

## **Public Notice**

### **Township of Dennis**

Please be advised, the State has adopted legislation that has made it possible for The Township to hold Committee Meetings via electronic means. While this scenario is not ideal, the Township believes it is necessary to ensure the health, safety, and welfare of our citizens. Therefore, we will be having a video conference Township Meeting on **Tuesday, September 22, 2020 at 6:30 pm** in accordance with this new law. There are several options for the public to attend this meeting and interact if need be:

**Option 1)** Join the video conference and be able to see, hear, and participate during the meeting. This is how the Township Committee Members will be participating in the meeting.

- 1). Download the "Zoom Cloud Meeting" app on your phone or computer.
- 2). Sign up for a free Zoom account.
- 3). Log into the meeting at or before 6:30 pm using this link:  
<https://us02web.zoom.us/j/81677299846?pwd=WVZKL1JHOGxhVVZaeEtrb2FVSFZrdz09>  
Meeting ID: 816 7729 9846  
Password: 581386

**Option 2)** Join the meeting over the telephone. You will be able to hear and speak during the meeting, but not see the video.

- 1). Call (929) 205-6099 from any telephone:
- 2). Enter the meeting ID: 816 7729 9846
- 3). Enter the password: 581386
- 4). It will ask you for a participant ID. You can enter a number of your choosing or just hit #.

If you have specific questions you would like answered at the Township Meeting and you know those questions now, please email Township Clerk Jackie Justice at [jackie@dennistwp.org](mailto:jackie@dennistwp.org)

Once again, the Township and its Committee thank you for your understanding and patience as we navigate through these unprecedented times.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
SEPTEMBER 22, 2020 – 6:30 P.M.**

**DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Minutes:	09/08/2020 Work Session & Regular Meeting Minutes.
Res. #2020-135	Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for Solid Waste Disposal and Recycling Services.
Res. #2020-136	Authorizing the Cancellation of a Recreation Trust Account Check.
Res. #2020-137	Providing for the Insertion of a Special Item of Revenue in the 2020 Municipal Budget.

**Regular Agenda**

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.                      **General Account      \$352,846.02**

**Administrative Reports**

Engineer's Report                                      09/22/2020

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
SEPTEMBER 22, 2020 – 6:30 P.M. (page 2)**

**General Public Comments**

**Committee Comments**

**Adjournment**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-135**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE  
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

**WHEREAS**, the Cape May County Municipal Utilities Authority (“CMCMUA”/“Authority”) owns and operates a solid waste system (“System”) which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

**WHEREAS**, the CMCMUA’s System is comprised of the CMCMUA Secure Sanitary Landfill, Solid Waste Transfer Station, and Intermediate Processing Facility, as well as several recycling operations and programs; and

**WHEREAS**, the Township of Dennis has utilized and desires to continue to utilize the services of the CMCMUA’s System; and

**WHEREAS**, there presently exists a contract between the Township of Dennis and the Authority for the use of the CMCMUA’s System for the disposal, transfer, and recycling of solid waste entitled “Shared Services Agreement for Solid Waste Disposal and Recycling Services” (“Agreement”) which will expire on December 31, 2020; and

**WHEREAS**, the Township of Dennis and the Authority desire to enter into a new Agreement and to fix the expiration date of said Agreement to occur on December 31, 2021; and

**WHEREAS**, the Authority has offered the “Shared Services Agreement for Solid Waste Disposal and Recycling Services” to the Township of Dennis in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA’s Solid Waste System from January 1, 2021 through December 31, 2021; and

**WHEREAS**, the Authority has submitted the same proposal form of Agreement to all Cape May County Municipalities which will provide for both solid waste disposal and certain recycling services through December 31, 2021; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. the Uniform Shared Services and Consolidation Act, authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

**RESOLUTION NO. 2020-135**

**PAGE 2**

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Township of Dennis shall enter into a contract with the Authority entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services", effective January 1, 2021, in the form to be maintained on file in the office of the Municipal Clerk, and that the appropriate Township Officials are hereby authorized and directed to execute said Agreement.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on September 22, 2020 at 6:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-136**

**RESOLUTION AUTHORIZING THE CANCELLATION OF A  
RECREATION TRUST ACCOUNT CHECK**

WHEREAS, the following check was issued from the Dennis Township Recreation Trust Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
1198	6/23/20	100.00	Void & Reissue

WHEREAS, it is the desire of the Chief Finance Officer to void the Recreation Trust Account check and reissue it.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein and reissue.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
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ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2020-137**

**RESOLUTION PROVIDING FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive an additional \$49,475.00 from the New Jersey Department of Community Affairs and wishes to amend its 2020 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$49,475.00 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with

Appropriations:

Leap Challenge Grant

**BE IT FURTHER RESOLVED**, that a like sum of \$49,475.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:

Leap Challenge Grant

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-137**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**



P.O. Type: All  
Range: First to Last  
Format: Detail without line Item Notes

Include Project Line Items: Yes

Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Void: N  
Aprv: N  
Other: Y  
Exempt: Y

Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Acct Type	Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
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01201	ATLANTIC CITY ELECTRIC													
20-00410 08/13/20 AUGUST 2020 ELECTRIC														
18 REC	565 DENNISVILLE RD			66.03	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
19 REC	565 DENNISVILLE RD SIGN			10.29	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
20 REC	565 DENNISVILLE RD PUMP 2			371.20	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
21 REC	565 DENNISVILLE RD PUMP 1			245.22	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
22 REC	565 DENNISVILLE RD			1,198.83	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
23	ROUTE 9 SIGN 2			10.44	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		08/13/20	09/09/20		N
				1,902.01										

20-00444 09/17/20 SEPTEMBER 2020 ELECTRIC														
1	571 PETERSBURG ROAD			10.29	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
2	571 PETERSBURG ROAD			342.04	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
3	571 PETERSBURG ROAD GRG			11.57	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
4	ACADEMY ROAD			16.42	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
5	681 PETERSBURG RD TEMP			10.62	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
8	PETERSBURG RD PUBLIC WORKS GRG			404.44	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
9	681 PETERSBURG ROAD			197.52	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
10	ACADEMY ROAD			13.00	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
12	571 PETERSBURG ROAD			72.02	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/21/20		N
17	571 PETERSBURG RD			470.38	0-01-31-430-071	B	UTILITIES - ELECTRIC		R		09/17/20	09/17/20		N
				1,548.30										
Vendor Total:				3,450.31										

01212	AT&T													
20-00082 01/27/20 2020 PHONE ACCT #0305212487001														
9	ACCT #0305212487001 SEPT			58.19	0-01-31-440-076	B	UTILITIES OTHER - TELEPHONE		R		09/17/20	09/17/20		N
Vendor Total:				58.19										







Vendor # Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Date	CHK/Void	Invoice	1099
15704 EDMUNDS & ASSOCIATES, INC.			Continued											
	20-00441	09/10/20	2020 4TH QRT TAX BILL AFTER ES	527.23	0-01-20-101-036	Continued	B ADMINISTRATOR - OFFICE SUPPLIES							
				1,214.19										
			Vendor Total:	1,214.19										
17928 ROSEMARIE ESSIG														
	20-00442	09/17/20	BINGO REIMBURSEMENT	183.10	0-01-28-372-021		B SENIOR CENTER - OFFICE SUPPLIES	R	09/17/20	09/17/20				N
			Vendor Total:	183.10										
21487 F&W GRAFIX														
	20-00437	09/01/20	TOWNSHIP HALL MEDIA BOARD	4,105.00	0-01-26-290-037		B PUBLIC WORKS - ELECTRONICS/COMMUNICATION	R	09/01/20	09/21/20				N
			Vendor Total:	4,105.00										
21505 FRED HARZ & SON, INC.														
	20-00419	08/24/20	EQUIPMENT TIRES	1,200.00	0-01-26-290-034		B PUBLIC WORKS - MOTOR VEHICLE PARTS	R	08/24/20	09/17/20			404086	N
			Vendor Total:	1,200.00										
23999 JOHN C. GIBSON, P.E.														
	20-00230	04/30/20	2020 TWP MUNICIPAL ENGINEER	5,312.50	0-01-20-165-028		B ENGINEERING SERVICES- O/E	R	04/30/20	09/17/20				N
			Vendor Total:	5,312.50										
25311 GREEN TECHNOLOGY SERVICES														
	20-00411	08/13/20	ACER SPIN 3 SP314-54N	2,046.92	0-01-20-140-021		B COMPUTER TECHNOLOGY - O/E	R	08/13/20	09/21/20				N









Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	Exc]
71191	STATE OF NEW JERSEY													
20-00443	09/17/20	STATE PLAN 4F DEFICIT ASSESSMT	245.01	0-01-23-210-090	B	LIABILITY INSURANCE	R	09/17/20	09/17/20	N				
1	STATE PLAN 4F DEFICIT ASSESSMT													
Vendor Total: 245.01														
71326	SUBURBAN PROPANE - 2115													
20-00039	01/15/20	2020 PROPANE	424.49	0-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	07/20/20	09/17/20	N			2115-511899	
22	Pw 2115-206559	09/17/20												
Vendor Total: 424.49														
78273	UPPER TOWNSHIP													
20-00019	01/15/20	2020 COURT INTERLOCAL AGREEMEN	1,186.42	0-01-165-05-250-013	G	DUE FROM/TO UPPER TWP MUNICIPAL COURT	R	09/17/20	09/17/20	N				
9	2020 COURT INTERLOCAL - AUGUST													
Vendor Total: 1,186.42														
80464	VERIZON WIRELESS													
20-00084	01/27/20	2020 OEM BROADBAND	38.01	0-01-31-450-077	B	UTILITIES OTHER - TELECOMMUNICATIONS	R	09/17/20	09/17/20	N				
9	OEM ACCT #642055050	SEPT 2020												
Vendor Total: 38.01														
80465	VERIZON													
20-00085	01/27/20	2020 PHONE SERVICES	43.07	0-01-31-450-077	B	UTILITIES OTHER - TELECOMMUNICATIONS	R	09/17/20	09/17/20	N				
9	ACCT#6517192790000100	SEP 2020												
Vendor Total: 43.07														
88077	XEROX CORPORATION													
20-00042	01/15/20	2020 PRINTER RENTAL	167.82	0-01-20-120-036	B	TOWNSHIP CLERK - OFFICE SUPPLIES	R	01/15/20	09/09/20	N			011175974	
9	AUG 2020 PRINTER RENTAL													
Vendor Total: 167.82														

Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	Exc]
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89614	CINTAS CORPORATION													
20-00177	03/12/20	2020	PUBLIC WORKS SUPPLIES			B								
6	SUPPLIES INV #5025038803			86.59	0-01-26-290-036	R		B PUBLIC WORKS - OFFICE SUPPLIES	R		03/12/20	09/17/20		N
7	SUPPLIES INV #5030001969			62.41	0-01-26-290-036	R		B PUBLIC WORKS - OFFICE SUPPLIES	R		03/12/20	09/17/20		N
				149.00										
			Vendor Total:	149.00										

89615	CINTAS CORPORATION #100													
20-00112	02/06/20	2020	UNIFORMS			B								
8	2020 UNIFORMS AUG 2020			474.98	0-01-26-290-032	R		B PUBLIC WORKS - UNIFORMS/CLOTHING	R		08/06/20	09/17/20		N
			Vendor Total:	474.98										

Total Purchase Orders: 50 Total P.O. Line Items: 77 Total List Amount: 352,846.02 Total Void Amount: 0.00

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
	0-01	349,593.39	0.00	349,593.39	0.00	1,186.42	350,779.81		
RECREATION TRUST FUND	T-05	2,066.21	0.00	2,066.21	0.00	0.00	2,066.21		
Total of All Funds:		<u>351,659.60</u>	<u>0.00</u>	<u>351,659.60</u>	<u>0.00</u>	<u>1,186.42</u>	<u>352,846.02</u>		

## ENGINEERS REPORT

SEPTEMBER 22, 2020

GRADING AND BASE STONE WORK ON THE COUNTY BIKEWAY SOUTH OF ROUTE 83 CONTINUED THIS PAST WEEK. PAVING FROM THE TOWNSHIP LINE TO 0.5 MILE NORTHWARDLY IS EXPECTED THIS WEEK.

PHASE TWO PLANNING CONTINUES.

THE DIRECTOR OF THE COUNTY PLANNING BOARD HAS RECOMMENDED THAT A FORMAL APPLICATION FOR PHASE TWO BE POSTPONED UNTIL APRIL 2021. THIS WILL PERMIT MORE ENVIRONMENTAL AND RIGHT OF WAY INFORMATION TO BE LEARNED, WHICH WILL PROVIDE A MORE ACCURATE, COST ESTIMATE. IN ADDITION, THE BOARD INTENDS TO CHANGE THEIR POLICY IN 2021 WITH PRIORITIES GIVEN TO CERTAIN CATEGORIES. BIKEWAY APPLICATIONS ARE EXPECTED TO BE OF THE HIGHEST PRIORITY WITH A CONTINUATION OF SPECIAL FUNDING INCLUDING REIMBURSEMENT FOR 50% OF THE ENGINEERING COSTS. LOCAL ENGINEERING COSTS PRIOR TO THE FORMAL APPLICATION IN APRIL WOULD BE COUNTED AS PART OF THE LOCAL 50% SHARE. SHE RECOMMENDED NOT LOSING MOMENTUM.

I CONTINUE TO INSPECT THE SITE WORK OF THE B&R LAND LLC. PROJECT AT ROUTE 9 AND EAST RISING SUN DRIVE AND THE SITE WORK FOR THE WALTER BROS. PROJECT ON ROUTE 83 IN SOUTH DENNIS.

I ALSO CONTINUE TO INSPECT THE SITE WORK OF THE ATLANTIC MARINE PROJECT ON STONEY COURT. I HAVE DIRECTED THAT THEIR PROPOSED DRAINAGE SYSTEM NOT HOOK INTO THE EXISTING STREET SYSTEM AND BE REDESIGNED TO BE DRAINED ENTIRELY ON SITE.

RESPECTFULLY SUBMITTED  
JOHN C. GIBSON, P.E. TOWNSHIP ENGINEER