

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JANUARY 19, 2016**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

Mayor Murphy opened the meeting in compliance with the Open Public Meetings Act requirements.

Mayor Murphy requested that the roll call and flag salute be carried over from the Board of Health Meeting (Fry-DeRose, Tozer, Salimbene, O'Connor and Murphy present.

Mayor Murphy asked if there were any comments on the consent agenda. There being no comment, Mayor Murphy asked for a motion adopting the consent agenda, motion was made by O'Connor, seconded by Tozer, with 5 ayes and no nays, that the consent agenda be adopted.

The following resolution numbers 2016-10 thru 2016-32 were a part of the Consent Agenda:

RESOLUTION NO. 2016-10

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2016, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.

5. This resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-11

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL
RETURNED CHECKS**

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of thirty dollars (\$30.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-12

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO
CHARGE FOR POSTAGE**

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-13

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT
OVERPAYMENTS TO THE 2016 TAX YEAR**

WHEREAS, during the 2015 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2016 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2016 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-14

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL
BY THE COUNTY TAX BOARD**

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2016 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-15

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2016.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-16

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-17

RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2016

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-18

RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE FOR 2016

WHEREAS, it is necessary for the Township to have a schedule of holidays when Municipal Services will be closed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following is a listing of the official holidays for the Township of Dennis:

New Year's Day	Jan.	01, 2016
Martin Luther King Day	Jan.	18, 2016
Lincoln's Birthday	Feb.	12, 2016
President's Day	Feb.	15, 2016
Good Friday	Mar.	25, 2016
Memorial Day	May	30, 2016
Independence Day	July	04, 2016
Labor Day	Sept.	05, 2016
Columbus Day	Oct.	10, 2016
General Election Day	Nov.	08, 2016
Veteran's Day	Nov.	11, 2016
Thanksgiving Day	Nov.	24, 2016
Day After Thanksgiving	Nov.	25, 2016
Christmas Day	Dec.	26, 2016

ATTEST _____ ATTEST _____
 Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-19

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Glenn O. Clarke, CMFO #N00551090

Savings, General Checking, Payroll, Armored Car Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Michele T. Heim, CTC #T-1090

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Janet McCrosson, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Cape Bank.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ ATTEST _____
 Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-20

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2016.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-21

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2016 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Press be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2015-137.
6. This Resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-22

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2016 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Little Oaks Campground – 100 Sites
Resorts Campground Country Club – 500 Sites
Tamerlane Campground, Inc. – 315 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2016 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-23

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Glenn O. Clarke to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Glenn O. Clarke as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-24

RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice, RMC as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice, RMC as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-25

RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Governing Body of the Township of Dennis has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 and the total sum will not exceed the limits established in P.L. 2004 c.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-26

**RESOLUTION AUTHORIZING REDUCTION NO. 1
OF A PERFORMANCE BOND FOR BLOCK 258, LOTS 1, 23 & 26 –
ROBERTSON RV PHASE 2**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the reduction of a Planning/Zoning Performance Bond for Block 258, Lots 1, 23 & 26 due to the partial completion of the site improvements; and

WHEREAS, Township Engineer has authorized a reduction of the performance bond which is in the form of an Irrevocable Letter of Credit #164.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to reduce the \$182,119.80 performance bond in the form an Irrevocable Letter of Credit No. 164 to the amount of \$9,100.00, which is a reduction of \$173,019.80.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-27

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES
CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2016**

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel and Municipal Auditor; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of “Professional Services” without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Jeffery A. April, Esq.	- Municipal Solicitor
Philip A. Norcross, Esq.	- Municipal Bond Counsel
Michael J. Welding, RMA/CPA	- Municipal Auditor

2. These contracts are awarded without competitive bidding as a “Professional Services” in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.

3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/16.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-28

RESOLUTION AUTHORIZING THE LEAVE OF ABSENCE FOR AN ADMINISTRATIVE EMPLOYEE

WHEREAS, the Clerk has received a request from a Township Employee for a leave of absence; and

WHEREAS, Eileen McFillin has requested a leave of absence for a medical condition ; and

WHEREAS, said leave would be effective on or about 12/22/2015 and would end on February 02, 2016 with Mrs. McFillin returning to work on February 03, 2016; and

WHEREAS, the leave of absence shall run concurrent with a leave under the provisions of the Family Leave Act for the balance of eligible time with the remainder being that of general leave of absence.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a leave of absence be granted for Eileen McFillin effective on or about December 22, 2015 through February 02, 2016.

BE IT FURTHER RESOLVED, that a leave under the Family Leave Act will be granted for a portion of the leave not to exceed the Federal and State provisions of the Act.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-29

RESOLUTION AUTHORIZING REFUNDS OF VARIOUS TAX OVERPAYMENTS DUE TO THE REVALUATION PROCESS

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of various tax overpayments that need to refunded; and

WHEREAS, the overpayments are a result of revaluation process where the valuation of the properties have been reduced.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer be and is hereby authorized and directed to refund the following tax overpayments:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Owner</u>
4	23	\$1,146.37	Evergreen Environmental, LLC 425 Darby Paoli Road Wayne, PA 19087
69	8	\$ 281.87	Clifford & Sandra Lockwood P.O. Box 24 Dennisville, NJ 08214

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this Resolution to the Tax Collector and Chief Finance Officer.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-30

RESOLUTION AUTHORIZING THE REFUND OF A TAX OVERPAYMENT FOR BLOCK 256.05, LOT 43.01

WHEREAS, the Tax Collector, Michele T. Heim has notified the Clerk of a tax overpayment on Block 256.05, Lot 43.01; and

WHEREAS, said property has been deemed tax exempt for the entire 2015 tax year therefore creating an overpayment of the first half taxes.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to refund the amount of \$228.57 to: Diocese of Camden, Attn: Gina Chillem, 631 Market Street, Camden, NJ 08102.

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this resolution to the Tax Collector and Chief Finance Officer.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-31

RESOLUTION SUPPORTING THE BOUNDARY EXPANSION OF THE DENNISVILLE NATIONAL REGISTER HISTORIC DISTRICT

WHEREAS, the Township owns the historic 1874 Ludlam Schoolhouse on State Route 47 which replaced one of the county’s earliest public schools (built in 1801) and was used as a school from 1874 until 1959; and

WHEREAS, the Schoolhouse is within the proposed boundaries of the expanded Dennisville National Register Historic District, the nomination of which will be heard by the State Review Board for Historic Sites on March 10, 2016; and

WHEREAS, inclusion of the Schoolhouse within the State and National Register historic district will not only formally recognize the historic significance of this building, but will also make the building eligible to receive the highest amount of grant monies possible from the Cape May County Historic Preservation Grant Program.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that this governing body does hereby support of the application to expand the boundaries of the Dennisville National Register Historic District and urge the members of the State Review Board to recommend the expanded district for listing in the State and National Registers of Historic Places.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

RESOLUTION NO. 2016-32

RESOLUTION AUTHORIZING THE PART-TIME CLERK TYPIST ASSIGNED TO THE ADMINISTRATIVE OFFICES TO ASSIST IN THE CONSTRUCTION OFFICES DURING A MEDICAL LEAVE OF ABSENCE

WHEREAS, the Township has an agreement with the Township of Upper for a Shared Service with respects to the Technical Assistant to the Construction Official (TACO); and

WHEREAS, the TACO has gone out on a Medical Leave of Absence creating a vacancy in the Construction Offices.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk Typist assigned to the Administrative Offices, Diane Weldon, assist in the Dennis Township Construction Office from 12/22/2015 to 01/15/2016 and that she be compensated when doing Construction duties at the hourly rate of \$18.00 per hour.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Salimbene, seconded by Tozer, with 5ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

039059-Twp of Dennis Payroll Account	\$ 50,800.09
039060-Super Valu	62.23
039061-Advantage Rental Center, Inc.	691.79
039062-A.T.&T.	107.89
039063-Catherine Dougherty	170.90
039064-Cub Scout Pack 56	800.00
039065-Cape May County M.U.A.	15,679.44
039066-Computer Access Systems	125.75
039067-John L. Collins	212.80
039068-Nelson B. Creamer	104.90
039069-Crystal Springs	107.63
039070-Diocese of Camden	228.57
039071-Dennis Donegan	247.50
039072-Dunbar Armored Inc.	386.51
039073-East Coast Distributors	399.05
039074-Eastern Water Conditioning, Inc.	150.00
039075-Evergreen Environmental, LLC	1,146.37
039076-The Gem Grocery & Gas	105.42
039077-John C. Gibson, P.E.	2,906.25
039078-G & K Services, Inc.	875.55
039079-W. Rodney & Asta Gundrum	279.67
039080-Gerald C. Harris	110.90
039081-Herald Newspaper, Inc.	107.04

039082-NAPA Auto Parts	485.87
039083-Keen Compressed Gas Co., Inc.	20.57
039084-K-Mart	89.99
039085-Edward F. Leith, Jr.	140.90
039086-Clifford & Sandra Lockwood	281.87
039087-Nextel Communications	239.74
039088-Oceanport Industries, Inc.	9,652.44
039089-Patti's Party World	46.77
039090-The Press	10.71
039091-Eurofins QC, Inc.	1,055.00
039092-Shop Rite	276.77
039093-Staples	942.28
039094-Suburban Propane	488.83
039095-T.G.I. Office Automation	26.86
039096-Business Solution, Inc.	120.00
039097-Treasurer, State of New Jersey	125.00
039098-Treasurer, State of New Jersey	205.00
039099-Uline	920.29
039100-Verizon Wireless	38.01
039101-Verizon	2,022.95
039102-Vital Communications, Inc.	75.00
039103-Waste Management of NJ, Inc.	14,733.00
039104-Xerox Financial Services	272.90
039105-Cintas First Aid & Safety	133.76

Motion made by O'Connor, seconded by Tozer, all in favor and the motion carried, that the following Administrative Reports were adopted:

Municipal Clerk's Report	December, 2015 & 2015 Annual
Registrar's Report	December, 2015 & 2015 Annual
Tax Collector's Report	October thru December, 2015 & 2015 Annual
Construction Official's Report	December, 2015
Engineer's Report	01/05/2016

Mayor Murphy asked if there were any comments from the public this evening.

Carol Donovan of 108 Academy Lane questioned the yellow flags down Academy Lane. Mayor Murphy indicated that they are mark outs for gas lines and that he believed that the Township was going to be posting some signs and might have requested the mark-out. The Clerk indicated that she would check with the Municipal Engineer and let Ms. Donovan know.

Frank Hoff of 285 Gracetown Road indicated that Waste Management is doing a great job. He voiced concerns with the Leaf Program and asked if the Township considered sub-contracting that out. Mayor Murphy commented on the Leaf Program and agreed that we had to do better. Committeeman Tozer commented on where we were on the schedule. Mr. Hoff commented further on bidding it out to landscapers. Mayor Murphy and Committeeman Tozer commented further and indicated that we are trying different things.

Joyce Bou of 21 Waterlily Drive commented on Waste Management frequently not picking up the trash in the Forest Ponds development. The Clerk commented on her discussions with Waste Management's dispatch and Mayor Murphy urged Ms. Bou to always contact the Township when this occurs. The Committee commented further.

Mayor Murphy asked for comments from the Township Committee.

Committeewoman Salimbene commented on the Christmas Card Contest at the Middle School and indicated that 6th grader Kaitlin McGurk won and indicated that her design was used as the School Attorney, Cooper Levensons' holiday card. She also commented on the art teacher's project with the preschoolers, carrot sculptures, that are out in the display case.

Committeewoman Salimbene commented on seeing a bald eagle at Carole's Custard. She commented on an issue some residents are having with newspapers being thrown in their yards/driveways while they are away. She gave a "shout-out" to the State Police and the Middle Township Police for their efforts in arresting the suspects responsible for the recent burglaries. She shared that there is a Blood Drive scheduled at the Primary School for February 17th and a Spelling Bee and Pasta Cook-off on February 22nd. Committeewoman Salimbene closed with commenting on a project called Seniors share the story where Seniors will come and read to the preschoolers and kindergarteners.

Committeewoman Fry-DeRose indicated that she had no comment at this time.

Committeeman Tozer commented on a proposed date for OEM to meet with the Superintendent, Mr. Miller, to discuss the Active Shooter Drill. Deputy Mayor O'Connor indicated that the Principal of Bishop McHugh has asked him about the status of the drill and he advised him of difficulties of meeting with Dennis Township's Superintendent and that we were getting close. Committeeman Tozer indicated that Bishop McHugh is all set and that the meeting with Dennis Township's Superintendent is scheduled for the 27th and they will be discussing the Drill and obtaining lock-boxes that the State Police have requested. He stated that the No Stopping and No Standing signs for in back of the School on Fidler Road that the State Police also requested have been installed. He closed with commenting on snow preparations.

Deputy Mayor O'Connor commented on the upcoming storm and indicated that emergency numbers would be on the Township's website.

There was a general discussion of storm preparations.

Motion was made by O'Connor, seconded by Salimbene, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor