

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
MARCH 26, 2020**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, THIS MEETING WAS CONDUCTED BY TELE-CONFERENCE WITH THE MUNICIPAL CLERK PRESIDING TO LESSEN POSSIBLE CONFUSION.

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Clerk requested that everyone please rise for the pledge of allegiance and a moment of silence.

Due to the meeting being held by electronic means the Clerk reviewed the items covered under the consent agenda and asked if there were any comments on the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Turner, seconded by Matalucci, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 03/10/2020 Work Session & Regular Meeting.

The following resolution numbers 2020-65 thru 2020-69 were a part of the Consent Agenda:

RESOLUTION NO. 2020-65

**RESOLUTION AUTHORIZING THE ISSUANCE OF A
2020 CAMPGROUND LICENSE**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following license:

Dennisville Lake Camper Resort – 132 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2020 Campground License to the aforementioned campground.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-66

**RESOLUTION AUTHORIZING REFUNDS OF A
SENIOR CENTER TRIP**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled a trip to New York for “Diana – The Musical” on March 25, 2020; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to concerns regarding the Corona Virus the trip it has been cancelled; and

WHEREAS, the Township has received payments for this trip that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments made for the cancelled March 25, 2020 trip to New York for “Diana – The Musical”:

Arlette Y. Anderson 933 Fidler Hill Road Woodbine, NJ 08270	\$222.00	Denise Kaminski for Denise & Sandra Kaminski 412 East 15 th Avenue North Wildwood, NJ 08260	\$ 444.00
Elizabeth Anderson 1621 South Shore Road, Unit #202 Ocean View, NJ 08230	\$100.00	Catherine Cannuli 1731 South Shore Road, Unit 148 Ocean View, NJ 08230	\$222.00
Marie Kataryniak 7 W Woodland Ave. Cape May Court House, NJ 08210	\$222.00	Harriet A. Reardon Bailey 11 Anchorage Ave. Ocean View, NJ 08230	\$222.00
Maryetta Dorricott 25 Crest Road Cape May Court House, NJ 08210	\$222.00	Joan E. Gerber 205 Dudican Road Woodbine, NJ 08270	\$222.00
Janis M. Goetaski 1 Country Village Drive Cape May Court House, NJ 08210	\$222.00	Robin S. Light 301 Corson Tavern Road Ocean View, NJ 08230-1059	\$888.00
Holly A. Robinson P.O. Box 62, 609 Petersburg Rd. Dennisville, NJ 08214	\$222.00	Tracey L. Robinson P.O. Box 53, 1454 Route 47 Dennisville, NJ 08214	\$222.00
Barbara J. Saad 125 Woodland Ave. Cape May Court House, NJ 08210	\$222.00	Charles E. & Patricia A. Smith 142 Blackman Road Egg Harbor Township, NJ 08234-7533	\$444.00
Florence Snoke 1458 Harbor Lane Cape May, NJ 08204	\$222.00	Sandra Stone 13 Stephen Drive Ocean View, NJ 08230	\$222.00
Donna Underwood 32 Lochalsh Lane Rio Grande, NJ 08242	\$222.00		

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-67

**RESOLUTION AUTHORIZING A REFUND OF A
TAX OVERPAYMENT – BLOCK 89, LOT 2.03**

WHEREAS, the Tax Collector has notified the Clerk of a tax overpayment on Block 89, Lot 2.03; and

WHEREAS, the overpayment was a result of the Mortgage Company and the property owner making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 89, Lot 2.03 is six thousand six hundred nineteen dollars and eighty-four cents (\$6,619.84).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$6,619.84 to: Specialized Loan Service c/o Corelogic.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-68

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH JOHN C. GIBSON, PE FOR ENGINEERING SERVICES ASSOCIATED WITH RECONSTRUCTING TOWNSHIP HALL PARKING LOTS

WHEREAS, the Dennis Township Committee has determined to have the parking lots serving the Dennis Township Hall repaired, and

WHEREAS, John C. Gibson, P.E. is the Engineer for Dennis Township, and

WHEREAS, John C. Gibson, P.E. has submitted a proposal, a copy of which is attached hereto as exhibit "A", for professional engineering for said project, in an amount not to exceed \$11,500.00, for Professional Engineering Services.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to John C. Gibson, P.E. as a Professional Services Contract, in an amount not to exceed \$11,500.00, for professional engineering services.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-69

RESOLUTION AUTHORIZING MEMBERS OF THE GOVERNING BODY TO APPEAR FOR OFFICIAL MEETINGS AND OTHER GOVERNMENTAL MATTERS VIA TELEPHONE

WHEREAS, the Township Committee, the governing body of the Township of Middle, has an obligation to ensure the continuation of government in times of national and state emergency; and

WHEREAS, due to the declaration of a global pandemic, regarding the Corona Virus, there is a concern that Committee members may not be able to physically attend meetings, or may consider it prudent not to attend given current circumstances; accordingly, in order to ensure the continuation of government and to meet quorum requirements Council has decided to expressly authorize such appearance via telephone or Skype.

NOW, THEREFORE, BE IT RESOLVED, that as of the adoption of this resolution, and until further action by the governing body, all Committee Members, the Mayor, the Clerk/Business Administrator, the Solicitor, the Engineer, the CFO and all other essential personnel are hereby expressly authorized to appear for meetings of the governing body and for other committee meetings and functions, via telephone or Skype.

BE IT FURTHER RESOLVED, that an appearance by telephone shall be deemed the same as a personal appearance for the purposes of calculating a quorum.

BE IT FURTHER RESOLVED, that notice of this resolution be published in accordance with law.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The following Ordinance No. 2020-02 was introduced for first reading as part of the consent agenda:

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2020-02

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May finds it advisable and necessary to increase its SFY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$136,689.04 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Dennis, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the SFY 2020 budget year, the final appropriations of the Township of Dennis shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$136,689.04, and that the SFY 2020 municipal budget for the Township of Dennis be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas VanArtsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

PRESENTED BY: TURNER

SECONDED BY: MATALUCCI

ROLL CALL VOTE:

AYES: VANARTSDALEN, GERMANIO, COX, TURNER & MATALUCCI

NAYS:

ABSTAINING:

ABSENT:

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on March 26, 2020. Publication will be held on April 01, 2020 and a Public Hearing will be held at a meeting of the said Township Committee to be held on April 14, 2020 at 6:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

The Clerk indicated that we were moving on to the regular portion of the agenda.

Jessica Bishop, Chief Finance Officer/Administrator gave a presentation on the 2020 Municipal Budget and indicated that it reflects a 0 Local Purpose Tax increase.

The Clerk asked for a motion to adopt the following resolution, motion was made by Cox, seconded by Matalucci, with 5 ayes and no nays the following resolution was adopted:

MUNICIPAL BUDGET NOTICE
RESOLUTION NO. 2020-70

Section 1.

Municipal Budget of the _____ TOWNSHIP _____ of _____ DENNIS _____, County of _____ CAPE MAY _____ for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020:

Be it Further Resolved, that said Budget be published in the _____ The Cape May County Herald Times _____

in the issue of _____ APRIL 1ST _____, 2020

The Governing Body of the _____ TOWNSHIP _____ of _____ DENNIS _____ does hereby approve the following as the Budget for the year 2020:

RECORDED VOTE
 (insert last name)

Ayes	Nays	Abstained	Absent
VANARTSDALEN			
GERMANTO			
COX			
TURNER			
MATALUCCI			

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COMMITTEEPERSONS _____ of the _____ TOWNSHIP _____

of _____ DENNIS _____, County of _____ CAPE MAY _____, on _____ MARCH 26TH _____, 2020.

A Hearing on the Budget and Tax Resolution will be held at _____ TOWNSHIP MUNICIPAL BUILDING _____, on _____ MAY 12TH _____, 2020 at _____ 6:30 PM o'clock _____ at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Cox, seconded by VanArtsdalen, with 4 ayes and 1 abstaining (Turner), that the payment of the following bills was approved:

GENERAL ACCOUNT:

044634-Atlantic City Electric	\$ 2,754.57
044635-The Bank of New York Mellon	16,375.00
044636-Block Line Systems, LLC	1,276.20
044637-Blue Star of NJ, Inc.	1,204.90
044638-Cape May County M.U.A.	14,700.67
044639-Comcast	69.95
044640-Constellation New Energy, Inc.	67.54
044641-Delta Dental of NJ	2,275.57
044642-Larry C. Dixon	45.00
044643-The Gem Grocery & Gas	48.50
044644-Home Depot Credit Services	157.86
044645-Roy J. Hope	144.60
044646-Surenian, Edwards & Nolan, LLC	55.50
044647-M & N Party Store	73.66
044648-Monica Heim	100.00
044649-NJ Local Board of Health Assoc.	40.00
044650-Nat. Alliance for Youth Sports	60.00
044651-Pineland Construction LLC	39,805.56
044652-Rutgers, The State University	490.00
044653-Seashore Asphalt Corp.	296.25
044654-Suburban Propane – 2115	1,423.62
044655-United States Postal Service	3,268.25
044656-Upper Township	2,807.41
044657-Verizon Wireless	38.01
044658-Verizon	42.12
044659-Cintas Corporation #100	884.27

CONSTRUCTION CODE:

1018-ICC – Chicago Regional Office	40.40
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ESCROW TURNER PARTNERS:

10-Fralinger Engineering, PA	1,278.50
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ESCROW HRD HOLDINGS:

54-Fralinger Engineering, PA	394.50
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PLANNING ESCROW:

None

RECREATION TRUST:

1119-Cooltronics, Inc.	215.00
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The Clerk asked the Administrator if she had anything to report and she gave an overview on the modified schedule – Essential Services Plan. The Administrator also shared that the Tax Sale set for April 7, 2020 could possibly be postponed and to check the Township’s website, www.dennistwp.org for up to date information, cancellations and postponements and anyone with questions can email her at jbishop@dennistwp.org.

The Clerk asked the Municipal Engineer if he had anything to add to his report. Mr. Gibson commented on the Speed Humps for Hoffman Drive and the Administrator commented on the quotes that were received for the speed humps and indicated that they were inline with the Engineer's estimate and that she could issue the required purchase order with the Committee's approval. The Committee indicated that they approved the issuance of the purchase order for the Speed Humps for Hoffman Drive.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Cox, seconded by VanArtsdalen, with 5 ayes and no nays, that the following Administrative Reports were approved:

Chief Finance Officer's Report	February, 2020
Engineer's Report	03/24/2020

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from the public.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that during this crazy time we are living in, he would like to thank all the Healthcare workers, Police, Fire, Emergency Services and residents. He asked everyone to stay on the path and keep practicing the social distancing, handwashing, etc. so that we can all get through this.

Committeeman Germanio indicated that he hopes everyone is safe and remains safe and he gave an update on the status of the Pinelands Application for the Chestnut Street Park Project.

Committeeman Cox echoed Committeeman VanArtsdalen's comments and asked everyone to be safe, keep up the good job of adhering to the rules and he commended Deputy Mayor Turner on getting the Township ahead of this.

Committeeman Turner thanked the Healthcare Workers and everyone working on the front line. He stated that this was a historical moment and that Dennis Township is one of the first municipalities conducting their meetings by electronic means. He urged everyone to stay safe.

Mayor Matalucci thanked the employees in these unprecedented times and Deputy Mayor Turner for setting up the electronic meeting and for spearheading the Township's Essential Services Plan. Mayor Matalucci shared that the Senior Center Director, Mrs. Essig, had contacted him to let him know that one of our seniors had called the Dennisville Wawa and asked them if they delivered because she needed milk and that one of the Managers, Karen, delivered milk to the senior and refused to take any money. He extended his thanks to the Manager and indicated that she went above and beyond.

Motion was made by Matalucci, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor