

**6:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

**DUE TO THE COVID-19 OUTBREAK, THIS MEETING WAS CONDUCTED BY TELE-CONFERENCE WITH THE CLERK PRESIDING TO LESSEN POSSIBLE CONFUSION.**

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk conducted the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Clerk requested that everyone please rise for the pledge of allegiance.

Due to the meeting being held by electronic means The Clerk read by title the items covered under the consent agenda. The Clerk asked if there were any comments on the consent agenda.

There being none, The Clerk asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Cox, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 12/08/2020 Work Session & Regular Meeting.

The following resolution numbers 2020-168 & 2020-175 were a part of the Consent Agenda:

**RESOLUTION NO. 2020-168**

**RESOLUTION ESTABLISHING A MEETING SCHEDULE  
FOR THE YEAR 2021**

**WHEREAS**, pursuant to N.J.S.A. 10:4-6 TO 10:4-21 “The Open Public Meetings Act” the Township Committee is required to post and maintain a meeting schedule.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the regular Township Committee Meetings and the Worksession Meetings will be held in accordance with the following schedule at 5:30 p.m. prevailing time or as otherwise noted in the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ and/or by electronic means:

Jan. 05, 2021 (Reorganization – 5:30 pm)	July 13, 2021 (Worksession & Reg – 5:30 pm)
Jan. 26, 2021 (Worksession & Reg – 5:30 pm)	July 27, 2021 (Regular – 5:30 pm)
Feb. 09, 2021 (Worksession & Reg – 5:30- pm)	Aug. 10, 2021 (Worksession & Reg – 5:30 pm)
Feb. 23, 2021 (Regular – 5:30 pm)	Aug. 24, 2021 (Regular – 5:30 pm)
Mar. 09, 2021 (Worksession & Reg – 5:30 pm)	Sept. 14, 2021 (Worksession & Reg – 5:30 pm)
Mar. 23, 2021 (Regular – 5:30 pm)	Sept. 28, 2021 (Regular – 5:30 pm)
Apr. 13, 2021 (Worksession & Reg – 5:30 pm)	Oct. 12, 2021 (Worksession & Reg – 5:30 pm)
Apr. 27, 2021 (Regular – 5:30 pm)	Oct. 26, 2021 (Regular – 5:30 pm)
May 11, 2021 (Worksession & Reg – 5:30 pm)	Nov. 09, 2021 (Worksession & Reg – 5:30 pm)
May 25, 2021 (Regular – 5:30 pm)	Nov. 16, 2021 (Regular – 5:30 pm)
June 08, 2021 (Worksession & Reg – 5:30 pm)	Dec. 14, 2021 (Worksession & Reg – 5:30 pm)
June 22, 2021 (Regular – 5:30 pm)	Dec. 28, 2021 (Regular – 5:30 pm)

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-169**

**RESOLUTION AUTHORIZING HOLIDAY BONUS FOR THE DENNIS TOWNSHIP EMPLOYEES**

**WHEREAS**, the Township has a history and practice of providing a fifty (\$50.00) dollar holiday bonus to current active employee prior to year end; and

**WHEREAS**, several of the collective bargaining agreements between the Township and its unions provide for retention of existing benefits; and

**WHEREAS**, said bonus may be considered an existing benefit under said collective bargaining agreements entitling certain employees covered by the same to a bonus; and

**WHEREAS**, the Township Committee wishes to treat all employees equally with regard to the distribution of an holiday bonus; and

**WHEREAS**, the Township Committee desires to acknowledge the dedication of the Township Employees during this Holiday Season by authorizing the continuing practice of issuing a fifty (\$50.00) dollar holiday bonus.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to process a fifty (\$50.00) dollar holiday bonus thru payroll for all Dennis Township Employees who work a minimum of 25 hours per week, except the Mayor and Township Committee

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-170**

**RESOLUTION AUTHORIZING THE CANCELLATION OF A CHECK**

**WHEREAS**, the following check was issued from the Township of Dennis Checking Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
45363	12/08/20	\$ 50.00	Cancelled

**WHEREAS**, it is the desire of the Chief Finance Officer to void the check and not reissue for the reason stated above.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-171**

**RESOLUTION AUTHORIZING VARIOUS EMPLOYEES TO CARRY 2020 VACATION DAYS INTO 2021**

**WHEREAS**, the Township Committee has established a policy regarding vacation time to be carried into the upcoming calendar year; and

**WHEREAS**, for various reasons, certain employees have been unable to utilize their 2020 vacation allotment; and

**WHEREAS**, in accordance with the vacation policy, the individuals requesting to carry vacation days have made their requests in writing; and

**WHEREAS**, due to COVID-19 the Governing Body is allowing employees to carry over additional vacation days providing that they be used in 2021.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the vacation days of the employees who have submitted their completed vacation carry over form are hereby approved to be carried over into 2021 providing that such time is available to them.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-172**

**RESOLUTION AUTHORIZING A CONTRACT WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RETROSPECTIVE PROGRAM**

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund has offered to the Township of Dennis a policy endorsement to enter into a Retrospective Program for the 2021 Fund Year with the understanding that a Retrospective Assessment may be due and owing to the FUND through December 31, 2025; and

**WHEREAS**, this program affords the Township of Dennis the opportunity, through improved performance, to control their future assessments in accordance with the formulas set forth in the Contract and the Policy Endorsement; and

**WHEREAS**, the contract term shall commence on January 1, 2021 and end on June 30, 2026;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, state of New Jersey, that it does hereby authorize the Township to enter into a contract with the Atlantic County Municipal Joint Insurance Fund for the 2020 Retrospective Program and further authorizes the Mayor and the Township Clerk to execute same.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-173**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO ANIMAL CONTROL OF SOUTH JERSEY, FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Township's Animal Control Services Agreement expires on 12/31/2020; and

**WHEREAS**, the Township received a proposal from Animal Control of South Jersey for Animal Control Services in the Township of Dennis; and

**WHEREAS**, the Township Committee reviewed the proposal and desires that the Township award a 1 year agreement with the option of two (2) one (1) year extensions to Animal Control of South Jersey.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The averments of the preamble are incorporated herein by reference.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Animal Control of South Jersey for services related to Animal Control within the Township of Dennis for a period of 1 year with the option of two (2) one (1) year extensions.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-174**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAPE MAY PERTAINING TO A RESCUE TASK FORCE FOR A TERM OF FIVE (5) YEARS**

**WHEREAS**, the County of Cape May (“County”) and the Township of Dennis (“Municipality” or “Dennis”) are authorized to enter into a shared services agreement (“SSA”) pursuant to and in accordance with the provisions of the Uniform Shared Services and Consolidation Act (“USSCA”), N.J.S.A 40A:65-1 to 35, as amended and supplemented from time to time; and

**WHEREAS** the County and the Municipality deem it to be in the interest of public safety for members of the Municipal Rescue Squad / Emergency Medical Services (“EMS”), or certain members thereof who have expressed an interest in doing so, to receive certain specialized training in order to respond to a mass casualty involving high risk/critical incidents, including those incidents that are terroristic in nature; and.

**WHEREAS** in furtherance of such an objective, the County has applied for and received a grant from the New Jersey Office of Homeland Security (“NJDHS”) which has or will enable the County to purchase certain ballistic equipment that will be made available to participating Municipalities and their respective Emergency Medical Services (“EMS”) which will be used solely by the Municipal Rescue Squad / EMS in responding to a mass casualty involving a high risk/critical incident (hereafter “mass casualty”); and

**WHEREAS**, The Cape May County Association of Chiefs of Police has developed a policy known as Standard Operating Procedure No. 56 (hereafter “SOP 56”) and approved by the Cape May County Prosecutor under date of September 25, 2020 which, in pertinent part, provides that a Rescue Task Force (“RTF”) is the integrated response of local EMS and Fire elements in support of Law Enforcement to an Active Shooter/Hostile Incident (“ASHI”) attack with the potential for incident escalation (e.g. CBRNE, hostage, mass casualty, etc.). The primary goal of RTF is the rapid wound stabilization and rapid extraction of victims as defined in said SOP 56; and

**WHEREAS** when responding to a mass casualty in the municipal jurisdiction, or elsewhere, the RTF will operate under the direction of Law Enforcement in the person of the Municipal Chief of Police or the Chief’s designee; and

**WHEREAS** the County is procuring the highly specialized equipment from reputable manufacturers and/or vendors and will provide training in the use of such equipment to be offered by third-party persons, firms or entities with acknowledged skill and expertise in such matters which may include the manufacturer and/or vendor; and

**WHEREAS** It is the expectation that such equipment will have a useful life of 5 years at which time it is to be returned to the County by the Municipality. The Municipality will then be expected to purchase replacement equipment at the Municipality's sole cost and expense; and

**WHEREAS** the County has established a protocol for the use of such equipment and governing the response of RTF / EMS to a terrorist-related and mass casualty incidents, which protocol is known as SOP 56 which has been reviewed and approved by the Cape May County Chiefs' of Police Association, the Cape May County Prosecutor, the County Office or Emergency Management, and other similar such entities or agencies; and

**WHEREAS** the Municipality has expressed a desire to participate in a program as described herein and is willing to accept the specialized equipment subject to the terms and conditions set forth in the SSA; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, in the County of Cape May and State of New Jersey as follows:

1. The allegations of the preamble are incorporated herein by reference.
2. A Shared Services Agreement with the County of Cape May for the purposes expressed herein and in the SSA is hereby approved. (Said SSA is entitled "SSA-Cape May County-Township of Dennis-Rescue Task Force")
3. The Mayor and Township Clerk are hereby authorized to execute such SSA on behalf of the Township and all other Township Officials and Officers are hereby authorized and directed to take such further action as may be necessary to carry out the intention of this Resolution.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-175**

**RESOLUTION OPPOSING ATLANTIC CITY ELECTRIC'S REQUEST OF THE NEW JERSEY BOARD OF PUBLIC UTILITIES FOR APPROVAL TO ADJUST RATES**

**WHEREAS**, on or about December 9, 2020, Atlantic City Electric (hereinafter referred to as "ACE") put out a News Release indicating that they have requested New Jersey Board of Public Utilities ("BPU") for approval to adjust rates beginning on or after January 1, 2022;

**WHEREAS**, according to ACE, ACE is seeking to adjust rates by \$67,000,000.00 to recover money they said they have spent in efforts to modernize and strengthen the local energy grid and enhance service for customers;

**WHEREAS**, according to ACE, the request goes through an extensive review by the BPU. The BPU will hold hearings on the request, at which time customers and other interested parties can provide input into the process. At the end of the review process, the BPU will make the final determination as to how much ACE can recover for its investments and how much electric rates may increase;

**WHEREAS**, according to ACE, under the proposed rate adjustment, the typical ACE residential customer using 679 kilowatt hours per month would see a monthly bill increase of 6.89%;

**WHEREAS**, even though the proposed adjusted rates are not to be introduced until or after January 1, 2022, the Township Committee is of the opinion that said adjustments are improper inasmuch as ACE

seeks to recoup expenses for ACE's efforts to modernize and strengthen the local energy grid that in the Township Committee's opinion, has had a minimal benefit to the residents of Dennis Township and the municipality as a whole up to this point;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

1. The statements that are set forth in the Preamble are true and accurate. All of the statements of the Preamble are repeated and incorporated herein by this reference thereto and are made a part hereof as if each and every statement was set forth fully herein.
2. The Committee of the Township of Dennis hereby opposes Atlantic City Electric's request for approval to adjust rates to the New Jersey Board of Public Utilities.
3. The Committee of the Township of Dennis hereby declares its intent to oppose Atlantic City Electric's request and to provide input to the New Jersey Board of Public Utilities in making its final determination on said request;
4. Upon adoption of this Resolution the Township Clerk shall forward copies, electronically or otherwise, to the following officials: New Jersey Governor, New Jersey Lieutenant Governor, New Jersey Attorney General, President of the New Jersey Board of Public Utilities, New Jersey Senate and Assembly Majority and Minority Leaders, Cape May County Board of Chosen Freeholders, and the Cape May County Clerk.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular portion of the agenda.

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Turner, seconded by VanArtsdalen, with 5 ayes and no nays, that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

045390-Atlantic City Electric	\$	1,807.87
045391-AT&T		53.33
045392-Blaney & Karavan, PC		445.50
045393-Block Line Systems, LLC		1,291.07
045394-John L. Collins		194.85
045395-Comcast		179.52
045396-Nelson B. Creamer		119.07
045397-Crystal Springs		73.44
045398-East Coast Distributors		130.33
045399-Eastern Water Conditioning, Inc.		205.00
045400-Forss Painting, Inc.		18,355.00
045401-Eric M. Krise Heating, A/C and		177.00
045402-Gentilini Chevrolet LLC		20.95
045403-Green Technology Services		435.09
045404-Gerald C. Harris		107.97
045405-Home Depot Credit Services		200.36
045406-Roy J. Hope		61.19
045407-Lorco Petroleum Services		180.00
045408-Ocean View Veterinary Hospital		215.00
045409-Paper Direct, Inc.		543.01
045410-Petty Cash c/o Jessica Bishop		177.78
045411-The Press of Atlantic City		179.76
045412-Arthur Schellinger		94.17

045413-Shi International Corp.	44.00
045414-Staples Advantage	596.81
045415-Suburban Propane - 2115	139.69
045416-TTI Environmental, Inc.	1,810.00
045417-Upper Township	1,035.27
045418-Verizon Wireless	38.01
045419-Verizon	44.21
045420-Xerox Corporation	233.58
045421-Cintas Corporation #100	300.00
045422-Y-PERS	59.95

**CONSTRUCTION CODE:**

1028-Staples Advantage	81.92
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**ESCROW HRD HOLDINGS:**

65-Fralinger Engineering, PA	468.00
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**ESCROW TURNER PARTNERS:**

15-Fralinger Engineering, PA	416.00
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**ESCROW B & R LAND:**

2-John C. Gibson, PE	125.00
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**PLANNING ESCROW:**

None

**RECREATION TRUST:**

1232-James Bannach	500.00
1233-Petty Cash c/o Jessica Bishop	47.75
1234-Frank & Betty Podlaski	70.00
1235-Russell J. Price	70.00
1236-One Off Marketing	701.00

The Clerk asked the Municipal Engineer if he had anything to add to his report. Mr. Gibson indicated that he had nothing to add at this time.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Turner, seconded by Cox, with 5 ayes and no nays, that the following Administrative Reports were approved:

Engineer's Report	12/15/2020
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The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there was no comment from the public.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen wished everyone Happy Holidays and urged them to enjoy sharing it with those that they are allowed to be around. He commented on the Holiday being different and asked everyone to stay as safe as possible.

Committeeman Germanio commented on the Valentines Drive-Thru Luncheon that the Senior Center will be having on February 12<sup>th</sup> and 2021 Dues that are currently being accepted. He wished everyone a Merry Christmas and urged everyone to have a Happy and Safe New Year.

Committeeman Cox wished everyone a Merry Christmas and Happy Holidays.

Deputy Mayor Turner wished everyone a Merry Christmas and Happy Holidays. He indicated that it will be nice to get 2021 started and put 2020 in the rearview mirror.

Mayor Matalucci wished everyone a Merry Christmas and a Safe & Happy New Year. He urged everyone to be safe and have their family around them because you never know how long you have and to enjoy your family while you are here.

The Clerk announced that the 2021 schedule will be posted on the website and that the Reorganization Meeting will be by electronic means on January 5 2021 at 5:30 p.m.

Motion was made by Cox, seconded by VanArtsdalen, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor