

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
MARCH 15, 2016 – 6:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum. (Carry over from Board of Health).

Will everyone please rise to salute the flag and for a moment of silence. (Carry over from Board of Health).

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|---------------|---|
| Minutes | 01/05/2016 Reorganization Meeting Minutes. |
| Res. #2016-51 | Authorizing a Professional Services Contract to Phoenix Advisors, LLC for Financial Advisor and Continuing Disclosure Services for the year 2016. |
| Res. #2016-52 | Authorizing the Issuance of a 2016 Campground License. |
| Res. #2016-53 | Authorizing the Cancellation of Outstanding Checks on Various Township of Dennis Accounts. |
| Res. #2016-54 | Appointing Members to the Municipal Alliance Committee. |
| Res. #2016-55 | Authorizing a Professional Services Contract to Alan I. Gould, Esq. to Act as the Hearing Officer on Behalf of the Township of Dennis with Respects to Personnel Matters. |
| Res. #2016-56 | Authorizing the Refund of a Tax Overpayment – Block 89, Lot 9. |
| Res. #2016-57 | Renewing the Recognition of the Dennis Township Baseball/Softball Association, Dennis Township Basketball Association, Dennis Township Football/Cheerleaders Association, Dennis Township Hockey Association and Dennis Township Soccer Association Pursuant to Chapter 139, Article 2 of the Code of the Township of Dennis. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
MARCH 15, 2016 – 6:30 P.M. (page 2)**

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

Administrative Reports

| | |
|--------------------------------|----------------|
| Construction Official's Report | February, 2016 |
| Tax Collector's Report | February, 2016 |
| Engineer's Report | 03/15/2016 |

Mayoral Appointments:

Pete Pittalugua was appointed as Alt. #2 unexpired term expiring 12/31/2016

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-51

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO
PHOENIX ADVISORS, LLC FOR FINANCIAL ADVISOR AND CONTINUING
DISCLOSURE SERVICES FOR THE YEAR 2016**

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Financial Advisor and Continuing Disclosure Services for the Year 2016 which is required for the Township to comply with certain Bonding requirements; and

WHEREAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 15th day of March, 2016, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2016.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLCs' bill will not to exceed \$12,000.00 without subsequent approval by Resolution of the Township Committee.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2016-51
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-52

**RESOLUTION AUTHORIZING THE ISSUANCE OF A
2016 CAMPGROUND LICENSE**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following license:

Pine Haven Campground – 640 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2016 Campground Licenses to the aforementioned campground.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2016-52
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-53

**RESOLUTION AUTHORIZING THE CANCELLATION OF OUTSTANDING CHECKS ON
VARIOUS TOWNSHIP OF DENNIS ACCOUNTS**

WHEREAS, the Chief Financial Officer has advised the Municipal Clerk of outstanding checks on various Township of Dennis Accounts that require cancellation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the attached list of outstanding checks on various Township of Dennis Accounts be cancelled.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

Office of Chief Financial Officer

Treasurer

Glenn O. Clarke, CMFO/CGFM

P.O. Box 204

571 Petersburg Road

Dennisville, New Jersey 08214

(609) 861-9700 • Fax (609) 861-9719

MEMO

TO : Mayor & Township Committee

FROM : Glenn O. Clarke, Chief Financial Officer *GoC*

RE : Checks Recommended To Be Voided

DATE : March 8, 2016

The following checks have been outstanding for an excessive amount of time and deemed to not be cashed in the near future. I have voided and reissued checks that can be traced to a particular event, item or service:

CONSTRUCTION ACCOUNT

| | | | |
|------------|------------|---------|--------------------------------|
| Check #222 | 08/11/2009 | \$50.00 | Treasurer, State of New Jersey |
| Check #261 | 07/11/2013 | \$67.13 | N.F.P.A. |

GENERAL CHECKING ACCOUNT

| | | | |
|--------------|------------|----------|--------------------------------|
| Check #36067 | 08/05/2013 | \$162.78 | Seaville Motor Sports |
| Check #36942 | 04/28/2014 | \$42.00 | Treasurer, State of New Jersey |

PLANNING ACCOUNT

| | | | |
|------------|------------|----------|----------------|
| Check #290 | 03/27/2006 | \$40.00 | Unknown Vendor |
| Check #396 | 03/31/2008 | \$22.50 | Unknown Vendor |
| Check #442 | 11/14/2008 | \$513.05 | Unknown Vendor |
| Check #509 | 03/11/2010 | \$310.00 | Unknown Vendor |
| Check #516 | 04/22/2010 | \$400.50 | Unknown Vendor |

If you should have any questions, please do not hesitate to contact me at your convenience.

PLANNING CC

Cc Township Clerk

Ch k.

File

Ch k.

PLANNING CC

Cc Township Clerk

Ch k.

File

Ch k.

PLANNING CC

Cc Township Clerk

Ch k.

File

Ch k.

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-54

RESOLUTION APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse offers grants to municipalities to form a Municipal Alliance Committee; and

WHEREAS, the mission of the Municipal Alliance Committee is to develop substance abuse prevention programs at the local level; and

WHEREAS, the designation of a Municipal Alliance Committee is required to plan and develop local programs; and

WHEREAS, the following citizens have expressed an interest in serving on the Municipal Alliance Committee..

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be and are hereby appointed as members of the Dennis Township Municipal Alliance Committee for a term of three (3) years to expire on 12/31/2018.

Joe LaRosa
Barbara McKeefery
Lisa Salimbene
Joann Shilinski

Kathy Pittaluga
Ruthann Hamann
Dr. Cloey Talotta
Carol Pittaluga

Kelli Turner
Betteann Kerr
Lisa Roselli

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Brian W. Teefy, Deputy Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2016-54
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING :
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-55

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR
ALAN I. GOULD, ESQ. TO ACT AS THE HEARING OFFICER ON BEHALF OF THE
TOWNSHIP OF DENNIS WITH RESPECTS TO PERSONNEL MATTERS**

WHEREAS, from time to time the Township has need to obtain a Hearing Officer for the Township in regards to personnel matters; and

WHEREAS, the Township Solicitor has advised the Clerk that he has an obligation to represent the Township and that an elected official such as the Mayor is unable to serve in this capacity; and

WHEREAS, it is in the best interest of the Township to have someone act as our Hearing Officer and perform the duties and services thereof.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The Clerk and the Mayor are hereby authorized and directed to enter into a professional services contract with Alan I. Gould, Esq. for Hearing Officer services for personnel matters.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5(a) of the Local Public Contract Law, because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19
5. This resolution shall take effect immediately.

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

John Murphy, Mayor

**RESOLUTION NO. 2016-55
PAGE 2**

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

**AYES :
NAYS :
ABSTAINING :
ABSENT :**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-56

**RESOLUTION AUTHORIZING A REFUND OF A
TAX OVERPAYMENT – BLOCK 89, LOT 9**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of a tax overpayment on Block 89, Lot 9; and

WHEREAS, the overpayment was a result of the County Tax Board awarding a 100% Disabled Veteran exemption; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 89, Lot 9 is one thousand three hundred twenty-five dollars and ninety-five cents (\$1,325.95).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$1,325.95 to: Wells Fargo Real Estate Tax Service, 1 Home Campus, MAC X2302-04D, ATTN: Financial Support, Des Moines, IA 50328.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2016-56
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-57

**RESOLUTION RENEWING THE RECOGNITION OF THE DENNIS TOWNSHIP
BASEBALL/SOFTBALL ASSOCIATION, DENNIS TOWNSHIP BASKETBALL
ASSOCIATION, DENNIS TOWNSHIP FOOTBALL & CHEERLEADING
ASSOCIATION, THE DENNIS TOWNSHIP HOCKEY ASSOCIATION AND DENNIS
TOWNSHIP SOCCER ASSOCIATION, PURSUANT TO CHAPTER 139, ARTICLE 2
OF THE CODE OF THE TOWNSHIP OF DENNIS**

WHEREAS, the Recreation Director has received applications from the following Dennis Township Associations: Baseball/Softball, Basketball, Football & Cheerleading, Hockey and Soccer for renewal of their recognition by the governing body for the promotion of recreation activities in the Township of Dennis; and

WHEREAS, the Recreation Director has reviewed the applications in accordance with Chapter 139, Article 2, and has submitted a recommendation to the Township Committee for renewal of their recognition.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Dennis Township Baseball/Softball Association, Dennis Township Basketball Association, Dennis Township Football & Cheerleading Association, Dennis Township Hockey Association and Dennis Township Soccer Association are hereby recognized as organizations for the promotion of recreational activities pursuant to Chapter 139, Article 2 for the year 2016.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2016-57
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on March 15, 2016 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Collector's Report of Receipts and Disbursements

To the COMMITTEE _____ of the TOWNSHIP _____ of DENNIS _____, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ^{month} ending:

FEBRUARY 29 _____ 2016

Dated MARCH 3 _____ 2016

Michele T. Heim, CTC
Michele T. Heim, CTC Collector.

COLLECTIONS

| | | | | | | |
|--------------------------|--------------|--|--|--|--|--|
| Taxes Year 2015 | 43,379.76 | | | | | |
| “ “ 2016 | 2,152,723.69 | | | | | |
| “ “ | | | | | | |
| “ “ | | | | | | |
| “ “ | | | | | | |
| “ “ | | | | | | |
| RETURNED CHECK CHARGE | 30.00 | | | | | |
| Gross Receipts Tax, Year | | | | | | |
| Franchise Tax “ | | | | | | |
| Property Redeemed | | | | | | |
| Interest and Costs | 3,506.73 | | | | | |
| Fees for Searches | | | | | | |
| <u>TOTAL Receipts</u> | 2,199,640.18 | | | | | |
| Discount on Taxes | | | | | | |
| <u>Net Receipts</u> | 2,199,640.18 | | | | | |

DISBURSEMENTS

| | | | | | | |
|--------------------------------|--------------|--|--|--|--|--|
| Paid to Treasurer | 2,199,640.18 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total Disbursements | 2,199,640.18 | | | | | |
| Cash on hand FEBRUARY 29, 2016 | 100.00 | | | | | |

Remarks:

ENGINEERS REPORT

MARCH 15, 2016

THE CULTURAL RESOURCE SURVEY AND REVISED PLANS FOR THE ACADEMY ROAD INTERSECTION WITH FIDLER ROAD PROJECT WERE SUBMITTED TO THE NEW JERSEY PINELANDS. A FOLLOW UP CALL ACKNOWLEDGED THEIR RECEIPT AND THEY ADVISED THEY ARE UNDER REVIEW. IN ANTICIPATION OF THEIR APPROVAL, THE RESOLUTION TO AUTHORIZE ADVERTISEMENT FOR BIDS SHOULD BE PLACED ON THE APRIL 5TH AGENDA.

I CONTINUE TO MONITOR THE SITE WORK OF THE ATLANTIC CITY ELECTRIC OCEAN VIEW SUB STATION.

AN INVITATION TO QUOTE ON SEVEN PROPOSED SPEED HUMPS ON PAPER MILL AND LEHNER ROADS IN ELDORA WERE SENT TO SIX PROSPECTIVE CONTRACTORS. QUOTES WERE REQUESTED BY APRIL 5.

AS PART OF OUR TIER A STORM WATER POLLUTION PREVENTION PERMIT WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, I HAVE FORWARDED TO THE DEPARTMENT OF PUBLIC WORKS THE BASIN MAPPING WHICH IS COMPLETED TO DATE.

I INSPECTED THE LOCATION AND APPROVED A SOUTH JERSEY GAS CO. ROAD OPENING APPLICATION.

I ATTENDED THE CAPE MAY COUNTY PLANNING MEETING REGARDING "RAILS TO TRAILS"

COMMITTEE WOMAN SALIMBENE AND I ARE SCHEDULED TO ATTEND A WALKING PATH GRANT PRE- APPLICATION MEETING ON WEDNESDAY, MARCH 16 AT 2:00PM..

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 3/15/16