

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JUNE 23, 2020**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, THIS MEETING WAS CONDUCTED BY TELE-CONFERENCE WITH THE MUNICIPAL CLERK PRESIDING TO LESSEN POSSIBLE CONFUSION.

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Clerk requested that everyone please rise for the pledge of allegiance.

Due to the meeting being held by electronic means the Clerk read by title the items covered under the consent agenda and asked if there were any comments on the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Cox, seconded by Matalucci, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 06/09/2020 Work Session & Regular Meeting.

The following resolution numbers 2020-100 thru 2020-102 were a part of the Consent Agenda:

RESOLUTION NO. 2020-100

**RESOLUTION PROVIDING FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive \$20,949.78 from the State of New Jersey and wishes to amend its 2020 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$20,949.78 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with

Appropriations:

Clean Communities Grant

BE IT FURTHER RESOLVED, that a like sum of \$20,949.78 be and the same is hereby appropriated under the caption of:

- General Appropriations:
 - (A) Operations Excluded from “Caps” - Public and Private Programs Off-Set by Revenues:
 - Clean Communities Grant

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-101

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive \$2,500.62 from the State of New Jersey Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund for 2018 and wishes to amend its 2020 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$2,500.62 which is now available as a revenue from:

- Miscellaneous Revenues
 - Special Items of General Revenue Anticipated with
 - Prior Written Consent of the Director of Local Government Services:
 - Public And Private Revenues Off-Set with Appropriations:
 - Alcohol Education, Rehabilitation,
 - And Enforcement Fund.

BE IT FURTHER RESOLVED, that a like sum of \$2,500.62 be and the same is hereby appropriated under the caption of:

- General Appropriations
 - a. Operations Excluded from “Caps”
 - Public and Private Programs Off-Set by Revenues:
 - Alcohol Education, Rehabilitation,
 - And Enforcement Fund
 - Municipal Court Other Expenses

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-102

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO TTI ENVIRONMENTAL, INC. FOR CONSULTING SERVICES REGARDING THE REEMOVAL AND REPLACEMENT OF THE GYM FLOOR

WHEREAS, the Township desires to remove and replace the gym floor at the Recreation Building; and

WHEREAS, the Municipal Engineer has recommended that the Township obtain consulting services to prepare an abatement specification; and

WHEREAS, TTI Environmental, Inc. from 1253 North Church Street, Moorestown, NJ 08057 has provided a quote in the amount of \$10,904.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That TTI Environmental, Inc. be appointed for Consulting Services to prepare an abatement specification for the removal and replacement of the gym floor.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with TTI Environmental, Inc. for said services.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that we were moving on to the regular portion of the agenda.

The Clerk asked for a motion to adopt the following resolution, motion was made by Cox, seconded by Germanio, with 4 ayes and 1 abstaining (Turner), the following resolution was adopted:

RESOLUTION NO. 2020-103

RESOLUTION AUTHORIZING THE RENEWAL OF THE LIQUOR LICENSES FOR THE YEAR 2020-2021

WHEREAS, application has been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution License, heretofore granted by this issuing authority; and

WHEREAS, all things required to be done by the said applicants have been done, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

WHEREAS, no objections have been filed; and

WHEREAS, this governing body is of the opinion that said applications should be granted and licenses issued.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the license be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2020 through June 30, 2021.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

2020-2021 LIQUOR LICENSES RENEWAL

SCHEDULE "A" – RESOLUTION NO. 2020-103

<u>Number</u>	<u>Name & Address</u>	<u>Type</u>	<u>Amount</u>
0504-33-001-002	Shore Gate, Inc 35 School House Lane Ocean View, NJ 08230 Dennis Twp.	PRC	\$1,200.00
0504-44-002-003	Gleeson Liquors, Inc. 565 Sea Isle Boulevard Ocean View, NJ 08230 Dennis Twp.	PRD	\$1,200.00

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. She indicated that the amount of bills was increased by \$500.00 due to receiving a voucher that needed to be paid late.

Motion was made by Germanio, seconded by VanArtsdalen, with 4 ayes and 1 abstaining (Turner), that the payment of the following bills was approved:

GENERAL ACCOUNT:

044854-Atlantic City Electric	\$ 2,054.79
044855-AT&T	57.04
044856-Blaney & Karavan, PC	1,012.50
044857-Blaney & Karavan, PC	567.00
044858-Block Line Systems, LLC	1,254.72
044859-Calvary Baptist Church	1,000.00
044860-Comcast	69.95
044861-Constellation New Energy, Inc.	53.62
044862-Delta Dental of NJ	1,592.87
044863-Docuvault Delaware Valley, LLC	885.00
044864-Dog Waste Depot	132.99
044865-Our Lady of Angels	1,000.00

044866-John C. Gibson, P.E.	6,900.00
044867-NAPA Auto Parts	275.65
044868-Surenian, Edwards & Nolan, LLC	37.00
044869-KO Pest Control	210.00
044870-Pineland Construction, LLC	44,605.56
044871-Postmaster	128.00
044872-The Press of Atlantic City	151.20
044873-Principal Life Insurance Co.	100.46
044874-Eurofins QC, Inc.	1,326.00
044875-Ramm Environmental Service, Inc.	3,500.00
044876-Staples Advantage	265.78
044877-Stewart Business Systems	392.01
044878-Total Turf Solutions	1,650.00
044879-Upper Township	371.54
044880-Verizon Wireless	38.01
044881-Verizon	41.84
044882-Vital Communications, Inc.	100.00
044883-Wildwood Catholic Baseball	1,500.00
044884-Dennis Twp. 8 th Grade Class	500.00

CONSTRUCTION CODE:

1022-Stewart Business Systems	69.99
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ESCROW TURNER PARTNERS:

12-Fralinger Engineering, PA	988.00
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ESCROW HRD HOLDINGS:

58-Fralinger Engineering, PA	156.00
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PLANNING ESCROW:

1031-Robert Sandman	217.54
1032-Nancy & Doug Evans	89.20

RECREATION TRUST:

1197-Aimee Cohen	80.00
1198-Sarah Rivera	100.00
1199-Meta Donohoe	232.00
1200-Florence Snoke	232.00
1201-The Rajel Co LLC	431.00
1202-Elizabeth Anderson	100.00
1203-Patricia Gerew	68.00
1204-Allen & Linda Paulhamus	230.00

The Clerk asked the Administrator and Engineer had anything to their reports.

The Municipal Engineer, Jack Gibson, indicated that the concrete work of the Parking Lot Project has been pushed back to the week of June 29th and the paving of the Parking Lots to the week of July 6th.

The Administrator had no comment at this time.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Germanio, seconded by Cox, with 5 ayes and no nays, that the following Administrative Reports were approved:

Engineer's Report 06/23/2020

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from the public.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on the Basketball Association meeting and indicated that they have decided to proceed with Summer Basketball and shared some restrictions i.e. only using one outside court, social distancing, etc. He stated that sign-ups will be posted on Rec Desk.

Committeeman Germanio shared a concern he received regarding an issue with the curbing on the Hagen Road Project. Township Engineer, Jack Gibson, commented on the location and indicated that he would contact the contractor and have them see the curbing this is further out. Committeeman Germanio questioned the status of the County Road Department projects in the Township and Mr. Gibson indicated that he would reach-out to the County for an update. Committeeman Germanio indicated that we have received the required approvals from the Pinelands Commission and that the Chestnut Street Park Improvements would start sometime this fall.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor indicated that he did not want to "steal" the Mayor's thunder but that we have good news regarding our storm drains.

Mayor Matalucci indicated that throughout the Township we have 360+ storm drains which haven't been maintained and needed repair which was originally thought to require being sub-contracted out at a considerable cost. However, he learned today that Butch Kern and Cody Kern of our Public Works Department were able to do the repairs in-house which saved the Township a substantial amount. He praised Butch Kern and Cody Kern for a great job as well as Frank Laughlin for overseeing the job and insuring the supplies were available. Mayor Matalucci commented on the long-awaited Chestnut Street Park Project.

Motion was made by Matalucci, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor