, DEP 401 East State Street, P.O. Box 420 Trenton, NJ 08625-0420

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this
Resolution to the Tax Collector.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-139
PAGE 2

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-140

**RESOLUTION REQUESTING THE COUNTY OF CAPE MAY TO
DESIGNATE THE ROADWAY IN BACK OF THE DENNIS TOWNSHIP
ELEMENTARY/MIDDLE SCHOOL AS A
“NO STOPPING OR STANDING” ZONE**

WHEREAS, the New Jersey State Police have recommended the establishment of a “no stopping or standing” zone on Fidler Road behind the Dennis Township Elementary/Middle School for safety and security reasons, and

WHEREAS, Fidler Road (County Road No. 628) is a County Road under the jurisdiction of the Cape May County Board of Chosen Freeholders, and

WHEREAS, the Township Committee of the Township of Dennis agree with and support the recommendation and desire that said “no stopping or standing” zone be established.

NOW THEREFORE BE RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Board of Chosen Freeholders be and are hereby requested to consider the establishment of said “no stopping or standing” zone along both sides of Fidler Road behind the elementary/middle school.

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the Dennis Township Superintendent of Schools and the NJ State Police.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2015-140
PAGE 2

ROLL CALL VOTE:

AYES :
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2015-141

**RESOLUTION APPOINTING A DEPUTY CURATOR TO THE
DENNIS TOWNSHIP MUSEUM**

WHEREAS, the Governing Body desires to appoint a Deputy Curator for the Museum to assist the Curator/Local Historian in the operation of the Museum and its programs.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Albert M. DiCicco be appointed as a volunteer Deputy Curator to the Dennis Township Museum.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ENGINEERS REPORT

DECEMBER 15, 2015

ENGINEERING WORK FOR THE ACADEMY ROAD INTERSECTION WITH FIDLER ROAD IS PROCEEDING. PLANS REQUIRED BY OUR APPLICATION TO THE NEW JERSEY PINELANDS COMMISSION WERE DELIVERED LAST WEEK AND THE PUBLIC NOTICE THAT THEY ALSO REQUIRE IS IN PROCESS. I AM COORDINATING EARLY WITH VERIZON ON A UTILITY POLE WHICH NEEDS RELOCATION, WITH THE HOPE IT CAN BE RELOCATED PRIOR TO CONSTRUCTION. I HAVE NOTIFIED THE SCHOOL SUPERINTENDENT OF THE ANTICIPATED DETOUR OF ACADEMY ROAD (EXCEPT TO LOCAL TRAFFIC). WE ARE SCHEDULED FOR A FOLLOW THROUGH MEETING EARLY JANUARY TO DISCUS DETAILS.

I CONTINUE TO MONITOR THE SITE WORK FOR THE STAR HOLLOW STABLES IN SOUTH DENNIS AND THE SITE WORK INSPECTION OF THE ATLANTIC CITY ELECTRIC OCEAN VIEW SUB STATION.

AS PART OF OUR STORM WATER POLLUTION PREVENTION PLAN, I HAVE BEGUN MAPPING DRAINAGE IMPOUNDMENTS AND INLETS WHICH HAVE BEEN INSTALLED SINCE THE PREVIOUS MAPPING WITH COUNTY GIS EQUIPMENT.

I MET WITH COMMITTEEWOMAN SALEMBENE AT THE RECREATION COMPLEX AND WILL FOLLOW THROUGH WITH ESTIMATING THE COST FOR YOUR CONSIDERATION TO EXTEND A WALKING TRAIL THROUGH ADJACENT LOT 69.01.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 12/15/2015