

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
APRIL 19, 2016**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

Mayor Murphy opened the meeting in compliance with the Open Public Meetings Act requirements.

Mayor Murphy requested that the roll call and flag salute be carried over from the Board of Health Meeting (Fry-DeRose, Tozer, Salimbene, O'Connor and Murphy present).

Mayor Murphy indicated that at this time we have a Special Presentation.

Dr. Peter J. Bosak, Director of the Cape May County Mosquito Department (who celebrated their 100th Anniversary), was present along with Stormy Frese a Micro Biologist. They gave a presentation regarding the Zika Virus, the mosquito's life cycle, surveillance, testing, control and personal protection. Dr. Bosak answered questions from the Governing Body. The Mayor and Committee thanked Dr. Bosak for coming.

Mayor Murphy asked if there were any comments on the consent agenda, there being no comment, Mayor Murphy asked for a motion adopting the consent agenda, motion was made by O'Connor, seconded by Salimbene, with 5 ayes and no nays, that the consent agenda be adopted.

The following motion was approved as part of the Consent Agenda: Authorizing the Municipal Engineer to request proposals for proposed Speed Humps on Paper Mill and Lehner Roads in Eldora again due to the initial proposals exceeding the budget constraints.

The following ordinance was approved for introduction and first reading as part of the Consent Agenda:

ORDINANCE NO. 2016-03

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

<u>TITLE/POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Salaried Employees:		
Mayor	10,020.00	13,500.00
Township Committee Member	10,020.00	13,500.00
Business Administrator (full time)	50,000.00	90,000.00
Business Administrator (part time)	15,000.00	25,000.00
Municipal Clerk	50,000.00	80,000.00
Deputy Municipal Clerk	25,000.00	45,000.00
Registrar of Vital Statistics	2,000.00	5,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Attorney	45,000.00	59,000.00
Senior Clerk Typist	21,000.00	40,000.00
Clerk Typist	18,000.00	25,000.00
Clerk Typist (per hour)	10.00	18.50
Chief Financial Officer/Treasurer	40,000.00	75,000.00
Purchasing Agent	1,000.00	5,000.00
Director of Finance	7,000.00	15,000.00
Tax Assessor	40,000.00	75,000.00
Deputy Tax Assessor	25,000.00	45,000.00
Tax Collector	40,000.00	68,000.00
Deputy Tax Collector	25,000.00	45,000.00
Municipal Judge	14,000.00	22,000.00
Prosecutor	15,000.00	22,000.00
Court Administrator	40,000.00	65,000.00
Deputy Court Administrator	25,000.00	44,000.00
Public Defender	4,000.00	12,000.00
Emergency Management Coord.	4,000.00	12,000.00
Deputy Emergency Management Coord.	2,500.00	9,000.00
Construction Official	45,000.00	80,000.00
Construction Official (part-time)	12,000.00	25,000.00
Technical Assistant to the Construction Official	20,000.00	40,000.00
Building Inspector	8,000.00	18,000.00
Fire Sub-Code Official	100.00	5,500.00
Electrical Sub-Code Official	5,000.00	18,000.00
Plumbing Sub-Code Official	5,000.00	18,000.00
Code Enforcement Officer	4,000.00	15,000.00
Zoning Officer	4,000.00	15,000.00
Planning Administrative Officer	1,500.00	10,000.00
Director, Parks and Recreation	55,000.00	75,000.00
Recreation Supervisor	25,000.00	50,000.00
Recreation Leader (full time)	20,000.00	40,000.00
Recreation Leader (part-time hourly)	11.00	20.00
Recreation Director	55,000.00	70,000.00
Recreation Attendant	20,000.00	40,000.00
Recreation Attendant (per hour)	10.00	15.00
Recreation Aide (per hour)	10.00	12.50
Municipal Alliance Coordinator	3,000.00	9,000.00
Peer Leadership Counselor	1,280.00	4,500.00
Constable (per hour)	9.50	12.50
Senior Center Aide (per hour)	11.00	19.00

Director of Public Works/C.P.W.M.	50,000.00	65,000.00
Director of Public Works (part time)	5,000.00	15,000.00
Assistant Supervisor, Public Works	48,000.00	63,000.00
Supervisor, Recreation Maintenance	15.00	26.00
Recreation Maintenance Worker	10.00	20.00
Laborer (per hour)	11.00	25.00
Truck Driver (per hour)	14.25	29.00
Mechanic (per hour)	14.50	29.00
Recycling Coordinator	2,500.00	4,500.00
Museum Attendant (part-time)	2,500.00	5,000.00

Miscellaneous Items:

Code Enforcement Officer (per day)	110.00	150.00
Electrical Sub-Code Official (per hour)	20.00	40.00
Plumbing Sub-Code Official (per hour)	20.00	40.00
Recreation Aide (per dance session)	20.00	50.00
Municipal Court Attend. (per session)	50.00	75.00
Recorder Operator Courts (per session)	40.00	100.00
Secretary Planning Bd. (per meeting)	45.00	75.00
Secretary Commissions (per meeting)	40.00	50.00
Required Meeting Attendance (per meeting)	40.00	50.00
Recording Clerk (per meeting)	40.00	75.00
Mileage (per mile)	.32	.55

SECTION 7. This Ordinance shall become effective retroactive to January 1, 2014, immediately upon passage and publication according to law. All wages for employees covered under the contract with I.B.E.W. 1293 will be paid in accordance with that contract. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

John Murphy, Mayor

Brian O'Connor, Deputy Mayor

Lisa Salimbene, Committee Member

Donald L. Tozer, Committee Member

Julie Fry-DeRose, Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on April 19, 2016. Publication will be held on April 27, 2016 and a Public Hearing will be held at a meeting of the said Township Committee to be held on May 17, 2016 at 6:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____

Jacqueline B. Justice, RMC/Clerk

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Salimbene, seconded by Tozer, with 5ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

039372-Cape Atlantic Soil	\$ 555.00
039373-Twp of Dennis Payroll Account	51,121.43
039374-VOID	
039375-VOID	
039376-Advantage Rental Center, Inc.	109.14
039377-Atlantic City Electric	4,959.01
039378-A.T.&T.	97.96
039379-Berco Fleet Services, Inc.	9,418.15
039380-Blaney & Karavan, PC	391.50
039381-Blue Star of NJ, Inc.	175.00
039382-Bowman & Company, LLP	15,350.00
039383-A.A.C.M.C.	25.00
039384-Cape May County M.U.A.	16,791.65
039385-Caprioni Portable Toilets, Inc.	137.50
039386-Carrot-Top Industries, Inc.	899.88
039387-Computer Access Systems	85.75
039388-John L. Collins	281.80
039389-Constellation New Energy, Inc.	78.86
039390-Crystal Springs	126.28
039391-Daley's Pit	420.00
039392-Delta Dental	2,752.80
039393-Dunbar Armored Inc.	386.51
039394-East Coast Distributors	262.47
039395-The Gem Grocery & Gas	394.43
039396-Hanson aggregates BMC, Inc.	683.79
039397-Herald Newspaper, Inc.	23.04
039398-NAPA Auto Parts	607.52
039399-Kel-Tex Imprints, Inc.	390.00
039400-Kimball-Midwest	515.52
039401-Edward F. Leith, Jr.	131.39
039402-Madison Square Garden Enter.	956.25
039403-VOID	
039404-N.J.P.O.	400.00
039405-NJ Dept Health/Senior Services	31.20
039406-Palladin Tour & Travel	200.00
039407-Parker McCay PA	2,621.10
039408-Remington & Vernick Engineers	3,662.50
039409-Rodney's Auto Repair	147.72
039410-Shop Rite	78.00
039411-Thomas G. Smith, P.C.	2,071.15
039412-S.S.C.I.	60.00
039413-Staples Credit Plan	1,300.00
039414-Stewart Business Systems	510.13
039415-Treasurer, State of New Jersey	125.00
039416-Treasurer, State of New Jersey	1,068.00
039417-Uline	343.16
039418-United States Postal Service	4,143.10
039419-Township of Upper	3,753.15
039420-Verizon Wireless	38.01
039421-Verizon	1,609.13
039422-Vineland Auto Electric, Inc.	1,235.96

039423-Waste Management of NJ, Inc. 14,733.00
039424-Xerox Financial Services 247.90
Motion made by O'Connor, seconded by Tozer, all in favor and the motion carried, that the following Administrative Reports were adopted:

Tax Collector's Report March, 2016
Engineer's Report 04/19/2016

Mayor Murphy asked if there were any comments from the public this evening.

Let the record reflect that there were no comment from those present.

Mayor Murphy asked for comments from the Township Committee.

Committeewoman Fry-DeRose indicated that she had no comment at this time.

Committeewoman Salimbene gave an update on the bike path. She shared that the State Police were having a Medicine Drop-Off at the Marmora Shop Rite on May 5th.

Committeeman Tozer indicated that had no comment at this time.

Deputy Mayor O'Connor commented on some great events we've had the last couple of weeks, such as Community Day a new event that was a lot of fun, Opening Day of Baseball and the Rec looked phenomenal, and the School's Talent Show which was a great night and joked about Committeewoman Salimbene MC duties.

Carol Donovan asked about the status of the Pickle Ball court for the Seniors. Deputy Mayor O'Connor reported that we were in the process of getting it scheduled to be painted.

The Engineer clarified with the Mayor that he is to request quotes for Speed Humps on Paper Mill Road only and the Mayor confirmed.

Motion was made by O'Connor, seconded by Salimbene, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor