

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
FEBRUARY 23, 2021**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

DUE TO THE COVID-19 OUTBREAK, WE ARE CONDUCTING THE MEETING BY TELE-CONFERENCE AND THE PUBLIC MAY CALL IN. CONFERENCE CALL INFORMATION WAS INCLUDED AS A COVER PAGE TO THIS AGENDA

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Cox, Turner and Matalucci present, Committeeman Germanio was absent.

The Clerk requested that everyone please rise for the pledge of allegiance.

The Clerk asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Turner, seconded by VanArtsdalen, with 4 ayes and 1 absent (Germanio), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 02/09/2021 Work Session & Regular Meeting.

The following resolution numbers 2021-47 thru 2021-54 were a part of the Consent Agenda:

RESOLUTION NO. 2021-47

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT – BLOCK 242, LOT 17**

WHEREAS, the Tax Collector's Office has notified the Clerk of a tax overpayment on Block 242, Lot 17; and

WHEREAS, the overpayment was a result of the property owner qualifying for the Veteran Deduction; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 242, Lot 17 is two hundred and fifty dollars (\$250.00).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$250.00 to the following:

Block 242, Lot 17

Hugh J. Meehan
24 Ocean View Drive
Ocean View, NJ 08230

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-48

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2021 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk’s Office has received the necessary compliance items to issue the following licenses:

Seashore Line Camper Resort – 374 Sites
Driftwood Too Campground – 205 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk’s Office is hereby authorized and directed to issue the 2021 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-49

RESOLUTION REQUESTING TRANSFER OF FUNDS

BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2020 named herein.

SEE ATTACHED SCHEDULE

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

TRANSFER RESOLUTION ATTACHMENT 2/23/21

<u>Account Name</u>	<u>Account Number</u>	<u>To</u>	<u>From</u>
Liability Insurance	0-01-23-210-090	15,000.00	
Legal Services	0-01-20-155-027		15,000.00
		\$ 15,000.00	\$ 15,000.00

RESOLUTION NO. 2021-50

**RESOLUTION AUTHORIZING THE RELEASE
OF A PERFORMANCE BOND FOR BLOCK 262, LOT 1.02 –
GOLF CARS UNLIMITED**

WHEREAS, the Administrator to the Consolidated Land Use Board has requested the release of a Planning/Zoning Performance Bond for Block 262, Lot 1.02 due to the completion of the project; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of cash.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the performance bond in the amount of \$5,000.00 in the form of cash and any remaining escrow fees providing that the professional fees have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-51

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT – BLOCK 57, LOT 16 C032**

WHEREAS, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 57, Lot 16 C032; and

WHEREAS, the overpayment was a result of the property owner selling said property; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 57, Lot 16 C032 is five hundred and twenty-three dollars and seventy-three cents (\$523.73).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$523.73 to the following:

Block 57, Lot 16 C032

Cathy Mark & Lisok Mark
3300 New Jersey Ave., Apt. 602
Wildwood, NJ 08260

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-52

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE CAPE MAY COUNTY
MUNICIPAL UTILITIES AUTHORITY
FOR THE REVIEW AND SUBMISSION OF THE TOWNSHIP OF DENNIS’
2020 ANNUAL RECYCLING TONNAGE REPORT**

WHEREAS, in accordance with N.J.S.A. 13:1E-96 5.b(1), commencing in 2012, each New Jersey municipality is required by the Recycling Enhancement Act (“REA”) to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional (“CRP”); and

WHEREAS, the State of New Jersey (State) requires that municipalities submit their Annual Recycling Tonnage Reports by April 30 of each year; and

WHEREAS, the Cape May County Municipal Utilities Authority (Authority) has one or more employees that have obtained designation as a CRP; and

WHEREAS, the Authority has indicated a willingness to assist the Township of Dennis in securing their rightful recycling fund allotment from the State for its 2020 recycling activities; and

WHEREAS, the Authority desires to memorialize each party's responsibilities in a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) ("Shared Services Act"), whereby the Authority would review, certify, and submit, via email, to the NJDEP, the Township of Dennis' 2020 Recycling Tonnage Report; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide and/or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis, as follows:

1. The Township of Dennis hereby approves the "Shared Services Agreement Between the Township of Dennis and the Cape May County Municipal Utilities Authority to Review, Sign/Submit the 2020 Annual Recycling Report", in substantially the same form as currently on file with the Municipal Clerk.
2. The Mayor is authorized to execute said Agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth Matalucci, Mayor

RESOLUTION NO. 2021-53

**RESOLUTION AUTHORIZING THE RECYCLING COORDINATOR TO
SUBMIT THE 2020 TONNAGE GRANT**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Township of Dennis hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental

Protection, Office of Recycling and designates Frank Laughlin, 571 Petersburg Road, P.O. Box 204, Dennisville, NJ 08214, to ensure that the said application is properly filed.

BE IT FURTHER RESOLVED, that the monies received from the Recycling Tonnage Grant be used solely for the purposes of recycling.

ATTEST _____ **ATTEST** _____
Jacqueline Justice, RMC/Clerk Zeth Matalucci, Mayor

RESOLUTION NO. 2021-54

RESOLUTION AUTHORIZING TRI-COUNTY SPORTSMEN’S MOTORCYCLE CLUB, INC. TO CONDUCT THEIR 2021 ANNUAL GREENBRIER ENDURO ON MARCH 14, 2021

WHEREAS, the Clerk has received a request from the Tri-County Sportsmen’s Motorcycle Club, Inc. for permission to use existing trails and roads that cross Township owned property for their 2021 Annual Greenbrier Enduro; and

WHEREAS, the Enduro is scheduled for March 14, 2021; and

WHEREAS, the Club carries five (5) million dollars of liability insurance which names the Township as an additional insured.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk is hereby authorized and directed to execute the permission form for the use of Township property by the Tri-County Sportsmen’s Motorcycle Club, Inc. for their 2021 Annual Greenbrier Enduro on March 14, 2021.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2021-01. The title was read by the Clerk. Motion was made by Matalucci, seconded by Cox, that the Hearing be open for public comment. There being no comment from those present, motion was made by VanArtsdalen, seconded by Turner that the Hearing be closed.

The Clerk asked for a motion to adopt Ordinance No. 2021-01, motion was made by Matalucci, seconded by VanArtsdalen with 4 ayes, and 1 abstain (Germanio), the following ordinance was adopted:

ORDINANCE NO. 2021-01

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Turner, seconded by Cox, with 4 ayes, 1 absent (Germanio), that the payment of the following bills was approved:

GENERAL ACCOUNT:

045523-Acme (Supervalu)	\$ 50.00
045524-Atlantic City Electric	4,232.23
045525-AT&T	55.31
045526-Atlantic Cnty Mun Joint Insurance Fund	9,112.00
045527-Block Line Systems, LLC	1,336.14
045528-Cape May County M.U.A.	15,635.34
045529-Caprioni Family Septic	150.00
045530-Comcast	327.18
045531-Crystal Springs	70.49
045532-Central Jersey Equipment	573.14
045533-Delta Dental of NJ	6,698.09
045534-Rosemarie Essig	101.59
045535-Eric M. Krise Electrical	3,411.50
045536-Randy A. Grant, Sr.	297.00
045537-Gerald C. Harris	297.00
045538-I.A.A.O.	220.00
045539-Jesco, Inc.	824.83
045540-Keen Compressed Gas Co., Inc.	2.00
045541-NJ-I.A.A.O.	165.00
045542-Nat. Alliance for Youth Sports	40.00
045543-The Press of Atlantic City	110.04
045544-Principal Life Insurance Co.	91.32
045545-Reel Fire Protection, Inc.	148.50
045546-Seashore Food Distributors, Inc.	456.69
045547-Seashore Asphalt Corp.	415.00
045548-South Jersey Gas	832.32
045549-Staples Advantage	991.20
045550-Suburban Propane – 2115	3,586.66
045551-Upper Township	1,282.28
045552-Verizon Wireless	38.01
045553-Verizon	45.07
045554-Vision Service Plan	1,527.08
045555-Xerox Corporation	177.08
045556-Cintas Corporation #100	183.25

CONSTRUCTION CODE:

1031-Atlantic Cape Community	489.00
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GENERAL CHECKING WIRES:

None.

DOG TRUST:

None.

ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

None.

ESCROW RIVERVIEW PLUMBING HEATING & C:

None.

ESCROW GOLF CARS UNLIMITED

None.

PLANNING ESCROW:

1047-Nicholas Germanio 246.25

RECREATION TRUST:

None.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Matalucci, seconded by Cox, with 4 ayes and 1 absent (Germanio), that the following Administrative Reports were approved:

Engineer's Report 02/23/2021

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on Travel Basketball and advised that the Baseball & Softball sign-ups are closed.

Committeeman Cox indicated that he had no comments at this time.

Deputy Mayor Turner commented on the Mega Center in Atlantic City for the COVID-19 vaccinations and indicated that he knows various people who have completed the process and anyone can contact him for some pointers on how to register and get an appointment. He indicated that the water is rising and that there are several problem areas that he would like the Municipal Engineer to go take a look at. Mike Fralinger, the Municipal Engineer, commented on some problem areas he is going to look into and funding improvements thru the Capital Improvement Bond. Mr. Fralinger also commented on improvements that the Committee would like to see done on certain County Roads. Mayor Matalucci and Deputy Mayor Turner shared some roads that have issues.

Mayor Matalucci indicated that the Township's Free Rabies Clinic is Saturday, February 27th from 1:00 pm to 3:00 pm. He asked that everyone practice social distancing, wear and mask and have common sense.

Motion was made by Matalucci, seconded by VanArtsdalen, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor