

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
MAY 26, 2020**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, THIS MEETING WAS CONDUCTED BY TELE-CONFERENCE WITH THE MUNICIPAL CLERK PRESIDING TO LESSEN POSSIBLE CONFUSION.

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Clerk requested that everyone please rise for the pledge of allegiance.

Due to the meeting being held by electronic means the Clerk read by title the items covered under the consent agenda and asked if there were any comments on the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Turner, seconded by Matalucci, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 05/12/2020 Work Session & Regular Meeting.

The following resolution numbers 2020-89 thru 2020-95 were a part of the Consent Agenda:

RESOLUTION NO. 2020-89

**RESOLUTION AUTHORIZING A REFUND OF A
DUPLICATE TAX PAYMENT – BLOCK 251, LOT 23.02**

WHEREAS, the Tax Collector has notified the Clerk of a duplicate tax payment on Block 251, Lot 23.02; and

WHEREAS, the overpayment was a result of the lending company and the agency handling the refinance closing making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 251, Lot 23.02 is one thousand two hundred twenty-three dollars and seven cents (\$1,223.07).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$1,223.07 to: Signature Settlement Services, 401 Brkich Way, Suite 1, Bridgewater, PA 15009.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-90

**RESOLUTION AUTHORIZING REFUNDS OF A
SENIOR CENTER TRIP – NEW YORK – “PLAZA SUITE”**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled a trip to New York City for “Plaza Suite” on June 10, 2020; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to concerns regarding the Corona Virus the trip it has been cancelled; and

WHEREAS, the Township has received payments for this trip that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments made for the cancelled June 10, 2020 trip to New York City for “Plaza Suite”:

Loretta H. Beisel 8 Dolores Avenue Marmora, NJ 08223	\$232.00	Denise Kaminski 412 East 15 th Avenue North Wildwood, NJ 08260	\$464.00
Meta Donohoe 10015 Sunrise Drive Stone Harbor, NJ 08247	\$232.00	Catherine Cannuli 1731 South Shore Road, Unit 148 Ocean View, NJ 08230	\$232.00
Ronald & Cynthia Binsberger 16 Pine Street Cape May Court House, NJ 08210-1108	\$230.00	Georgeanna Boccelli 130 East Palm Road, 1 st Floor Wildwood Crest, NJ 08260	\$115.00
Sandra Meadowcroft 702 Turnberry Court Cape May Court House, NJ 08210	\$232.00	Robin S. Light 301 Corson Tavern Road Ocean View, NJ 08230-1059	\$232.00
Barbara J. Saad 125 Woodland Ave. Cape May Court House, NJ 08210	\$232.00	Ann Montalbano 15 Timberlea La, PO Box 63 Cape May Court House, NJ 08210	\$232.00
Florence Snoke 1458 Harbor Lane Cape May, NJ 08204	\$232.00	Sandra Stone 13 Stephen Drive Ocean View, NJ 08230	\$232.00
Linda C. O’Gorman 1621 Route 9, Unit 41 Ocean View, NJ 08230	\$232.00	Philomena Howell 246 Chestnut Lane Cape May, NJ 08204-3816	\$232.00
Vicky Shawl 5 Dolores Avenue Marmora, NJ 08223	\$232.00	Sandra Wootton 58 Holly Glen Lane Cape May Court House, NJ 08210	\$232.00
Marie Zelinski 14 Richwood Terrace Marmora, NJ 08223-1151	\$464.00		

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-91

RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION AND THE EXECUTION OF THE GRANT AGREEMENT FOR THE FY2021 NEW JERSEY DEPARTMENT OF TRANSPORTATION MUNICIPAL AID ROAD PROGRAM APPLICATION – RECONSTRUCTION OF A PORTION OF COUNTY ROAD AND REALIGNMENT OF THE INTERSECTION WITH STATE HIGHWAY ROUTE 83 PROJECT

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor, Engineer and Clerk are hereby authorized to submit an electronic grant application identified as 00102 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-92

RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION AND THE EXECUTION OF THE GRANT AGREEMENT FOR THE FY2021 NEW JERSEY DEPARTMENT OF TRANSPORTATION MUNICIPAL AID ROAD PROGRAM APPLICATION – RECONSTRUCTION OF CHESTNUT STREET AND A PORTION OF EAST AVENUE PROJECT

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor, Engineer and Clerk are hereby authorized to submit an electronic grant application identified as 00101 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-93

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive an additional \$350.00 from the Atlantic County Joint Insurance Fund (ACJIF) and wishes to amend its 2020 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$350.00 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with Appropriations:

ACM JIF Safety Incentive

BE IT FURTHER RESOLVED, that a like sum of \$350.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:
ACM JIF Safety Incentive

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-94

RESOLUTION AWARDING THE BID FOR THE RECONSTRUCTION OF TOWNSHIP HALL PARKING LOTS ADJACENT TO TOWNSHIP HALL

WHEREAS, Landberg Construction LLC of Dorothy, NJ. Submitted the lowest bid for Reconstruction of the Township Parking Lots adjacent to the Township Hall on June 21,2020, and whose low bid amounted to \$76,228.00 for Alternate A, and

WHEREAS, the Township Engineer has reviewed the bids and recommends the award to said low bidder, and

WHEREAS, the Dennis Township Committee desires to proceed with the project and award a contract for said work.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that the contract for Reconstruction of the Township Parking Lots adjacent to Township Hall is awarded to Landberg Construction LLC. for the bid amount of \$76,228.00.

BE IT FURTHER RESOLVED, that the Presiding Officer is directed to sign and the Clerk is directed to attest to said contract on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-95

RESOLUTION AUTHORIZING THE REFUNDS OF THE BASEBALL/SOFTBALL REGISTRATIONS FOR THE 2020 SEASON

WHEREAS, the 2020 Baseball/Softball Season was cancelled due to the COVID-19 Outbreak; and

WHEREAS, the Recreation Department received a total of \$10,415.00 in registrations that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that refunds totaling \$8,910.00 are authorized to be refunded thru Rec Desk to the individuals credit cards.

BE IT FURTHER RESOLVED, that the Chief Finance Officer is hereby authorized and directed to refund the following registrants who paid by check: Becky Jamison, 472 Hagen Road, Cape May Court House, NJ 08210 - \$200.00 and Ron Walters, 5 Dennis Creek Drive, Cape May Court House, NJ 08210 - \$30.00.

BE IT FURTHER RESOLVED, that the amount of \$855.00 is authorized to be credited to the Rec Desk accounts of the registrants who requested a credit and that the amount of \$420.00 is authorized to be donated to the Baseball/Softball Association.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that we were moving on to the regular portion of the agenda.

The Clerk asked for a motion to adopt the following resolution, motion was made by Germanio, seconded by Cox, with 4 ayes and 1 abstaining (VanArtsdalen), the following resolution was adopted:

RESOLUTION NO. 2020-96

RESOLUTION AUTHORIZING THE REFUND OF VARIOUS PLANNING/ZONING ESCROW FEES

WHEREAS, the Administrator to the Planning and Zoning Boards has requested various refunds of Planning/Zoning Escrow Fees; and

WHEREAS, said Planning/Zoning application projects have been completed or withdrawn and the escrow fund balances remain.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balances:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
31	1.04	\$ 144.50	Jamie & Thomas VanArtsdalen 452 Head of the River Road Belleplain, NJ 08270
35	1.06	\$ 89.20	Nancy & Dough Evans 8 Vine Street Woodbine, NJ 08270

57	16	\$ 22.50	Holly Lake Camp Condo P.O. Box 277 Dennisville, NJ 08214
86.01	9.05	\$ 217.54	Robert Sandman 30 S. New York Ave. Atlantic City, NJ 08401

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Cox, seconded by Matalucci, with 5 ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

044783-Atlantic City Electric	\$ 2,061.33
044784-Belleplain Emergency Corp.	19,853.02
044785-Cape May County M.U.A.	22,767.93
044786-Cape May County P.W.A.	598.93
044787-Cody's Power Equipment	282.37
044788-Constellation New Energy, Inc.	60.43
044789-Dennis Twp. Fire District #1	96,000.00
044790-Dennis Twp. Board of Education	52,000.00
044791-Delta Dental of NJ	2,275.57
044792-East Coast Distributors	54.00
044793-Eastern Water Conditioning, Inc.	430.00
044794-Ford, Scott & Associates, LLC	19,500.00
044795-FP Mailing Solutions	300.00
044796-John C. Gibson, P.E.	14,775.00
044797-NAPA Auto Parts	65.97
044798-KO Pest Control	165.00
044799-Kyle McManus Associates, LLC	1,403.28
044800-Martin A. Ackley Associates	1,614.00
044801-Pineland Construction, LLC	44,605.56
044802-Pogue, Inc.	348.00
044803-Principal Life Insurance Co.	100.46
044804-Service Tire Truck Centers	35.00
044805-S.S.C.I.	20.00
044806-Staples Advantage	160.14
044807-Tax Collector & Treasurer NJ	100.00
044808-Verizon	41.84
044809-Vision Service Plan	763.54
044810-Weaver's Equipment Sales and	187.65
044811-Cintas Corporation #100	521.65

CONSTRUCTION CODE:

1021-Thomas M. Mills	135.00
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ESCROW TURNER PARTNERS:

None

ESCROW HRD HOLDINGS:

56-Fralinger Engineering, PA 4,576.00

PLANNING ESCROW:

1026-Atlantic Cape Builders, LLC 10.00

RECREATION TRUST:

1140-Clifton Andersons	230.00
1141-Catherine Cannuli	183.00
1142-Suzanne Doll	115.00
1143-Jean Fleming	183.00
1144-Georgeanna Boccelli	115.00
1145-Nancy Henderson	68.00
1146-Holly Robinson	115.00
1147-Robin S. Light	230.00
1148-Sandra Stone	298.00
1149-Ronald & Cynthia Binsberger	298.00
1150-Joann Szymanski	230.00
1151-Therese Munson	204.00
1152-Mary Jane Bolton-Calise	115.00
1153-BSN Sports, Inc.	359.59
1154-Janet Angelo	115.00
1155-Maureen Domeracki	115.00
1156-Philomena Howell	183.00
1157-Rita McDonald	115.00
1158-Anne O'Donald	68.00
1159-Linda O'Gorman	68.00
1160-Dorothy Wood	115.00
1161-Joan E. Gerber	115.00
1162-Denise Kaminski	230.00
1163-Barbara J. Saad	183.00
1164-Marie Cundiff	230.00
1165-James & Rita DiBruno	230.00
1166-Frances Ebert	115.00
1167-Camille Fitzmartin	115.00
1168-Elaine Kalbach	230.00
1169-Deborah Sbraga	230.00
1170-Ruth Stuart	230.00
1171-Eugenie Tomaselli	115.00
1172-Mary Watson	115.00
1173-John & Patricia Smith	345.00

The Clerk asked the Administrator and Engineer had anything to their reports.

The Municipal Engineer, Jack Gibson, indicated that the paving of the County Bikeway Project will start tomorrow instead of Friday due to the weather forecast. He commented on the priority of the NJDOT Municipal Aid Applications and indicated that 1st is Reconstruction of Chestnut Street and a Portion of East Ave. and 2nd was the Reconstruction of County Road and Realignment of it with Route 83, and indicated that the Committee could change the priority and the Committee indicated that it should remain as originally slated.

The Administrator had no comment at this time.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Turner, seconded by VanArtsdalen, with 5 ayes and no nays, that the following Administrative Reports were approved:

Tax Collector's Report	April, 2020
Engineer's Report	05/26/2020

At this time the Administrator discussed with the Committee the 2020 Summer Camp Program and shared the Facebook Poll results which supported having a Summer Camp Program. The Administrator discussed different options on what the Program could consist of and she indicated that the Program could not be held in its usual format. The Administrator indicated that she will work with the Recreation Staff to modify the program and adhere to State guidelines.

The Clerk asked if there were any comments from the public this evening.

Ryan Meyers who indicated he does not reside in the Township, commented on his concerns with being block from a Facebook Group. Mayor Matalucci indicated that it is a private group and explained the Admin rules.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen asked everyone to "stay the course" and commented on getting back to "real life".

Committeeman Germanio thanked Mayor Matalucci and Deputy Mayor Turner to donating their time to manage the COVID site and that they do it to be helpful and to get information for our community. He indicated that some post were unfortunate but that the majority are thankful and stated Great Job!

Committeeman Cox thanked Deputy Mayor Turner and Mayor Matalucci for going above and beyond for the community and indicated that hopefully we will be back to having our Township Committee Meeting at the Municipal Hall soon.

Deputy Mayor commented on the latest regulations and indicated that gatherings are 25 outside and 10 inside and that he hopes the next step allows for 25 indoors so that we can resume our regular meetings. Deputy Mayor Turner indicated that he would like to see things open and commented on financial issues and the tourism that the Township and County depends on.

Mayor Matalucci reiterated what Deputy Mayor Turner said and indicated that business are the backbone of the State and Country and we need to move forward. He indicated that the County Bikeway Project is coming along great, really making progress. The Mayor commented on the COVID-19 Group that was started to get information out to the residents.

Motion was made by Germanio, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

The Clerk reminded everyone we start our summer schedule of the meeting starting at 5:30 p.m. with our June 9, 2020 meeting.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor