

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
AUGUST 10, 2021 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	07/27/2021 Regular Meeting Minutes.
Res. #2021-123	Awarding a Professional Services Contract to Blauer Associates for Grant Writing Services Associated with the DCA FY 2022 Small Cities Application – ADA Compliance at Various Municipal Properties.
Res. #2021-124	Awarding a Professional Services Contract to J.W. Pedersen Architect for ADA Compliance Survey & Review Associated with the DCA FY 2022 Small Cities Application – ADA Compliance at Various Municipal Properties.
Res. #2021-125	Designating a Clean Communities Coordinator.

Regular Agenda:

Ord. #2021-05	An Ordinance of the Township of Dennis Amending Article II, Chapter 145 of the Township of Dennis Code, Governing Property Maintenance.
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Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$1,063,656.31

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
AUGUST 10, 2021 – 5:30 P.M. (page 2)**

Regular Agenda Continued:

Administrative Reports

Municipal Clerk’s Report	July, 2021
Registrar’s Report	July, 2021
Tax Collector’s Report	July, 2021
Construction Official’s Report	July, 2021
Chief Finance Officer’s Report	July, 2021
Engineer’s Report	08/10/2021

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-123

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO
BLAUER ASSOCIATES FOR GRANT WRITING SERVICES
ASSOCIATED WITH THE FY 2022 SMALL CITIES APPLICATIONS –
ADA COMPLIANCE AT VARIOUS MUNICIPAL PROPERTIES**

WHEREAS, the Township Committee has determined to apply for the FY 2022 Small Cities Application for ADA Compliance at Various Municipal Properties, and;

WHEREAS, Blauer Associates has submitted a proposal, a copy of which is attached hereto as exhibit “A”, in an amount not to exceed \$21,800.00 to submit said application.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to Blauer Associates as a Professional Services Contract, in an amount not to exceed \$21,800.00, for the submission of an application for FY 2022 Small Cities Application – ADA Compliance at Various Municipal Properties.

BE IT FURTHER RESOLVED, that the necessary Certification of Availability of Funds is attached.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2021-123
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 10, 2021 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk



BLAUER ASSOCIATES



P.O. Box 363, Nescopeck, Pa. 18635
Tel: 570.520.4955
mblauer@evenlink.com

August 2, 2021

Jessica Bishop, CMFO, QPA
Dennis Twp. Administrator & Chief Financial Officer
571 Petersburg Road
PO Box 204,
Dennisville, NJ 08214

Re: DCA Fiscal Year 2022 Small Cities Application

Dear Jessica;

NJ DCA opened the application window for its FY 2022 round of Small Cities applications in July. Applications are due September 24th.

ADA Compliance at various municipal properties is an eligible activity. The grant ceiling is again \$400,000 but the Township's match obligation has been increased this year to 15%. A \$400,000 grant award requires \$60,000 of local spending.

Enclosed are two copies of my proposed contract for application submission and post approval administrative services. The application submission fee is \$1,800 billable upon execution of the contract. If the project is approved the contract would retain my firm to provide administrative services in an amount not to exceed 5% of the approved grant. Since the maximum grant request is \$400,000 the most I could charge for post-approval work would be \$20,000 charged at \$150 per hour for professional time.

What I have proposed is modeled on how my 2020 contract proposal to the Township. If my proposed contract is satisfactory return one signed copy. I look forward to serving the Township again on its Fiscal Year 2022 DCA Small Cities project.

Sincerely,

Mark Blauer,
President

Enclosures

c: Jackie Justice

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$21,800.00, contingent upon the approval of the 2021 Budget, is available in the following appropriations:

Budget Account Name: State & Federal Aid Coordinator
DCA FY2022 Small Cities Grant

Budget Account Number: 1-01-20-100-028
TBD

These funds are sufficient to meet the contractual commitment providing for:

Grant application services and post approval advisory and monitoring administrative assistance associated with ADA Compliance at the Dennis Township Municipal Complex awarded to:

Blauer Associates
PO Box 363
Nescopeck, PA. 18635

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST: 
Jessica Bishop, CMFO, QPA

DATE: 8/5/2021

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-124

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO J. W. PEDERSEN ARCHITECT FOR ADA COMPLIANCE SURVEY & REVIEW SERVICES ASSOCIATED WITH THE FY 2022 SMALL CITIES APPLICATIONS – ADA COMPLIANCE AT VARIOUS MUNICIPAL PROPERTIES

WHEREAS, the Township Committee has determined to apply for the FY 2022 Small Cities Application for ADA Compliance at Various Municipal Properties, and;

WHEREAS, J. W. Pedersen Architect has submitted a proposal, a copy of which is attached hereto as exhibit "A", in an amount not to exceed \$2,500.00 to complete the ADA Compliance Survey & Review for said application.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to J. W. Pedersen Architect as a Professional Services Contract, in an amount not to exceed \$2,500.00, for the completion of the ADA Compliance Survey & Review for the application for FY 2022 Small Cities Application – ADA Compliance at Various Municipal Properties.

BE IT FURTHER RESOLVED, that the necessary Certification of Availability of Funds is attached.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2021-124

PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 10, 2021 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

**_____
Jacqueline B. Justice, RMC/Clerk**

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$2,500.00, contingent upon the approval of the 2021 Budget, is available in the following appropriations:

Budget Account Name: State & Federal Aid Coordinator

Budget Account Number: 1-01-20-100-028

These funds are sufficient to meet the contractual commitment providing for:

Architectural Services associated with ADA Compliance at the Dennis Township Municipal Complex awarded to:

J.W. Pedersen Architect P.C.
1199 E. Park Ave.
Vineland, NJ 08360

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

8/5/2021

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-125

RESOLUTION DESIGNATING A CLEAN COMMUNITIES COORDINATOR

WHEREAS, Dennis Township participates in the State's Clean Communities Grant Program; and

WHEREAS, a vacancy exists in the position of Clean Communities Coordinator.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that Frank Laughlin be designated as the Clean Communities Coordinator and responsible for administrating the State's Clean Communities Grant Program.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 10, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2021-05

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS AMENDING ARTICLE II,
CHAPTER 145 OF THE DENNIS TOWNSHIP CODE, GOVERNING
PROPERTY MAINTENANCE**

WHEREAS, Township of Dennis, a township form of government, is governed by statutes, specifically N.J.S.A. 40A:63-1, *et seq.* that allow the Township Committee to pass, adopt, amend and repeal any ordinance or, where permitted, any resolution for any purpose required for the government of the municipality or for the accomplishment of any public purpose for which the municipality is authorized to act under general law;

WHEREAS, Article II, Chapter 145 of the Revised General Ordinances of the Township of Dennis currently outlines property maintenance requirements for owners and tenants within the confines the Township of Dennis;

WHEREAS, currently, Chapter 145 of the Revised General Ordinances of the Township of Dennis sets forth, among other things, that the Superintendent of Public Works or Supervisor of the Roads shall be responsible for the investigation of property maintenance complaints and shall abate the complained of properties if necessary;

WHEREAS, the Township Committee believes it desirable, and in the best interest of the Township and its citizens to transfer the investigation and remediation authority to the Township's Code Enforcement Official;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

Section 1. Portions of Article II, Chapter 145 of the Township of Dennis Municipal Code are amended as follows (additions are underlined; deletions are [bracketed]):

ARTICLE II, Chapter 145 Property Maintenance

145-2. Investigation of complaints; notification of owner or occupant; reinspection.

After an investigation of a complaint of a resident, officer or employee of the township relative to a violation of this chapter or upon his own motion, the [Superintendent of Public Works or Supervisor of Roads] Code Enforcement Official and/or his designee, shall investigate the complaint. If the reported conditions are found to exist, the [Superintendent

of Public Works or Supervisor of Roads] Code Enforcement Official and/or his designee, shall notify the owner, tenant or person in possession of the lands complained of, in writing, either personally or by certified mail to his last known address, to remove such brush, weeds, ragweed, dead or dying trees, stumps, roots, obnoxious growth, filth, garbage, trash or debris within 10 days after notice. The [Superintendent of Public Works or Supervisor of Roads] Code Enforcement Official and/or his designee, shall reinspect the lands in question after the ten-day period expires to determine if the complaint about conditions have been cured. [and report, in writing, to the Township Committee if the condition has not been altered or remedied.]

145-3. Abatement of township; costs to become lien.

If the owner, tenant or person in possession of the lands in question shall fail to abate the condition complained of within 10 days after notice, the [Superintendent of Public Works or Supervisor of the Roads] Code Enforcement Official and/or his designee shall cause the condition complained of to be abated and shall certify the cost to the Township Committee, which shall examine the certificate and, if it is correct, cause the cost as shown thereon to be charged against the lands. The amount so charged shall become a lien upon the lands and shall be added to and become a party of the taxes next to be assessed and levied upon the lands, shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes. Costs shall be in addition to any penalties imposed for any violation of this chapter.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall take effect within twenty (20) days of final passage and publication, as provided by law.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on July 27, 2021. Publication will be held on August 02, 2021 and a Public Hearing will be held at a meeting of the said Township Committee to be held on August 10, 2021 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

Vendor # Name	PO #	PO Date	Description	Amount	Contract	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
01770 AMAZON.COM SERVICES, INC.															
	21-00162	03/29/21	MISC. OFFICE SUPPLIES												
		16 JULY	STATEMENT - PW	51.94	1-01-26-290-036		B	PUBLIC WORKS - OFFICE SUPPLIES	R	08/05/21	08/05/21			112-020601	N
		17 JULY	STATEMENT - SENIOR	57.76	1-01-28-372-021		B	SENIOR CENTER - OFFICE SUPPLIES	R	08/05/21	08/05/21			112-020601	N
				109.70											
			Vendor Total:	109.70											
02988 SITEONE LANDSCAPING SUPPLY															
	21-00177	04/22/21	2021 SPRINKLER PARTS				B								
		7 2021	SPRINKLER PARTS	381.92	1-01-28-375-058		B	PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	04/22/21	08/05/21			111440761-001	N
		8 2021	SPRINKLER PARTS	134.00	1-01-28-375-058		B	PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	04/22/21	08/05/21			110962242-001	N
				515.92											
			Vendor Total:	515.92											
04580 BELLEPLAIN EMERGENCY CORP.															
	21-00009	01/13/21	2021 EMERGENCY AMBULANCE												
		8 2021	EMERGENCY AMBULANCE AUG	9,471.28	1-01-25-260-094		B	EMERGENCY MEDICAL SERVICES (EMS)	R	07/08/21	08/05/21				N
	21-00010	01/13/21	2021 CENTRAL DISPATCH SERVICES												
		8 2021	CENTRAL DISPATCH SVCS AUG	10,567.45	1-01-25-250-029		B	CENTRAL DISPATCH - CONTRACT	R	07/08/21	08/05/21				N
			Vendor Total:	20,038.73											
05408 BLANEY DONOHUE KARAVAN &															
	21-00011	01/13/21	2021 SOLICITOR												
		8 2021	SOLICITOR AUG	4,000.00	1-01-20-155-027		B	LEGAL SERVICES - O/E	R	07/08/21	08/05/21				N
			Vendor Total:	4,000.00											
09666 CODY'S POWER EQUIPMENT															
	21-00099	02/10/21	2021 MISC. TOOLS & PARTS				B								
		9 2021	MISC. TOOLS & PARTS	336.99	1-01-26-290-038		B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/10/21	08/05/21			76350	N
		10 2021	MISC. TOOLS & PARTS	70.14	1-01-26-290-038		B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/10/21	08/05/21			76176	N

Vendor # Name	PO # PO Date Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
Item Description									Date Date	Date		Excl
12015 DENNIS TWP BOARD OF EDUCATION												
21-00195	05/17/21 2021/2022 SCHOOL TAX PAYABLE											
2	AUG 2021 SCHOOL TAX PAYABLE	886,676.25	1-01-207-55-500-061			G LOCAL SCHOOL DISTRICT TAXES PAYABLE	R		05/17/21	08/05/21		N
21-00297	07/20/21 2021 SUMMER CAMP SALARIES			B								
3	7/30/2021 SUMMER CAMP SALARIES	15,289.15	T-05-00-000-202			B RECREATION TRUST - SUMMER CAMP	R		07/20/21	08/05/21		N
Vendor Total: 901,965.40												
12694 LARRY C. DIXON												
21-00055	01/15/21 2021 RETIRED EMPLOYEE REIMB.			B								
13	RETIRED EMPLOYEE REIMB AUG	148.50	1-01-23-220-092			B EMPLOYEE GROUP INSURANCE	R		01/15/21	08/05/21		N
14	RETIRED EMPLOYEE REIMB AUG RX	29.01	1-01-23-220-092			B EMPLOYEE GROUP INSURANCE	R		01/15/21	08/05/21		N
Vendor Total: 177.51												
15294 EAST COAST DISTRIBUTORS												
21-00101	02/10/21 2021 MISC. PARTS & SUPPLIES			B								
18	2021 MISC. PARTS & SUPPLIES	675.52	1-01-26-290-038			B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R		07/07/21	08/05/21	41948	N
19	2021 MISC. PARTS & SUPPLIES	131.88	1-01-26-290-038			B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R		07/07/21	08/05/21	41976	N
Vendor Total: 807.40												
15704 EDMUNDS & ASSOCIATES, INC.												
21-00304	07/27/21 2020 REG 2-PART TAX BILLS											
1	2020 REG 2-PART TAX BILLS	270.00	0-01-20-145-023			B TAX COLLECTION - PRINT/BINDING	R		07/27/21	08/05/21		N
Vendor Total: 270.00												
17928 ROSEMARIE ESSIG												
21-00109	02/16/21 2021 SENIOR CENTER SUPPLIES											
9	SUPPLIES - BJS SENIOR BRQ	202.43	1-01-28-372-021			B SENIOR CENTER - OFFICE SUPPLIES	R		07/19/21	08/05/21		N
Vendor Total: 202.43												

Vendor # Name	PO # PO Date Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	chk/Void	Invoice	1099
Item Description								Date	Date	Date		Excl
43565 LOVELAND GARRETT & BATASTINI PA												
21-00076 01/28/21 2021 LAND USE BOARD ATTORNEY		416.66		B				07/07/21	08/05/21		3971	N
12 JULY 2020 LAND USE BOARD						B PLANNING & ZONING - LEGAL SERVICES	R					
Vendor Total: 416.66												
48614 MARIANN MURPHY												
21-00060 01/15/21 2021 RETIRED EMPLOYEE REIMB.				B								
15 RETIRED EMPLOYEE REIMB AUG		148.50			1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	08/05/21			N
16 2021 RETIRED EMPLOYEE RX AUG		41.07			1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	08/05/21			N
		189.57										
Vendor Total: 189.57												
50813 NJ DEPT HEALTH/SENIOR SERVICES												
21-00039 01/13/21 2021 DOG LICENSES REIMT TO NJ		2.40			T-13-00-000-201	B DOG TRUST FUND - DUE TO STATE	R	08/05/21	08/05/21			N
16 2021 DOG LICENSES JULY												
Vendor Total: 2.40												
50820 NJSHP												
21-00001 01/04/21 2021 STATE HEALTH BENEFITS												
15 AUG HEALTH BENEFITS - ACTIVE		22,944.48			1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	08/05/21	08/05/21			N
16 AUG HEALTH BENEFITS - RETIRED		14,027.52			1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	08/05/21	08/05/21			N
		36,972.00										
Vendor Total: 36,972.00												
58241 PINELAND CONSTRUCTION LLC												
21-00032 01/13/21 2021 TRASH/RECYCLE COLLECTION		39,805.56			1-01-26-305-029	B SOLID WASTE COLLECTION - CONTRACT	R	07/08/21	08/05/21			N
10 2021 TRASH/RECYCLE COLLECT AUG												
Vendor Total: 39,805.56												

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
59532 PRINCIPAL LIFE INSURANCE CO.											
	21-00033 01/13/21 2021 EMPLOYEE LIFE INSURANCE		B								
	9 EMP. LIFE INSURANCE AUG 2021	77.54		1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/13/21	08/05/21			N
Vendor Total:		77.54									
64669 RAWW ENVIRONMENTAL SERV, INC											
	21-00287 07/13/21 2021 INDOOR AIR QUALITY REVIEW										
	1 2021 INDOOR AIR QUALITY REVIEW	1,500.00		1-01-26-310-028	B BUILDINGS & GROUNDS - OTHER PROF/CONSULT R	R	07/13/21	08/05/21			N
Vendor Total:		1,500.00									
68724 SCHAEFER PYROTECHNICS, INC.											
	21-00312 08/05/21 2021 NNO FIREWORKS DISPLAY										
	3 2021 NNO FIREWORKS DISPLAY	2,240.44		T-05-00-000-203	B RECREATION TRUST - NATIONAL NIGHT OUT	R	08/05/21	08/05/21			N
	4 2021 NNO FIREWORKS DISPLAY	259.56		1-01-30-420-066	B SPECIAL EVENTS - PROGRAM SUPPLIES	R	08/05/21	08/05/21			N
Vendor Total:		2,500.00									
68986 SEASHORE ASPHALT CORP.											
	21-00103 02/10/21 2021 COLD PATCH		B								
	4 2021 COLD PATCH	171.25		1-01-26-290-038	B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/10/21	08/05/21		35914	N
	5 2021 COLD PATCH	126.25		1-01-26-290-038	B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	02/10/21	08/05/21		35188	N
Vendor Total:		297.50									
71040 S.S.C.I.											
	21-00034 01/13/21 2021 NCSI BACKGROUND CHECKS										
	8 2021 NCSI BACKGROUND CHECKS JUL	20.00		1-01-28-370-066	B RECREATION - PROGRAM SUPPLIES	R	08/05/21	08/05/21		12254	N
Vendor Total:		20.00									

Vendor # Name	PO # PO Date Description	Amount	Contract	Charge Account	PO Type	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Date	chk/Void	Invoice	1099
71610 CAROLYN P. SWAGLER	21-00061 01/15/21 2021 RETIRED EMPLOYEE REIMB.	148.50			B	EMPLOYEE GROUP INSURANCE	R	01/15/21	08/05/21				N
	11 RETIRED EMPLOYEE REIMB AUG	148.50			B	EMPLOYEE GROUP INSURANCE	R	01/15/21	08/05/21				N
Vendor Total:		148.50											
74706 TREASURER, STATE OF NEW JERSEY	21-00303 07/26/21 2021 LANDFILL ANNUAL FEES	2,500.00			B	PUBLIC WORKS - OTHER PROF/CONSULT	R	07/26/21	08/05/21				N
	1 BELLEPLAIN LANDFILL#NJ0055085	2,500.00			B	PUBLIC WORKS - OTHER PROF/CONSULT	R	07/26/21	08/05/21				N
	2 50 SEAVILLE LANDFILL#NJ0052086	5,000.00			B	PUBLIC WORKS - OTHER PROF/CONSULT	R	07/26/21	08/05/21				N
Vendor Total:		5,000.00											
75132 TUCKAHOE SAND & GRAVEL, CO,INC	21-00264 06/22/21 STONE FOR DRAINAGE REPAIR	337.68			B	BUILDINGS & GROUNDS - CLEAN/MAINTENANCE	R	06/22/21	08/05/21				N
	2 STONE FOR DRAINAGE INV# 234633	32.16			B	BUILDINGS & GROUNDS - CLEAN/MAINTENANCE	R	06/22/21	08/05/21				N
	3 STONE FOR DRAINAGE INV#234633A	369.84			B	BUILDINGS & GROUNDS - CLEAN/MAINTENANCE	R	06/22/21	08/05/21				N
Vendor Total:		369.84											
81067 VISION SERVICE PLAN	21-00035 01/13/21 2021 VISION COVERAGE	745.82			B	EMPLOYEE GROUP INSURANCE	R	01/13/21	08/05/21			812794674	N
	9 AUG 2021 VISION COVERAGE	745.82			B	EMPLOYEE GROUP INSURANCE	R	01/13/21	08/05/21				N
Vendor Total:		745.82											
88077 XEROX CORPORATION	21-00036 01/13/21 2021 PRINTER RENTAL	299.63			B	TOWNSHIP CLERK - OFFICE SUPPLIES	R	01/13/21	08/05/21			013945183	N
	8 2021 PRINTER RENTAL JULY	299.63			B	TOWNSHIP CLERK - OFFICE SUPPLIES	R	01/13/21	08/05/21				N
Vendor Total:		299.63											
Total Purchase Orders:	53 Total P.O. Line Items:		84 Total List Amount:	1,063,656.31	Total Void Amount:	0.00							

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
	0-01	270.00	0.00	270.00	0.00	0.00	0.00	270.00	
	1-01	122,453.99	0.00	122,453.99	0.00	886,676.25	0.00	1,009,130.24	
	1-18	0.00	0.00	0.00	0.00	0.00	1,020.00	1,020.00	
	1-38	0.00	0.00	0.00	0.00	0.00	4,505.00	4,505.00	
	Year Total:	122,453.99	0.00	122,453.99	0.00	886,676.25	5,525.00	1,014,655.24	
GENERAL CAPITAL FUND	C-04	28,596.00	0.00	28,596.00	0.00	0.00	0.00	28,596.00	
RECREATION TRUST FUND	T-05	20,132.67	0.00	20,132.67	0.00	0.00	0.00	20,132.67	
DOG TRUST FUND	T-13	2.40	0.00	2.40	0.00	0.00	0.00	2.40	
	Year Total:	20,135.07	0.00	20,135.07	0.00	0.00	0.00	20,135.07	
	Total of All Funds:	171,455.06	0.00	171,455.06	0.00	886,676.25	5,525.00	1,063,656.31	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
JOHN GIBSON	E-00038	4,505.00	0.00	4,505.00
TWO BREWS - PLANNING	P-00042	510.00	0.00	510.00
COOPERWOOD LLC	P-00073	85.00	0.00	85.00
BLUEFISH DESIGN LLC	P-00075	425.00	0.00	425.00
Total of All Projects:		<u>5,525.00</u>	<u>0.00</u>	<u>5,525.00</u>

MAYOR
ZETH A. MATALUCCI

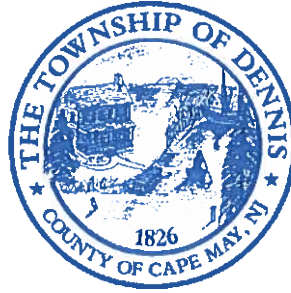
911 Coordinator/Fire & Rescue
Administration
Construction
Emergency Management
Tax Offices
Public Safety
Public Works
Revenue & Finance
Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
Environmental Commission
Revenues & Finance
Museum & Historical Center
Land Use Board
Tax Offices

COMMITTEE MEMBER
TOM VANARTSDALEN

Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

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Revenue & Finance,
Board of Health,
Construction,
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Senior Center

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MATTHEW J. COX

Municipal Alliance
Municipal Court
Recreation Department
Clean Communities
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

JULY, 2021 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	1,500.00
Clerk Search (0)		0.00
Property Lists (2)		20.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		130.00
Campground Licenses (1)		1,000.00
Mercantile Licenses (1)		50.00
Street Opening Permit (2)		100.00
Abandoned Properties		1,000.00
Miscellaneous (Bingo Lic)		20.00
		<hr/>
TOTAL	\$	3,820.00
Fees to the State		- 0.00
TOTAL	\$	3,820.00

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JESSICA BISHOP

JULY, 2021 REGISTRAR'S REPORT

Certified Marriages (13)	\$	130.00
Marriage License (0)		0.00
Certified Death (0)		0.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
		<hr/>
	TOTAL	\$ 130.00
Fees to the State		- 0.00
	TOTAL	\$ 130.00

Collector's Report of Receipts and Disbursements

To the _____ Committee _____ of the _____ Township _____ of _____ Dennis _____, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~2020~~ ending:

July 31, _____ 2021

Dated August 3, _____ 2021

Monica A. Heim

Collector.

Monica A. Heim
Signature of Collector

COLLECTIONS

Taxes Year					
" "	2022			1,060.91	
" "	2021			121,285.29	
" "	Prior Year			3,130.83	
" "	Municipal Assignment				
" "	6% Year End Penalty (2019)				
	Verizon				
	Return check fee/payment				
Gross Receipts Tax, Year	Dup Bill Charge				
Franchise Tax	"				
Property Redeemed					
Interest and Costs				1,341.84	
Fees for Searches	Tax sale cost				
TOTAL Receipts				126,818.87	
Discount on Taxes					
Net Receipts				126,818.87	

DISBURSEMENTS

Paid to Treasurer				
Total Disbursements				0.00
Cash on hand				100.00

Remarks:

Summary Report

Permits for the Period 7/01/2021 thru 7/31/2021

FROM THE PERMITS FILE

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
				<u>Sale</u>	<u>Rental</u>	
Permits	34	Private	33	Gained	0	0
Certificates	39	Public	1	Lost	0	0
				Change	0	0

Type of Work

New Building	2
Additions	0
Alterations	31
Demolitions	1
Technical Subcodes	
Building	20
Electric	26
Fire	3
Plumbing	8
Elevator	1
Mechanical	2

Fee Summary (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	3,339	0	3,339	0	3,339
Electric	2,705	0	2,705	0	2,705
Fire	150	0	150	0	150
Plumbing	555	0	555	0	555
Elevator	50	0	50	0	50
Mechanical *	165	0	165	0	165
Other -Zoning	0	----	0	0	150
DCA	530	----	530	----	530
Cert & Misc	500	----	500	----	350
Totals			7,994	0	7,994

* Per State instructions, MECHANICAL is combined with OTHER for transmittal

Certificates

Certif. of Occup.	7
Certif. of Approvl	32
Other	0

Summary Statistics

	<u>Public</u>	<u>Non-Public</u>
Total Area	0	1,507
Total Volume	0	16,616
Total Value of Constr.	0	281,381
Total Value of Alter'ns	0	239,297

FROM THE PAYMENTS FILE (Includes fees paid in-period against permits issued outside of report date range)

		<u>Permits</u>	
Violations/Penalties	0	Permit fees (DCA) Inc Part Pymt	7,994
Contractor Licenses	0	Adjustments	0
Misc Fees	0.00	Net	\$7,994
Elevator Ongoing	0	Ongoing Total	0
Pool Ongoing	0	Walkthru	0
Other Ongoing	0	Part Pd, e.g. Review	0
		PERMIT TOTAL	\$7,994
		GRAND TOTAL	\$7,994.00

Report Date: 8/09/21

TREASURER'S REPORT

TO: Jackie Justice, Township Clerk

DATE: August 7, 2021

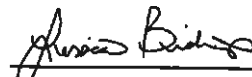
Attached is the Treasurer's Report for the month of **JULY 2021**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2021. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.



Jessica Bishop, CMFO, QPA
Chief Finance Officer

TREASURER'S REPORT FOR THE MONTH OF JULY

SAVINGS ACCOUNT	
CASH RECONCILIATION TO 07/31/21	
Cash Balance as of 7/1/2021	<u>\$ 3,779,025.02</u>
Total Cash Receipts:	<u>\$ 553,583.06</u>
Adj. -	<u>\$ -</u>
Adj. +	<u>\$ -</u>
Total:	<u>\$ 4,332,608.08</u>
Total Cash Disbursements:	<u>\$ 2,036,379.47</u>
Adj. -	<u>\$ 54.00</u>
Adj. +	<u>\$ -</u>
Cash Balance	<u>\$ 2,296,174.61</u>
CD INVESTMENTS	<u>\$ -</u>
ADJ. BANK BALANCE	<u>\$ 2,296,174.61</u>

GENERAL CHECKING ACCOUNT	
CASH RECONCILIATION TO 07/31/21	
Cash Balance as of 7/1/2021	<u>\$ 147,363.57</u>
Total Cash Receipts:	<u>\$ 1,925,436.37</u>
Adj. -	<u>\$ -</u>
Adj. +	<u>\$ -</u>
Total:	<u>\$ 2,072,799.94</u>
Total Cash Disbursements:	<u>\$ 1,925,436.37</u>
Adj. -	<u>\$ -</u>
Adj. +	<u>\$ -</u>
Cash Balance	<u>\$ 147,363.57</u>
CD INVESTMENTS	<u>\$ -</u>
ADJ. BANK BALANCE	<u>\$ 147,363.57</u>

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION - SAVINGS ACCOUNT
2021**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 6,020,106.35	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,168,372.17	\$ 2,389,440.06	\$ 337,001.59	\$ 1,203,337.15	\$ 2,035,732.55	\$ 209,467.32
Interest Income	\$ 3,134.91	\$ 2,774.41	\$ 6,036.63	\$ 2,301.74	\$ 2,674.98	\$ 4,225.72
Anticipated & MRNA Receipts	\$ 60,100.45	\$ 54,998.13	\$ 20,659.50	\$ 185,168.03	\$ 9,495.04	\$ 19,555.74
Grant Receipts	\$ -	\$ -	\$ 8,277.67	\$ 2,250.00	\$ -	\$ 27,147.03
Other Receipts	\$ 240.00	\$ 734.00	\$ (734.00)	\$ 9,593.52	\$ -	\$ 27,490.25
Total Revenue	\$ 1,231,847.53	\$ 2,447,946.60	\$ 371,241.39	\$ 1,402,650.44	\$ 2,047,902.57	\$ 287,886.06
Total Cash	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 877,977.40	\$ 1,495,752.96	\$ 1,295,359.67	\$ 869,290.42	\$ 1,495,752.96	\$ 1,327,256.25
Payroll	\$ 68,127.18	\$ 69,549.79	\$ 185,774.55	\$ 65,784.76	\$ 68,960.85	\$ 69,746.49
Bill Lists	\$ 282,982.70	\$ 204,553.27	\$ 320,455.08	\$ 567,429.71	\$ 300,507.33	\$ 313,987.40
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ 1,068.00	\$ 150,185.15
Total Cash Disbursements	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
TOTAL CASH	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
LESS: TOTAL CASH DISB.	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
CASH BALANCE	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25	\$ 3,779,025.02

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION - SAVINGS ACCOUNT
2021**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 3,779,025.02	\$ 2,296,174.61	\$ 3,229,007.30	\$ 2,505,745.48	\$ 3,428,234.45	\$ 3,913,036.88
Projected Revenues	\$ -	\$ 2,887,052.61	\$ 1,016,496.64	\$ 2,330,041.20	\$ 2,536,336.81	\$ 446,546.07
Taxes Collected	\$ 125,477.03	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 1,414.83	\$ -	\$ -	\$ -	\$ -	\$ -
Anticipated & MRNA Receipts	\$ 99,913.40	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Receipts	\$ 321,541.80	\$ -	\$ -	\$ -	\$ -	\$ -
Other Receipts	\$ 5,236.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 553,583.06	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash	\$ 4,332,608.08	\$ 5,183,227.22	\$ 4,245,503.94	\$ 4,835,786.68	\$ 5,964,571.26	\$ 4,359,582.95
Projected Disbursements	\$ -	\$ 1,954,219.92	\$ 1,739,758.46	\$ 1,407,552.23	\$ 2,051,534.38	\$ 1,286,215.19
Taxes Payable	\$ 1,544,461.91	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ 111,285.85	\$ -	\$ -	\$ -	\$ -	\$ -
Bill Lists	\$ 380,631.71	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 2,036,433.47	\$ 1,954,219.92	\$ 1,739,758.46	\$ 1,407,552.23	\$ 2,051,534.38	\$ 1,286,215.19
TOTAL CASH	\$ 4,332,608.08	\$ 5,183,227.22	\$ 4,245,503.94	\$ 4,835,786.68	\$ 5,964,571.26	\$ 4,359,582.95
LESS: TOTAL CASH DISB.	\$ 2,036,433.47	\$ 1,954,219.92	\$ 1,739,758.46	\$ 1,407,552.23	\$ 2,051,534.38	\$ 1,286,215.19
CASH BALANCE	\$ 2,296,174.61	\$ 3,229,007.30	\$ 2,505,745.48	\$ 3,428,234.45	\$ 3,913,036.88	\$ 3,073,367.76