

**TOWNSHIP OF DENNIS  
DENNISVILLE, NJ  
MARCH 15, 2016**

**6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

Mayor Murphy opened the meeting in compliance with the Open Public Meetings Act requirements.

Mayor Murphy requested that the roll call and flag salute be carried over from the Board of Health Meeting (Tozer, Salimbene, O'Connor and Murphy present, Fry-DeRose absent).

Mayor Murphy asked if there were any comments on the consent agenda. Mayor Murphy commented on a motion that was added to the agenda and asked the Emergency Management Coordinator, John Berg, to explain. Mr. Berg explained the Letter of Intent to the County for participation in the County's Enhanced Repetitive Loss/Severe Repetitive Loss Strategy and the FEMA FMA Grant Opportunity. There being no further comment, Mayor Murphy asked for a motion adopting the consent agenda, motion was made by O'Connor, seconded by Tozer, with 5 ayes and no nays, that the consent agenda be adopted.

Let the record reflect that Committeewoman Fry-DeRose arrived during Mr. Berg's comments.

The following minutes were approved as part of the Consent Agenda: 01/05/15 Reorganization Meeting.

The following motion was approved as part of the Consent Agenda: Authorizing the Mayor to Sign the Authorization and Letter of Intent to Participate in the Cape May County Enhanced Repetitive Loss/Severe Repetitive Loss Property (RL/SRL) Strategy and FEMA 2016 FMA Grant Opportunity.

The following resolution numbers 2016-51 thru 2016-57 were a part of the Consent Agenda:

**RESOLUTION NO. 2016-51**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR FINANCIAL ADVISOR AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2016**

**WHEREAS**, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Financial Advisor and Continuing Disclosure Services for the Year 2016 which is required for the Township to comply with certain Bonding requirements; and

**WHEREAS**, this appointment may be made without public bidding under the local public contracts law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this matter.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, duly assembled in public session this 15<sup>th</sup> day of March, 2016, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2016.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLCs' bill will not to exceed \$12,000.00 without subsequent approval by Resolution of the Township Committee.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**RESOLUTION NO. 2016-52**

**RESOLUTION AUTHORIZING THE ISSUANCE OF A  
2016 CAMPGROUND LICENSE**

**WHEREAS**, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

**WHEREAS**, the Clerk’s Office has received the necessary compliance items to issue the following license:

Pine Haven Campground – 640 Sites

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk’s Office is hereby authorized and directed to issue the 2016 Campground Licenses to the aforementioned campground.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**RESOLUTION NO. 2016-53**

**RESOLUTION AUTHORIZING THE CANCELLATION OF OUTSTANDING CHECKS  
ON VARIOUS TOWNSHIP OF DENNIS ACCOUNTS**

**WHEREAS**, the Chief Financial Officer has advised the Municipal Clerk of outstanding checks on various Township of Dennis Accounts that require cancellation.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the attached list of outstanding checks on various Township of Dennis Accounts be cancelled.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      John Murphy, Mayor

**RESOLUTION NO. 2016-54**

**RESOLUTION APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE  
COMMITTEE**

**WHEREAS**, the New Jersey Governor’s Council on Alcoholism and Drug Abuse offers grants to municipalities to form a Municipal Alliance Committee; and

**WHEREAS**, the mission of the Municipal Alliance Committee is to develop substance abuse prevention programs at the local level; and

**WHEREAS**, the designation of a Municipal Alliance Committee is required to plan and develop local programs; and

**WHEREAS**, the following citizens have expressed an interest in serving on the Municipal Alliance Committee..

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be and are hereby appointed as members of the Dennis Township Municipal Alliance Committee for a term of three (3) years to expire on 12/31/2018.

Joe LaRosa  
Barbara McKeefery  
Lisa Salimbene  
Joann Shilinski

Kathy Pittaluga  
Ruthann Hamann  
Dr. Cloey Talotta  
Carol Pittaluga

Kelli Turner  
Betteann Kerr  
Lisa Roselli

**ATTEST**

Jacqueline B. Justice, RMC/Clerk

**ATTEST**

John Murphy, Mayor

**RESOLUTION NO. 2016-55**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR ALAN I. GOULD, ESQ. TO ACT AS THE HEARING OFFICER ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO PERSONNEL MATTERS**

**WHEREAS**, from time to time the Township has need to obtain a Hearing Officer for the Township in regards to personnel matters; and

**WHEREAS**, the Township Solicitor has advised the Clerk that he has an obligation to represent the Township and that an elected official such as the Mayor is unable to serve in this capacity; and

**WHEREAS**, it is in the best interest of the Township to have someone act as our Hearing Officer and perform the duties and services thereof.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The Clerk and the Mayor are hereby authorized and directed to enter into a professional services contract with Alan I. Gould, Esq. for Hearing Officer services for personnel matters.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5(a) of the Local Public Contract Law, because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19
5. This resolution shall take effect immediately.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**RESOLUTION NO. 2016-56**

**RESOLUTION AUTHORIZING A REFUND OF A  
TAX OVERPAYMENT – BLOCK 89, LOT 9**

**WHEREAS**, the Tax Collector, Michele T. Heim, has notified the Clerk of a tax overpayment on Block 89, Lot 9; and

**WHEREAS**, the overpayment was a result of the County Tax Board awarding a 100% Disabled Veteran exemption; and

**WHEREAS**, the amount of the overpayment requested to be refunded for Block 89, Lot 9 is one thousand three hundred twenty-five dollars and ninety-five cents (\$1,325.95).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$1,325.95 to: Wells Fargo Real Estate Tax Service, 1 Home Campus, MAC X2302-04D, ATTN: Financial Support, Des Moines, IA 50328.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

**RESOLUTION NO. 2016-57**

**RESOLUTION RENEWING THE RECOGNITION OF THE DENNIS TOWNSHIP  
BASEBALL/SOFTBALL ASSOCIATION, DENNIS TOWNSHIP BASKETBALL  
ASSOCIATION, DENNIS TOWNSHIP FOOTBALL & CHEERLEADING  
ASSOCIATION, THE DENNIS TOWNSHIP HOCKEY ASSOCIATION AND DENNIS  
TOWNSHIP SOCCER ASSOCIATION, PURSUANT TO CHAPTER 139, ARTICLE 2  
OF THE CODE OF THE TOWNSHIP OF DENNIS**

**WHEREAS**, the Recreation Director has received applications from the following Dennis Township Associations: Baseball/Softball, Basketball, Football & Cheerleading, Hockey and Soccer for renewal of their recognition by the governing body for the promotion of recreation activities in the Township of Dennis; and

**WHEREAS**, the Recreation Director has reviewed the applications in accordance with Chapter 139, Article 2, and has submitted a recommendation to the Township Committee for renewal of their recognition.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Dennis Township Baseball/Softball Association, Dennis Township Basketball Association, Dennis Township Football & Cheerleading Association, Dennis Township Hockey Association and Dennis Township Soccer Association are hereby recognized as organizations for the promotion of recreational activities pursuant to Chapter 139, Article 2 for the year 2016.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Salimbene, seconded by Tozer, with 5 ayes and no nays, that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

039237-Twp of Dennis Payroll Account	\$ 51,622.56
039238-Better Materials Corp.	1,593.71
039239-Dennis Twp Fire District #1	500.00
039240-Dennis Twp Fire District #1	1,116.67
039241-Sturdy Savings Bank	212,094.17
039242-A. C. Moore, Inc.	153.95
039243-Super Valu	137.04
039244-Advantage Rental Center, Inc.	343.80
039245-A.G.A.	135.00
039246-Atlantic City Electric	4,381.05
039247-A.T.&T.	97.36
039248-Battelini Transportation	750.00
039249-Blaney & Karavan, PC	661.50
039250-Calvary Baptist Church	500.00
039251-Cape May County M.U.A.	13,649.47
039252-Caprioni Portable Toilets, Inc.	150.00
039253-Computer Access Systems	84.25
039254-Comcast	556.03
039255-Constellation New Energy, Inc.	84.21
039256-Crystal Springs	58.80
039257-Dennis Twp Fire District #1	87,500.00
039258-Dennis Twp Fire District #2	69,751.25
039259-Dennis Twp Fire District #3	41,071.00
039260-Collins Iron Works, Inc.	187.26
039261-Delta Dental	2,752.80
039262-Dunbar Armored Inc.	387.77
039263-East Coast Distributors	123.72
039264-Expert Online Training	375.00
039265-Farm-Rite, Inc.	343.43
039266-Gann Law Books, Inc.	125.00
039267-Mike Gardner & Son, Inc.	9.16
039268-The Gem Grocery & Gas	80.93
039269-G & K Services, Inc.	807.25
039270-Herald Newspaper, Inc.	70.08
039271-Holtz Industry	158.32
039272-Napa Auto Parts	487.10
039273-Keen Compressed Gas Co., Inc.	19.63
039274-Kel-tex Imprints, Inc.	500.00
039275-Kimball-Midwest	81.37
039276-K-Mart	195.01
039277-Edward F. Leith, Jr.	446.51
039278-Modern Group Power Systems	1,575.00
039279-Nextel Communications	239.05
039280-N.J.L.H.B.A.	20.00
039281-N.J.P.O.	370.00
039282-NJ Dept. Health/Senior Services	115.80
039283-Power of Production Studio	310.00
039284-Pro Quest	879.00
039285-Eurofins QC, Inc.	1,892.50
039286-Remington & Vernick Engineers	65.00
039287-Rudco	2,857.00
039288-Rutgers, The State University	468.00
039289-Arthur Schellinger	104.90

039290-Seashore Food Distributors, Inc.	347.47
039291-Shop Rite	87.75
039292-Thomas G. Smith P.C.	886.49
039293-Spirit of Philadelphia	526.12
039294-Staples Credit Plan	967.69
039295-Stewart Business Systems	334.68
039296-T.C.T.A. of NJ	770.00
039297-T.G.I. Office Automation	26.86
039298-Treasurer, State of New Jersey	846.00
039299-Uline	336.40
039300-Township of Upper	5,356.03
039301-Township of Upper	28,750.00
039302-Verizon Wireless	38.01
039303-Verizon	1,604.60
039304-Vital Communications, Inc.	75.00
039305-Waste Management of NJ, Inc.	14,733.00
039306-Wells Fargo Real Estate Tax SR	1,325.95
039307-Deborah West	40.00
039308-Xerox Financial Services	29.69
039309-Cintas First Aid & Safety	100.63

Motion made by O'Connor, seconded by Tozer, all in favor and the motion carried, that the following Administrative Reports were adopted:

Tax Collector's Report	February, 2016
Construction Official's Report	February, 2016
Engineer's Report	03/15/2016

Mayor Murphy made the following appointment to the Consolidated Land Use Board:

Pete Pittalugua was appointed as Alt. #2 unexpired term expiring 12/31/2016

Deputy Mayor O'Connor indicated that they were still 2 vacancies and the Clerk confirmed that there is still Alt. #3 & Alt. #4 vacant.

Mayor Murphy asked if there were any comments from the public this evening.

There being no comment from those present, Mayor Murphy asked for a motion to close the public comment portion, motion was made by O'Connor, seconded by Tozer, and the motion carried.

Mayor Murphy asked for comments from the Township Committee.

Committeewoman Fry-DeRose indicated that she had no comment at this time.

Committeewoman Salimbene commented on the April 9<sup>th</sup> being Dennis Township Community Day at the Academy Road School and it is being sponsored by the PTA, MAC and Dennis Township Education Association – Pride Committee. She indicated that the Environmental Commission will be handing out seedlings and there is a Color Run planned and it should be a nice event. Committeewoman Salimbene shared that the Share the Road signs are up throughout the community on Township roads without shoulders and that she was working on the pet ordinances to make Dennis Township a great place for pets too. Committeewoman Salimbene commented on events that the Senior Center such as Cape Assist's Wellness Workshops, St. Patty's Day Luncheon and mahjong. She commented on the pre-application meeting that she

and the Engineer would be attending at the County Planning Department regarding the Open Space Grant funding for an extension of the walking path.. She advised everyone that April 14<sup>th</sup> Dennis Township Got Talent would be held at the Primary School and she indicated that it's a great night for kids to showcase their talent.

Committeeman Tozer indicated that Public Works has started pot hole repairs and asked that if anyone knows of any to let him know of the location. He indicated that they are continuing with the brush and leaf pick-up but to please keep the piles separate. Committeeman Tozer commented on the Emergency Management meeting with the Bishop McHugh school regarding having their plan in place discussing an Active Shooter Drill/Table Top. He praised the efforts from them and the State Police and asked Lt. Pearson and OEM Coordinator, John Berg if they had anything to add.

Lt. Pearson indicated that he had nothing to add. Mr. Berg indicated that he would like to see our public school show some headway in getting their plan in place and readiness for the drill. Committeeman Tozer indicated that the Solicitor would be forwarding a letter inquiring as to their status. Deputy Mayor O'Connor, Committeeman Tozer and Mr. Berg discussed the school's status with additional comments from Committeewoman Salimbene. Deputy Mayor O'Connor and Committeeman Tozer discussed the drill held today where students were evacuated to the Recreation Complex.

Deputy Mayor O'Connor announced that the Easter Egg Hunt was scheduled for this Sunday at 1:00 p.m. and he indicated that it is a neat event and that the Recreation staff does a phenomenal job.

Motion was made by O'Connor, seconded by Tozer, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor