

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
DECEMBER 08, 2020**

6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Cox, Turner and Matalucci present, Committeeman Germanio was absent).

The Clerk reviewed the consent agenda and asked if there were any comments.

There being no comments from the public, the Clerk asked for a motion adopting the consent agenda, motion was made by Matalucci, seconded by Turner, with 4 ayes and 1 absent (Germanio), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 11/17/2020 Regular Meeting.

The following resolution numbers 2020-160 thru 2020-167 were a part of the Consent Agenda:

RESOLUTION NO. 2020-160

RESOLUTION CANCELLING BUDGET APPROPRIATION BALANCES

WHEREAS, the following Current Fund budget appropriation remains unexpended:

CURRENT FUND:

Recreation O/E	\$10,000
Recreation S & W	\$26,000

; and

WHEREAS, it is necessary to formally cancel said budget appropriations so that the unexpended balances may be credited to Fund Balance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to cancel the aforementioned Current Fund unexpended budget appropriation balances to Fund Balance.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-161

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH JOHN C. GIBSON, PE FOR ENGINEERING SERVICES ASSOCIATED WITH PROVIDING WAYFINDING SIGNAGE ON THE COUNTY BIKEWAY

WHEREAS, Dennis Township has completed construction of phase one of the County Bikeway through Dennis Township, the limits of which extend from South Seaville to the Middle Township line, with grant funds from the County Open Space Funds, and

WHEREAS, the Cape May County Open Space Board has recommended approval of the Township's application for funding Wayfinding Signage on said Bikeway, and

WHEREAS, John C. Gibson, P.E. is the Engineer for Dennis Township, and

WHEREAS, John C. Gibson, P.E. has submitted a proposal, for engineering services relative to providing Wayfinding Signage, in an amount not to exceed \$4,000.00. for Professional Engineering Services.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract for the same is hereby awarded to John C. Gibson, P.E. as a Professional Services Contract, in an amount not to exceed \$4,000.00, for professional engineering services.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-162

**RESOLUTION AWARDING THE BID FOR THE MERCURY FLOORING REMEDIATION
ALTERNATE B PROJECT
AT THE RECREATION BUILDING**

WHEREAS, Neuber Environmental Services, Inc. of Gilbertsville, PA. submitted the lowest of five bids, for Mercury Flooring Remediation, Alternate B, for the Dennis Township Recreation Building on November 19, 2020, and whose low bid amounted to \$125,000.00 , and

WHEREAS, the Township's Environmental Consultant has reviewed the bids and recommends the award to said low bidder, and

WHEREAS, the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer, and

WHEREAS, the Dennis Township Committee desires to proceed with the project and award a contract for said work.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that the contract for Mercury Flooring Remediation, Alternate B, at the Dennis Township Recreation Building is awarded to Neuber Environmental Services, Inc. of Gilbertsville, PA. for the bid amount of \$125,000.00.

BE IT FURTHER RESOLVED, that the Presiding Officer is directed to sign and the Clerk is directed to attest to said contract on behalf of the Township of Dennis.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-163

**RESOLUTION AWARDING THE BID FOR THE FURNISHING AND INSTALLING OF A
HARDWOOD MAPLE FLOOR
AT THE RECREATION BUILDING**

WHEREAS, CLASSIC FLOOR FINISHING, INC. of West Berlin, NJ. submitted the lowest of five bids, for Furnishing and Installing a Hardwood Maple Floor for the Dennis Township Recreation Building on November 19, 2020, and whose low bid amounted to \$132,800.00 , and

WHEREAS, the Township Engineer has reviewed the bids and recommends the award to said low bidder, and

WHEREAS, the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer, and

WHEREAS, the Dennis Township Committee desires to proceed with the project and award a contract for said work.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that the contract for Furnishing and Installing a Hardwood Maple Floor at the Dennis Township Recreation Building is awarded to CLASSIC FLOOR FINISHING, INC. for the bid amount of \$132,800.00.

BE IT FURTHER RESOLVED, that the Presiding Officer is directed to sign and the Clerk is directed to attest to said contract on behalf of the Township of Dennis.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-164

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH
ALAIMO GROUP FOR MECHANICAL ENGINEERING SERVICES ASSOCIATED WITH
THE DESIGN OF THE HVAC SYSTEM
FOR THE RECREATION CENTER**

WHEREAS, Dennis Township requested RFPs for the assessment and replacement of the HVAC unit at the Recreation Center; and

WHEREAS, Alaimo Group has submitted a proposal, for the mechanical engineering services associated with the design of the HVAC system for the Recreation Center, in an amount not to exceed \$11,500.00. for Mechanical Engineering Services.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract for the same is hereby awarded to Alaimo Group, as a Professional Services Contract, in an amount of \$11,500.00.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-165

**RESOLUTION AUTHORIZING REFUNDS OF THE
SENIOR CENTER'S ANNUAL CHRISTMAS LUNCHEON**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled its Annual Christmas Luncheon ; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to concerns regarding the Corona Virus the luncheon has been cancelled; and

WHEREAS, the Township has received payments for this luncheon that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments made for the cancelled Christmas Luncheon :

Barbara Dix 402 Route 9S, Lot 223 Cape May Court House, NJ 08210	\$ 35.00	Thomas & Reba Champion 430 South Shore Road, Unit #21 Marmora, NJ 08223-9116	\$ 70.00
Maureen Domeracki 3711 Central Avenue Sea Isle City, NJ 08243	\$ 35.00	Marie Gardiner 10 Buckthorn Lane Cape May Court House, NJ 08210	\$ 35.00
Lois Grimes 210 Francis Ave. Villas, NJ 08251	\$ 35.00	Rita McDonald 717 Kings Highway Cape May Court House, NJ 08210	\$ 35.00
Sandra Meadowcroft 702 Turnberry Court Cape May Court House, NJ 08210	\$ 35.00	Ann Marie Oliver 1402 Route 9, Lot 204 Cape May Court House, NJ 08210-2925	\$ 70.00
Eva Pennock 1634 Star Avenue Villas, NJ 08251	\$ 35.00	Frank Podlaski P.O. Box 304 Ocean View, NJ 08230	\$ 70.00
Russell Price 321 Oakdale Avenue Villas, NJ 08251	\$ 70.00	Mary T. Watson 20 Siskin Lane Cape May Court House, NJ 08210	\$ 35.00

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-166

**RESOLUTION AUTHORIZING THE CANCELLATION OF A
PAYROLL ACCOUNT CHECK**

WHEREAS, the following check was issued from the Dennis Township Payroll Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
043492	7/31/20	\$115.50	Void & Reissue

WHEREAS, it is the desire of the Chief Finance Officer to void the Payroll Account check and reissue it.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein and reissue.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2020-167

RESOLUTION ACCEPTING THE BIKEWAY, PHASE ONE, PROJECT AND AUTHORIZING CHANGE ORDER NO. 3- FINAL

WHEREAS, the Township of Dennis has contracted with Lindemon Contracting, LLC. of Cape May Court House , NJ. for Construction of Phase One of the County Bikeway in Dennis Township, NJ.; and

WHEREAS, during the course of construction certain items of work were found necessary to increase, decrease, and supplement; and

WHEREAS, the Township Engineer certifies the project has been completed in substantial compliance with the specifications and the Township Engineer and the Contractor have signed Change Order Number 3-F attached hereto.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that said Change Order Number 3-F is hereby approved; the project is accepted; the Mayor is authorized to sign in the space provided; and the Chief Financial Officer is authorized to make Final payment to the Contractor.

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular items on the agenda.

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Cox, with 4 ayes, and 1 absent (Germanio), that the payment of the following bills was approved:

GENERAL ACCOUNT:

045335-Advantage Equipment Sales	\$ 98.82
045336-Atlantic City Electric	1,340.79
045337-Animal Control of South Jersey	600.00
045338-Belleplain Emergency Corp.	19,853.02
045339-Blaney & Karavan, PC	4,000.00
045340-Cub Scout Pack 56	500.00
045341-Animal Alliance CMC, Inc.	140.00
045342-Cape May County M.U.A.	17,855.32
045343-Cape May County P.W.A.	685.82
045344-John & Lynne Focht	2,253.56
045345-Scott Turner	1,024.85
045346-Cape May Cnty Dept. of Health	100.00
045347-Cody's Power Equipment	319.08
045348-John L. Collins	289.20
045349-Comcast	148.35
045350-Nelson B. Creamer	144.60
045351-BRT Technologies, LLC	650.00
045352-Dennis Twp. Board of Education	869,290.42
045353-Delta Dental of NJ	2,275.57
045354-Larry C. Dixon	172.59
045355-East Coast Distributors	523.07
045356-Green Technology Services	1,857.29
045357-Gerald C. Harris	144.60

045358-Global Equipment Company Inc.	273.17
045359-Michele T. Heim	328.96
045360-Cape May County Herald	136.22
045361-Home Depot Credit Services	637.94
045362-Roy J. Hope	289.20
045363-Institute for Professional	100.00
045364-NAPA Auto Parts	792.84
045365-Edward F. Leith, Jr.	144.60
045366-Lindemon Contracting, LLC	118,816.30
045367-Mark Grant	144.60
045368-Masune First Aid & Safety	15.67
045369-Mariann Murphy	144.60
045370-Nat. Alliance for Youth Sports	120.00
045371-Phoenix Advisors, LLC	1,050.00
045372-Pineland Construction, LLC	39,805.56
045373-Principal Life Insurance Co.	91.32
045374-Professional Government	180.00
045375-Eurofins QC, LLC	128.00
045376-Arthur Schellinger	144.60
045377-S.S.C.I.	20.00
045378-Star Hollow IEA Team	500.00
045379-Suburban Propane – 2115	376.30
045380-Carolyn P. Swagler	144.60
045381-Jessica Bishop	47.98
045382-William & Joan Murray	125.90
045383-Upper Township	1,587.07
045384-V. E. Ralph & Son, Inc.	305.57
045385-Vision Service Plan	763.54
045386-Vital Communications, Inc.	1,577.80
045387-W. B. Mason Co., Inc.	391.52
045388-West Cape May Volunteer Fire	1,000.00
045389-Cintas Corporation #100	615.69

CONSTRUCTION CODE:

1027-W. B. Mason Co., Inc.	97.88
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GENERAL CHECKING WIRES:

25-NJSHBP	38,716.42
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DOG TRUST:

138-MGL Printing Solutions	299.00
139-NJ Dept. of Health/Senior Services	1.20

ESCROW TURNER PARTNERS:

None

ESCROW HRD HOLDINGS:

64-Fralinger Engineering, PA	1,508.00
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ESCROW GOLF CARS UNLIMITED

1002-John C. Gibson, P.E.	562.50
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PLANNING ESCROW:

1041-John C. Gibson, P.E.	812.50
1042-Peter & Christine Miner	150.00

RECREATION TRUST:

1223-Thomas & Reba Champion	70.00
1224-Marie Gardiner	35.00
1225-Sandra F. Meadowcroft	35.00
1226-Anne Oliver	70.00
1227-Seashore Food Distributors, Inc.	163.85
1228-Maureen Domeracki	35.00
1229-Lois Grimes	35.00
1230-Barbara Dix	35.00
1231-Eva Pennock	35.00

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Matalucci, seconded by Cox, with 4 ayes and 1 absent (Germanio), that the following Administrative Reports were approved:

Municipal Clerk's Report	November, 2020
Registrar's Report	November, 2020
Tax Collector's Report	November, 2020
Construction Official's Report	November, 2020
Chief Finance Officer's Report	November, 2020
Engineer's Report	12/08/2020

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that we are all set for Winter Basketball and that we are just waiting on what the Governor decides and hopefully we will be able to proceed with the program. He also shared that they are working on being able to live-stream the games.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor Turner commended everyone who worked to set-up the Christmas Tree at the School and indicated that it looks great.

Mayor Matalucci commented on the Christmas Tree and thanked the Administrator and everyone who worked on it as well as Tuckahoe Nursery for donating the tree. He explained why the tree was placed at the School location, so that we could have a tree lighting after the Christmas Parades. Mayor Matalucci thanked all the Volunteer Fire Companies for taking Santa Claus around the entire Township and dedicating their time. He shared that the Township has received notice from the State that we have received \$135,000.00 in grant funding for Chestnut Street out in Belleplain section of the Township.

The Clerk reminded everyone that due to the Christmas Holiday, the next Township Committee Meeting would be next Tuesday, December 15th.

Motion was made by Matalucci, seconded by VanArtsdalen, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor