

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
APRIL 14, 2020**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio*, Cox, Turner and Matalucci present. *Committeeman Germanio experienced technical difficulties and his participation was intermittent).

The Clerk asked if there were any comments on the consent agenda.

There being none, The Clerk asked for a motion adopting the consent agenda, motion was made by Matalucci, seconded by VanArtsdalen, with 4 ayes and 1*Committeeman Germanio experienced technical difficulties and his participation was intermittent), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 03/26/2020 Regular Meeting.

The following resolution numbers 2020-71 thru 2020-75 were a part of the Consent Agenda:

RESOLUTION NO. 2020-71

RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS IN THE TEMPORARY BUDGET FOR CY 2020 FOR THE TOWNSHIP OF DENNIS

WHEREAS, a condition has arisen with respect to the appropriation of funds when budget dates have been extended until final adoption of the budget pursuant to N.J.S. 40A:4-19.1; and

WHEREAS, an additional \$206,000 is required to be included in the temporary budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that in accordance with N.J.S. 40A:4-19.1:

1. Temporary appropriation is hereby made in the total amount of \$206,000.
2. That one certified copy of this resolution be filed with the Director of Local Government Services.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-72

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND
THE DENNIS TOWNSHIP BOARD OF EDUCATION
FOR USE OF RADIO EQUIPMENT AND INFRASTRUCTURE**

WHEREAS, the Township of Dennis desires to assist the Dennis Township Board of Education by providing the use of equipment and infrastructure needed for the operation of bus radios; and

WHEREAS, a Shared Services Agreement has been prepared to allow said use under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

WHEREAS, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40A:65-1 *et seq.*; and

WHEREAS, the Township of Dennis finds that such an agreement in this instance would be in the interests of the health, safety and welfare of the citizens of the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 14th day of April, 2020, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-73

RESOLUTION APPROVING THE SPECIFICATIONS AND AUTHORIZING TO GO TO BID FOR THE RECONSTRUCTION OF THE TOWNSHIP PARKING LOTS

WHEREAS, the Dennis Township Committee has determined to have the parking lots serving the Dennis Township Hall repaired, and

WHEREAS, specifications have been prepared for the project, “Reconstruction of Township Parking Lots”

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, that said specifications are hereby approved, and

BE IT FURTHER RESOLVED, that the Township Engineer is authorized to apply to the Cape Atlantic Conservation District for a plan certification for said project and the CFO. Is authorized to provide the application fee, and

BE IT FURTHER RESOLVED, that the Township Clerk be and is hereby directed to advertise for bids for said project.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-74

RESOLUTION AUTHORIZING A REFUND OF A TAX OVERPAYMENT – BLOCK 256.05, LOT 36.45

WHEREAS, the Tax Collector has notified the Clerk of a tax overpayment on Block 256.05, Lot 36.45; and

WHEREAS, the overpayment was a result of the property owner making advanced payments on the property which has been sold; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 256.05, Lot 36.45 is two thousand five hundred nine dollars and sixty-eight cents (\$2,509.68).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$2,509.68 to: James Kevin & Natty Klocksins, 3 Cheshire Drive, Cape May Court House, NJ 08210.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-75

SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Dennis, County of Cape May has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Dennis, County of Cape May that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular items on the agenda.

This being the time and place for the Public Hearing on Ordinance No. 2020-02. The title was read by the Clerk. Motion was made by VanArtsdalen, seconded by Turner, that the Hearing be open for public comment. There being no comment from those present, motion was made by Cox, seconded by Turner, that the Hearing be closed.

Motion was made by Matalucci, seconded by Cox, with 4 ayes and *Committeeman Germanio experienced technical difficulties and his participation was intermittent, that the following Ordinance No. 2020-02 was adopted:

ORDINANCE NO. 2020-02

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Turner, seconded by Matalucci, with 4 ayes, and * Committeeman Germanio experienced technical difficulties and his participation was intermittent, that the payment of the following bills was approved:

GENERAL ACCOUNT:

044660-Advantage Equipment Sales	\$ 6.22
044661-Atlantic City Electric	1,478.66
044662-AT&T Mobility	98.33
044663-Animal Control of South Jersey	600.00
044664-Belleplaine Emergency Corp.	39,706.04

044665-Blaney & Karavan, PC	4,000.00
044666-Blaney & Karavan, PC	634.50
044667-Cape May County P.W.A.	1,053.16
044668-Cody's Power Equipment	1,116.71
044669-John L. Collins	506.77
044670-Comcast	327.87
044671-Nelson B. Creamer	144.60
044672-Dennis Twp. Board of Education	846,192.59
044673-Larry C. Dixon	144.60
044674-Gruccio Pepper DeSanto & Ruth	2,160.00
044675-East Coast Distributors	266.41
044676-Gardner True Value Hardware	110.93
044677-John C. Gibson, P.E.	4,425.00
044678-Green Technology Services	1,765.61
044679-Gerald C. Harris	144.60
044680-Michele T. Heim	289.20
044681-Cape May County Herald	596.48
044682-Home Depot Credit Services	119.88
044683-Roy J. Hope	289.20
044684-NAPA Auto Parts	1,217.78
044685-Edward F. Leith, Jr.	144.60
044686-Lindemon Contracting, LLC	73,666.80
044687-Mark Grant	433.80
044688-Mariann Murphy	182.80
044689-Pineland Construction LLC	39,805.56
044690-Principal Life Insurance Co.	100.46
044691-Eurofins QC, Inc.	858.00
044692-William E. Walters, Jr.	923.55
044693-Arthur Schellinger	144.60
044694-Service Tire Truck Centers	4,197.35
044695-Shore Counseling, LLC	587.50
044696-Smeltzer & Sons Feed	489.65
044697-South Jersey Gas	1,005.04
044698-Staples Advantage	66.41
044699-Suburban Propane - 2115	308.61
044700-Carolyn P. Swagler	144.60
044701-Treasurer, State of New Jersey	125.00
044702-Vision Service Plan	763.54
044703-Xerox Corporation	184.63
044704-Cintas Corporation	46.99
044705-Cintas Corporation #100	417.16
044706-A & J Produce & Flowers	500.00

CONSTRUCTION CODE:

NONE

GENERAL CHECKING WIRES:

17-NJSHBP 37,311.01

DOG TRUST:

132-NJ Dept Health/Senior Services 31.80

ESCROW HRD HOLDINGS:

NONE

PLANNING ESCROW:

None

RECREATION TRUST:

1120-Maryetta Dorricott	222.00
1121-Catherine Cannuli	222.00
1122-Donna Underwood	222.00
1123-Charles & Patricia A. Smith	444.00
1124-Harriet A. Reardon Bailey	222.00
1125-Holly Robinson	222.00
1126-Marie Kataryniak	222.00
1127-Robin S. Light	888.00
1128-Sandra Stone	222.00
1129-Sportswear Plus, Inc.	2,661.75
1130-Tracey L. Robinson	222.00
1131-Joan E. Gerber	222.00
1132-Denise Kaminski	444.00
1133-Janis Goetaski	222.00

The Clerk asked if the Administrator or Engineer had any additional comments to their reports. The Administrator, Jessica Bishop, commented on brush pick-up and indicated that they would be evaluating an additional pick-up due to the storm and to check with Facebook and the Township’s website for an amended brush schedule. The Engineer indicated that he had nothing to add at this time.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Cox, seconded by Turner, with 4 ayes and *Committeeman Germanio experienced technical difficulties and his participation was intermittent, that the following Administrative Reports were approved:

Municipal Clerk’s Report	March, 2020
Registrar’s Report	March, 2020
Tax Collector’s Report	March, 2020
Construction Official’s Report	March, 2020
Chief Finance Officer’s Report	March, 2020
Engineer’s Report	04/14/2020

The Mayor asked the Engineer for an update on the Hagen Road Project. The Engineer, Jack Gibson, stated that they have paved today and that the project was 80% complete.

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen thanked the Belleplain and Ocean View Volunteer Fire Companies for taking the Easter Bunny around the Township to see the kids. He commented on the recent Easter Egg Coloring Contest and indicated that he and the Easter Bunny participated in the drawling for the winners of the 3 bikes who were: Pre K to 1st grade winner – Paul Black, 2nd -3rd grade winner – Eva Seeburg and the 4th – 5th grade winner – Dakota Laughlin, he also shared that all the eggs were awesome and thanked everyone that participated. Committeeman VanArtsdalen asked that everyone stay safe, continue washing your hands and practicing social distancing. He thanked Atlantic City Electric for their work after the bad storm.

Committeeman Cox echoed Committeeman VanArtsdalen's comments indicated that he had no comment at this time.

Committeeman Germanio was unable to share any comments due to technical difficulties.

Deputy Mayor Turner indicated that the Easter Bunny was great and he thanked the Fire Companies. He commented on concerns he received about the Rec being closed and indicated that it was only closed due to damage by the storm and that it is now reopened. He commended Public Works on the great job of getting things cleaned up.

Mayor Matalucci thanked the Fire Companies on their efforts with the Easter Bunny and commended the Public Works Department for the great job they did regarding the storm damage as well as Committeeman Cox. He asked that everyone stay health and safe. Mayor Matalucci commented on the COVID-19 numbers and urged everyone to keep adhering to the rules.

Motion was made by Cox, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor