

**5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

**DUE TO THE COVID-19 OUTBREAK, THIS MEETING WAS CONDUCTED BY TELE-CONFERENCE WITH THE MUNICIPAL CLERK PRESIDING TO LESSEN POSSIBLE CONFUSION.**

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Clerk requested that everyone please rise for the pledge of allegiance.

Due to the meeting being held by electronic means the Clerk read by title the items covered under the consent agenda. The Clerk asked if there were any comments on the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Cox, seconded by Matalucci, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 08/11/2020 Work Session & Regular Meeting.

The following resolution numbers 2020-121 thru 2020-125 were a part of the Consent Agenda:

**RESOLUTION NO. 2020-121**

**RESOLUTION AUTHORIZING THE APPLICATION TO THE  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FY 2021  
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT**

**WHEREAS**, the Township of Dennis desires to apply for and obtain a FY 2021 grant from the New Jersey Department of Community Affairs for approximately \$400,000 to carry out a Public Facilities project to undertake ADA Compliance Improvements at Chestnut Street Park.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

- 1) that the Township of Dennis does hereby authorize the application for such a grant, and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Dennis and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)

Jessica Bishop  
(typed name)

Township Administrator  
(title)

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

ATTEST \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-122**

**RESOLUTION ADOPTING THE STATE MODEL CITIZEN PARTICIPATION PLAN FOR  
DCA SMALL CITIES PROGRAM**

**WHEREAS**, the Township of Dennis is an applicant for Department of Community Affairs Fiscal Year 2021 funds for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at Chestnut Street Park; and

**WHEREAS**, the Township will enter into grant agreement(s) for said grant(s) if approved; and

**WHEREAS**, that grant agreement(s) will require the Township of Dennis to comply with all federal regulations with respect to citizen participation; and

**WHEREAS**, the Township of Dennis has reviewed the State Model Citizen Participation Plan prepared for Small Cities CDBG grantees;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that;

- 1) The State Model Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG is adopted by the Township of Dennis; and
- 2) The Township of Dennis will follow all regulations set forth in that document throughout the term of the grant agreement cited above.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

ATTEST \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-123**

**RESOLUTION IDENTIFYING SMALL CITIES FAIR HOUSING AND  
EQUAL OPPORTUNITY OFFICER**

**WHEREAS**, the Township of Dennis is applying for Fiscal Year 2021 Small Cities Community Development Block Grant application for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at Chestnut Street Park; and

**WHEREAS**, the Township of Dennis must make efforts to affirmatively further fair housing; and

**WHEREAS**, the Township of Dennis has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the Township of Dennis has made assurances in the grant agreement that;

- 1) It will comply with the Housing and Community Development Act of 1974, as amended, and

- regulations issues thereto; and
- 2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
  - 3) It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
  - 4) It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

**NOW THEREFORE BE IT RESOLVED**, that the Administrator shall be designated as the Small Cities Program Fair Housing Officer for the Township of Dennis; and

**BE IT FURTHER RESOLVED**, that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those agencies of his/her appointment as Fair Housing Officer and request Fair Housing Information; and

**BE IT FURTHER RESOLVED**, that the Fair Housing Officer shall provide fair housing and equal opportunity advisory services and assistance and referral advice to persons requesting such assistance from the Township of Dennis; and

**BE IT FURTHER RESOLVED**, that the Township of Dennis will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-124**

**RESOLUTION APPROVING PUBLIC FACILITIES GRANT MANAGEMENT PLAN**

**WHEREAS**, the Township of Dennis will apply for \$400,000 in Fiscal Year CDBG fund for a Public Facilities project to be implemented in 2021 to undertake ADA Compliance Improvements at Chestnut Street Park;

**WHEREAS**, the NJ Department of Community Affairs requires Dennis Township to prepare a Grant Management Plan to define project staffing and project activities;

**WHEREAS**, the NJ Department of Community Affairs requires Dennis Township to officially adopt its Grant Management Plan;

**WHEREAS**, the Township has prepared a Grant Management Plant for its Fiscal Year 2021 Public Facilities project;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Dennis adopts the Grant Management Plan for the Fiscal Year 2021 Public Facilities project.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-125**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND  
THE DENNIS TOWNSHIP BOARD OF EDUCATION  
FOR A SCHOOL SECURITY SPECIALIST**

**WHEREAS**, the Township of Dennis and the Dennis Township Board of Education have a vested interest in preserving the safety of the children attending the Township school system; and

**WHEREAS**, a Shared Services Agreement has been prepared to allow that each shall incur salary expenses for the services of a School Security Specialists under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

**WHEREAS**, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40:8A-1 *et seq.*; and

**WHEREAS**, the Township of Dennis finds that such an agreement in this instance would be in the interests of the health, safety and welfare of the citizens of the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 25<sup>th</sup> day of August, 2020, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular portion of the agenda.

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Turner, with 5 ayes and no nays, that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

045030-Action Supply, Inc.	\$	746.00
045031-A & J Produce & Flowers		35.00
045032-Atlantic City Electric		5,264.01
045033-AT&T		61.42
045034-Berco Fleet Services, Inc.		150.93
045035-Blaney & Karavan, PC		580.50
045036-Blaney & Karavan, PC		2,740.50
045037-Block Line Systems, LLC		1,316.24
045038-Cape May County M.U.A.		18,666.14
045039-Caprioni Portable Toilets, Inc.		156.00
045040-Comcast		69.95
045041-Constellation New Energy, Inc.		47.99
045042-Corelogic		1,698.75
045043-Dan's Welding		1,645.00
045044-Delta Dental of NJ		1,592.87
045045-East Coast Distributors		71.94
045046-FP Mailing Solutions		150.00
045047-Garden State Highway		941.75
045048-John C. Gibson, P.E.		4,600.00
045049-Haberman Landscaping Inc.		250.00
045050-Global Equipment Company Inc.		462.72
045051- Home Depot Credit Services		939.83
045052-NAPA Auto Parts		20.28
045053-New Jersey Pest Management		99.00
045054-Nat. Alliance for Youth Sports		100.00
045055-The Press of Atlantic City		236.88
045056-Eurofins QC, Inc.		61.35
045057-Seashore Food Distributors, Inc.		566.19
045058-Shop-Rite		36.84
045059-South Jersey Water Cond Serv		2,800.00

045060-S.S.C.I.	120.00
045061-Staples Advantage	49.47
045062-Verizon Wireless	38.01
045063-Verizon	43.07
045064-Wise Choice Contractors LLC	650.00
045065-Xerox Corporation	188.14

**CONSTRUCTION CODE:**

None

**ESCROW TURNER PARTNERS:**

None

**ESCROW HRD HOLDINGS:**

None

**PLANNING ESCROW:**

None

**RECREATION TRUST:**

1208-All Sports America	4,500.00
1209-Cape Atlantic Junior Football	1,000.00
1210-Challenger Teamwear	792.12
1211-Crown Awards	170.79
1212-Omni Cheer	509.70

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Matalucci, seconded by Turner, with 5 ayes and no nays, that the following Administrative Reports were approved:

Chief Finance Officer's Report	Expenditure Report
Engineer's Report	08/25/2020

The Clerk indicated that at this point the Agenda reflected a Public Hearing regarding the Small Cities Community Development Block Grant Program which was advertised for 5:45 p.m. and since it wasn't quite that time yet we would move on to Public Comment & Committee Comment to insure anyone joining the meeting for the Hearing would be able to.

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there was no comment from the public.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that he had no comment at this time.

Committeeman Germanio indicated that he had no comment at this time.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor commended on the brush pick-up and asked for everyone to have patience.

Mayor Matalucci reiterated Deputy Mayor Turner's brush comments and added that if anyone missed the Storm Clean-Up they would have to wait for the Fall Brush Collection.

At this time Mark Blauer of Blauer Associates joined us for the Small Cities Community Development Block Grant Hearing. Mr. Blauer indicated that the Township was considering a Public Facilities application to remove mobility barriers at Chestnut Street Park in order to comply with the American with Disabilities Act (ADA). Mr. Blauer explained the program. The Clerk asked for a motion to open the Hearing for public comment. Motion was made by Cox, seconded by Turner, with all in favor that the Hearing be open for public comment. Committeeman Germanio questioned the depth of the scope of the project that is being applied for and Mr. Blauer indicated to what extent the application could be generalized. Deputy Mayor Turner questioned the type of items eligible and Mr. Blauer explained what would be ADA compliant and what would be ADA non-compliant. Mr. Blauer shared some projects that the Committee could review that were ADA compliant. The Clerk asked for a motion to close the Hearing. Motion was made by Germanio, seconded by VanArtsdalen, with all in favor that the Hearing be closed.

The Clerk reminded everyone that the next meeting would be September 8, 2020 and we go back to the regular schedule with the start time of 6:30 p.m.

Motion was made by Germanio, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor