

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JUNE 07, 2016 – 4:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- Minutes: 01/19/16 Regular & Work Session Meetings, 02/02/16 Regular & Work Session Meetings and 02/16/16 Regular Meeting.
- Motion: Acknowledging Calvary Baptist Church's 6th Annual Walk/Run/Ride 4 Relief on June 25, 2016 from 7:00 a.m. to 3:00 p.m.
- Res. #2016-79 Authorizing the Refund of Various Planning/Zoning Escrow Fees.
- Res. #2016-80 Providing for the Insertion of a Special Item of Revenue in the 2016 Municipal Budget. (Clean Communities)
- Res. #2016-81 Approving the Discharge of Fireworks During the Activities at National Night Out in August.
- Res. #2016-82 Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Contract negotiation.
- Res. #2016-83 Authorizing Refunds of a Senior Center Trip.

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$**

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
JUNE 07, 2016 – 4:30 P.M. (page 2)**

Regular Agenda Continued:

Administrative Reports

Municipal Clerk's Report	May, 2016
Registrar's Report	May, 2016
Tax Collector's Report	April, 2016
Engineer's Report	06/07/2016

General Public Comments

Committee Comments

Executive Session:

Adjournment

Application for Use of Facilities

APPLICANT: Calvary Baptist Church

ADDRESS: 2373 US Highway 9 Ocean View, NJ 08230

ADDRESS: _____

Person Responsible:

Name: Jonathan Kleinman Title: Event Coordinator

Address: 160 Hagan Rd CMCH, NJ 08210

Telephone: (H) 609-624-8514 (C) 609-658-9990 (W) _____

The Applicant requests the use of the facilities listed below:

Name and Location of Facility(ies): Dennis Township Roads for Walkers/Runners/Bike riders

For the following purpose:

Walkers/Runners/Bike Riders
(State the Purpose)

on the following date(s): 25 Jun 2016 (rain date 02 July 2016)

Specify the hours of use: From: 7am To: 3pm

Number of people to attend: 100

Will juveniles be present? Yes ___ No If Yes, what ages? _____

If juveniles will be present, the Applicant must submit the names, addresses, and telephone numbers of chaperones prior to event.

N/A Will Alcoholic Beverages be served? ___ Yes No If Yes, who will be serving the alcohol?

Alcoholic beverages are not permitted on Township property.

If Yes, attach a copy of the liquor license and the liquor liability policy of insurance.

 Attached

Applicant has received a copy of the Municipality Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement.

Note: Municipality has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the Municipality the use presents a risk of unreasonable injury to persons or damage to property of the Municipality or others.

Application for Use of Facilities

Page 2

APPLICANT: _____

Jonathan Klever

DATE: _____

19 APR 2016

Signature

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-79

**RESOLUTION AUTHORIZING THE REFUND OF VARIOUS
PLANNING/ZONING ESCROW FEES**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of various Planning/Zoning Escrow Fees; and

WHEREAS, said Planning/Zoning application projects have been completed or withdrawn and the escrow fund balances remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balances:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
120	8, 9 & 10	\$ 245.00	Joseph K. Payne P.O. Box 91 South Seaville, NJ 08246
234	12	\$ 223.75	Scott J. Turner 2473 N. Route 9 Cape May Court House, NJ 08210

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

RESOLUTION NO. 2016-79
PAGE 2

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 07, 2016 at 4:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-80

**RESOLUTION PROVIDING FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2016 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive \$26,100.34 from the State of New Jersey Clean Communities Program and wishes to amend its 2016 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$26,100.34 which is now available as a revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government Services:
Public And Private Revenues Off-Set with Appropriations:
Clean Communities Grant Program

BE IT FURTHER RESOLVED, that a like sum of \$26,100.34 be and the same is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from "Caps"
Public and Private Programs Off-Set by Revenues:
Clean Communities Grant Program
Other Expenses

RESOLUTION NO. 2016-80
PAGE 2

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-81

**RESOLUTION APPROVING OF THE DISCHARGE OF FIREWORKS DURING THE
ACTIVITIES AT NATIONAL NIGHT OUT IN AUGUST**

WHEREAS, the Township scheduled its National Night Out Event for Tuesday, August 02, 2016 at the Recreation Complex located at 565 Dennisville Road, South Dennis; and

WHEREAS, a fireworks display has been scheduled for the event; and

WHEREAS, the State requires that the municipality pass a resolution authorizing the discharge of fireworks.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby approves and authorizes the discharge of fireworks during the National Night Out Event scheduled for August 02, 2016.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2016-81
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-82

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2016-82
PAGE 2

- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Contract Negotiation.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on June 07, 2016, that an Executive Session closed to the public shall be held on June 07, 2016 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2016-82
PAGE 3

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2016-83

**RESOLUTION AUTHORIZING REFUNDS OF A
SENIOR CENTER TRIP**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled a trip to New York City to Radio City Music Hall to see "Summer Spectacular" on July 20, 2016; and

WHEREAS, the Clerk has received notification from the Senior Center's Director that due to lack of participation the trip has been cancelled; and

WHEREAS, the Township has received payments for this trip that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments made for the cancelled July 20, 2016 trip to New York City to Radio City Music Hall to see "Summer Spectacular":

Suzanne Doll	\$ 152.00	James & Donna Underwood	\$ 304.00
413 Beachplum Road		100 W Buttercup Road	
Villas, NJ 08251-1114		Wildwood Crest, NJ 08260	

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk John Murphy, Mayor

PRESENTED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES :
NAYS :
ABSTAINING:
ABSENT :

RESOLUTION NO. 2016-83
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

MAYOR
JOHN MURPHY

Recreation Department
Revenue & Finance
Administration
Emergency Management
Public Works

DEPUTY MAYOR
BRIAN O'CONNOR

Recreation Department
Administration
Board of Health
Code Enforcement
School Liaison

COMMITTEE MEMBER
JULIE FRY DEROSE

Tax Offices
Grants
Clean Communities
Municipal Court



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
DONALD TOZER

Public Works
9-1-1- Coordinator
Emergency Management
Fire & Rescue
Construction
Land Use Board

COMMITTEE MEMBER
LISA SALIMBENE

Senior Center
Grants
Museum & History Center
Cultural & Heritage
Environmental Commission
Municipal Alliance

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

MAY, 2016 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	150.00
Clerk Search (0)		0.00
Property Lists (2)		20.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		58.00
Campground Licenses (0)		0.00
Mercantile Licenses (3)		150.00
Street Opening Permit (2)		100.00
Miscellaneous (Vend Lic, Raffle)		140.00
TOTAL	\$	618.00

MAYOR
JOHN MURPHY

Recreation Department
Revenue & Finance
Administration
Emergency Management
Public Works

DEPUTY MAYOR
BRIAN O'CONNOR

Recreation Department
Administration
Board of Health
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Fire & Rescue
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Land Use Board

COMMITTEE MEMBER
LISA SALIMBENE

Senior Center
Grants
Museum & History Center
Cultural & Heritage
Environmental Commission
Municipal Alliance

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

MAY, 2016 REGISTRAR'S REPORT

Certified Marriages (3)	\$	30.00
Marriage License (1)		28.00
Certified Death (0)		0.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
TOTAL		\$ 58.00

Collector's Report of Receipts and Disbursements

To the COMMITTEE of the TOWNSHIP of DENNIS, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ^{month} ending:

APRIL 30 2016

Dated MAY 20 2016

Michele T. Heim Collector.
MICHELE T. HEIM, CTC

COLLECTIONS

Taxes Year 2015	47,888.41				
“ “ 2016	1,084,139.39				
“ “					
“ “					
“ “ 6% YEAR END PENALTY	3,552.07				
RETURNED CHECK CHARGE	30.00				
DUPLICATE BILL FEE	22.00				
Gross Receipts Tax, Year					
Franchise Tax “					
TAX SALE COST BEFORE SALE	340.22				
Property Redeemed					
Interest and Costs	5,000.05				
Fees for Searches					
<u>TOTAL Receipts</u>	<u>1,140,972.14</u>				
Discount on Taxes					
<u>Net Receipts</u>	<u>1,140,972.14</u>				

DISBURSEMENTS

Paid to Treasurer	1,140,972.14				
Total Disbursements	1,140,972.14				
Cash on hand APRIL 30, 2016	100.00				

Remarks:

Township of Dennis
Bank Account Balances
As Of 04/30/2016

<u>Account Name</u>		<u>Account Balance</u>
Joyce Brewer Escrow	\$	28,159.81
Joseph McLenaghan Escrow	\$	21,685.18
Cape Atlantic Investments Escrow	\$	15,864.21
SAC Investments Escrow	\$	761.65
Hanson Aggregates Escrow	\$	28,882.17
William Hilton Escrow	\$	2,500.50
John Gibson Escrow	\$	171.03
Camden Diocese Escrow	\$	272.97
Jamie Lynn Ayars Escrow	\$	2,500.50
Howard Hess Escrow	\$	8,223.37
Thomas Whelan B-1 L-6.01 Escrow	\$	6,457.97
Thomas Whelan B-1 L-6.02 Escrow	\$	6,457.97
Thomas Whelan B-1 L-9.01 Escrow	\$	6,457.97
Thomas Whelan B-1 L-9.02 Escrow	\$	6,457.97
Oceanview Storage Escrow	\$	547.62
Robertson RV, LLC Escrow	\$	8,067.21
Richard Pierson Escrow	\$	862.66
Dominick Caprioni Escrow	\$	8,209.62
Albino Vendrasco Escrow	\$	35,569.52
Planning Escrow	\$	45,053.99
Municipal Alliance	\$	4,399.07
Flexible Spending	\$	674.14
Construction	\$	30,156.55
Dog Trust	\$	34,137.64
Checking	\$	50,877.98
Payroll	\$	40,510.37
Savings	\$	<u>4,183,639.12</u>
Total All Bank Accounts	\$	<u>4,577,558.76</u>

Glenn O. Clarke, CMFO
Chief Financial Officer

ENGINEERS REPORT

JUNE 7, 2016

THE DEPARTMENT OF TRANSPORTATION APPROVED THE AWARD OF THE CONSTRUCTION CONTRACT FOR THE PROJECT "RECONSTRUCTION AND REALIGNMENT OF ACADEMY ROAD WITH FIDLER ROAD" AND THE PRECONSTRUCTION MEETING WAS HELD THIS AFTERNOON.

THE PINELANDS PERMIT IS EXPECTED TO BE APPROVED AT THEIR MEETING OF JUNE 10.

QUOTES WERE RECEIVED FOR THE HVAC WORK AND ARE SCHEDULED FOR DISCUSSION AND YOUR DIRECTION AT TONIGHT'S WORK SESSION.

I CONTINUE TO MEET WITH REPRESENTATIVES OF SOUTH JERSEY GAS CO. RELATIVE TO THAT PORTION OF THEIR PROPOSED NEW PIPELINE ON OLD SEA ISLE BOULEVARD AND THEIR PLANS TO REPLACE THEIR REGULATOR STATION NEAR PEARCE TIRE TO A NEW LOCATION ON OUR RIGHT OF WAY AT THE WESTERLY END OF MINMAR MARINE. THEY HAVE OBTAINED SIGN OFF FOR THE NEW STATION FROM MINMAR AS REQUESTED. THEY ARE REQUESTING A PERPETUAL EASEMENT AND ARE WILLING TO PROVIDE AN APPROPRIATE CONSIDERATION. ADDITIONAL DETAILS AND DISCUSSION ARE ALSO SCHEDULED FOR TONIGHT'S WORK MEETING.

I CONTINUE TO MONITOR THE SITE WORK OF THE ATLANTIC CITY ELECTRIC OCEAN VIEW SUB STATION.

THE PROPOSED THREE SPEED HUMPS ON PAPER MILL ROAD ARE EXPECTED FOR INSTALLATION LATE THIS MONTH.

I REVIEWED AND APPROVED ONE SOUTH JERSEY GAS CO. ROAD OPENING APPLICATION.

I ATTENDED A FOLLOW UP MEETING WITH THE COUNTY PLANNING DEPARTMENT REGARDING THE PROPOSED RECREATIONAL OPEN SPACE GRANT ON THE LEASED LOTS ADJACENT TO THE RECREATION COMPLEX. AS A RESULT OF THEIR REQUEST I AM SCHEDULED TO MEET WITH THE SOCCER COMMITTEE TONIGHT AND THE SCHOOL BOARD AND ENVIRONMENTAL COMMISSION AT THEIR NEXT MEETINGS TO INTRODUCE THEM TO THE PROJECT AND REQUEST THEIR ENDORSEMENT. THEY ALSO REQUESTED WE CONDENSE OUR PROPOSED SCHEDULE FROM THREE PHASES TO TWO.

COMMITTEE WOMAN SALIMBENE AND I ATTENDED A COUNTY WIDE BIKEWAY MEETING.

RESPECTFULLY SUBMITTED,

JOHN C. GIBSON, P.E. 6/7/16