

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
MARCH 10, 2020**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (Germanio, Cox, Turner and Matalucci present, VanArtsdalen was absent).

The Mayor asked if there were any comments on the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Cox, with 4 ayes and 1 absent (VanArtsdalen), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 02/25/2020 Regular Meeting.

The following resolution numbers 2020-57 thru 2020-64 were a part of the Consent Agenda:

RESOLUTION NO. 2020-57

**RESOLUTION AUTHORIZING THE ISSUANCE OF A
2020 CAMPGROUND LICENSE**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following license:

Seashore Line Camper Resort – 374 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2020 Campground License to the aforementioned campground.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-58

**RESOLUTION SUPPORTING CAPE MAY COUNTY'S APPLICATION TO THE UNITED
STATES COAST GUARD FOR OFFICIAL DESIGNATION AS
"A COAST GUARD COMMUNITY"**

WHEREAS, the United States Congress, through federal legislation, has enabled the United States Coast Guard to designate a community having a special relationship with the Coast Guard as a "Coast Guard Community"; and

WHEREAS, local Coast Guard command is empowered to recommend that the “Coast Guard Community” designation be awarded to a surrounding city, county or other juridical entity that meets rigorous application standards with only 14 communities across the nation having received such designation; and

WHEREAS, the residents of Cape May City and Cape May County have enjoyed a unique relationship with Coast Guard personnel and their families for nearly a century, by virtue of, among other things, the Coast Guard’s ownership and maintenance of properties in municipalities throughout the County;

WHEREAS, most notably, since as early as 1917 the Coast Guard has had a presence at what has grown into the 352-acre site in Cape May City, County of Cape May, now know as Training Center Cape May, or “TRACEN”; and

WHEREAS, Coast Guard personnel and their families reside both in on-base housing in Cape May City and in private housing located in municipalities throughout the County, which, by virtue of its unique geographic configuration as a peninsula surrounded by water, is comprised of 16 contiguous municipalities whose economic, social and civic structures are closely interdependent; and

WHEREAS, Coast Guard families and non-Coast Guard families interact with and support one another on a daily basis in all aspects of community living; and

WHEREAS, the Coast Guard presence at TRACEN today includes over 1,160 total military and civilian personnel working at the base, providing recruit training for all entry-level recruits entering Coast Guard service and graduating an average of more than 2,300 recruits yearly, in addition to providing officer training and education, vessel support, air/sea rescue, investigative services, communication facilities, and homeland security services, all in furtherance of the continuous coastal patrol and defense of our nation; and

WHEREAS, Coast Guard personnel and their families also welcome over 41,000 additional guests and visitors annually into Cape May County; and

WHEREAS, Cape May County residents and businesses have a longstanding history of recognizing and supporting their Coast Guard neighbors, and wish to formalize their continuing commitment to these men, women and children and make known to the public their commitment by attaining the designation of “Coast Guard Community”; and

WHEREAS, Dennis Township supports the County of Cape May and the City of Cape Mays’ collaborative initiative.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the above recitals are incorporated herein by reference and that this governing body does hereby support the County of Cape May and City of Cape Mays’ collaborative initiative to obtain regional designation by the United States Coast Guard as an official “Coast Guard Community”.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-59

**RESOLUTION CERTIFYING THE TOWNSHIP’S COMPLIANCE
WITH THE UNITED STATES
EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S REQUIREMENTS**

WHEREAS, N.J.S.A. 40a:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as*

amended, 42 U.S.C. §2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, hereby states that it has complied with N.J.S.A. 40a:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

ATTEST _____ **ATTEST** _____
Jacqueline Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-60

RESOLUTION AUTHORIZING CHANGING THE CAPE MAY COUNTY BIKEWAY, PHASE ONE CONSTRUCTION PLANS REFERENCE

WHEREAS, the Township Committee adopted Resolution No. 2018-188 which authorized entering into a licensing agreement with the Atlantic City Electric Co. to utilize a portion of their lands for constructing phase one of the County Bikeway in Dennis Township on December 18, 2018, and

WHEREAS, the construction plans for said bikeway were approved by Resolution No. 2019-183 of this governing body on November 19, 2019.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that the reference to plans in article 1 of the licensing agreement be changed to said construction plans entitled, "Cape May County Bikeway, Phase One" dated November 15, 2019.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to attach and file a copy of this resolution with said licensing agreement in her office.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-61

RESOLUTION AUTHORIZING THE APPOINTMENT OF THE CODE ENFORCEMENT OFFICER

WHEREAS, Resolution No. 2019-119 authorized the hiring of a Part-time Seasonal Code Enforcement Officer; and

WHEREAS, the Administrator has reviewed this position and has made the determination that it warrants being a year-round part-time position rather than seasonal.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that Brian L. Vergantino be appointed the Part-time Code Enforcement Officer at the hourly rate of \$20.40 per hour with an anticipated maximum 8 hour work week effective retroactive to 01/10/2020.

BE IT FURTHER RESOLVED, that said appointment will follow all Civil Service procedures.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-62

RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS IN THE TEMPORARY BUDGET FOR CY 2020 FOR THE TOWNSHIP OF DENNIS

WHEREAS, a condition has arisen with respect to the appropriation of funds when budget dates have been extended until final adoption of the budget pursuant to N.J.S. 40A:4-19.1; and

WHEREAS, an additional \$45,000 is required to be included in the temporary budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that in accordance with N.J.S. 40A:4-19.1:

1. Temporary appropriation is hereby made in the total amount of \$45,000.
2. That one certified copy of this resolution be filed with the Director of Local Government Services.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-63

RESOLUTION AUTHORIZING A REFUND OF A TAX OVERPAYMENT – BLOCK 230, LOT 11

WHEREAS, the Tax Collector has notified the Clerk of a tax overpayment on Block 230, Lot 11; and

WHEREAS, the overpayment was a result of the Mortgage Company and the property owner making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 230, Lot 11 is nine hundred twenty-three dollars and fifty-five cents (\$923.55).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$923.55 to: William E. Walters, Jr., 391 Old Goshen Road, Ocean View, NJ 08230.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-64

RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR A LIMITED BREWERY OFF-PREMISES EVENT PERMIT FOR JERSEY COASTAL BREWERIES D/B/A LUDLAM ISLAND BREWERY

WHEREAS, the brewery known as Jersey Coastal Breweries d/b/a Ludlam Island Brewery has requested permission from the State of New Jersey Division of Alcoholic Beverage Control for a Limited Brewery Off-Premises Event Permit; and

WHEREAS, the request has been made to dispense alcoholic beverages on May 16, 2020 from 10:00 a.m. to 8:00 p.m. in the enclosed back and side yard of the brewery located at 9 Stoney Court, Unit 3, Ocean View, NJ; and

WHEREAS, the Clerk has certified that not more than 25 special permits have been authorized for these premises during this calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk is hereby authorized and directed to sign the aforementioned permit application.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place for the Public Hearing on Ordinance No. 2020-01. The title was read by the Mayor. Motion was made by Germanio, seconded by Turner, that the Hearing be open for public comment. There being no comment from those present, motion was made by Cox, seconded by Turner, that the Hearing be closed.

Motion was made by Germanio, seconded by Turner, with 4 ayes and 1 absent (VanArtsdalen), that the following Ordinance No. 2020-01 was adopted:

ORDINANCE NO. 2020-01

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Cox, seconded by Germanio, with 3 ayes, 1 abstaining (Turner) and 1 absent (VanArtsdalen), that the payment of the following bills was approved:

GENERAL ACCOUNT:

044590-ACUA	\$ 17,556.73
044591-Advantage Equipment Sales	20.23
044592-Atlantic City Electric	1,806.75

044593-AT&T	60.57
044594-AT&T Mobility	87.29
044595-Animal Control of South Jersey	600.00
044596-Arborcare Horticultural Svc., LLC	716.00
044597-Belleplain Emergency Corp.	19,853.02
044598-Blaney & Karavan, PA	5,917.00
044599-Broadley's MDI	10,879.00
044600-CMC Coast Guard Comm Foundation	350.00
044601-John L. Collins	440.97
044602-Comcast	267.92
044603-Nelson B. Creamer	146.72
044604-Crystal Springs	87.44
044605-DeBlasio & Associates, PC	900.00
044606-Dennis Twp. Board of Education	1,284,348.59
044607-Larry C. Dixon	144.60
044608-Fralinger Engineering, PA	5,600.00
044609-Gann Law Books, Inc.	156.00
044610-Gardner True Value Hardware	620.39
044611-Green Technology Services	1,718.66
044612-Jonathan Hand Excavating, Inc.	1,600.00
044613-Gerald C. Harris	195.82
044614-Michele T. Heim	289.20
044615-Cape May County Herald	155.72
044616-Roy J. Hope	222.18
044617-Surenian, Edwards & Nolan, LLC	1,010.75
044618-Edward F. Leith, Jr.	320.09
044619-Loveland Garrett & Batastini PA	1,283.32
044620-Mid-Atlantic Salt, LLC	5,999.96
044621-Mariann Murphy	225.33
044622-Nat Alexander Company	280.00
044623-Ocean View Trailer Sales, Inc.	9.39
044624-Petty Cash c/o Jessica Bishop	260.60
044625-Reel Fire Protection, Inc.	410.75
044626-Arthur Schellinger	250.91
044627-Shore Air LLC	180.00
044628-South Jersey Gas	2,489.54
044629-Suburban Propane - 2115	2,750.45
044630-Carolyn P. Swagler	144.60
044631-Treasurer, State of New Jersey	1,092.00
044632-Xerox Corporation	208.00
044633-VOID (printing error)	

CONSTRUCTION CODE:

NONE

GENERAL CHECKING WIRES:

15-NJSHBP	37,257.79
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DOG TRUST:

131-NJ Dept Health/Senior Services	50.40
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ESCROW HRD HOLDINGS:

53-Mark Gibson	460.50
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PLANNING ESCROW:

None

RECREATION TRUST:

1114-Dennis Twp. Basketball Assoc.	4,000.00
1115-Seashore Food Distributors, Inc.	204.15
1116-Shop-Rite	64.63
1117-The Rajel Co., LLC	457.00
1118-Wooter Apparel, Inc.	408.92

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Cox, seconded by Germanio, with 4 ayes and 1 absent (VanArtsdalen), that the following Administrative Reports were approved:

Municipal Clerk’s Report	February, 2020
Registrar’s Report	February, 2020
Tax Collector’s Report	February, 2020
Construction Official’s Report	February, 2020
Engineer’s Report	03/10/2020

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Mayor asked for comments from the Township Committee.

Committeeman Germanio indicated that the County Health Department has provided a brochure for the Coronavirus (COVID-19) which we have posted to our website, www.dennistwp.org. He shared some of the basic points, if you are sick, stay home, wash you hands and if your are sick and having the coronavirus symptoms contact your primary care physician for his guidance.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor Turner commented on preparing a plan by establishing what the essential services are, possible closure of the building, use of the drop-box, rotating employees, etc. He hopes to have a “minor” plan in place by the end of the week to keep the essential services operating.

Mayor Matalucci commented on the plan and indicated that it looks good. He indicated that after talks with other municipalities, Deputy Mayor Turner is at the forefront on getting a plan in place. He and Deputy Mayor Turner discussed the importance of having a plan in place.

Mayor Matalucci announced that the Boys & Girls Varsity Basketball teams from Bishop McHugh are the Cape Atlantic Catholic Schools Champions.

Township OEM Coordinator, John Berg commented on the shared service of allowing the School District to use the tower in back of the Municipal Building for their bus radios and discussed that issue with the Township Committee.

Motion was made by Geremano, seconded by Cox, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor