

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
AUGUST 24, 2021 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk’s bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

- | | |
|----------------|--|
| Minutes | 08/10/2021 Work Session & Regular Meeting Minutes. |
| Res. #2021-126 | Authorizing the Application to the New Jersey Department of Community Affairs FY 2022 Small Cities Community Development Block Grant. |
| Res. #2021-127 | Adopting the State Model Citizen Participation Plan for DCA Small Cities Program. |
| Res. #2021-128 | Identifying Small Cities Fair Housing and Equal Opportunity Officer. |
| Res. #2021-129 | Approving Public Facilities Grant Management Plan. |
| Res. #2021-130 | Authorizing the Township Administrator to Initiate Publication of Notice for Requests for Proposals for Engineering Services. |
| Res. #2021-131 | Authorizing the Cancellation of Various Checks. |
| Res. #2021-132 | Authoring the Hiring of a Full-Time Seasonal Laborer/Truck Driver for the Department of Public Works. |
| Res. #2021-133 | Urging the Governor and the New Jersey Department of Education to Rescind Certain Mandatory Provisions Regarding the Covid-19 Public Health Hazard. |
| Res. #2021-134 | Requesting the Removal of Speed Tables and Associated Stripping & Signage from the Proposed Plans of the Dennisville-Petersburg Road (County Route 610) Improvement Project. |
| Res. #2021-135 | Authorizing a Shared Services Agreement by and between the Township of Dennis and the Dennis Township Board of Education for a School Security Specialist. |
| Res. #2021-136 | Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Matters Relating to the Purchase, Lease of Acquisition of Real Property. |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
AUGUST 24, 2021 – 5:30 P.M. (page 2)**

Consent Agenda Continued:

Res. #2021-137

Adopting the Rules of Conduct and Decorum for
Township Committee Meetings.

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$67,762.93

Administrative Reports

Engineer's Report

08/24/2021

Public Hearing:

Small Cities Community Development Block Grant Program

The Township is considering a Public Facilities application in an amount not to exceed \$400,000.00 to undertake ADA Compliance Improvements at the Township Municipal Building and Township Public Works Building located at 571 Petersburg Road, Dennisville, NJ 08214.

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**CAPE MAY COUNTY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-126

**RESOLUTION AUTHORIZING THE APPLICATION TO THE
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FY 2022
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the Township of Dennis desires to apply for and obtain a FY 2022 grant from the New Jersey Department of Community Affairs for approximately \$400,000 to carry out a Public Facilities project to undertake ADA Compliance Improvements at the Township Municipal Building and Township Public Works Building located at 571 Petersburg Road, Dennisville, NJ 08214.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

- 1) that the Township of Dennis does hereby authorize the application for such a grant, and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Dennis and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Jessica Bishop
(typed name)

Township Administrator
(title)

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-126

PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 24, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**CAPE MAY COUNTY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-127

**RESOLUTION ADOPTING THE STATE MODEL CITIZEN PARTICIPATION PLAN
FOR DCA SMALL CITIES PROGRAM**

WHEREAS, the Township of Dennis is an applicant for Department of Community Affairs Fiscal Year 2021 funds for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at the Municipal Building and Township Public Works Building located at 571 Petersburg Road, Dennisville, NJ 08214; and

WHEREAS, the Township will enter into grant agreement(s) for said grant(s) if approved; and

WHEREAS, that grant agreement(s) will require the Township of Dennis to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Township of Dennis has reviewed the State Model Citizen Participation Plan prepared for Small Cities CDBG grantees;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that;

- 1) The State Model Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG is adopted by the Township of Dennis; and
- 2) The Township of Dennis will follow all regulations set forth in that document throughout the term of the grant agreement cited above.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2021-127
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**CAPE MAY COUNTY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-128

**RESOLUTION IDENTIFYING SMALL CITIES FAIR HOUSING AND
EQUAL OPPORTUNITY OFFICER**

WHEREAS, the Township of Dennis is applying for Fiscal Year 2022 Small Cities Community Development Block Grant application for up to \$400,000 from the NJ DCA Small Cities Program to undertake ADA Compliance Improvements at the Municipal Building and Township Public Works Building located at 571 Petersburg Road, Dennisville, NJ 08214; and

WHEREAS, the Township of Dennis must make efforts to affirmatively further fair housing; and

WHEREAS, the Township of Dennis has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the Township of Dennis has made assurances in the grant agreement that;

- 1) It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issues thereto; and
- 2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
- 3) It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
- 4) It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW THEREFORE BE IT RESOLVED, that the Administrator shall be designated as the Small Cities Program Fair Housing Officer for the Township of Dennis; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those agencies of his/her appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing and equal opportunity advisory services and assistance and referral advice to persons requesting such assistance from the Township of Dennis; and

RESOLUTION NO. 2021-128

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BE IT FURTHER RESOLVED, that the Township of Dennis will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**CAPE MAY COUNTY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-129

RESOLUTION APPROVING PUBLIC FACILITIES GRANT MANAGEMENT PLAN

WHEREAS, the Township of Dennis will apply for \$400,000 in Fiscal Year CDBG fund for a Public Facilities project to be implemented in 2022 to undertake ADA Compliance Improvements at the Township Municipal Building and Township Public Works Building located at 571 Petersburg Road, Dennisville, NJ 08214;

WHEREAS, the NJ Department of Community Affairs requires Dennis Township to prepare a Grant Management Plan to define project staffing and project activities;

WHEREAS, the NJ Department of Community Affairs requires Dennis Township to officially adopt its Grant Management Plan;

WHEREAS, the Township has prepared a Grant Management Plan for its Fiscal Year 2022 Public Facilities project;

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Dennis adopts the Grant Management Plan for the Fiscal Year 2022 Public Facilities project.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
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Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-130

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO INITIATE PUBLICATION OF NOTICE FOR REQUESTS FOR PROPOSALS FOR ENGINEERING SERVICES

WHEREAS, the Township of Dennis is the recipient of a New Jersey Department of Community Affairs Small Cities CDBG project #2021-02292-0171 in the amount of \$363,479 to provide ADA compliance improvements at the Chestnut Street Park; and

WHEREAS, the project budget includes \$26,852.04 of grant funds to partially pay for engineering services; and

WHEREAS, Federal and State guidelines specify procurement requirements that the Township must follow in order to use grant funds to pay for professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey that the Township Administrator is hereby authorized to initiate competitive contracting by publishing a Request for Proposals solicitating engineers to provide professional services proposals specific to Small Cities CBDG project #2021-02292-0323-00.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey that the Township Administrator is hereby authorized to evaluate and score the proposals received using the scoring criteria included in the legal notice.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

**REQUEST FOR PROPOSALS – ENGINEERING SERVICES
CHESTNUT STREET PARK ADA COMPLIANCE
TOWNSHIP OF DENNIS, CAPE MAY COUNTY, NEW JERSEY**

The Township of Dennis is requesting proposals for Engineering Services for New Jersey Department of Community Affairs Small Cities project #2021-02292-0171. Responses to this request will be accepted until 2:00 P.M., September 30, 2021 at the office of the Municipal Clerk, Dennis Township Municipal Building, 571 Petersburg Road, P.O. Box 204, Dennisville, NJ 08214. Mark on the outside of the envelope, "Response to Engineering Services RFP – Chestnut Street Park ADA Compliance". Respondents are required to submit one (1) original and one (1) copy of their proposal.

This project involves improvements to comply with the Americans with Disabilities Act at the Township's Chestnut Street Park. The following improvements are anticipated: (1) a hot asphalt pat shall be installed to provide access to the basketball court, the visitor seating and playground area; (2) two (2) ADA compliant/van accessible parking spaces shall be installed at the basketball court; (3) the existing basketball court shall be overlaid with hot mix asphalt, re-line striped and provided with ADA court poles and backboards; (4) the existing visitor bleachers shall be removed and replaced with ADA compliant bleachers; and (5) an ADA compliant playground structure/equipment with border and ground cover shall be installed. The project budget is \$399,827.50 including construction, engineering and administrative costs.

The Township is seeking engineering services to include surveying, design, preparation of bid specifications, assistance with bidding, construction administration, inspection services and as-built drawings. The CDBG project application and preliminary engineering report are available at the office of the Municipal Clerk, Dennis Township Municipal Building, 571 Petersburg Road, P.O. Box 204, Dennisville, NJ 08214. Telephone: 609-861-9700 ext. 223 Email: jackie@dennistwp.org, between the hours of 8:30 AM and 6:00 PM, Monday through Thursday.

Proposals should address, and will be evaluated based upon, the following items/criteria and numerical point values:

- successful provision of engineering services for similar projects 40 points
 - ability to provide comprehensive scope of services 30 points
 - ability to complete project by December 31, 2022 15 points
 - proposed cost of services including current staffing hourly rates 15 points
- Total: 100 points

The Township of Dennis reserves the right to reject any and all proposals submitted. All costs related to preparation of the proposal response shall be borne by the proposer. Minority and women business enterprises (MBE and WBE) and Section 3 business concerns are encouraged to respond.

Jessica Bishop, Township Administrator & CFO
Township of Dennis, County of Cape May

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-131

RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS CHECKS

WHEREAS, the following checks were issued from various Township of Dennis Accounts:

General Checking Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
45790	06/08/21	170.11	Void Error
45839	06/22/21	300.00	Void & Reissue

Recreation Trust Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
1252	05/25/21	452.94	Void & Reissue
1298	08/10/21	272.00	Void & Reissue

WHEREAS, it is the desire of the Chief Finance Officer to void General Checking Account check #45790 and to void and reissue General Checking Account check #45839 and Recreation Trust Account checks #1252 & 1298.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the checks listed herein and reissue the ones deemed necessary.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-132

**RESOLUTION AUTHORIZING THE HIRING OF A
FULL-TIME SEASONAL LABORER/TRUCK DRIVER FOR THE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Dennis Township Public Works Department is in need of a full-time Seasonal Laborer/Truck Driver; and

WHEREAS, the Administrator has received applications and made her recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be hired as a Full-time Seasonal Laborer/Truck Driver for the Department of Public Works: Andrew Payne, 26 Mockingbird Lane, Woodbine, NJ 08270 at the hourly rate of \$20.00 per hour effective 08/30/2021.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-133

**RESOLUTION OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY,
STATE OF NEW JERSEY, URGING THE GOVERNOR AND THE NEW JERSEY
DEPARTMENT OF EDUCATION TO RESCIND CERTAIN MANDATORY
PROVISIONS REGARDING THE COVID-19 PUBLIC HEALTH HAZARD**

WHEREAS, on or about June 4, 2021, Governor Murphy signed Assembly Bill No. 5820 into law as P.L.2021, c. 103 and issued Executive Order No. 244, terminating the Public Health Emergency declared in Executive Order No. 103 (2020) but maintained the State of Emergency declared in that same Order; and

WHEREAS, P.L.2021, c. 103 provided that following the termination of the Public Health Emergency declared in Executive Order No. 103 (2020), Governor Murphy may continue to issue orders related to implementation of recommendations of the Centers for Disease Control and Prevention (“CDC”) to prevent or limit the transmission of COVID-19, including in specific settings; and

WHEREAS, on or about June 7, 2021, Governor Murphy announced that the decision to relax mask mandates among students and staff would be at the discretion of individual schools and school districts; and

WHEREAS, on or about August 6, 2021, Governor Murphy signed Executive Order No. 251, which mandated all public, private, and parochial preschool programs and elementary and secondary schools, including charter and renaissance schools (collectively “school districts”), to maintain a policy regarding mandatory use of face masks by staff, students, and visitors in the indoor portion of the school district premises, except in certain circumstances; and

WHEREAS, the Township Committee of Dennis Township is of the opinion that the decision as to whether or not to require face masks within a specific school district’s premises should be made by the local Board of Education as they are most familiar with the strengths, weaknesses, wants and needs of their schools and their school community; and

WHEREAS, the Dennis Township Board of Education is in the best position to implement, remove, or revise COVID-19 mitigation strategies based on facts specific to the local region and school district; and

WHEREAS, the Township Committee of Dennis Township believes that the Dennis Township Board of Education should address these concerns and determine a consensus in support of home rule on these issues;

RESOLUTION NO. 2021-133

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

1. The statements that are set forth in the Preamble are true and accurate. All of the statements of the Preamble are repeated and incorporated herein by this reference thereto and are made a part hereof as if each and every statement was set forth fully herein.
2. The Mayor and Township Committee urges Governor Phil Murphy and the New Jersey Department of Education to rescind all mandatory provisions within Executive Order No. 251 that require mask wearing within our School District, as well as all mandatory provisions concerning mask wearing within Executive Order No. 175, that outlines “The Road Back: Restart Attachments and Recovery Plan for Education,” and any additional supplemental guidance to either, including, are subject to change without notice but not limited to, the mandatory use of face masks by all students, staff and visitors to a school building; and
3. That all mandatory provisions be replaced with guidance that can be considered and implemented by boards of education given their knowledge and understanding of the impact of these provisions on the students and staff in their school district; and
4. Township Committee of Dennis Township urges the Dennis Township Board of Education to adopt a resolution substantially similar to this resolution;
5. That Mayor Zeth Matalucci on behalf of the Township of Dennis be authorized to draft a letter to Governor Phil Murphy and the New Jersey Department of Education, and/or other appropriate agencies or representatives, urging them to consider the contents of this Resolution; and
6. That a copy of this Resolution shall be forwarded by the Township Clerk to the following:
 - a. Governor Phil Murphy;
 - b. State Senate President Stephen M. Sweeney;
 - c. Assembly Speaker Craig Coughlin;
 - d. Senator Michael L. Testa, Jr. of the 1st Legislative District;
 - e. Assemblyman Antwan L. McClellan of the 1st Legislative District;
 - f. Assemblyman Erik K. Simonsen of the 1st Legislative District;

RESOLUTION NO. 2021-133

PAGE 3

- g. Angelica Allen-McMillian, Acting Commissioner New Jersey Department of Education;
- h. Cape May County Interim Executive County Superintendent Dr. Judith Destefano-Anen;
- i. Dennis Township School District President, Nichol Hoff

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-134

**RESOLUTION REQUESTING THE REMOVAL OF SPEED TABLES AND
ASSOCIATED STRIPPING & SIGNAGE FROM THE PROPOSED PLANS OF THE
DENNISVILLE-PETERSBURG ROAD (COUNTY ROUTE 610)
IMPROVEMENT PROJECT**

WHEREAS, the County of Cape May has proposed improvements to the Dennisville-Petersburg Road (County Route 610); and

WHEREAS, the Township has been made aware that said proposed plans include Speed Tables with the associated stripping, signage, etc.; and

WHEREAS, the Township Committee believe that the Speed Tables should be removed from the proposed plans for the Dennisville-Petersburg Road (County Route 610) Improvement Project.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Governing Body hereby formally requests the removal of the Speed Tables and Associated Stripping & Signage from the proposed plans of the Dennisville-Petersburg Road (County Route 619) Improvement Project.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-135

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND
THE DENNIS TOWNSHIP BOARD OF EDUCATION
FOR A SCHOOL SECURITY SPECIALIST**

WHEREAS, the Township of Dennis and the Dennis Township Board of Education have a vested interest in preserving the safety of the children attending the Township school system; and

WHEREAS, a Shared Services Agreement has been prepared to allow that each shall incur salary expenses for the services of a School Security Specialists under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

WHEREAS, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40:8A-1 *et seq.*; and

WHEREAS, the Township of Dennis finds that such an agreement in this instance would be in the interests of the health, safety and welfare of the citizens of the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 24th day of August, 2021, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

ATTEST _____ **ATTEST** _____

Jacqueline B. Justice, RMC/Clerk

Zeth A. Matalucci, Mayor

RESOLUTION NO. 2021-135
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-136

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2021-136

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- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on August 24, 2021, that an Executive Session closed to the public shall be held on August 24, 2021 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2021-136

PAGE 3

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on August 24, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2021-137

**RESOLUTION ADOPTING THE RULES OF CONDUCT AND DECORUM FOR
TOWNSHIP COMMITTEE MEETINGS**

WHEREAS, the Township Committee of the Township of Dennis highly values the input of the citizens in making important decisions which affect the residents of our community; and

WHEREAS, the Township Committee of the Township of Dennis believes in the rights of citizens to observe Township Committee Meetings; and

WHEREAS, the Township Committee of the Township of Dennis wishes to ensure that all of its citizens have the opportunity to attend Township Committee Meetings and offer comment; and

WHEREAS, the Township Committee of the Township of Dennis recognizes that freedom of speech is protected by the First Amendment and is the hallmark of our democracy; and

WHEREAS, pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(a), Township Committee is required to set aside a portion of each public meeting for public comment on issues which may be of a concern to the public, the length of which portion to be determined by Township Committee; and

WHEREAS, N.J.S.A. 40:49-2(b) governing the procedure for passage of municipal ordinances requires that all persons interested shall be given an opportunity to be heard concerning the ordinance and the opportunity to be heard shall include the right to ask pertinent questions concerning the ordinance by any resident of the municipality or any other person affected by the ordinance; and

WHEREAS, N.J.S.A. 40A:63-6(b)(1) authorizes the Township Committee to pass, adopt, and repeal any ordinance or, where permitted, any resolution for any purpose required for the government of the municipality or for the accomplishment of any public purpose for which the municipality is authorized to act under general law; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Dennis, in the County of Cape May, and State of New Jersey, hereby enacts the following guidelines for making public comments:

THE RULES OF CONDUCT AND DECORUM FOR COMMITTEE MEETINGS

The Rules of Conduct and Decorum for public participation during Committee meetings for addressing Township Committee during public hearings on ordinances or resolutions which require public hearings or during the public portion of the Committee meetings are as follows:

1. All members attending Township Committee Meetings must treat each other, the Mayor, Committee, and Township employees with respect.
2. Shouting out from the audience without being recognized to speak is strictly prohibited.
3. No person shall, at any time, engage in any personally offensive or abusive remarks to the Mayor, Committee, Township employee or any other member of the public.
4. No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity, or any other protected class.
5. The Township Mayor may restrict, limit or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of Township Committee.
6. Persons making public comment may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes but may be less at the Mayor's discretion based upon the amount of public participation that is anticipated.
7. The Township Solicitor shall be the Parliamentarian.

RESOLUTION NO. 2021-137
PAGE 3

8. Meetings shall be conducted in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.
9. Members of the public who make comments or ask questions that are germane to an ordinance or resolution that is under consideration or during the general public portion of the Committee meeting for matters which are within the jurisdiction of the Township Committee shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.
10. The Mayor, members of Township Committee, and Township employees reserve the right to answer questions and respond to comments.
11. All questions and comment shall be through the Mayor unless waived.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on August 24, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Include Project Line Items: Yes
 Open: N
 Rcvd: Y
 Bid: Y
 State: Y
 Other: Y
 Exempt: Y
 Paid: N
 Held: Y
 Void: N
 Aprv: N

Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	date	chk/Void	Invoice	1099
01201 ATLANTIC CITY ELECTRIC														
21-00008 01/12/21 2021 ELECTRIC														
			169 ROUTE 9 SIGN 1	11.30			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			170 REC 565 DENNISVILLE RD	1,909.70			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			171 REC 565 DENNISVILLE RD PUMP 1	611.32			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			172 565 DENNISVILLE RD SIGN	10.96			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			173 REC 565 DENNISVILLE RD PUMP 2	381.05			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			174 REC 565 DENNISVILLE RD	168.75			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/10/21	08/10/21			N
			175 681 PETERSBURG RD TEMP	10.29			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			176 681 PETERSBURG RD	193.47			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			177 REC 6TH ST E/O CHESTNUT	96.95			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			178 REC - 6TH STREET & CHESTNUT AV	383.97			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			179 154 CHESTNUT STREET	9.96			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			180 154 CHESTNUT STREET # 0	240.49			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			181 PETERSBURG RD PUBLIC WORKS GRG	438.79			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			182 ACADEMY ROAD	58.46			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			183 571 PETERSBURG ROAD	10.86			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			184 REC ROUTE 628	825.98			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			185 571 PETERSBURG ROAD	393.34			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			186 571 PETERSBURG ROAD GRG	12.10			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			187 571 PETERSBURG RD	478.42			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/18/21	08/18/21			N
			188 571 PETERSBURG ROAD	79.65			1-01-31-430-071	B UTILITIES - ELECTRIC	R	08/19/21	08/19/21			N
				6,325.81										
			Vendor Total:	6,325.81										

01212 AT&T
 21-00006 01/11/21 2021 PHONE ACCT #0305212487001
 20 ACCT #0305212487001 AUG 21 55.31 1-01-31-440-076 B UTILITIES OTHER - TELEPHONE R 08/10/21 08/10/21 N
 Vendor Total: 55.31

Vendor # Name	PO # PO Date Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
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59504 THE PRESS OF ATLANTIC CITY

21-00029	01/13/21 2021 PUBLIC NOTICES												
9 JULY 2021	NOTICES - CLERK	177.44	1-01-20-120-021	B	TOWNSHIP CLERK - LEGAL ADVERTISING	R	08/18/21	08/18/21					N
10 JULY 2021	NOTICES - PLANNING	21.60	1-01-21-185-021	B	PLANNING & ZONING - LEGAL ADVERTISE	R	08/18/21	08/18/21					N
Vendor Total:		199.04											

Vendor Total: 199.04

65217 NEW JERSEY REGISTRARS' ASSOC.

21-00314	08/05/21 2021 FALL CONF-1. JUSTICE												
1 2021 FALL CONF-1.	JUSTICE	86.00	1-01-20-120-042	B	TOWNSHIP CLERK - EDUCATION/TRAINING	R	08/05/21	08/17/21					N
Vendor Total:		86.00											

Vendor Total: 86.00

68982 SEASHORE FOOD DISTRIBUTORS, INC

21-00098	02/09/21 2021 SENIOR LUNCH SUPPLIES												
3 SENIOR BRQ LUNCH	8/11/21	598.89	1-01-28-372-021	B	SENIOR CENTER - OFFICE SUPPLIES	R	07/19/21	08/17/21					N
Vendor Total:		598.89											

Vendor Total: 598.89

69000 COOLTRONICS, INC.

21-00160	03/25/21 2021 SECURITY MONITORING												
2 2021 ADMIN SECURITY MONITOR		140.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34717	N
3 2021 ADMIN FIRE SYSTEM		160.32	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34716	N
4 2021 REC FIRE MONITOR		215.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34902	N
5 2021 SOCCER SECURITY MONITOR		154.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34713	N
6 2021 BASEBALL SECURITY MONITOR		132.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34714	N
7 2021 MUSEUM SECURITY MONITOR		44.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	03/25/21	08/18/21				34715	N
8 2021 REC SECURITY MONITOR		110.00	1-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER EQUIP	R	08/18/21	08/18/21				34712	N
Vendor Total:		955.32											

Vendor Total: 955.32

70559 SOUTH JERSEY GAS

21-00005	01/11/21 2021 REC GAS ACCT #50375013164												
13 ACCT#503750164	6/26 - 7/31/21	81.81	1-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	08/19/21	08/19/21					N
Vendor Total:		81.81											

Vendor Total: 81.81

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
71185 STAPLES ADVANTAGE													
	21-00002	01/05/21 2021 MISC. OFFICE SUPPLIES	184.14	1-01-28-370-065		B RECREATION - PROGRAM EQUIPMENT	R	08/18/21	08/18/21				N
	19	ORDER #7334516229 REC											
	Vendor Total:		184.14										
78273 UPPER TOWNSHIP													
	21-00014	01/13/21 2021 COURT INTERLOCAL	1,618.62	1-01-165-05-250-013		G DUE FROM/TO UPPER TWP MUNICIPAL COURT	R	08/17/21	08/17/21				N
	7	JULY 2021 COURT INTERLOCAL											
	Vendor Total:		1,618.62										
80464 VERIZON WIRELESS													
	21-00007	01/11/21 2021 OEM BROADBAND	38.01	1-01-31-450-077		B UTILITIES OTHER - TELECOMMUNICATIONS	R	08/10/21	08/10/21			9885294449	N
	20	OEM ACCT #642055050 AUG 2021											
	Vendor Total:		38.01										
80465 VERIZON													
	21-00053	01/14/21 2021 PHONE SERVICES	45.66	1-01-31-450-077		B UTILITIES OTHER - TELECOMMUNICATIONS	R	08/18/21	08/18/21				N
	20	ACCT#6517192790000100 JLY 2021											
	Vendor Total:		45.66										
81072 VITAL COMMUNICATIONS, INC.													
	21-00296	07/20/21 2021 MASTER FILE CARTRIDGE	100.00	1-01-20-145-036		B TAX COLLECTION - OFFICE SUPPLIES	R	07/20/21	08/17/21				N
	1	2021 MASTER FILE CARTRIDGE											
	Vendor Total:		100.00										
89614 CINTAS CORPORATION													
	21-00273	06/30/21 FIRST AID CABINET	62.84	1-01-26-290-036	B	B PUBLIC WORKS - OFFICE SUPPLIES	R	06/30/21	08/19/21			5071520805	N
	4	FIRST AID CABINET											
	Vendor Total:		62.84										
Total Purchase Orders: 36 Total P.O. Line Items: 72 Total List Amount: 67,162.93 Total Void Amount: 0.00													

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount				Enc Date	Date	Date		Excl

Totals by Year-Fund										
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total		
	1-01	46,484.26	0.00	46,484.26	0.00	1,618.62	0.00	48,102.88		
	1-40	0.00	0.00	0.00	0.00	0.00	827.50	827.50		
	Year Total:	46,484.26	0.00	46,484.26	0.00	1,618.62	827.50	48,930.38		
RECREATION TRUST FUND	T-05	18,232.55	0.00	18,232.55	0.00	0.00	0.00	18,232.55		
	Total of All Funds:	64,716.81	0.00	64,716.81	0.00	1,618.62	827.50	67,162.93		

+ 600.00
67,762.93

Project Description	Project No.	Rcvd Total	Held Total	Project Total
BREWER, JOYCE	E-00040	827.50	0.00	827.50
Total Of All Projects:		<u>827.50</u>	<u>0.00</u>	<u>827.50</u>

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type Description	Stat/chk	First Rcvd	chk/Void	Invoice
21-00018	01/13/21	02095				ANIMAL CONTROL OF SOUTH JERSEY				
9	2021	ANIMAL CONTROL SVCS	600.00	1-01-27-340-029		8 ANIMAL CONTROL - CONTRACTS	R	07/08/21	08/23/21	
Total Purchase Orders:			1	Total P.O. Line Items:	1	Total List Amount:	600.00	Total Void Amount:	0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	600.00	0.00	600.00	0.00	0.00	600.00
Total of All Funds:		<u>600.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>

(publish once in the Herald as a display ad in the non-legal section)

**NOTICE OF PUBLIC HEARING
TOWNSHIP OF DENNIS
SMALL CITIES COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

The Township of Dennis, New Jersey will hold a public hearing on August 24, 2021 at 5:45 PM in the Dennis Township Municipal Building, 571 Petersburg Road, Dennisville, New Jersey 08214.

The purpose of the hearing is as follows: (1) to explain federal and state guidelines, (2) to review eligible and proposed program activities, (3) to consider proposals for an application under the Small Cities Community Development Block Grant Program, and (4) to receive citizen comments and recommendations.

Total funds available: \$6,537,428

At least 70 percent of the funds available must be used for activities that primarily benefit people of low and moderate income. None of the funds requested will result in displacement or relocation of people.

Eligible activities include:

1. Acquisition of real property;
2. Acquisition, construction, or installation of public facilities;
3. Code enforcement in deteriorated or deteriorating areas;
4. Clearance, demolition, and rehabilitation of buildings;
5. Special projects to remove architectural barriers which restrict accessibility of the elderly and handicapped;
6. Provision of public services;
7. Activities necessary to develop:
 - a comprehensive community development plan; and
 - policy planning management capacity to enable the recipient to more

effectively administer the program.

8. Payment of reasonable administrative costs;
9. Activities carried out by public or private non-profit organizations.

The Township of Dennis is considering a Public Facilities application in an amount not to exceed \$400,000 to remove mobility barriers within the Township Municipal Complex in order to comply with the Americans with Disabilities Act (ADA).

All citizens are encouraged to offer comments at the public hearing or by writing to Township of Dennis, P.O. Box 204, Dennisville, NJ 08214 ATTN: Jessica Bishop, Township Administrator/CFO. Within ten days following the public hearing, written comments may also be sent to the New Jersey Department of Community Affairs, NJ Small Cities CDBG Program, P.O. Box 811, Trenton, New Jersey 08625-0811, ATTN: Administrator.