

**TOWNSHIP OF DENNIS**

**TOWNSHIP COMMITTEE  
WORKSESSION AGENDA**

**NOVEMBER 01, 2016**

**6:30 P.M. (prevailing time)**

**CALL TO ORDER:**

Mayor's announcement: The notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in Resolution No. 2015-137 entitled the Annual Meeting Notice which was adopted by the Dennis Township Committee on December 15, 2015. A meeting notice has been published and posted in accordance with the act.

**FLAG SALUTE:**

**ROLL CALL OF MEMBERS PRESENT:**

\_\_\_ Fry-DeRose, J.; \_\_\_ Tozer, D.; \_\_\_ Salimbene, L.; \_\_\_ O'Connor, B.; \_\_\_ Murphy, J;

**SPECIAL PRESENTATIONS OR DISCUSSIONS:**

None.

**DEPARTMENTAL REPORTS AND PROJECT UPDATES:**

**Administration & Finance:**

Discuss the renewal of the Professional Services Contract for the testing of the CDL Drivers.

Discuss the Animal Control Services Contract.

Discuss posting the RFP's for the 2017 Professionals on the website.

**WORKSESSION AGENDA  
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**Legal:** Discuss residents' concerns regarding juvenile activity in Dennisville.

**Public Buildings & Grounds:** None.

**Engineering:** None.

**Construction/Plan/Zone:** None.

**RESOLUTIONS:**

None.

**ORDINANCES:**

None.

**MOTION TO ADJOURN THE MEETING:**

# POGUE

## SAFETY & HEALTH CONSORTIUM

TOM POGUE, C/TPA 164 CUMBERLAND AVE ESTELL MANOR, NJ 08319-1712

November 1, 2016

Township of Dennis  
571 Petersburg Road  
Dennisville, NJ 08214

Dear Ms. Justice:

This letter is our proposal to be your direct service provider for your alcohol and controlled substances program for the year 2017. We have been providing on site services to the Township since 1996.

The Pogue Safety & Health Consortium is an organization that acts on behalf of employers who are operators of Commercial Motor Vehicles and therefore required to provide ALCOHOL and CONTROLLED SUBSTANCES training and testing for their CDL drivers in compliance with 49 CFR 382 of the Federal Motor Carrier Safety Regulations.

Our Alcohol and Controlled Substances Training and Testing Program provides the following services at your municipal site:

1. Policy Development with C/Third Party Administrator
2. Employer Notification of Driver Random Selection by Computer
3. Collection for HHS-5 Controlled Substances Testing by DHHS-certified Laboratory and certified Medical Review (MRO) for Random Testing
4. Breath Alcohol Testing with Evidential Breath Tester
5. Quarterly and Annual Report Preparation for the Employer
6. Quality Assurance for the Employer

This group of professional services will continue to be performed for a special governmental "bundled" fee of \$58.00 per driver to include all the above listed services for compliance with 49 CFR 382 for Calendar Year 2017. Reasonable suspicion training for supervisors and awareness training for employees is available for \$50 per participant. Testing will be evenly spread throughout the calendar year at a rate of 50% for controlled substances and 10% for alcohol. Federally mandated Post-Accident, Reasonable Suspicion, Return-To-Duty or Followup testing is \$150 per occurrence.

We hope to continue to be given the opportunity to meet your needs.

Thank you,



Creed S. Pogue, President

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2015-127**

**RESOLUTION AUTHORIZING THE TOWNSHIP TO EXERCISE THE OPTION OF THE  
FIRST ONE (1) YEAR EXTENSION OF THE ANIMAL CONTROL SERVICES CONTRACT TO  
ANIMAL CONTROL OF SOUTH JERSEY**

**WHEREAS**, Resolution No. 2014-156 authorized a Professional Services Contract with Animal Control of South Jersey for the Township's animal control service needs; and

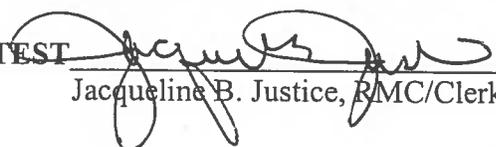
**WHEREAS**, said Contract allowed for two (2), one (1) year extensions; and

**WHEREAS**, the Township desires to exercise the option for the first one (1) year extension until 12/31/2016.

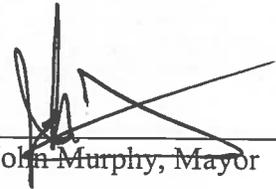
**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the necessary Township Officials are hereby authorized and directed to take the necessary steps to exercise the Township's option of a One (1) year Extension of the Animal Control Services Contract to Animal Control of South Jersey.

**BE IT FURTHER RESOLVED**, that said contract commences on the 1<sup>st</sup> day of January, 2016 and said fee will remain \$600.00 per month.

ATTEST

  
Jacqueline B. Justice, RMC/Clerk

ATTEST

  
John Murphy, Mayor

**PRESENTED BY: SALIMBENE**

**SECONDED BY: DiCICCO**

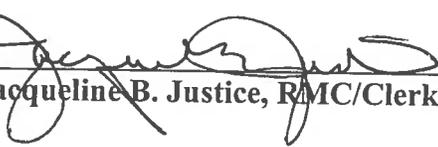
**ROLL CALL VOTE:**

**AYES : DiCICCO, SALIMBENE, TOZER, O'CONNOR & MURPHY**  
**NAYS :**  
**ABSTAINING:**  
**ABSENT :**

**RESOLUTION NO. 2015-127**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on November 17, 2015 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2014-156**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR  
ANIMAL CONTROL OF SOUTH JERSEY, FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Township's Animal Control Services Agreement expires on 12/31/2014; and

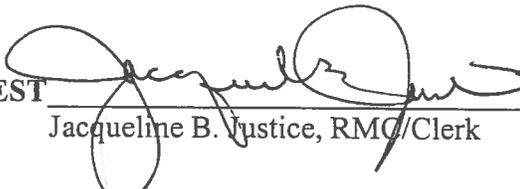
**WHEREAS**, the Township received a proposal from Animal Control of South Jersey for Animal Control Services in the Township of Dennis; and

**WHEREAS**, the Township Committee reviewed the proposal and desires that the Township award a 1 year agreement with the option of two (2) one (1) year extensions to Animal Control of South Jersey.

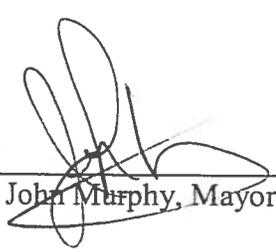
**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Animal Control of South Jersey for services related to Animal Control within the Township of Dennis for a period of 1 year with the option of two (2) one (1) year extensions.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

ATTEST

  
Jacqueline B. Justice, RMC/Clerk

ATTEST

  
John Murphy, Mayor

**RESOLUTION NO. 2014-156**  
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**PRESENTED BY: TEEFY**

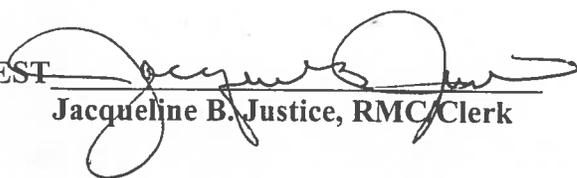
**SECONDED BY: DiCICCO**

**ROLL CALL VOTE:**

**AYES : TEEFY, GERMANIO, DiCICCO, O'CONNOR & MURPHY**  
**NAYS :**  
**ABSTAINING:**  
**ABSENT :**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 16, 2014 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST**

  
\_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**Animal Control Services for Township of Dennis for 2015**

All services to Township of Dennis for domestic animal (cat and dog) and wildlife control. All services shall be provided by the following NJ Licensed Animal Control Officer:

**Stephen Serwatka, Director  
ANIMAL CONTROL OF SOUTH JERSEY  
2353 Delsea Drive  
Delmont, Dennis Township, NJ 08314**

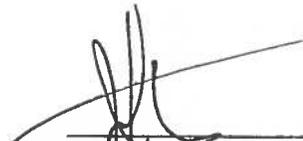
**Effective January 1, 2015 through December 31, 2015**

**QUALIFICATIONS:** Animal Control Services is the only Federal and State Licensed Center in Cape May, Cumberland and Atlantic Counties to deal with nuisance and injured wildlife (mammals and birds). Director, Steve Serwatka has over 20 years experience dealing with wildlife and is a NJ Licensed Animal Control Officer.

**SERVICES:**

1. Regarding dealing with wildlife, all applicable State laws and local ordinances must be followed, including arrangement for rabies testing through the Cape May County Department of Health and the NJ State Department of Health (additional fee may be incurred) and the release of nuisance wildlife.
2. Monitor and follow-up incidents involving animal bites.
3. Animal Control Officer will be available 24 hours, including weekends and holidays.
4. Response time shall be 30 to 45 minutes; however, in the event of two or more requests are received the officer shall use best judgment to determine priority. Animal Control Officer shall advise the Township of Dennis if time will be longer than 45 minutes.
5. 24 Hour Removal of nuisance wildlife from inside a person's residence.
6. Wildlife removal by live trapping from resident's property.
7. When required all animals shall be euthanized in accordance with State regulations.
8. All domestic animals removed shall be brought to the Cape May County Shelter.
9. All injured or nuisance wildlife will be brought to the New Jersey Nature's Center for eventual release.
10. Bi-Annual dog census will be conducted in accordance with state law at no additional cost.

**2015 ANNUAL FEE FOR SERVICES:** \$7,200.00 with a two (2) one (1) year extension option at the same fee.

  
\_\_\_\_\_  
John Murphy, Mayor  
Township of Dennis

  
\_\_\_\_\_  
Stephen Serwatka, Director  
Animal Control of South Jersey

Dated: 12-17-14