

Public Notice Township of Dennis

Please be advised, the State has adopted legislation that has made it possible for The Township to hold Committee Meetings via electronic means. While this scenario is not ideal, the Township believes it is necessary to ensure the health, safety, and welfare of our citizens. Therefore, we will be having video conference Township Meeting on the following dates and times in accordance with the law:

- Jan. 05, 2021 (Reorganization – 5:30 pm)
- Jan. 26, 2021 (Worksession & Regular – 5:30 pm)

- Feb. 09, 2021 (Worksession & Regular – 5:30 pm)
- Feb. 23, 2021 (Regular – 5:30 pm)

- Mar. 09, 2021 (Worksession & Regular – 5:30 pm)
- Mar. 23, 2021 (Regular – 5:30 pm)

There are several options for the public to attend this meeting and interact if need be:

Option 1) Join the video conference and be able to see, hear, and participate during the meeting. This is how the Township Committee Members will be participating in the meeting.

- 1). Download the "Zoom Cloud Meeting" app on your phone or computer.
- 2). Sign up for a free Zoom account.
- 3). Log into the meeting at or before 5:30 pm using this link:
<https://us02web.zoom.us/j/89622666129?pwd=L1R2WllQVGJTYm53aExSRmNBdG95UT09>
Meeting ID: 896 2266 6129
Password: 175221

Option 2) Join the meeting over the telephone. You will be able to hear and speak during the meeting, but not see the video.

- 1). Call (929) 205-6099 from any telephone:
- 2). Enter the meeting ID: 896 2266 6129
- 3). Enter the password: 175221
- 4). It will ask you for a participant ID. You can enter a number of your choosing or just hit #.

If you have specific questions you would like answered at the Township Meeting and you know those questions now, please email Township Clerk Jackie Justice at jackie@dennistwp.org

Once again, the Township and its Committee thank you for your understanding and patience as we navigate through these unprecedented times.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 26, 2021 – 5:30 P.M.**

**DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-
CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION
WAS INCLUDED AS A COVER PAGE TO THIS AGENDA**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	12/15/2020 Regular Meeting & 01/05/2021 Reorganization Meeting.
Res. #2021-13	Fixing the Rate of Interest to be Charged on Delinquent Taxes.
Res. #2021-14	Authorizing the Cancellation of Delinquent Property Taxes in the Amounts of Less than \$10.00 Pursuant to N.J.S.A. 40A:5-17.
Res. #2021-15	Authorizing a Fee to be Charged for all Returned Checks.
Res. #2021-16	Authorizing the Tax Collector to Charge for Postage.
Res. #2021-17	Authorizing the Tax Collector to Credit Overpayments to the 2021 Tax Year.
Res. #2021-18	Authorizing the Disposition of a Tax Appeal by the County Tax Board.
Res. #2021-19	Authorizing the Tax Assessor to File Tax Appeals.
Res. #2021-20	Establishing a Fee for Duplicate Tax Bills.
Res. #2021-21	Appointing the Registrar for the Year 2021.
Res. #2021-22	Establishing the Holiday Schedule for 2021.
Res. #2021-23	Authorizing and Designating the Bank Depositories.
Res. #2021-24	Authorizing a Cash Management Plan.
Res. #2021-25	Designating the Official Newspapers for Publication.
Res. #2021-26	Appointing the Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.
Res. #2021-27	Appointing the Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 26, 2021 – 5:30 P.M. (page 2)**

Consent Agenda Continued:

- | | |
|---------------|---|
| Res. #2021-28 | Authorizing the Execution of Professional Services Contracts for Various Township Officials for the Year 2021. |
| Res. #2021-29 | Authorizing a Professional Services Contract to Phoenix Advisors, LLC for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2021. |
| Res. #2021-30 | Appointing the Risk Management Consultant for Representation with the Atlantic County Municipal Joint Insurance Fund and Authorizing the Execution of a Professional Services Contract. |
| Res. #2021-31 | Designating the Contact Person for the Employment Practices Liability Attorney Consultation Service Atlantic County Municipal Joint Insurance Fund. |
| Res. #2021-32 | Authorizing the Administrator to Complete and Submit the Necessary Documents for the Federal Surplus Property Program. |
| Res. #2021-33 | Setting the Base Rate of Pay for Certain Non-Union Township Employees. |
| Res. #2021-34 | Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Personnel. |
| Res. #2021-35 | Authorizing the Execution of Temporary Construction Easements to the County of Cape May Regarding the Dennisville-Petersburg Road (County Route 610) Improvements. |
| Res. #2021-36 | Declaring Municipal Property as Surplus. |
| Res. #2021-37 | Requesting Transfer of Funds. |
| Ord. #2021-01 | An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis. |

Regular Agenda

- | | |
|---------------|---|
| Res. #2021-38 | Authorizing the Issuance of Various 2021 Campground Licenses. |
| Res. #2021-39 | Authorizing the Issuance of a License to Conduct Amusement Games for Turner Enterprises, Inc. T/A Ocean View Resort Campground. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 26, 2021 – 5:30 P.M. (page 3)**

Regular Agenda Continued:

Res. #2021-40

Authorizing the Reduction of the
Performance Bond for Turner Partners, L.P.
for Block 245, Lots 39, 43 & 51.

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$1,003,422.92

Administrative Reports

Municipal Clerk's Report	December, 2020 & 2020 Annual
Registrar's Report	December, 2020 & 2020 Annual
Tax Collector's Report	December, 2020 & 2020 Annual
Construction Official's Report	December, 2020

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-13

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2021, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.
5. This resolution shall take effect immediately.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-13
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			✓
Cox						
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-14

**RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT
PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00
PURSUANT TO N.J.S.A. 40A:5-17**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			✓
Cox						
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-15

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL
RETURNED CHECKS**

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanic			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-16

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO
CHARGE FOR POSTAGE**

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-17

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT
OVERPAYMENTS TO THE 2021 TAX YEAR**

WHEREAS, during the 2020 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2021 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2021 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-18

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL
BY THE COUNTY TAX BOARD**

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2021 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-18
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-19

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2021.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-19
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-20

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-21

**RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS
FOR THE YEAR 2021**

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-22

RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE FOR 2021

WHEREAS, it is necessary for the Township to have a schedule of holidays when Municipal Services will be closed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following is a listing of the official holidays for the Township of Dennis:

New Year's Day	Jan. 01, 2021
Martin Luther King Day	Jan. 18, 2021
Lincoln's Birthday	Feb. 12, 2021
President's Day	Feb. 15, 2021
Good Friday	Apr. 02, 2021
Memorial Day	May 31, 2021
Independence Day	July 05, 2021
Labor Day	Sept. 06, 2021
Columbus Day	Oct. 11, 2021
General Election Day	Nov. 02, 2021
Veteran's Day	Nov. 11, 2021
Thanksgiving Day	Nov. 25, 2021
Day After Thanksgiving	Nov. 26, 2021
Christmas Day	Dec. 24, 2021

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-22
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-23

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Loren Ready, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Ocean First.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-23

PAGE 2

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ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-23

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2021.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF DENNIS
IN THE COUNTY OF CAPE MAY, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Dennis, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest Deposits or otherwise invested in Permitted Investments hereinafter referred. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Dennis:

Accounts:

General Checking Account	Payroll Account
Construction Office Account	Savings Account
Dog Account	Municipal Alliance
Municipal Court Bail Account	Tax Collector TTL Account
Municipal Court Account	Planning Escrow Account
Escrow Account for Dominick Caprioni	Escrow Account for HRD Holdings
Escrow Account for Pineland Construction, LLC	Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for John Gibson	Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Joseph McLenaghan	Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for William P. Hilton, Jr.	Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Ronald Walters	Escrow Account for Thomas V. Whelan B1 L9.02
Recreation Account	Escrow Account for Turner Partners
Escrow Account for B & R Land, LLC	Escrow Account for Joyce M. Brewer
Escrow Account for Albino Vendrasco	Escrow Account for Riverview Plumbing, Heat&Cool
Escrow Account for Golf Cars Unlimited, LLC	Escrow Account for Howard L. Hess
Escrow Account for South Jersey Gas – Sea Blvd	Escrow Account for R.E. Pierson Construction
Escrow Account for Atlantic City Electric	
Escrow Account for Pine Haven	

Funds:

Current Fund	Trust Funds
General Capital Fund	Grant Fund

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Dennis, specifically: NONE

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF DENNIS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Dennis (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Dennis are directed to supply to all depositories or any other parties with whom the Deposits or Permitted investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials. The Chief Financial Officer of the Township of Dennis shall deposit all monies as designated by the Cash Management Plan and shall thereafter be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in this Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Sturdy Savings Bank
- Bank of America
- Morgan Stanley Trust Company
- Ocean First Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Township of Dennis referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above. None designated at the present time.

VI. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.278 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period or at least two years pursuant to section 9 of P.L. 1967 c.9 (c.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Accounts:

General Checking Account	Payroll Account
Construction Office Account	Savings Account
Dog Account	Municipal Alliance
Municipal Court Bail Account	Tax Collector TTL Account
Municipal Court Account	Planning Escrow Account
Escrow Account for Dominick Caprioni	Escrow Account for HRD Holdings
Escrow Account for Pineland Construction, LLC	Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for John Gibson	Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Joseph McLenaghan	Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for William P. Hilton, Jr.	Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Ronald Walters	Escrow Account for Thomas V. Whelan B1 L9.02
Recreation Account	Escrow Account for Turner Partners
Escrow Account for B & R Land, LLC	Escrow Account for Joyce M. Brewer
Escrow Account for Albino Vendrasco	Escrow Account for Riverview Plumbing, Heat & Cool
Escrow Account for Golf Cars Unlimited, LLC	Escrow Account for Howard L. Hess
Escrow Account for South Jersey Gas – Sea Blvd	Escrow Account for R.E. Pierson Construction
Escrow Account for Atlantic City Electric	
Escrow Account for Pine Haven	

Funds:

Current Fund	Trust Funds
General Capital Fund	Grant Fund

Maturity limit not to exceed 397 days.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Dennis, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Dennis to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Dennis or by a third party custodian prior to or upon the release of the Township of Dennis's funds.

To assure that all parties with whom the Township of Dennis deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Dennis a written report of any Deposits or Permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information;

- A. The name of any institution holding funds of the Township of Dennis as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Dennis.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2021 to December 31, 2021. Attached to this Plan is a resolution of the governing body of the Township of Dennis approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-25

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2021 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Press be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2020-168.
6. This Resolution shall take effect immediately.

RESOLUTION NO. 2021-25
PAGE 2

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-26

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-26

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-27

**RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-27
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-28

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES
CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2021**

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Engineer, Alt. Engineer, Hearing Officer and Municipal Auditor; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
Fralinger Engineering, PA	- Municipal Engineer (3 yr. term)
John C. Gibson, PE	- Alt. Engineer
Barker, Gelfand, James & Sarvas	- Hearing Officer
Leon P. Costello, RMA/CPA	- Municipal Auditor

2. These contracts are awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2021.

RESOLUTION NO. 2021-28**PAGE 2**

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-29

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO
PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR
AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2021**

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2021 which is required for the Township to comply with certain Bonding requirements; and

WHEREAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 26th day of January, 2021, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2021.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLCs' bill will not to exceed \$1,250.00 without subsequent approval by Resolution of the Township Committee.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-29

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-30

**RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR
REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT
INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL
SERVICES CONTRACT**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-30**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-31

**RESOLUTION DESIGNATING THE CONTACT PERSON FOR THE EMPLOYMENT
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Dennis Township referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services and;

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW THEREFORE BE IT RESOLVED, that the governing body of Dennis Township does hereby appoint Jessica Bishop, Administrator/CFO as its Contact Person.

BE IT FURTHER RESOLVED, that the governing body does hereby appoint Jacqueline B. Justice, Municipal Clerk as additional Contact Person.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-32

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO COMPLETE AND SUBMIT
THE NECESSARY DOCUMENTS FOR THE FEDERAL SURPLUS PROPERTY PROGRAM.**

WHEREAS, the Township Committee believe it is in the best interest of the Township to have the ability to participate in the Federal Surplus Property Program; and

WHEREAS, to participate an application must be completed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that the Township Administrator is hereby authorized and directed to complete and submit the necessary documents for the Federal Surplus Property Program.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-33

**RESOLUTION SETTING THE BASE RATE OF PAY
FOR CERTAIN NON-UNION TOWNSHIP EMPLOYEES**

WHEREAS, the Township Committee desires to set the base rate of pay for certain non-union Township employees.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following list shall be the base rate of pay for all listed employees.

BE IT FURTHER RESOLVED, that this resolution shall be retroactive to January 1, 2021, providing the employee held said job title as of that date, and if not, as of the date of hire or promotion to the new position.

SALARIED EMPLOYEES:

BASE RATE

Municipal Emergency Management Coordinator	7,176.42
Deputy Municipal Emergency Management Coordinator	2,760.24
Municipal Alliance Coordinator	4,968.39

HOURLY EMPLOYEES:

BASE HR. RATE

Recreation Maintenance Worker-Part-Time (Roger Collins)	15.92
Construction Official	54.12
Electrical Sub-Code Official/Fire Sub-Code Official	48.72
Acting Electrical Sub-Code Official/Fire Sub-Code Official	47.76
Code Enforcement Officer	20.81

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

RESOLUTION NO. 2021-33

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-34

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2021-34

PAGE 2

- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on January 26, 2021, that an Executive Session closed to the public shall be held on January 26, 2021 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2021-34**PAGE 3**

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-35

**RESOLUTION AUTHORIZING THE EXECUTION OF TEMPORARY CONSTRUCTION
EASEMENTS TO THE COUNTY OF CAPE MAY REGARDING THE DENNISVILLE-
PETERSBURG ROAD (COUNTY ROUTE 610) IMPROVEMENTS**

WHEREAS, the County of Cape May has an Improvements Project on Dennisville-Petersburg Road (County Route 610) which require Temporary Construction Easements on various properties within the Construction Zone; and

WHEREAS, the Township owns 3 parcels within the Construction Zone known as Block 69, Lot 17, Block 71, Lot 1.01 and Block 71, Lot 10 that the County of Cape May has indicated that they need Temporary Construction Easements on.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize and direct the Township Administrator, Jessica Bishop, to execute the required Temporary Construction Easements for the following Township parcels: Block 69, Lot 17, Block 71, Lot 1.01 and Block 71, Lot 10.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-36

RESOLUTION DECLARING MUNICIPAL PROPERTY AS SURPLUS

WHEREAS, the Township of Dennis has determined that certain personal property as described on the attached schedule is no longer needed for public purposes; and

WHEREAS, N.J.S.A. 40A:11-36 allows for the Sale or Disposition of Public Property.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the attached schedule of Township property is hereby declared to be surplus, no longer needed for public purposes pursuant to N.J.S.A. 40A:11-36.

BE IT FURTHER RESOLVED, that the Township Administrator be authorized and directed to dispose said items according to the statute.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

SCHEDULE OF MUNICIPAL PROPERTY DECLARED AS SURPLUS

1988	BRU Dump Trailer	Id#EB334 C488
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TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-37

RESOLUTION REQUESTING TRANSFER OF FUNDS

BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2020 named herein.

SEE ATTACHED SCHEDULE

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner		✓	✓			
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TRANSFER RESOLUTION ATTACHMENT 1/26/2021

<u>Account Name</u>	<u>Account Number</u>	<u>To</u>	<u>From</u>
Utilities - Landfill Disposal	0-01-32-465-078	5,500.00	
Utilities - Gasoline & Diesel Fuel	0-01-31-460-074		5,500.00
Liability Insurance	0-01-23-210-090	51,500.00	
Recreation - S&W	0-01-28-370-011		51,500.00

<u>\$ 57,000.00</u>	<u>\$ 57,000.00</u>
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TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2021-01

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

See Attached

TITLE/POSITION**MINIMUM****MAXIMUM****Salaried Employees:**

Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	40,000.00	90,000.00
Purchasing Agent	1,000.00	5,000.00
Municipal Clerk	50,000.00	90,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	5,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (per hour)	13.00	25.00
Keyboarding Clerk II (per hour)	15.00	30.00
Keyboarding Clerk III (per hour)	20.00	35.00
Confidential Assistant (per hour)	13.00	35.00
Tax Assessor	40,000.00	70,000.00
Tax Assessor (part-time)	20,000.00	50,000.00
Tax Collector	40,000.00	68,000.00
Tax Collector (part-time per hour)	30.00	55.00
Assistant Municipal Tax Collector	25,000.00	50,000.00
Municipal Emergency Management Coordinator (part-time)	4,000.00	12,000.00
Deputy Municipal Emergency Management Coord. (part-time)	2,500.00	9,000.00
Technical Assistant to the Construction Official	20,000.00	44,000.00
Zoning Officer	4,000.00	15,000.00
Technical Assistant Land Use	1,500.00	10,000.00
Recreation Director (part-time)	5,000.00	45,000.00
Recreation Director	40,000.00	65,000.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant (per hour)	13.00	23.00
Recreation Attendant	25,000.00	45,000.00
Municipal Department Head	35,000.00	60,000.00
Supervisor of Senior Citizen Activities	30,000.00	55,000.00
Senior Citizen Program Aide (per hour)	13.00	23.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Director of Public Works/C.P.W.M.	45,000.00	75,000.00
Director of Public Works (part time)	5,000.00	45,000.00
Assistant Supervisor, Public Works	35,000.00	65,000.00
Assistant Supervisor, Recreation Maintenance (per hour)	15.00	26.00
Maintenance Worker 1 Grounds (per hour)	13.00	20.00

Laborer 1 (per hour)	13.00	25.00
Truck Driver (per hour)	14.25	29.00
Mechanic (per hour)	14.50	29.00
Heavy Equipment Operator	14.75	29.50

Miscellaneous Items:

Code Enforcement Officer (per hour)	15.00	25.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	50.00
Fire Sub-Code Official (per hour)	20.00	50.00
Electrical Sub-Code Official (per hour)	20.00	50.00
Plumbing Sub-Code Official (per hour)	20.00	50.00
Secretary Commission (per meeting)	40.00	75.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Mileage (per mile)	0.28	0.56

ORDINANCE NO. 2021-01
PAGE 2

SECTION 7. This Ordinance shall become effective retroactive to February 06, 2021, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 26, 2021. Publication will be held on February 03, 2021 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 23, 2021 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-38

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2021 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Little Oaks Campground – 100 Sites
Holly Lake Campground Condom. Assoc. – 342 Sites
Sea Grove Camping Resort – 190 Sites
Resort Campground Country Club – 500 Sites
Jersey Shore Haven – 207 Sites
Lake & Shore Resort – 452 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2021 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen		✓	✓			
Germanio	✓		✓			
Cox						✓
Turner					✓	
Matalucci			✓			

RESOLUTION NO. 2021-38

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-39

**RESOLUTION AUTHORIZING THE ISSUANCE OF A LICENSE TO CONDUCT
AMUSEMENT GAMES FOR TURNER ENTERPRISES, INC.
T/A OCEAN VIEW RESORT CAMPGROUND**

BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. An application having been filed by Turner Enterprises, Inc. T/A Ocean View Resort Campground, to hold, operate and conduct amusement games under Certification No. 2 – ARCADE GAMES – at the premise known as 2555 Route 9, Ocean View, Dennis Township, a municipality which is resort and the premises are in an area thereof wherein amusement and entertainment are conducted (a campground).
2. It is hereby determined and declared that the application is in proper form and was accompanied by the license fee of \$250.00, and said application is hereby made a part hereof by reference and that the license be and the same hereby is granted and shall expire at the hour of midnight on the 31st day of December, 2021.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a certified copy of this resolution, together with a copy of the application and list of machines, to the State Commissioners of Amusement Games Control.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen			✓			
Germanio		✓	✓			
Cox						✓
Turner					✓	
Matalucci	✓		✓			

RESOLUTION NO. 2021-39

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-40

**RESOLUTION AUTHORIZING THE REDUCTION OF THE PERFORMANCE BOND FOR
TURNER PARTNERS, L.P. FOR BLOCK 245, LOTS 39, 43 & 51**

WHEREAS, Turner Partners, L.P. have posted a Site Safety and Stabilization Bond in the amount of \$11,226.23 for Block 245, Lots 39, 43 & 51 in the form of cash; and

WHEREAS, the Engineer has completed an inspection and recommends that said bond be release conditioned upon a 2-year Maintenance Bond in the amount of \$4,500.00 be placed on file with the Township; and

WHEREAS, Turner Partners, L.P. request that the Site Safety and Stabilization Bond in the amount of \$11,226.23 that has been authorized to be released be reduced by \$6,726.23 and that the remaining \$4,500.00 remain with the Township as the Maintenance Bond.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to reduce the \$11,226.23 Site Safety and Stabilization bond for Turner Partners, L.P. for Block 245, Lots 39, 43 & 51 by \$6,726.23.

BE IT FURTHER RESOLVED, that the remaining \$4,500.00 will remain with the Township as their required 2-year Maintenance Bond.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen	✓		✓			
Germanio			✓			
Cox						✓
Turner					✓	
Matalucci		✓	✓			

RESOLUTION NO. 2021-40

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

January 25, 2021
02:11 PM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y other: Y Exempt: Y

Vendor # Name

PO #	PO Date	Description	Amount	Charge Account	PO Type	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	Excl
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00101 571 PETERSBURG ROAD LLC

20-00216	04/21/20	2020 SOLAR ELECTRIC SUPPLIED	589.71	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		04/21/20	01/20/21			N
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Vendor Total: 589.71

00706 ADVANTAGE EQUIPMENT SALES

20-00109	02/05/20	2020 MISC. PARTS	132.44	0-01-26-290-038	B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R		02/05/20	01/20/21			N
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Vendor Total: 132.44

01201 ATLANTIC CITY ELECTRIC

20-00547 12/14/20 DECEMBER 2020 ELECTRIC

26	ROUTE 9 SIGN 1	12.53	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/13/21	01/13/21				N
27	REC 565 DENNISVILLE RD	13.52	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/14/21	01/14/21				N
28	565 DENNISVILLE RD SIGN	11.62	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/14/21	01/14/21				N
29	REC 565 DENNISVILLE RD PUMP 1	300.64	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/14/21	01/14/21				N
30	REC 565 DENNISVILLE RD PUMP 2	138.55	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/14/21	01/14/21				N
31	ROUTE 9 SIGN 2	12.71	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/20/21	01/20/21				N
32	REC 565 DENNISVILLE RD	1,040.98	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/20/21	01/20/21				N
33	681 PETERSBURG RD TEMP	10.96	0-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/20/21	01/20/21				N
		1,541.51											

21-00008 01/12/21 JANUARY 2021 ELECTRIC

1	571 PETERSBURG ROAD	11.62	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
2	571 PETERSBURG ROAD	289.68	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
3	571 PETERSBURG ROAD GRG	47.80	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
4	ACADEMY ROAD	25.13	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
5	681 PETERSBURG RD TEMP	11.62	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
6	571 PETERSBURG RD SIGN	29.21	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
7	154 CHESTNUT STREET # 0	84.37	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
8	PETERSBURG RD PUBLIC WORKS GRG	647.54	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N
9	681 PETERSBURG ROAD	180.26	1-01-31-430-071	B	UTILITIES - ELECTRIC	R		01/12/21	01/20/21				N

January 25, 2021
02:11 PM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Page No: 2

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date Date	Date		Excl
01201 ATLANTIC CITY ELECTRIC									
21-00008 01/12/21 JANUARY 2021 ELECTRIC		Continued							
10 ACADEMY ROAD	13.52	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
12 571 PETERSBURG ROAD	422.72	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
13 REC 6TH ST E/O CHESTNUT	120.60	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
14 REC ROUTE 628	992.06	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
17 571 PETERSBURG RD	556.99	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
25 154 CHESTNUT STREET	10.96	1-01-31-430-071		B UTILITIES - ELECTRIC	R	01/12/21	01/20/21		N
	3,444.08								
Vendor Total:	4,985.59								
01212 AT&T									
21-00006 01/11/21 2021 PHONE ACCT #0305212487001									
13 ACCT #0305212487001 JAN 21	55.31	1-01-31-440-076		B UTILITIES OTHER - TELEPHONE	R	01/11/21	01/11/21		N
Vendor Total:	55.31								
01261 AIRLINE HYDRAULICS CORP.									
21-00065 01/19/21 LOADER RAM REPAIR									
1 LOADER RAM REPAIR	135.00	1-01-26-290-026		B PUBLIC WORKS - MAINT OTHER EQUIP	R	01/19/21	01/25/21	12507094	N
Vendor Total:	135.00								
04580 BELLEPLAIN EMERGENCY CORP.									
21-00009 01/13/21 2021 EMERGENCY AMBULANCE									
1 2021 EMERGENCY AMBULANCE JAN	9,471.28	1-01-25-260-094		B EMERGENCY MEDICAL SERVICES (EMS)	R	01/13/21	01/25/21		N
21-00010 01/13/21 2021 CENTRAL DISPATCH SERVICES									
1 2021 CENTRAL DISPATCH SVCS JAN	10,567.45	1-01-25-250-029		B CENTRAL DISPATCH - CONTRACT	R	01/13/21	01/25/21		N
Vendor Total:	20,038.73								
05068 BISHOP MCHUGH CATHOLIC SCHOOL									
20-00512 11/10/20 REFUND RAFFLE OVERPAYMENT									
1 REFUND RAFFLE OVERPAYMENT	240.00	1-01-08-161-101		R CLERK RECEIPTS	R	11/10/20	01/20/21		N
Vendor Total:	240.00								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date Date	Date		Exc]
09707 COMCAST									
21-00004 01/11/21 2021 CABLE & INTERNET									
41 8499 05 026 0041377 MUSEUM			69.95	1-01-31-450-077	R	01/11/21	01/11/21		N
42 8499 05 026 0164195 REC			109.57	1-01-31-450-077	R	01/11/21	01/11/21		N
43 8499 05 026 0028150 TOWN HALL			148.35	1-01-31-450-077	R	01/11/21	01/11/21		N
			327.87						
Vendor Total:			327.87						
10215 CRYSTAL SPRINGS									
20-00026 01/15/20 2020 WATER RENTAL		B							
10 DEC 2020 WATER RENTAL			98.96	0-01-26-310-052	R	12/08/20	01/20/21	3175133-010121	N
Vendor Total:			98.96						
12015 DENNIS TWP BOARD OF EDUCATION									
21-00013 01/13/21 2020/2021 SCHOOL TAX PAYABLE									
1 JAN 2021 SCHOOL TAX PAYABLE			869,290.42	1-01-207-55-500-061	R	01/13/21	01/25/21		N
Vendor Total:			869,290.42						
12694 LARRY C. DIXON									
21-00055 01/15/21 2021 RETIRED EMPLOYEE REIMB.		B							
2 '21 RETIRED EMPLOYEE REIMB JAN			148.50	1-01-23-220-092	R	01/15/21	01/20/21		N
3 '21 RETIRED EMPLOYEE RX JAN			23.00	1-01-23-220-092	R	01/15/21	01/20/21		N
			171.50						
Vendor Total:			171.50						
15294 EAST COAST DISTRIBUTORS									
20-00106 02/05/20 2020 MISC. PARTS		B							
32 2020 MISC. PARTS- INV 41324			492.94	0-01-26-290-038	R	12/03/20	01/20/21	41324	N
33 2020 MISC. PARTS- INV 41266			165.86	0-01-26-290-038	R	12/15/20	01/25/21	41266	N
			658.80						
Vendor Total:			658.80						

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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/NoId	Invoice	1099 Excl
21425 FRALINGER ENGINEERING, PA	20-00077 01/27/20 2020 ESCROW ENGINEERING											
44 TURNER - INSPECTIONS	125.75 E-00051				P TURNER - 2555 ROUTE 9	R	01/15/21	01/15/21		79876		N
45 HRD HOLDINGS INSPECTION	5,876.00 E-00054				P HRD HOLDINGS (OLD MARK GIBSON)	R	01/15/21	01/15/21		79877		N
46 HOLLY LAKE SITE PLAN REVIEW	165.00 P-00013				P HOLLY LAKE CAMP - PLANNING	R	01/19/21	01/19/21		79458		N
	6,166.75											
Vendor Total:	6,166.75											
22899 GARDNER TRUE VALUE HARDWARE	20-00108 02/05/20 2020 MISC. HARDWARE											
12 DEC 2020 SUPPLIES	185.83 0-01-26-290-038		B		B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	11/13/20	01/20/21				N
Vendor Total:	185.83											
23999 JOHN C. GIBSON, P.E.	18-00585 12/06/18 BIKE PATH PHASE 2 -ENGINEERING											
10 BIKE PATH PHASE 2 -ENGINEERING	4,725.00 C-04-55-018-119		B		B 18-04 BIKE PATH	R	01/20/21	01/20/21				N
20-00230 04/30/20 2020 TWP MUNICIPAL ENGINEER												
4 ENGINEER SERVICE 9/13-12/31/20	4,062.50 0-01-20-165-028		B		B ENGINEERING SERVICES- O/E	R	09/17/20	01/20/21				N
Vendor Total:	8,787.50											
25311 GREEN TECHNOLOGY SERVICES	21-00026 01/13/21 2021 IT & WEBSITE CONTRACT											
2 2021 IT & WEBSITE CONTRACT JAN	1,755.92 1-01-20-140-021		B		B COMPUTER TECHNOLOGY - O/E	R	01/13/21	01/20/21		20014073		N
21-00027 01/13/21 2021 EMAIL CONTRACT												
2 2021 EMAIL CONTRACT JAN	165.24 1-01-20-140-021		B		B COMPUTER TECHNOLOGY - O/E	R	01/13/21	01/20/21		200014072		N
Vendor Total:	1,921.16											
27228 MICHELE T. HEIM	21-00057 01/15/21 2021 RETIRED EMPLOYEE REIMB.											
2 21 RETIRED EMPLOYEE REIMB. JAN	297.00 1-01-23-220-092		B		B EMPLOYEE GROUP INSURANCE	R	01/15/21	01/21/21				N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	Date		Excl
27228 MICHELE T. HEIM										
Continued										
21-00057 01/15/21 2021 RETIRED EMPLOYEE REIMB.		187.29	Continued							
3 '21 RETIRED EMPLOYEE RX JAN		484.29		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	01/21/21		N
Vendor Total:		484.29								
27278 CAPE MAY COUNTY HERALD										
20-00035 01/15/20 2020 PUBLIC NOTICES										
31 DEC PUBLIC NOTICES		132.76		0-01-20-120-021	B TOWNSHIP CLERK - LEGAL ADVERTISING	R	12/31/20	01/20/21		N
32 DEC PUBLIC NOTICES		6.26		0-01-20-150-021	B TAX ASSESSMENT - LEGAL ADVERTISE	R	12/31/20	01/20/21		N
33 DEC PUBLIC NOTICES		55.88		0-01-21-185-021	B PLANNING & ZONING - LEGAL ADVERTISE	R	12/31/20	01/20/21		N
Vendor Total:		194.90								
28711 HOME DEPOT CREDIT SERVICES										
20-00553 12/29/20 MISC. SUPPLIES										
1 MUSEUM TOILET		89.00		C-04-55-018-122	B 18-04 OTHER MISC.	R	12/29/20	01/25/21		N
2 MUSEUM SINK		144.00		C-04-55-018-122	B 18-04 OTHER MISC.	R	12/29/20	01/25/21		N
3 MUSEUM FAUCET		69.00		C-04-55-018-122	B 18-04 OTHER MISC.	R	12/29/20	01/25/21		N
4 PARKS & PLAYGROUNDS TOOLS		249.00		0-01-28-375-058	B PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	12/29/20	01/25/21		N
Vendor Total:		551.00								
28726 ROY J. HOPE										
21-00058 01/15/21 2021 RETIRED EMPLOYEE REIMB.										
2 '21 RETIRED EMPLOYEE REIMB. JAN		297.00		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	01/25/21		N
3 '21 RETIRED EMPLOYEE RX JAN		46.72		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	01/25/21		N
Vendor Total:		343.72								
38650 KEL-TEX IMPRINTS, INC.										
20-00539 12/04/20 BASKETBALL SHIRTS										
1 3/4 BASKETBALL SHIRTS		207.00		T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	12/04/20	01/20/21		N
2 5/6 BASKETBALL SHIRTS		187.50		T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	12/04/20	01/20/21		N

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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	date		Excl
38650 KEL-TEX IMPRINTS, INC.		Continued								
20-00539 12/04/20 BASKETBALL SHIRTS		180.00		Continued						
3 7/8 BASKETBALL SHIRTS		574.50		T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	12/04/20 01/20/21			N
Vendor Total:		574.50								
42428 EDWARD F. LEITH, JR.										
21-00059 01/15/21 2021 RETIRED EMPLOYEE REIMB.					B					
2 '21 RETIRED EMPLOYEE REIMB. JAN		148.50		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21 01/25/21			N
3 '21 RETIRED EMPLOYEE RX JAN		151.27		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21 01/25/21			N
		299.77								
Vendor Total:		299.77								
43565 LOVELAND GARRETT & BATASTINI PA										
20-00076 01/27/20 2020 ESCROW ENGINEERING										
14 APPLICATION REVIEW		660.00		P-00013	P HOLLY LAKE CAMP - PLANNING	R	01/19/21 01/19/21		3608	N
Vendor Total:		660.00								
48614 MARIANN MURPHY										
21-00060 01/15/21 2021 RETIRED EMPLOYEE REIMB.					B					
2 '21 RETIRED EMPLOYEE REIMB. JAN		148.50		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21 01/25/21			N
3 '21 RETIRED EMPLOYEE RX JAN		39.91		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21 01/25/21			N
		188.41								
Vendor Total:		188.41								
50814 NJ LEAGUE OF MUNICIPALITIES										
21-00064 01/15/21 2021 MEMBERSHIP DUES										
1 2021 MEMBERSHIP DUES		656.00		1-01-20-110-044	B MAYOR & COMMITTEE - PROF ASSOC DUES	R	01/15/21 01/20/21		105MLK21	N
Vendor Total:		656.00								

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Vendor # Name		Contract PO Type		Acct Type Description		Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date Description	Amount	Charge Account	Description		Enc	Date	Date		Exc
Item Description										
71040 S.S.C.I.										
20-00069 01/24/20 2020 BACKGROUND CHECKS			B							
9 DEC 2020	BACKGROUND CHECKS	40.00	0-01-28-370-066	B	RECREATION - PROGRAM SUPPLIES	R	11/13/20	01/20/21	6372	N
Vendor Total:		40.00								
71185 STAPLES ADVANTAGE										
20-00070 01/24/20 2020 MISC. OFFICE SUPPLIES										
23 ORDER #7321034677	TONER	356.29	0-01-20-150-036	B	TAX ASSESSMENT - OFFICE SUPPLIES	R	12/23/20	01/20/21		N
24 ORDER #7321265974	TAX FORMS	53.96	0-01-20-101-036	B	ADMINISTRATOR - OFFICE SUPPLIES	R	12/29/20	01/20/21		N
Vendor Total:		410.25								
71326 SUBURBAN PROPANE - 2115										
21-00051 01/13/21 2021 PROPANE			B							
3 MUSEUM 2115-225153		125.84	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/13/21	01/19/21		N
4 SENIOR 2115-217754		1,245.10	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/13/21	01/19/21		N
5 TOWN HALL 2115-214908		2,106.83	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/13/21	01/19/21		N
6 PUBLIC WORKS 2115-206559		543.46	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/13/21	01/19/21		N
7 PUBLIC WORKS 2115-206559	1/11	503.10	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/13/21	01/20/21	2115-607273	N
Vendor Total:		4,524.33								
71610 CAROLYN P. SWAGLER										
21-00061 01/15/21 2021 RETIRED EMPLOYEE REIMB.			B							
2 '21 RETIRED EMPLOYEE REIMB. JAN		148.50	1-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/15/21	01/21/21		N
Vendor Total:		148.50								
72327 TAX COLLECTOR & TREASURER NJ										
21-00050 01/13/21 2021 MEMBERSHIP TCTA DUES										
1 2021 MEMBERSHIP TCTA DUES		100.00	1-01-20-145-044	B	TAX COLLECTION - PROF ASSOC DUES	R	01/13/21	01/25/21		N
Vendor Total:		100.00								

Vendor # Name		PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099	
Item Description												Enc Date	Date		Excl	
74700 TREASURER, STATE OF NEW JERSEY																
20-00210	04/07/20	ID #216000529	MUN CODE #0504													
5	4TH QRT 2020	MARRIAGE LICENSES	150.00	1-01-214-55-100-001	G DUE TO STATE OF NJ - VITAL STATISTICS	R	12/31/20	01/20/21							N	
Vendor Total:							150.00									
74702 TREASURER, STATE OF NEW JERSEY																
20-00556	12/31/20	REMIT DOMESTIC PARTNERSHIPS														
2	FOR: 4TH QUARTER, 2020		25.00	1-01-214-55-100-001	G DUE TO STATE OF NJ - VITAL STATISTICS	R	12/31/20	01/20/21							N	
Vendor Total:							25.00									
74706 TREASURER, STATE OF NEW JERSEY																
21-00003	01/07/21	WATER USE REGISTRATION FEE	205.00	1-01-28-375-058	B PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	01/07/21	01/20/21						218057700	N	
Vendor Total:							205.00									
78273 UPPER TOWNSHIP																
20-00019	01/15/20	COURT INTERLOCAL AGREEMEN	992.26	1-01-165-05-250-013	G DUE FROM/TO UPPER TWP MUNICIPAL COURT	R	01/19/21	01/20/21							N	
14	2020	COURT INTERLOCAL - DEC														
Vendor Total:							992.26									
80464 VERIZON WIRELESS																
21-00007	01/11/21	2021 OEM BROADBAND	38.01	1-01-31-450-077	B UTILITIES OTHER - TELECOMMUNICATIONS	R	01/11/21	01/11/21						9870309551	N	
13	OEM ACCT #64205050	JAN 2021														
Vendor Total:							38.01									
80465 VERIZON																
21-00053	01/14/21	2021 PHONE SERVICES	45.07	1-01-31-450-077	B UTILITIES OTHER - TELECOMMUNICATIONS	R	01/14/21	01/14/21							N	
13	ACCT#6517192790000100	JAN 2021														
Vendor Total:							45.07									

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Vendor # Name		Contract PO Type		Stat/Chk		First Rcvd		Chk/Void		Invoice		1099	
PO #	PO Date Description	Amount	Charge Account	Acct Type Description		Enc	Date	Date				Excl	
80479 V.E. RALPH & SON, INC.													
20-00557	12/31/20 PHILIPS HEARTSTART ONSITE AED	880.10	0-01-26-310-024	B BUILDINGS & GROUNDS - CLEAN/MAINTENANCE	R		12/31/20	01/25/21		412655		N	
1	PHILIPS HEARTSTART ONSITE AED	880.10											
Vendor Total:		880.10											
88077 XEROX CORPORATION													
20-00042	01/15/20 2020 PRINTER RENTAL	170.25	0-01-20-120-036	B TOWNSHIP CLERK - OFFICE SUPPLIES	R		01/15/20	01/20/21		012213069		N	
13	DEC 2020 PRINTER RENTAL	170.25											
Vendor Total:		170.25											
89615 CINTAS CORPORATION #100													
20-00112	02/06/20 2020 UNIFORMS	300.00	0-01-26-290-032	B PUBLIC WORKS - UNIFORMS/CLOTHING	R		08/06/20	01/25/21		ACCT#100-00576		N	
12	2020 UNIFORMS DEC 2020	300.00											
Vendor Total:		300.00											
99039 MARY WATSON													
20-00529	11/19/20 SR. CHRISTMAS LUNCH REFUND	35.00	T-05-00-000-305	B RECREATION TRUST - SENIOR TRIPS 2020	R		11/19/20	01/20/21				N	
1	SR. CHRISTMAS LUNCH REFUND	35.00											
Vendor Total:		35.00											
Total Purchase Orders:		55	Total P.O. Line Items:	101	Total List Amount:	1,003,422.92	Total Void Amount:	0.00					

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
	0-01	31,625.06	0.00	31,625.06	0.00	0.00	0.00	31,625.06	
	1-01	79,949.95	0.00	79,949.95	240.00	879,144.66	0.00	959,334.61	
	1-18	0.00	0.00	0.00	0.00	0.00	825.00	825.00	
	1-51	0.00	0.00	0.00	0.00	0.00	125.75	125.75	
	1-54	0.00	0.00	0.00	0.00	0.00	5,876.00	5,876.00	
	Year Total:	79,949.95	0.00	79,949.95	240.00	879,144.66	6,826.75	966,161.36	
GENERAL CAPITAL FUND	C-04	5,027.00	0.00	5,027.00	0.00	0.00	0.00	5,027.00	
RECREATION TRUST FUND	T-05	609.50	0.00	609.50	0.00	0.00	0.00	609.50	
Total of All Funds:		117,211.51	0.00	117,211.51	240.00	879,144.66	6,826.75	1,003,422.92	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
TURNER - 2555 ROUTE 9	E-00051	125.75	0.00	125.75
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	5,876.00	0.00	5,876.00
HOLLY LAKE CAMP - PLANNING	P-00013	825.00	0.00	825.00
Total of All Projects:		<u>6,826.75</u>	<u>0.00</u>	<u>6,826.75</u>

MAYOR
ZETH A. MATALUCCI

911 Coordinator/Fire & Rescue
Administration
Construction
Emergency Management
Tax Offices
Public Safety
Public Works
Revenue & Finance
Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
Environmental Commission
Revenues & Finance
Museum & Historical Center
Land Use Board
Tax Offices

COMMITTEE MEMBER
TOM VANARTSDALEN

Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage



571 Petersburg Road
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Dennisville, NJ 08214
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COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration, Municipal Court,
Revenue & Finance,
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Construction,
Grants, Cultural & Heritage
Senior Center

COMMITTEE MEMBER
MATTHEW J. COX

Municipal Alliance
Municipal Court
Recreation Department
Clean Communities
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

DECEMBER, 2020 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	1,000.00
Clerk Search (0)		0.00
Property Lists (2)		20.00
Copies		49.43
Zoning Book & Maps		0.00
Vital Statistics		278.00
Campground Licenses (0)		0.00
Mercantile Licenses (3)		150.00
Street Opening Permit (3)		150.00
Abandoned Properties		6,000.00
Miscellaneous ()		0.00
		<hr/>
	TOTAL	\$ 7,647.43
Fees to the State		- 25.00
	TOTAL	\$ 7,622.43

MAYOR
ZETH A. MATALUCCI

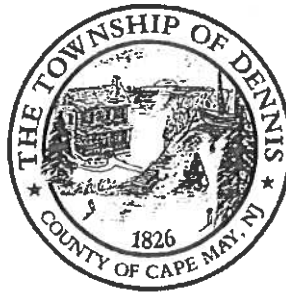
911 Coordinator Fire & Rescue
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MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

ANNUAL 2020 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$ 7,600.00
Clerk Searches (0)	0.00
Property Lists (21)	210.00
Copies	101.43
Zoning Books & Maps	0.00
Code Books (0)	0.00
Vital Statistics	2,298.00
Gravel Permits	-0-
Campground Licenses	9,104.00
Mercantile Licenses (101)	5,050.00
Street Opening Permits (20)	1,000.00
Abandoned Properties	24,500.00
Miscellaneous	1,770.00

Fees to the State

TOTAL \$ 51,633.43

-775.00

TOTAL \$ 50,858.43

MAYOR
ZETH A. MATALUCCI

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JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

DECEMBER, 2020 REGISTRAR'S REPORT

Certified Marriages (8)	\$	80.00
Marriage License (1)		28.00
Certified Death (17)		170.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
TOTAL		\$ 278.00
Fees to the State		- 25.00
TOTAL		\$ 253.00

Mayor
ZETH A. MATALUCCI

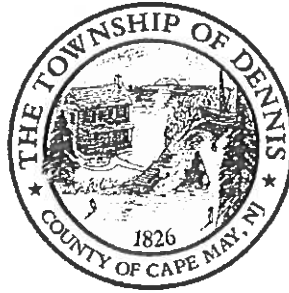
911 Coordinator Fire & Rescue
Administration
Construction
Emergency Management
Tax Offices
Public Safety
Public Works
Revenue & Finance
Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
Environmental Commission
Revenues & Finance
Museum & Historical Center
Land Use Board
Tax Offices

COMMITTEE MEMBER
TOM VANARTSDALEN

Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration, Municipal Court,
Revenue & Finance,
Board of Health,
Construction,
Grants, Cultural & Heritage
Senior Center

COMMITTEE MEMBER
MATTHEW J. COX

Municipal Alliance
Municipal Court
Recreation Department
Clean Communities
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

ANNUAL, 2020 REGISTRAR'S REPORT

Certified Marriage (96)	\$ 960.00
Marriage License (30)	90.00
Certified Domestic Partner (2)	20.00
Domestic Partner (1)	3.00
Certified Death (43)	430.00
Burial Permits (0)	0.00
Certified Births (2)	20.00
Dis. Permit (0)	-0-
Civil Unions (0)	0.00
Certified Civil Union (0)	0.00
Certification (Marriage 0)	0.00
<hr/>	
TOTAL	\$1,523.00

Collector's Report of Receipts and Disbursements

To the _____ Committee _____ of the _____ Township _____ of _____ Dennis _____, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~1900~~ ending:

December 31, 2020

Dated January 5, 2021

Monica A. Heim

...Collector.

Monica A. Heim
Signature of Collector

COLLECTIONS

Taxes Year	2019	0.00
" "	2020	208,189.78
" "	2021	93,999.36
" "	Prior Year	72.92
" "	Municipal Assignment	
" "	6% Year End Penalty (2019)	
Verizon		
Return check fee/payment		25.00
Gross Receipts Tax, Year	Dup Bill Charge	
Franchise Tax	"	
Property Redeemed		
Interest and Costs		6,494.36
Fees for Searches	Tax sale cost	
<u>TOTAL Receipts</u>		308,781.42
Discount on Taxes		
<u>Net Receipts</u>		308,781.42

DISBURSEMENTS

[illegible]

Remarks:

January 4, 2021
07:52 AM

TAX COLLECTOR ANNUAL REPORT (UNAUDITED)

TOWNSHIP OF DENNIS
Collection Percentage Report

Page No: 1

Tax Year Range: 2020/1 to 2020/4

Calculated As Of: 12/31/20

Tax Levy

Net Taxes:

Original:	16,240,168.54
Preliminary Adjustments:	0.00
Added:	78,956.19
Omitted:	0.00
Omit/Add:	0.00
Rollback:	0.00

Total Net Tax 16,319,124.73

Original Deductions (Src, Vet, Ssp, Dis, Wid)

70,750.00

Total Gross Tax Levy

16,389,874.73

Collections

Prior Year - Cash Receipts	421,226.46
Current Year - Cash Receipts	15,604,936.30
Original Deductions (Src, Vet, Ssp, Dis, Wid)	70,750.00
Deductions Allowed (051, 053, 055, 057, 059)	2,905.26
Disallowed (052, 054, 056, 058, 060)	126.37-
Transfer Overpayment (063)	18,064.13
Total Collections	16,117,755.78

Adjustments to Collections

NSF Reversals	0.16
Refund By Res. (064)	8,383.42
Total Adjustments to Collections	(8,383.58)

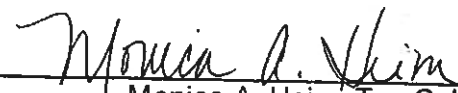
Total Adjusted Collections

16,109,372.20

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

98.29 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)


Monica A. Heim, Tax Collector
January 4, 2021

Summary Report

Permits for the Period 12/01/2020 thru 12/31/2020

FROM THE PERMITS FILE

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
					<u>Sale</u>	<u>Rental</u>
Permits	39	Private	39	Gained	0	0
Certificates	8	Public	0	Lost	0	0
				Change	0	0

Type of Work

New Building	2
Additions	1
Alterations	35
Demolitions	0

Technical Subcodes

Building	30
Electric	24
Fire	5
Plumbing	18
Elevator	1
Mechanical	2

Fee Summary (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	10,905	0	10,905	0	10,905
Electric	2,480	0	2,480	0	2,480
Fire	600	0	600	0	600
Plumbing	1,615	0	1,615	0	1,615
Elevator	0	0	0	0	0
Mechanical *	100	0	100	0	100
Other - <i>Zoning</i>	0	----	0	0	50
DCA	1,414	----	1,414	----	1,414
Cert & Misc	1,460	----	1,460	----	1,410
		0	18,574	0	18,574

Totals

* Per State instructions, MECHANICAL is combined with OTHER for transmittal

Certificates

Certif. of Occup.	3
Certif. of Approvl	5
Other	0

Summary Statistics

	<u>Public</u>	<u>Non-Public</u>
Total Area	0	11,650
Total Volume	0	289,430
Total Value of Constr.	0	409,500
Total Value of Alter'ns	0	218,900

FROM THE PAYMENTS FILE (Includes fees paid in-period against permits issued outside of report date range)

		<u>Permits</u>	
Violations/Penalties	0	Permit fees (DCA) Inc Part Pymt	18,574
Contractor Licenses	0	Adjustments	0
Misc Fees	0.00	Net	\$18,574
		Ongoing Total	0
		Walkthru	0
		Part Pd, e.g. Review	0
		PERMIT TOTAL	\$18,574
		GRAND TOTAL	\$18,574.00

Report Date: 12/31/20