

Public Notice

Township of Dennis

Please be advised, the State has adopted legislation that has made it possible for The Township to hold Committee Meetings via electronic means. While this scenario is not ideal, the Township believes it is necessary to ensure the health, safety, and welfare of our citizens. Therefore, we will be having a video conference Township Meeting on **Tuesday, July 28, 2020 at 5:30 pm** in accordance with this new law. There are several options for the public to attend this meeting and interact if need be:

Option 1) Join the video conference and be able to see, hear, and participate during the meeting. This is how the Township Committee Members will be participating in the meeting.

- 1). Download the "Zoom Cloud Meeting" app on your phone or computer.
- 2). Sign up for a free Zoom account.
- 3). Log into the meeting at or before 5:30 pm using this link:
<https://us02web.zoom.us/j/87202309177?pwd=RVQrMGFTNmJlanBINIUxNFJVK3N3Zz09>
Password: 761874

Option 2) Join the meeting over the telephone. You will be able to hear and speak during the meeting, but not see the video.

- 1). Call (929) 205-6099 from any telephone:
- 2). Enter the meeting ID: 872 0230 9177
- 3). Enter the password: 761874
- 4). It will ask you for a participant ID. You can enter a number of your choosing or just hit #.

If you have specific questions you would like answered at the Township Meeting and you know those questions now, please email Township Clerk Jackie Justice at jackie@dennistwp.org

Once again, the Township and its Committee thank you for your understanding and patience as we navigate through these unprecedented times.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
JULY 28, 2020 – 5:30 P.M.**

DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes:	07/14/2020 Work Session & Regular Meeting Minutes.
Res. #2020-109	Authorizing the Execution of an Application for a Special Permit for a Social Affair for a Friend in Need, LTD.
Res. #2020-110	Accepting the Award of the Local Efficiency Achievement Program (LEAP) Grant for Shared Repair Equipment Services and Authorizing the Execution of Said Grant Agreement.
Res. #2020-111	Reappointing James Birchmeier as Municipal Court Judge in Accordance with a Shared Services Agreement with the Township of Upper.
Res. #2020-112	Providing for a Meeting Not Open to the Public in Accordance with the Provisions of New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – <u>Litigation.</u>

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
JULY 28, 2020 – 5:30 P.M. (page 2)**

Regular Agenda

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$181,376.78**

Administrative Reports

Engineer's Report 07/28/2020

Mayoral Appointments effective 07/23/2020

Consolidated Land Use Board:

Carly Caprioni as Alt. #3 term expiring 12/31/2021
Jennifer Graham as Alt. #4 term expiring 12/31/2020

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2020-109

RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR A SPECIAL PERMIT FOR A SOCIAL AFFAIR FOR A FRIEND IN NEED, LTD.

WHEREAS, the organization known as A Friend In Need, LTD. is requesting permission from the State of New Jersey Division of Alcoholic Beverage Control for a Special Permit for a Social Affair; and

WHEREAS, the request will be made to dispense alcoholic beverages on October 17, 2020 from 1:00 p.m. to 5:00 p.m. at the Dennis Township Recreational Complex at a fundraiser to benefit the Dennis Township Recreational Programs; and

WHEREAS, the Clerk has certified that not more than 25 special permits have been authorized for these premises during this calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk is hereby authorized and directed to sign the aforementioned permit application.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 28, 2020 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Municipal Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2020-110

**RESOLUTION ACCEPTING THE AWARD OF THE LOCAL EFFICIENCY
ACHIEVEMENT PROGRAM (LEAP) GRANT FOR SHARED REPAIR
EQUIPMENT SERVICES AND AUTHORIZING THE EXECUTION OF SAID
GRANT AGREEMENT**

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, the Township of Dennis has agreed to be the lead agency in this program; and

WHEREAS, the Governing Body of Dennis Township, is acknowledging and accepting the responsibility of acting as administrator for this grant on behalf of all participating local units; and

WHEREAS, the Governing Body of Dennis Township received a Notice of Award from the Department of Community Affairs, Division of Local Government Services (DLGS) its eligibility to receive a LEAP Grant in the amount of \$49,475.00; and,

WHEREAS, the purpose of the award is to provide funding for shared repair equipment and services between Dennis Township and Dennis Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of Dennis Township, that the Governing Body does hereby accept the award of \$49,475.00, for shared repair equipment and services between Dennis Township and Dennis Township Board of Education.

BE IT FURTHER RESOLVED, that the Township Administrator of Dennis Township be and hereby is authorized to execute a Grant Agreement with the New Jersey Department of Community Affairs on behalf of Dennis Township and the Dennis Township Board of Education, and upon execution of said Agreement, the Township of Dennis does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-110

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	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2020-111

**RESOLUTION REAPPOINTING JAMES BIRCHMEIER AS MUNICIPAL COURT
JUDGE IN ACCORDANCE WITH A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF UPPER**

WHEREAS, the Township of Dennis, via Resolution Nos. 2009-169 & 2014-106, entered into a Shared Services Agreement with the Township of Upper; and

WHEREAS, that agreement required the Township of Dennis to reappoint the Municipal Court Judge appointed by Upper Township during the term of the Shared Services Agreement; and

WHEREAS, via Resolution Nos. 2010-05, 2013-70, 2014-117 & 2017-126, the Township of Dennis made an initial appointment and renewal of James Birchmeier, Esquire, as Municipal Court Judge for a term "to run concurrent with that of his Upper Township Term;" and

WHEREAS, the Upper Township term expires on July 31, 2020; and

WHEREAS, it is clear from the Shared Service Agreement authorized by Dennis Township Resolution Nos. 2009-169 & 2014-106 and the language of Dennis Township Resolution Nos. 2010-05, 2013-70, 2014-117 & 2017-126, that it is the intention of the parties that the appointment of the Judge for Dennis Township be concurrent with the appointment for Upper Township;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in open session this 28th day of July, 2020, that in accordance with the provisions of NJSA 2B:12-4, James Birchmeier, Esquire, is hereby appointed Judge of the Municipal Court, for a term commencing on August 1, 2020, and expiring on July 31, 2023, all in accordance with the Shared Services Agreement between the Township of Dennis and the Township of Upper as authorized by Dennis Township Resolution Nos. 2009-169 & 2014-106.

BE IT FURTHER RESOLVED, that Judge Birchmeier shall be compensated by the Township of Upper in accordance with the Shared Services Agreement.

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BE IT FURTHER RESOLVED, that the Clerk shall provide a true copy of this Resolution upon adoption to James Birchmeier, Esquire, as well as the Court Administrator and Township Clerk of the Township of Upper.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 28, 2020 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2020-112

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

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- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on July 28, 2020, that an Executive Session closed to the public shall be held on July 28, 2020 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

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BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on July 28, 2020 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Vendor # Name	PO # PO Date Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date	Date		Excl
80465 VERIZON										
	20-00085 01/27/20 2020 PHONE SERVICES	43.23	0-01-31-450-077							
	7 ACCT#6517192790000100 JUL 2020				B UTILITIES OTHER - TELECOMMUNICATIONS	R	07/13/20	07/13/20		N
	Vendor Total:	43.23								
88077 XEROX CORPORATION										
	20-00042 01/15/20 2020 PRINTER RENTAL	165.76	0-01-20-120-036	B						
	7 JUNE 2020 PRINTER RENTAL				B TOWNSHIP CLERK - OFFICE SUPPLIES	R	01/15/20	07/23/20	010642193	N
	Vendor Total:	165.76								
89651 ZAPPAZ, LLC										
	20-00386 07/22/20 DISINFECTANT SUPPLIES	884.80	0-01-28-370-065							
	1 DISINFECTANT SUPPLIES				B RECREATION - PROGRAM EQUIPMENT	R	07/22/20	07/23/20		N
	Vendor Total:	884.80								
Total Purchase Orders: 32 Total P.O. Line Items: 62 Total List Amount: 181,376.78 Total Void Amount: 0.00										

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
	0-01	99,876.45	0.00	99,876.45	0.00	0.00	0.00	99,876.45	
	0-54	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>364.00</u>	<u>364.00</u>	
	Year Total:	99,876.45	0.00	99,876.45	0.00	0.00	364.00	100,240.45	
	9-01	1,325.40	0.00	1,325.40	0.00	0.00	0.00	1,325.40	
GENERAL CAPITAL FUND	C-04	72,573.48	0.00	72,573.48	0.00	0.00	0.00	72,573.48	
	G-02	5,237.45	0.00	5,237.45	0.00	0.00	0.00	5,237.45	
RECREATION TRUST FUND	T-05	2,000.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	
	Total of All Funds:	<u>181,012.78</u>	<u>0.00</u>	<u>181,012.78</u>	<u>0.00</u>	<u>0.00</u>	<u>364.00</u>	<u>181,376.78</u>	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	364.00	0.00	364.00
Total of All Projects:		<u>364.00</u>	<u>0.00</u>	<u>364.00</u>

ENGINEERS REPORT

JULY 28, 2020

I CONTINUE TO INSPECT THE SITE WORK OF THE B&R LAND LLC. PROJECT AT ROUTE 9 AND EAST RISING SUN DRIVE AND THE SITE WORK FOR THE WALTER BROS. PROJECT ON ROUTE 83 IN SOUTH DENNIS.

CURRENT WORK ON THE COUNTY BIKEWAY PROJECT INCLUDES: GRADING, TOP SOILING, AND CONSTRUCTING THE STONE BASE AND CHOKER COURSES FROM TATLRS ROAD TO DENNISVIULLE ROAD. CILEARING THE SECTION ALONG WOODBINE BOULEVARD WAS ALSO COMPLETED.

PAVING FROM TATLERS TO DENNISVILLE ROAD IS SCHEDULED FOR THIS WEEK.

FINAL ITEMS OF WORK ON THE TOWNSHIP PARKING LOTS ARE SCHEDULED FOR THIS WEEK.

THE COUNTY HAS PROPOSED TO PROVIDE BENCHES AT THE SUNK'S CREEK RECREATION AREA FOR NOW AND FOLLOW WITH ADDITIONAL ENHANCEMENTS NEXT YEAR.

THE SCHEDULE OF PROPOSED TOWNSHIP ROADS TO HAVE THEIR CENTER LINE RE-STRIPED THIS FALL HAS BEEN SUBMITTED TO THE COUNTY FOR INCLUDING IN THEIR ADVERTISEMENT FOR BIDS.

RESPECTFULLY SUBMITTED
JOHN C. GIBSON, P.E. TOWNSHIP ENGINEER