

## **Public Notice**

### **Township of Dennis**

Please be advised, the State has adopted legislation that has made it possible for The Township to hold Committee Meetings via electronic means. While this scenario is not ideal, the Township believes it is necessary to ensure the health, safety, and welfare of our citizens. Therefore, we will be having a video conference Township Meeting on **Tuesday, June 9, 2020 at 5:30 pm** in accordance with this new law. There are several options for the public to attend this meeting and interact if need be:

**Option 1)** Join the video conference and be able to see, hear, and participate during the meeting. This is how the Township Committee Members will be participating in the meeting.

- 1). Download the "Zoom Cloud Meeting" app on your phone or computer.
- 2). Sign up for a free Zoom account.
- 3). Log into the meeting at or before 5:30 pm using this link:  
<https://us02web.zoom.us/j/87528815927?pwd=TGIkNUljZk1xbmlzaElsaB5SVZHUT09>  
Meeting ID: 875 2881 5927  
Password: 743937

**Option 2)** Join the meeting over the telephone. You will be able to hear and speak during the meeting, but not see the video.

- 1). Call (929) 205-6099 from any telephone:
- 2). Enter the meeting ID: 875 2881 5927
- 3). Enter the password: 743937
- 4). It will ask you for a participant ID. You can enter a number of your choosing or just hit #.

If you have specific questions you would like answered at the Township Meeting and you know those questions now, please email Township Clerk Jackie Justice at [jackie@dennistwp.org](mailto:jackie@dennistwp.org)

Once again, the Township and its Committee thank you for your understanding and patience as we navigate through these unprecedented times.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
JUNE 09, 2020 – 5:30 P.M.**

**DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Minutes:	05/26/2020 Regular Meeting Minutes.
Res. #2020-97	Authorizing the Municipal Tax Collector to Prepare and Mail Estimated Property Tax Bills (Revised)
Res. #2020-98	Authorizing Change Order No. 1-As Built for the Resurfacing of Hagen Road Including Safety Improvements Project.
Res. #2020-99	Authorizing Change Order No. 1 for the Construction of Phase One of the County Bikeway Project.

**Regular Agenda:**

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.                      **General Account      \$1,261,977.16**

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
JUNE 09, 2020 – 5:30 P.M. (page 2)**

**Administrative Reports**

Municipal Clerk's Report	May, 2020
Registrar's Report	May, 2020
Tax Collector's Report	May, 2020
Construction Official's Report	May, 2020
Chief Finance Officer's Report	May, 2020
Engineer's Report	06/09/2020

**General Public Comments**

**Committee Comments**

**Adjournment**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-97**

**RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO PREPARE  
AND MAIL ESTIMATED PROPERTY TAX BILLS (REVISED)**

**WHEREAS**, Resolution No. 2020-77 adopted on April 28, 2020 authorized the Tax Collector to prepare and mail estimated property tax bills; and

**WHEREAS**, said resolution needs to be revised to adjust certain Fire District rates to reflect the rates that were certified by the Cape May County Tax Board which differ due to corrections of the tax duplicate; and

**WHEREAS**, due to the Covid-19 health crisis facing the State of New Jersey, Governor Murphy issued a State of Emergency in Executive Order 103. As a result, the State's fiscal year will be extended to September 30, 2020; and

**WHEREAS**, due to the State of Emergency, the Cape May County Board of Taxation will be unable to certify the tax rate and therefore, the Municipal Tax Collector will also be unable to mail tax bills on a timely basis; and

**WHEREAS**, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted tax levies.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis as follows:

1. The Municipal Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the municipality for the third installment of 2020 taxes. The Tax collector shall proceed and take such actions as permitted by N.J.S.A. 54:4-66.2 and 54:4-66.3.
2. The estimated tax levy for 2020 is hereby set at \$15,543,372.54, this results in an estimated tax rate of \$1.757.
3. The Municipal Tax Collector must mail the estimated tax bills to property owners no later than June 30, 2020.
4. In accordance with N.J.S.A. 54:4-66.3, the third installment of 2020 taxes shall not be subject to interest until the later of; the grace period or the 25th, (twenty fifth) calendar day after the estimated tax bills are mailed. The estimated tax bills shall contain a notice specifying the date which interest may begin to accrue.

**RESOLUTION NO. 2020-97**  
**PAGE 2**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 09, 2020 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

TOWN: Dennis Township

2019 Taxes  
 \$15,151,432.38  
 2019 Tax Rate  
 \$1.714

2019 Total Assessed Value: \$883,852,000.00

	2020	Estimated Amts	95%	105%
Municipal	\$2,032,772.22	\$1,931,133.61	\$2,134,410.83	
Local School	\$10,610,623.00	\$10,080,091.85	\$11,141,154.15	
Local Open Space	\$0.00	\$0.00	\$0.00	
Regional School	\$0.00	\$0.00	\$0.00	
Fire District	\$0.00	\$0.00	\$0.00	
County	\$2,109,520.51	\$2,004,044.48	\$2,214,996.54	
County Open Space	\$92,608.74	\$87,978.30	\$97,239.18	
County Health	\$0.00	\$0.00	\$0.00	
County Library	\$305,907.91	\$290,612.51	\$321,203.31	
Misc	\$0.00	\$0.00	\$0.00	
Totals	\$15,151,432.38	\$14,393,860.76	\$15,909,004.00	

Current Year Total Assessed Value

\$884,654,100.00

2020	Estimated Amts	Rounding Up	Rounding Difference
Municipal	\$2,034,714.56	\$0.23000	
Local School	\$10,868,623.00	\$1.22857	
Local Open Space	\$0.00	\$0.00000	
Regional School	\$0.00	\$0.00000	
Fire District	\$0.00	\$0.00000	
County	\$2,214,996.54	\$0.25038	\$6,595.96
County Open Space	\$97,239.18	\$0.01099	
County Health	\$0.00	\$0.00000	
County Library	\$321,203.31	\$0.03631	
Misc	\$0.00	\$0.00000	
Totals	\$15,536,776.58	\$1.75625	

Tax Rate to be used  
 Rounded Amounts  
**\$1.757**      \$15,543,372.54

Fire District Rates	ESTIMATED RATES
Fire District #1 (Ocean View):	384,974.18      0.075      \$1.832      15,921,750.76
Fire District #2 (Dennisville):	331,829.75      0.122      \$1.879      15,868,606.33
Fire District #3 (Belleville):	179,848.12      0.181      \$1.938      15,716,624.70
<b>Total</b>	<b>\$ 896,652.05</b>

	2019	2020 Estimated	Incr/Decr	
Municipal	\$2,032,772.22	\$2,034,714.56	\$1,942.34	100.096%
Local School	\$10,610,623.00	\$10,868,623.00	\$258,000.00	102.432%
Local Open Space	\$0.00	\$0.00	\$0.00	#DIV/0!
Regional School	\$0.00	\$0.00	\$0.00	#DIV/0!
Fire District	\$0.00	\$0.00	\$0.00	#DIV/0!
County	\$2,109,520.51	\$2,214,996.54	\$105,476.03	105.00%
County Open Space	\$92,608.74	\$97,239.18	\$4,630.44	105.00%
County Health	\$0.00	\$0.00	\$0.00	#DIV/0!
County Library	\$305,907.91	\$321,203.31	\$15,295.40	105.00%
Misc	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Totals</b>	<b>\$15,151,432.38</b>	<b>\$15,536,776.58</b>	<b>\$385,344.20</b>	<b>102.54%</b>


 This cannot be over 105% or under 95%

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-98**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1-AS BUILT FOR THE  
RESURFACING OF HAGEN ROAD INCLUDING SAFETY IMPROVEMENTS PROJECT**

**WHEREAS**, The Township of Dennis has contracted with Ricky Slade Construction, Inc. of Bridgeton, NJ. For Resurfacing of Hagen Road Including Safety Improvements from NJ. State Highway Route 9 to Kings Highway in Dennis Township, NJ. And,

**WHEREAS**, throughout the project there has been a need to increase, decrease, and supplement certain items of work resulting in a net increase in the contract amount of \$5,185.20, and,

**WHEREAS**, the nature and reason of the change is to reflect as-built quantities of work performed including modifications authorized, as further described below:

**EXTRA ORDER**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
11	HMA Milling, 0 to 2"	50 SY	\$4.25	\$212.50
14	2" Asphalt Surface Course	15.5 Tons	\$85.00	\$1,317.50
22	Center line Striping	1726 LF	0.70	\$1,208.20
24	Permanent Signage	10 SF	\$50.00	\$500.00
26	Asphalt Drive Aprons	60 SY	\$30.00	\$1,800.00
Total Increase				\$5,038.20

**REDUCTION ORDER**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
2	Type III Baricade	2 each	\$1.00	\$2.00
3	Silt Fence	300 LF.	\$3.00	\$900.00
4	Construction Signs	18 SF	\$1.00	\$18.00
5	Drums	5 each	\$1.00	\$5.00
9	Saw Cut Existing Asphalt	198 LF	\$1.00	\$198.00
12	6" DGA Base	3 SY	\$25.00	\$75.00
15	3" Asphalt Base Course	17.55Tons	\$100.00	\$1,755.00
20	Concrete Curb	2 LF	\$25.00	\$50.00
27	Top Soil, Seed Fert' & Mulch Edge Restoration	100 LF	\$3.00	\$300.00
Total Decrease				\$3,303.00



**SUPPLEMENTAL ORDER**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
SA 1	Stone Surface	33 SY	\$50.00	\$1,650.00
SA 2	Crash Truck	LS	\$1,800.00	\$1,800.00
Total Supplemental				\$3,450.00

AMOUNT OF ORIGINAL CONTRACT	\$168,686.20
TOTAL INCREASE	+ \$5,038.20
TOTAL DECREASE	- \$3,303.00
TOTAL SUPPLEMENTAL	+ <u>\$3,450.00</u>

ADJUSTED AMOUNT OF CONTRACT BASED  
ON AS BUILT CHANGE ORDER NO. 1                      \$173,871.40

3.073 % INCREASE IN CONTRACT

**WHEREAS**, The Township Engineer and the Contractor have signed NJDOT Change Order “Number 1 As Built” attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis that said Change Order “Number 1 As Built” is hereby approved.

**BE IT FURTHER RESOLVED**, that the Mayor is authorized to sign in the space provided, as presiding officer, NJDOT Change Order “Number 1 As Built”.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2020-98**  
**PAGE 3**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on June 09, 2020 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-99**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE CONSTRUCTION OF  
PHASE ONE OF THE COUNTY BIKEWAY PROJECT.**

**WHEREAS**, The Township of Dennis has contracted with Lindemon Contracting, LLC. of Cape May Court House , NJ. For Construction of Phase One of the County Bikeway in Dennis Township, NJ. and,

**WHEREAS**, the Cape May County Open Space Board has encouraged grantees of open space projects to implement the County’s newly adopted “Creative Placemaking Plan” Standards, and,

**WHEREAS**, in accordance with Resolution 2020-84 the Municipal Engineer prepared an application to said County Open Space Board for a Special Funding Grant for said implementation and

**WHEREAS**, it is anticipated the grant funding for the project will be increased to include the cost of said implementation, and

**WHEREAS**, the Contractor for said project has obtained a quote from the vendor for furnishing the items required to implement the County standards, a copy of which is attached hereto and also requires a twenty percent addition for installation of the items , including foundations, where required.

**EXTRA ORDER**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
SA1	Furnish and Install 6’ “Creekview” Bench	6 Each	\$2,600.00	\$15,600.00
SA2	Furnish and Install, “Carson 32 gal. Square” Litter Receptacle	6 Each	\$2,218.00	\$13,308.00
SA3	Seven Loop Bike Rack	6 Each	\$1,424.00	<u>\$8,544.00</u>
		Total Increase		\$37,452.00

**REDUCTION ORDER**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
30	Benches	6 Each	\$400.00	\$2,400.00
31	Trash Cans	6 Each	\$400.00	\$2,400.00
32	Bike Racks	6 Each	\$400.00	<u>\$2,400.00</u>
		Total Decrease		\$7,200.00

**RESOLUTION NO. 2020-99**  
**PAGE 2**

AMOUNT OF ORIGINAL CONTRACT	\$919,645.00
TOTAL INCREASE	+ \$37,452.00
TOTAL DECREASE	- <u>\$7,200.00</u>
NET CHANGE CO. NO. 1	+ \$30,252.00

ADJUSTED AMOUNT OF CONTRACT BASED  
ON CHANGE ORDER NO. 1 \$949,897.00

3.29 % INCREASE IN CONTRACT

**WHEREAS**, The Township Engineer and the Contractor have signed Bikeway Change Order Number 1 attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis that said Change Order Number 1 is hereby approved.

**BE IT FURTHER RESOLVED**, that the Mayor is authorized to sign in the space provided, as presiding officer, Change Order Number 1.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Vendor # Name  
PO # PO Date Description  
Item Description

00397 ACTON SUPPLY, INC  
20-00291 05/20/20 2020 SUPPLIES  
2 SUPPLIES INV #765507  
3 SUPPLIES INV #765508

Vendor Total: 1,078.47

00706 ADVANTAGE EQUIPMENT SALES  
20-00109 02/05/20 2020 MISC. PARTS  
5 2020 MISC. PARTS - MAY

Vendor Total: 110.37

01201 ATLANTIC CITY ELECTRIC  
20-00286 05/19/20 MAY 2020 ELECTRIC  
20 REC 565 DENNISVILLE RD  
21 565 DENNISVILLE RD SIGN  
22 REC 565 DENNISVILLE RD PUMP 2  
23 REC 565 DENNISVILLE RD PUMP 1  
24 REC 565 DENNISVILLE RD  
25 ROUTE 9 SIGN 2  
26 ROUTE 9 SIGN 1

Vendor Total: 979.93

01214 AT&T MOBILITY  
20-00083 01/27/20 2020 WIRELESS PHONES  
6 PHONES ACCT#28728089564 JUNE

Vendor Total: 126.37

Include Project Line Items: Yes  
Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Void: N  
Apprv: N  
Other: Y  
Exempt: Y

Contract PO Type  
Charge Account Acct Type Description  
Stat/chk Enc Date Date  
First Rcvd  
Date Date  
Chk/Void  
Invoice  
1099  
Excl

B  
B PUBLIC WORKS - OFFICE EQUIP  
B PUBLIC WORKS - OFFICE EQUIP  
R R  
R R  
05/20/20 06/05/20  
05/20/20 06/05/20

B  
B PUBLIC WORKS - HARDWARE/MINOR TOOLS  
R  
02/05/20 06/05/20  
752623  
N

B  
B UTILITIES - ELECTRIC  
B UTILITIES - ELECTRIC  
B UTILITIES - ELECTRIC  
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05/19/20 06/05/20  
05/19/20 06/05/20  
05/19/20 06/05/20  
05/19/20 06/05/20

B  
B UTILITIES OTHER - TELEPHONE  
R  
06/05/20 06/05/20  
N









Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
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12015			DENNIS TWP BOARD OF EDUCATION												
	20-00017	03/10/20	2019/2020 SCHOOL TAX PAYABLE												
		7 JUNE 2020	SCHOOL TAX PAYABLE	846,192.51			0-01-207-55-500-061	G	LOCAL SCHOOL DISTRICT TAXES PAYABLE	R	01/15/20	06/05/20			N
			Vendor Total:	846,192.51											

12694			LARRY C. DIXON												
	20-00006	01/15/20	RETIRED EMPLOYEE REIMBURSEMENT			B									
			8 RETIRED EMPLOYEE REIMB JUNE	144.60			0-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	05/19/20	06/05/20			N
			9 RETIRED EMPLOYEE REIMB JUNE RX	31.00			0-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	05/19/20	06/05/20			N
			Vendor Total:	175.60											

15294			EAST COAST DISTRIBUTORS												
	20-00106	02/05/20	2020 MISC. PARTS			B									
			10 2020 MISC. PARTS- INW 40561	145.35			0-01-26-290-038	B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/05/20	06/05/20			N
			11 2020 MISC. PARTS- INW 40538	236.87			0-01-26-290-038	B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/05/20	06/05/20			N
			Vendor Total:	382.22											

15704			EDMUNDS & ASSOCIATES, INC.												
	20-00289	05/19/20	2020 SOFTWARE MAINTENANCE												
			1 2020 SOFTWARE MAINTENANCE	0.00			0-01-20-130-059	B	FINANCIAL ADMIN - DATA PROCESS EQUIP	R	05/19/20	06/05/20			N
			2 SS FINANCIAL ACCOUNTING I	1,705.00			0-01-20-130-059	B	FINANCIAL ADMIN - DATA PROCESS EQUIP	R	05/19/20	06/05/20			N
			3 SS PROPERTY TAX BILLING I	1,137.50			0-01-20-145-059	B	TAX COLLECTION - DATA PROCESSING	R	05/19/20	06/05/20			N
			4 WTRP TAX ANNUAL FEE	1,240.00			0-01-20-145-059	B	TAX COLLECTION - DATA PROCESSING	R	05/19/20	06/05/20			N
			5 SS DEVELOPERS ESCROW I	975.00			0-01-21-185-059	B	PLANNING & ZONING - DATA PROCESS EQUIP	R	05/19/20	06/05/20			N
			6 SS HUMAN RESOURCES I	2,275.00			0-01-20-101-036	B	ADMINISTRATOR - OFFICE SUPPLIES	R	05/19/20	06/05/20			N
			Vendor Total:	7,332.50											

21425			FRALINGER ENGINEERING, PA												
	19-00152	02/14/19	2019 ENGINEER ESCROW PROJECTS												
			29 BUSHONG SITE PLAN	560.50			P-00060	P	BUSHONG, BRIAN AND AMANDA	R	12/27/19	06/05/20		78124	N

















Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099 Excl
99036	PATRICIA STRICKLAND										
	20-00271 05/08/20 QUEEN ESTHER TRIP REFUND										
	1 QUEEN ESTHER TRIP REFUND	115.00	T-05-00-000-305		B RECREATION TRUST - SENIOR TRIPS 2020	R	05/08/20	06/05/20			N
	Vendor Total:	115.00									
99040	VIRGINIA A. WEED										
	20-00274 05/08/20 QUEEN ESTHER TRIP REFUND										
	1 QUEEN ESTHER TRIP REFUND	115.00	T-05-00-000-305		B RECREATION TRUST - SENIOR TRIPS 2020	R	05/08/20	06/05/20			N
	Vendor Total:	115.00									
99042	VICKY SHAWL										
	20-00306 05/21/20 PLAZA SUITE TRIP REFUND										
	1 PLAZA SUITE TRIP REFUND	232.00	T-05-00-000-305		B RECREATION TRUST - SENIOR TRIPS 2020	R	05/21/20	06/05/20			N
	Vendor Total:	232.00									
99043	SANDRA WOOTTON										
	20-00309 05/21/20 PLAZA SUITE TRIP REFUND										
	1 PLAZA SUITE TRIP REFUND	232.00	T-05-00-000-305		B RECREATION TRUST - SENIOR TRIPS 2020	R	05/21/20	06/05/20			N
	Vendor Total:	232.00									
99044	MARIE ZELINSKI										
	20-00310 05/21/20 PLAZA SUITE TRIP REFUND										
	1 PLAZA SUITE TRIP REFUND	464.00	T-05-00-000-305		B RECREATION TRUST - SENIOR TRIPS 2020	R	05/21/20	06/05/20			N
	Vendor Total:	464.00									
Total Purchase Orders: 73		Total P.O. Line Items: 97		Total List Amount: 1,261,977.16		Total Void Amount: 0.00					

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
	0-01	60,328.28	0.00	60,328.28	0.00	1,071,606.77	0.00	1,131,935.05	
	0-18	0.00	0.00	0.00	0.00	0.00	2,265.50	2,265.50	
	0-54	0.00	0.00	0.00	0.00	0.00	371.25	371.25	
	Year Total:	60,328.28	0.00	60,328.28	0.00	1,071,606.77	2,636.75	1,134,571.80	
GENERAL CAPITAL FUND	C-04	122,701.16	0.00	122,701.16	0.00	0.00	0.00	122,701.16	
	G-02	300.00	0.00	300.00	0.00	0.00	0.00	300.00	
RECREATION TRUST FUND	T-05	4,403.00	0.00	4,403.00	0.00	0.00	0.00	4,403.00	
DOG TRUST FUND	T-13	1.20	0.00	1.20	0.00	0.00	0.00	1.20	
	Year Total:	4,404.20	0.00	4,404.20	0.00	0.00	0.00	4,404.20	
	Total Of All Funds:	187,733.64	0.00	187,733.64	0.00	1,071,606.77	2,636.75	1,261,977.16	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	371.25	0.00	371.25
HOLLY LAKE CAMP - PLANNING	P-00013	22.50	0.00	22.50
BUSHONG, BRIAN AND AMANDA	P-00060	560.50	0.00	560.50
VANARTSDALEN, JAMIE	P-00061	144.50	0.00	144.50
HEIM, MICHELLE & JULIUS	P-00062	83.00	0.00	83.00
ESPOSITO, JAMES	P-00063	1,042.50	0.00	1,042.50
GNL, LLC	P-00064	412.50	0.00	412.50
Total of All Projects:		<u>2,636.75</u>	<u>0.00</u>	<u>2,636.75</u>

**MAYOR**  
ZETH A. MATALUCCI

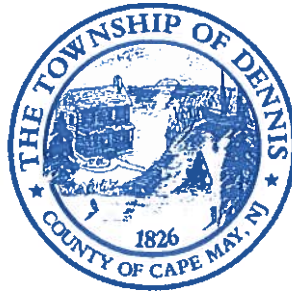
911 Coordinator Fire & Rescue  
Administration  
Construction  
Emergency Management  
Tax Offices  
Public Safety  
Public Works  
Revenue & Finance  
Senior Center

**DEPUTY MAYOR**  
SCOTT J. TURNER

Public Works  
Environmental Commission  
Revenues & Finance  
Museum & Historical Center  
Land Use Board  
Tax Offices

**COMMITTEE MEMBER**  
TOM VANARTSDALEN

Construction, Code Enforcement  
Environmental Commission  
Recreation, Clean Communities,  
Grants and Cultural & Heritage



571 Petersburg Road  
P.O. Box 204  
Dennisville, NJ 08214  
(609) 861-9700 Fax: (609) 861-9719

**COMMITTEE MEMBER**  
FRANK L. GERMANIO, JR.

Administration, Municipal Court,  
Revenue & Finance,  
Board of Health,  
Construction,  
Grants, Cultural & Heritage  
Senior Center

**COMMITTEE MEMBER**  
MATTHEW J. COX

Municipal Alliance  
Municipal Court  
Recreation Department  
Clean Communities  
School Liaison

**MUNICIPAL CLERK**  
JACQUELINE B. JUSTICE, RMC

**ADMINISTRATOR**  
JESSICA BISHOP

## MAY, 2020 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	950.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		136.00
Campground Licenses (0)		0.00
Mercantile Licenses (6)		300.00
Street Opening Permit (1)		50.00
Abandoned Properties		1,000.00
Miscellaneous (Bid Specs)		200.00
		<hr/>
	<b>TOTAL</b>	<b>\$ 2,646.00</b>
<b>Fees to the State</b>		<b>- 50.00</b>
	<b>TOTAL</b>	<b>\$ 2,596.00</b>

**MAYOR**  
ZETH A. MATALUCCI

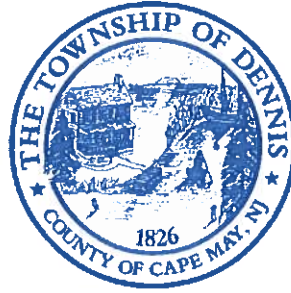
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## MAY, 2020 REGISTRAR'S REPORT

Certified Marriages (6)	\$	60.00
Marriage License (2)		56.00
Certified Death (2)		20.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
		<hr/>
<b>TOTAL</b>	<b>\$</b>	<b>136.00</b>
<b>Fees to the State</b>	<b>-</b>	<b>50.00</b>
<b>TOTAL</b>	<b>\$</b>	<b>86.00</b>

# Collector's Report of Receipts and Disbursements

To the Committee of the Township of Dennis, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~2019~~ ending:

May 31, 2020

Dated June 3, 2020

Monica A. Heim

Collector.

*Monica A. Heim*  
Signature of Collector

## **COLLECTIONS**

Taxes Year	2018								
" "	2019	7,659.67							
" "	2020	2,080,173.11							
" "	Prior Year								
" "									
" "	6% Year End Penalty								
Return check fee/payment									
Gross Receipts Tax, Year	Dup Bill Charge								
Franchise Tax	"								
Property Redeemed		2,291.54							
Interest and Costs		159.54							
Fees for Searches	Tax sale cost								
<b>TOTAL Receipts</b>		<b>2,090,283.86</b>							
Discount on Taxes									
<b>Net Receipts</b>		<b>2,090,283.86</b>							

## **DISBURSEMENTS**

Paid to Treasurer									
<b>Total Disbursements</b>		<b>0.00</b>							
Cash on hand		100.00							

Remarks:

**Summary Report**

Permits for the Period 5/01/2020 thru 5/31/2020

**FROM THE PERMITS FILE**

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
				<u>Sale</u>	<u>Rental</u>	
Permits	35	Private	35	Gained	1	0
Certificates	17	Public	0	Lost	0	1
				Change	1	-1

**Type of Work**

**Fee Summary** (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type of Work</u>		<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
New Building	2	Building	5,828	0	5,828	0	5,828
Additions	1	Electric	2,730	0	2,730	0	2,730
Alterations	19	Fire	300	0	300	0	300
Demolitions	2	Plumbing	700	0	700	0	700
<u>Technical Subcodes</u>		Elevator	0	0	0	0	0
Building	16	Mechanical *	50	0	50	0	50
Electric	17	Other - <i>Zoning</i>	0	----	0	0	225
Fire	3	DCA	621	----	621	----	621
Plumbing	3	Cert & Misc	595	----	595	----	370
Elevator	0			0	10,824	0	10,824
Mechanical	1						
		<b>Totals</b>					

\* Per State instructions, MECHANICAL is combined with OTHER for transmittal

<u>Certificates</u>		<u>Summary Statistics</u>	<u>Public</u>	<u>Non-Public</u>
Certif. of Occup.	1	Total Area .....	0	3,147
Certif. of Approvl	8	Total Volume .....	0	87,678
Other	8	Total Value of Constr.	1,500	470,971
		Total Value of Alter'ns	0	154,271

**FROM THE PAYMENTS FILE** (Includes fees paid in-period against permits issued outside of report date range)

				<u>Permits</u>		
Violations/Penalties	200	Elevator Ongoing	0	Permit fees (DCA) Inc Part Pymt	10,824	
Contractor Licenses	0	Pool Ongoing	0	Adjustments	0	
Misc Fees	0.00	Other Ongoing	0	Net	<u>\$10,824</u>	
				Ongoing Total	0	
				Walkthru	0	
				Part Pd, e.g. Review	0	
				PERMIT TOTAL	<u>\$10,824</u>	
Report Date: 6/04/20					GRAND TOTAL	<u>\$11,024.00</u>

## TREASURER'S REPORT

---

TO: Jackie Justice, Township Clerk

DATE: June 1, 2020

Attached is the Treasurer's Report for the month of **MAY 2020**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2020. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.

---

Jessica Bishop, CMFO, QPA  
Chief Finance Officer



**TREASURER'S REPORT FOR THE MONTH OF MAY 2020**

**SAVINGS ACCOUNT**

**CASH RECONCILIATION TO 05/31/20**

Cash Balance as of	5/1/2020	\$	<u>6,347,999.10</u>
Total Cash Receipts:		\$	<u>2,117,809.08</u>
Adj. -	\$		<u>-</u>
Adj. +	\$		<u>-</u>
Total:	\$	<u>8,465,808.18</u>	
Total Cash Disbursements:	\$	<u>2,166,287.65</u>	
Adj. -	\$		<u>-</u>
Adj. +	\$		<u>-</u>
Cash Balance	\$	<u>6,299,520.53</u>	
CD INVESTMENTS	\$		<u>-</u>
ADJ. BANK BALANCE	\$	<u>6,299,520.53</u>	

**GENERAL CHECKING ACCOUNT**

**CASH RECONCILIATION TO 05/31/20**

Cash Balance as of	5/1/2020	\$	<u>124,808.57</u>
Total Cash Receipts:		\$	<u>2,086,328.34</u>
Adj. -	\$		<u>-</u>
Adj. +	\$		<u>-</u>
Total:	\$	<u>2,211,136.91</u>	
Total Cash Disbursements:	\$	<u>2,086,328.34</u>	
Adj. -	\$		<u>-</u>
Adj. +	\$		<u>-</u>
Cash Balance	\$	<u>124,808.57</u>	
CD INVESTMENTS	\$		<u>-</u>
ADJ. BANK BALANCE	\$	<u>124,808.57</u>	

**TOWNSHIP OF DENNIS  
CASH FLOW PROJECTION - SAVINGS ACCOUNT  
2020**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 7,115,808.70	\$ 8,335,491.65	\$ 7,831,105.47	\$ 6,413,833.38	\$ 6,347,999.10	\$ 6,299,520.53
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,797,710.47
Taxes Collected	\$ 2,393,011.38	\$ 1,310,678.54	\$ 244,325.17	\$ 1,266,272.99	\$ 2,087,832.78	\$ -
Interest Income	\$ 5,513.58	\$ 7,040.38	\$ 4,711.63	\$ 5,259.14	\$ 2,936.64	\$ -
Anticipated & MRNA Receipts	\$ 63,282.89	\$ 15,982.64	\$ 16,686.18	\$ 17,751.49	\$ 23,158.65	\$ -
Grant Receipts	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,250.00	\$ -
Other Receipts	\$ -	\$ 3,168.47	\$ 5,333.16	\$ 3,654.09	\$ 1,631.01	\$ -
Total Revenue	\$ 2,463,807.85	\$ 1,336,870.03	\$ 271,056.14	\$ 1,292,937.71	\$ 2,117,809.08	\$ -
Total Cash	\$ 9,579,616.55	\$ 9,672,361.68	\$ 8,102,161.61	\$ 7,706,771.09	\$ 8,465,808.18	\$ 10,097,231.00
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,010,644.46
Taxes Payable	\$ 848,853.84	\$ 1,478,429.13	\$ 1,284,348.59	\$ 846,192.59	\$ 1,697,280.39	\$ -
Payroll	\$ 137,322.35	\$ 80,142.69	\$ 190,908.94	\$ 74,987.34	\$ 80,170.31	\$ -
Bill Lists	\$ 257,948.71	\$ 282,684.39	\$ 213,070.70	\$ 437,592.06	\$ 388,836.95	\$ -
Misc. Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 1,244,124.90	\$ 1,841,256.21	\$ 1,698,328.23	\$ 1,358,771.99	\$ 2,166,287.65	\$ 5,010,644.46
TOTAL CASH	\$ 9,579,616.55	\$ 9,672,361.68	\$ 8,102,161.61	\$ 7,706,771.09	\$ 8,465,808.18	\$ 10,097,231.00
LESS: TOTAL CASH DISB.	\$ 1,244,124.90	\$ 1,841,256.21	\$ 1,698,328.23	\$ 1,358,771.99	\$ 2,166,287.65	\$ 5,010,644.46
CASH BALANCE	\$ 8,335,491.65	\$ 7,831,105.47	\$ 6,413,833.38	\$ 6,347,999.10	\$ 6,299,520.53	\$ 5,086,586.54

**TOWNSHIP OF DENNIS  
CASH FLOW PROJECTION - SAVINGS ACCOUNT  
2020**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Beginning Cash Balance</b>	\$ 5,086,586.54	\$ 4,352,478.20	\$ 6,600,834.84	\$ 6,282,333.39	\$ 6,918,793.42	\$ 8,218,527.26
<b>Projected Revenues</b>	\$ 549,298.94	\$ 4,511,497.74	\$ 1,245,640.10	\$ 1,861,748.18	\$ 2,202,308.18	\$ 600,130.39
<b>Taxes Collected</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Interest Income</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Anticipated &amp; MRNA Receipts</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Grant Receipts</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Receipts</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Cash</b>	\$ 5,635,885.48	\$ 8,863,975.94	\$ 7,846,474.94	\$ 8,144,081.57	\$ 9,121,101.60	\$ 8,818,657.65
<b>Projected Disbursements</b>	\$ 1,283,407.28	\$ 2,263,141.10	\$ 1,564,141.55	\$ 1,225,288.15	\$ 902,574.34	\$ 2,249,175.18
<b>Taxes Payable</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Payroll</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Bill Lists</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Misc. Disbursements</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Cash Disbursements</b>	\$ 1,283,407.28	\$ 2,263,141.10	\$ 1,564,141.55	\$ 1,225,288.15	\$ 902,574.34	\$ 2,249,175.18
<b>TOTAL CASH</b>	\$ 5,635,885.48	\$ 8,863,975.94	\$ 7,846,474.94	\$ 8,144,081.57	\$ 9,121,101.60	\$ 8,818,657.65
<b>LESS: TOTAL CASH DISB.</b>	\$ 1,283,407.28	\$ 2,263,141.10	\$ 1,564,141.55	\$ 1,225,288.15	\$ 902,574.34	\$ 2,249,175.18
<b>CASH BALANCE</b>	\$ 4,352,478.20	\$ 6,600,834.84	\$ 6,282,333.39	\$ 6,918,793.42	\$ 8,218,527.26	\$ 6,569,482.47

## ENGINEERS REPORT

JUNE 9, 2020

THE FINAL AS-BUILT CHANGE ORDER FOR RESURFACING A PORTION OF HAGAN ROAD WAS PREPARED AND ACCEPTED BY THE CONTRACTOR. A RESOLUTION FOR YOUR APPROVAL IS PRESENTED FOR YOUR CONSIDERATION THIS EVENING.

I CONTINUE TO INSPECT THE SITE WORK OF THE B&R LAND LLC. PROJECT AT ROUTE 9 AND EAST RISING SUN DRIVE AND THE SITE WORK FOR THE WALTER BROS. PROJECT ON ROUTE 83 IN SOUTH DENNIS.

WORK ON THE COUNTY BIKEWAY PROJECT CONTINUES. THE FIRST SECTION OF PAVEMENT FROM HAGAN ROAD TO TATLERS ROAD HAS BEEN CONSTRUCTED AND ADJACENT AREAS ARE BEING HYDRA-SEEDED. THE EMBANKMENT TO ROUTE 83 HAS BEEN CONSTRUCTED AND THE AREA BETWEEN ROUTE 83 AND HAGAN ROAD IS RECEIVING THE STONE BASE COURSE. STREET LIGHTING HAS BEEN INSTALLED AT THE ROUTE 83 CROSSING.

WE HAVE BEEN ADVISED THAT THE COUNTY OPEN SPACE BOARD GRANT TO USE CREATIVE PLCEMAKING FOR THE BENCHES, BIKE RACKS, AND TRASH RECEPTACLES WILL RECEIVE APPROVAL. A RESOLUTION APPROVING THE CHANGE ORDER IS SUBMITTED FOR YOUR APPROVAL THIS EVENING.

CONTRACT DOCUMENTS WITH LANDBERG CONSTRUCTION FOR REPAIRING THE TOWNSHIP HALL PARKING LOTS WERE SENT TO THE CONTRACTOR FOR EXECUTION. AS SOON AS THEY ARE RETURNED THEY WILL BE AVAILABLE FOR EXECUTION BY THE TOWNSHIP. A PRE-CONSTRUCTION MEETING HAS BEEN SCHEDULED IN THE PARKING LOT FOR TOMORROW AT 10:30 AM.

IT IS RECOMMENDED THAT THE PROPOSED TOWNSHIP PROJECT TO PROVIDE ADDITIONAL RECREATIONAL IMPROVEMENTS TO SUNKS CREEK BE CHANGED TO A COUNTY PROJECT, SINCE THE AREA IS UNDER THE JURISDICTION OF THE COUNTY.

RESPECTFULLY SUBMITTED  
JOHN C. GIBSON, P.E. TOWNSHIP ENGINEER