

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
OCTOBER 26, 2021 – 5:30 P.M.**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

|                |   |
|----------------|---|
| Minutes        | 10/12/2021 Work Session & Regular Meeting Minutes.  |
| Res. #2021-161 | Authorizing the Execution of a Promise of Indemnification with the County of Cape May for the Temporary Closure of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to Accommodate the Township's Annual Christmas Parade. |
| Res. #2021-162 | Authorizing the Refund of Various Planning/Zoning Escrow Fees.  |
| Res. #2021-163 | Authorizing the Hiring of a Seasonal Laborer for the Department of Public Works.  |
| Res. #2021-164 | Authorizing the Change in Employment Status of a Full-Time Seasonal Laborer with the Public Works Department.   |
| Res. #2021-165 | Authorizing the Refund of a Tax Overpayment for Block 96, Lot 7.  |
| Res. #2021-166 | Authorizing the Release of the Balance of a Performance Bond for Block 31, Lot 1.02 – William P. Hilton, Jr.  |
| Res. #2021-167 | Certifying the Governing Body Reviewed the 2021 Best Practice Inventory.  |
| Res. #2021-168 | Awarding a Contract to Fralinger Engineering in the Sum \$45,000.00 in Connection with Engineering Services for DCA Small Cities CDBG Project #21-02292-0171 (Grant Agreement #21-0323-00 In the Township of Dennis).                           |

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
OCTOBER 26, 2021 – 5:30 P.M. (page 2)**

**Regular Agenda:**

Ord. #2021-07

An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Amending Ordinance No. 2021-01 Entitled, “An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis. Second Reading and Public Hearing).

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

**General Account      \$76,351.09**

**Administrative Reports**

Engineer’s Report

10/26/2021

**General Public Comments**

**Committee Comments**

**Adjournment**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-161**

**RESOLUTION AUTHORIZING THE EXECUTION OF A  
PROMISE OF INDEMNIFICATION WITH THE COUNTY OF CAPE MAY  
FOR THE TEMPORARY CLOSURE OF COUNTY ROUTE 610 (PETERSBURG  
ROAD) AND COUNTY ROUTE 638 (FIDLER ROAD) TO ACCOMMODATE THE  
TOWNSHIP'S ANNUAL CHRISTMAS PARADE**

**WHEREAS**, the Township has requested that the County of Cape May permit temporary closure of a portion of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate our Annual Christmas Parade scheduled for Thursday, December 2, 2021; and

**WHEREAS**, the Township has received correspondence from the County Engineer indicating that the County requires the Township to execute a Promise of Indemnification in order to process our request.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor and Clerk are hereby authorized and directed to execute the Promise of Indemnification so that the County of Cape May can approve the temporary closure of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate the Township's Annual Christmas Parade scheduled for Thursday, December 2, 2021.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall accompany the executed Promise of Indemnification to the County Engineer's Office.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

**RESOLUTION NO. 2021-161**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on October 26, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-162**

**RESOLUTION AUTHORIZING THE REFUND OF VARIOUS  
PLANNING/ZONING ESCROW FEES**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested various refunds of Planning/Zoning Escrow Fees; and

**WHEREAS**, said Planning/Zoning application projects have been completed or withdrawn and the escrow fund balances remain.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balances:

| <b><u>Block</u></b> | <b><u>Lot</u></b>                  | <b><u>Amount</u></b> | <b><u>Applicant</u></b>   |
|---------------------|------------------------------------|----------------------|---|
| 120                 | 115.02                             | \$ 775.00            | Anthony Saduk<br>519 Petersburg Road<br>Woodbine, NJ 08270  |
| 245                 | 56.01,56.02<br>57,58.01 &<br>58.02 | \$ 699.75            | School House Development Assoc., LLC<br>1535 Chestnut Street, Suite 200<br>Philadelphia, PA 19102 |
| 261                 | 15.02                              | \$ 77.26             | George Kleinstuber<br>3412 St. Davids Road<br>Newtown Square, PA 19073                            |

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2021-162**  
**PAGE 2**

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-163**

**RESOLUTION AUTHORIZING THE HIRING OF A  
SEASONAL LABORER FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Dennis Township Public Works Department is in need of a Seasonal laborer;  
and

**WHEREAS**, the Administrator has received applications and made her recommendation to the  
Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of  
Dennis, County of Cape May, State of New Jersey, that the following be hired as a Seasonal  
Laborer for the Department of Public Works: Zachary Creamer, 270 Head of the River Road,  
Woodbine, NJ 08270 at the hourly rate of \$15.00 per hour effective 11/08/2021.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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Committee at their regular meeting held on October 26, 2021 at 5:30 p.m. at the Dennis  
Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-164**

**RESOLUTION AUTHORIZING THE CHANGE IN EMPLOYMENT STATUS OF A FULL-TIME SEASONAL LABORER WITH THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, Brandon Sibitzky is currently employed in the position of Full-Time Seasonal Laborer with the Public Works Department; and

**WHEREAS**, a review of his employment performance was conducted and a recommendation was made by the Administrator to hire him as a full-time permanent employee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Brandon Sibitzky is hereby given the status of a full time Laborer at the hourly rate of \$15.00 per hour effective 11/10/2021.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk



**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-165**

**RESOLUTION AUTHORIZING THE REFUND OF A  
TAX OVERPAYMENT – BLOCK 96, LOT 7**

**WHEREAS**, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 96, Lot 7; and

**WHEREAS**, the overpayment was a result of the property owner being awarded a 100% Disabled Veteran Deduction; and

**WHEREAS**, the amount of the overpayment requested to be refunded for Block 96, Lot 7 is six hundred sixty-two dollars and nineteen cents (\$662.19).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$662.19 to the following:

Block 96, Lot 7  
LERETA, LLC  
Attn: Central Refunds  
901 Corporate Center Dr.  
Pomona, CA 91768

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

**RESOLUTION NO. 2021-165**  
**PAGE 2**

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-166**

**RESOLUTION AUTHORIZING THE RELEASE OF THE BALANCE OF A  
PERFORMANCE BOND FOR BLOCK 31, LOT 1.02 –  
WILLIAM P. HILTON, JR.**

**WHEREAS**, Resolution No. 2010-175 authorize a reduction in the Performance Bond for Block 31, Lot 1.02; and

**WHEREAS**, the Municipal Engineer has performed an inspection and has recommended that the balance of the Performance Bond be released.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis that the Chief Finance Officer is hereby authorized and directed to refund the balance of the Performance Bond for Block 31, Lot 1.02 in the amount of \$2,500.00 to William P. Hilton, Jr., 432 Head of the River Road, Woodbine, NJ 08270

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Consolidated Land Use Board ad the Chief Finance Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-167**

**RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE  
2021 BEST PRACTICE INVENTORY**

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services requires the governing body of every local unit to review the Best Practice Inventory; and

**WHEREAS**, the 2021 Best Practice Inventory Questionnaire has been filed by the Chief Financial Officer and a copy has been received by each member of the governing body; and

**WHEREAS**, the Township Committee of the Township of Dennis, does hereby comply with the promulgation of the Division of Local Government Services of the State of New Jersey.

**NOW THEREFORE BE IT RESOLVED** that the governing body of the Township of Dennis that said governing body discussed and reviewed the 2021 Best Practice Inventory.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-168**

**RESOLUTION AWARDING A CONTRACT TO FRALINGER ENGINEERING  
IN THE SUM OF \$45,000.00 IN CONNECTION WITH ENGINEERING SERVICES  
FOR DCA SMALL CITIES CDBG PROJECT #21-02292-0171  
(GRANT AGREEMENT #21-0323-00 IN THE TOWNSHIP OF DENNIS**

**WHEREAS**, the Township of Dennis, in the County of Cape May is the recipient of NJ Department of Community CDBG Grant – Project #2021-02292-0171 (Grant Agreement #21-0323-00); and

**WHEREAS**, the grant will provide funding for improvements to comply with the Americans With Disabilities Act at two the Chestnut Street Park; and

**WHEREAS**, the project will require the services if an engineering firm; and

**WHEREAS**, the Township of Dennis has solicited RFP’s from licensed engineering firms. Two (2) proposals were received by the due date of September 30, 2021 and scored based on four (4) weighted scoring criteria; and

**WHEREAS**, the Township Administrator of the Township of Dennis determined that Fralinger Engineering P.A. was the top ranked consultant based upon the published scoring methodology;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey hereby authorizes the Mayor and Clerk to enter into a contract with Fralinger Engineering, P.A. in the amount of \$45,000.00 for engineering services specific to Small Cities CBDG project #2021-02292-0171 (Grant Agreement #21-0323-00).

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

|              | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|--------------|--------|--------|-----|----|---------|--------|
| VanArtsdalen |        |        |     |    |         |        |
| Germanio     |        |        |     |    |         |        |
| Cox          |        |        |     |    |         |        |
| Turner       |        |        |     |    |         |        |
| Matalucci    |        |        |     |    |         |        |

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2021-07**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND  
STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2021-01 ENTITLED, "AN  
ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND  
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE  
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS".**

**BE IT ORDAINED**, by the Township Committee of the Township of Dennis, County of Cape May, and State of New Jersey that Ordinance No. 2021-01 be amended as follows:

| <u>TITLE/POSITION</u><br>(Hourly)    | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--------------------------------------|----------------|----------------|
| Assistant Zoning Officer (part-time) | 15.00          | 22.50          |

**BE IT FURTHER ORDAINED**, that this ordinance be effective retroactive to 10/12/2021 after final passage and publication according to law.

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Zeth A. Matalucci, Mayor

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Scott J. Turner, Deputy Mayor

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Thomas VanArtsdalen, III, Committee Member

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Matthew Cox, Committee Member

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Frank L. Germanio, Jr., Committee Member

**ORDINANCE NO. 2021-07**

**PAGE 2**

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on October 12, 2021. Publication will be held on October 18, 2021 and a Public Hearing will be held at a meeting of the said Township Committee to be held on October 26, 2021 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

**ATTEST**

**Jacqueline B. Justice, RMC/Clerk**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Include Project Line Items: Yes  
Open: N  
Paid: N  
Void: N  
Rcvd: Y  
Held: Y  
Apprv: N  
Bid: Y  
State: Y  
Other: Y  
Exempt: Y

Vendor # Name

PO # PO Date Description Amount Contract PO Type Acct Type Description Stat/Chk Enc Date Date Chk/Void Invoice Excl

| Item Description                                 | Amount | Charge Account  | Acct Type Description                   | Stat/Chk | Enc Date | Date     | Chk/Void | Invoice | Excl |
|--|--------|-----------------|---|----------|----------|----------|----------|---------|------|
| 00364 ACME (SUPERVALU)                           |        |                 |   |          |          |          |          |         |      |
| 21-00336 09/07/21 2021 CONCESSION STAND SUPPLIES | 19.98  | T-05-00-080-208 | B RECREATION TRUST - SOCCER ASSOCIATION | R        | 09/07/21 | 10/21/21 |          |         | N    |
| 5 ACME CONCESSION STAND                          |        |                 |   |          |          |          |          |         |      |
| Vendor Total:                                    | 19.98  |                 |   |          |          |          |          |         |      |

| Item Description                   | Amount | Charge Account  | Acct Type Description                 | Stat/Chk | Enc Date | Date     | Chk/Void | Invoice | Excl |
|------------------------------------|--------|-----------------|---------------------------------------|----------|----------|----------|----------|---------|------|
| 00706 ADVANTAGE EQUIPMENT SALES    |        |                 |                                       |          |          |          |          |         |      |
| 21-00100 02/10/21 2021 MISC. PARTS | 201.17 | 1-01-26-290-038 | B PUBLIC WORKS - HARDWARE/MINOR TOOLS | R        | 02/10/21 | 10/20/21 |          |         | N    |
| 14 2021 MISC. PARTS                |        |                 |                                       |          |          |          |          |         |      |
| Vendor Total:                      | 201.17 |                 |                                       |          |          |          |          |         |      |

| Item Description                   | Amount | Charge Account  | Acct Type Description  | Stat/Chk | Enc Date | Date     | Chk/Void | Invoice | Excl |
|------------------------------------|--------|-----------------|------------------------|----------|----------|----------|----------|---------|------|
| 01201 ATLANTIC CITY ELECTRIC       |        |                 |                        |          |          |          |          |         |      |
| 21-00008 01/12/21 2021 ELECTRIC    | 178.93 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/12/21 | 10/12/21 |          |         | N    |
| 219 REC 565 DENNISVILLE RD PUMP 2  |        |                 |                        |          |          |          |          |         |      |
| 221 ROUTE 9 SIGN 1                 | 10.79  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/12/21 | 10/12/21 |          |         | N    |
| 222 REC 565 DENNISVILLE RD         | 902.94 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/12/21 | 10/12/21 |          |         | N    |
| 223 571 PETERSBURG RD              | 492.04 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 224 565 DENNISVILLE RD SIGN        | 9.96   | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 225 REC 565 DENNISVILLE RD         | 12.15  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 226 REC 565 DENNISVILLE RD PUMP 1  | 279.30 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 227 681 PETERSBURG RD TEMP         | 9.96   | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 228 REC - 6TH STREET & CHESTNUT AV | 124.28 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 229 154 CHESTNUT STREET # 0        | 256.13 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 230 681 PETERSBURG ROAD            | 103.39 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 231 ACADEMY ROAD                   | 44.61  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 232 571 PETERSBURG ROAD            | 14.95  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 233 ACADEMY ROAD                   | 22.64  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 234 REC 6TH ST E/O CHESTNUT        | 101.59 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 235 PETERSBURG RD PUBLIC WORKS GRG | 362.68 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 236 571 PETERSBURG ROAD GRG        | 14.11  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 237 571 PETERSBURG ROAD            | 266.74 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 238 REC ROUTE 628                  | 850.29 | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |
| 239 571 PETERSBURG RD SIGN         | 10.04  | 1-01-31-430-071 | B UTILITIES - ELECTRIC | R        | 10/21/21 | 10/21/21 |          |         | N    |



| Vendor # | Name                                    | Contract    | PO Type         | Stat/Chk                               | First Rcvd            | CHK/Void | 1099     |               |      |
|----------|---|-------------|-----------------|--|-----------------------|----------|----------|---------------|------|
| PO #     | PO Date                                 | Description | Amount          | Charge Account                         | Acct Type Description | Enc Date | Date     | Invoice       | Excl |
| 01201    | ATLANTIC CITY ELECTRIC                  | Continued   |                 |  |                       |          |          |               |      |
| 21-00008 | 01/12/21 2021 ELECTRIC                  | Continued   |                 |  |                       |          |          |               |      |
| 240      | 154 CHESTNUT STREET                     | 9.30        | 1-01-31-430-071 | B UTILITIES - ELECTRIC                 | R                     | 10/21/21 | 10/21/21 |               | N    |
|          |   | 4,076.82    |                 |  |                       |          |          |               |      |
|          | Vendor Total:                           | 4,076.82    |                 |  |                       |          |          |               |      |
| 01212    | AT&T                                    |             |                 |  |                       |          |          |               |      |
| 21-00006 | 01/11/21 2021 PHONE ACCT #0305212487001 |             |                 |  |                       |          |          |               |      |
| 22       | ACT #0305212487001 OCT 21               | 54.04       | 1-01-31-440-076 | B UTILITIES OTHER - TELEPHONE          | R                     | 10/21/21 | 10/21/21 |               | N    |
|          | Vendor Total:                           | 54.04       |                 |  |                       |          |          |               |      |
| 01620    | ALLIED METER SERVICE, INC.              |             |                 |  |                       |          |          |               |      |
| 21-00307 | 08/03/21 REC WATER METER REPLACEMENT    |             |                 |  |                       |          |          |               |      |
| 1        | REC WATER METER REPLACEMENT             | 1,326.00    | 1-01-28-370-053 | B RECREATION - OFFICE EQUIPMENT        | R                     | 08/03/21 | 10/19/21 | 2021-647      | N    |
|          | Vendor Total:                           | 1,326.00    |                 |  |                       |          |          |               |      |
| 02988    | SITEONE LANDSCAPING SUPPLY              |             |                 |  |                       |          |          |               |      |
| 21-00177 | 04/22/21 2021 SPRINKLER PARTS           |             |                 |  |                       |          |          |               |      |
| 12       | 2021 SPRINKLER PARTS                    | 93.17       | 1-01-28-375-058 | B PARKS & PLAYGROUNDS - WORK EQUIPMENT | R                     | 10/07/21 | 10/25/21 | 113103372-001 | N    |
| 13       | 2021 SPRINKLER PARTS                    | 599.28      | 1-01-28-375-058 | B PARKS & PLAYGROUNDS - WORK EQUIPMENT | R                     | 10/07/21 | 10/25/21 | 112724753-001 | N    |
| 14       | 2021 SPRINKLER PARTS                    | 46.92       | 1-01-28-375-058 | B PARKS & PLAYGROUNDS - WORK EQUIPMENT | R                     | 10/21/21 | 10/25/21 | 113103624-001 | N    |
| 15       | 2021 SPRINKLER PARTS                    | 0.10        | 1-01-28-375-058 | B PARKS & PLAYGROUNDS - WORK EQUIPMENT | R                     | 10/21/21 | 10/25/21 | 110962242-001 | N    |
|          | Vendor Total:                           | 739.47      |                 |  |                       |          |          |               |      |
| 05408    | BLANEY DONOHUE KARAVAN &                |             |                 |  |                       |          |          |               |      |
| 21-00017 | 01/13/21 2021 LABOR/EMPLOYMENT COUNSEL  |             |                 |  |                       |          |          |               |      |
| 9        | SEPT LABOR/EMPLOYMENT COUNSEL           | 2,673.00    | 1-01-20-155-027 | B LEGAL SERVICES - O/E                 | R                     | 07/08/21 | 10/25/21 | GP205861      | N    |
|          | Vendor Total:                           | 2,673.00    |                 |  |                       |          |          |               |      |

| Vendor #                                    | Name                          | Contract                       | PO Type       | Acct Type       | Description | Stat/Chk                             | First Rcvd | Chk/Void | Invoice  | 1099   |   |
|---|-------------------------------|--------------------------------|---------------|-----------------|-------------|--------------------------------------|------------|----------|----------|--------|---|
| PO #  | PO Date                       | Description                    | Amount        | Charge Account  | Acct Type   | Description                          | Enc Date   | Date     | Date     | Excl   |   |
| <b>05409 BLANEY DONOHUE KARAVAN &amp;</b>   |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 21-00012                                    | 01/13/21                      | 2021 ADDITIONAL LEGAL SERVICES | 40.50         | 1-01-20-150-036 | B           | TAX ASSESSMENT - OFFICE SUPPLIES     | R          | 10/20/21 | 10/20/21 | 12651  | N |
| 5   | 2021                          | ADDITIONAL LEGAL SERVICES      | 40.50         |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |
| <b>05516 BLOCK LINE SYSTEMS, LLC</b>        |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 21-00070                                    | 01/22/21                      | 2021 PHONE SERVICE             | 1,304.05      | 1-01-31-440-076 | B           | UTILITIES OTHER - TELEPHONE          | R          | 06/17/21 | 10/21/21 | 595900 | N |
| 11  | SEPT 2021                     | PHONE SERVICE                  | 1,304.05      |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |
| <b>07675 ANIMAL ALLIANCE GMC INC</b>        |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 20-00142                                    | 02/24/20                      | 2020 SPAY/NEUTER CAT PROGRAM   | 70.00         | 0-01-27-330-028 | B           | BOARD OF HEALTH - OTHER PROF/CONSULT | R          | 10/13/21 | 10/20/21 | 0107   | N |
| 7   | DEC                           | SPAY/NEUTER CAT PROGRAM        | 70.00         |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |
| <b>07700 CAPE MAY COUNTY M.U.A.</b>         |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 21-00020                                    | 01/13/21                      | 2021 TIPPING FEES              | 20,195.33     | 1-01-32-465-078 | B           | LANDFILL DISPOSAL COSTS              | R          | 06/22/21 | 10/25/21 | 27008  | N |
| 10  | 2021                          | TIPPING FEES SEPT              | 20,195.33     |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |
| <b>07715 CAPRIONI PORTABLE TOILETS, INC</b> |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 21-00343                                    | 09/09/21                      | PORTABLE TOILETS               | 120.00        | 1-01-28-370-065 | B           | RECREATION - PROGRAM EQUIPMENT       | R          | 09/09/21 | 10/21/21 | 177718 | N |
| 5   | PORTABLE TOILETS - OCTFOOTBAL |                                | 240.00        | 1-01-28-370-065 | B           | RECREATION - PROGRAM EQUIPMENT       | R          | 09/09/21 | 10/25/21 | 178380 | N |
| 6   | PORTABLE TOILETS - ALEOWEEN   |                                | 360.00        |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |
| <b>07718 CAPRIONI FAMILY SEPTIC</b>         |                               |                                |               |                 |             |                                      |            |          |          |        |   |
| 21-00365                                    | 09/23/21                      | SCOPING OF DRAIN PIPE          | 750.00        | 1-01-26-290-025 | B           | PUBLIC WORKS - MAINT MOTOR VEHICLES  | R          | 09/23/21 | 10/19/21 | 79747  | N |
| 1   | SCOPING OF DRAIN PIPE         |                                | 750.00        |                 |             |                                      |            |          |          |        |   |
|   |                               |                                | Vendor Total: |                 |             |                                      |            |          |          |        |   |















| Vendor # Name                        | PO # PO Date Description                   | Amount | Contract PO Type       | Charge Account | Acct Type Description                  | Stat/Chk           | First Rcvd | Enc Date  | Date               | Chk/Void | Invoice    | 1099 Excl |
|--------------------------------------|--|--------|------------------------|----------------|--|--------------------|------------|-----------|--------------------|----------|------------|-----------|
| <b>80464 VERIZON WIRELESS</b>        |  |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | 21-00007 01/11/21 2021 OEM BROADBAND       | 38.01  | 1-01-31-450-077        |                | B UTILITIES OTHER - TELECOMMUNICATIONS | R                  | 10/21/21   | 10/21/21  |                    |          | 9889649909 | N         |
|                                      | 22 OEM ACCT #642055050 OCT 2021            |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | Vendor Total:                              | 38.01  |                        |                |  |                    |            |           |                    |          |            |           |
| <b>80465 VERIZON</b>                 |  |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | 21-00053 01/14/21 2021 PHONE SERVICES      | 3.74   | 1-01-31-450-077        |                | B UTILITIES OTHER - TELECOMMUNICATIONS | R                  | 10/21/21   | 10/21/21  |                    |          |            | N         |
|                                      | 22 ACCT#551192790000100 SEP 2021           |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | Vendor Total:                              | 3.74   |                        |                |  |                    |            |           |                    |          |            |           |
| <b>84287 WESTSIDE MEATS</b>          |  |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | 21-00391 10/21/21 HALLOWEEN LUNCH 10/27/21 | 675.00 | 1-01-28-372-021        |                | B SENIOR CENTER - OFFICE SUPPLIES      | R                  | 10/21/21   | 10/25/21  |                    |          |            | N         |
|                                      | 1 HALLOWEEN LUNCH 10/27/21                 |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | Vendor Total:                              | 675.00 |                        |                |  |                    |            |           |                    |          |            |           |
| <b>89615 CINTAS CORPORATION #100</b> |  |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | 21-00107 02/11/21 2021 UNIFORMS            | 94.36  | 1-01-26-290-036        |                | B PUBLIC WORKS - OFFICE SUPPLIES       | R                  | 10/20/21   | 10/20/21  |                    |          | 5077061665 | N         |
|                                      | 4 2021 UNIFORMS                            |        |                        |                |  |                    |            |           |                    |          |            |           |
|                                      | Vendor Total:                              | 94.36  |                        |                |  |                    |            |           |                    |          |            |           |
| Total Purchase Orders:               |  | 48     | Total P.O. Line Items: |                | 92                                     | Total List Amount: |            | 76,351.09 | Total Void Amount: |          | 0.00       |           |

| Totals by Year-Fund   |      |             |             |              |               |           |           |  |
|-----------------------|------|-------------|-------------|--------------|---------------|-----------|-----------|--|
| Fund Description      | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total     |  |
|                       | 0-01 | 70.00       | 0.00        | 70.00        | 0.00          | 0.00      | 70.00     |  |
|                       | 1-01 | 44,035.38   | 0.00        | 44,035.38    | 1,000.00      | 324.28    | 45,359.66 |  |
| GENERAL CAPITAL FUND  | C-04 | 22,618.00   | 0.00        | 22,618.00    | 0.00          | 0.00      | 22,618.00 |  |
|                       | G-02 | 800.00      | 0.00        | 800.00       | 0.00          | 0.00      | 800.00    |  |
| RECREATION TRUST FUND | T-05 | 5,124.43    | 0.00        | 5,124.43     | 0.00          | 0.00      | 5,124.43  |  |
| CONSTRUCTION CODE     | T-17 | 2,379.00    | 0.00        | 2,379.00     | 0.00          | 0.00      | 2,379.00  |  |
| Year Total:           |      | 7,503.43    | 0.00        | 7,503.43     | 0.00          | 0.00      | 7,503.43  |  |
| Total of All Funds:   |      | 75,026.81   | 0.00        | 75,026.81    | 1,000.00      | 324.28    | 76,351.09 |  |



CONSULTING ENGINEERS • PLANNERS  
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- Permeability Testing
- Septic System Design
- Wetlands Delineation
- Global Positioning Surveying (GPS)
- Geographic Information Systems (GIS)
- Planning/Zoning Board Representation
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Albert A. Fralinger, Jr., PE, PLS & PP  
 J. Michael Fralinger, Sr. (1957-2009)  
 Charles M. Fralinger, PLS  
 Carl R. Gaskill, PE, PLS, PP & CME  
 Stephen J. Nardelli, PE, PP, CME & CPWM  
 Barry S. Jones, PLS & PP  
 Guy M. DeFabrites, PLS & PP  
 William J. Olbrich, PLS  
 Robert A. Mulford, III, PE, CME  
 Corey R. Gaskill, PE, CME  
 J. Michael Fralinger, Jr., PE, CME

October 20, 2021

Dennis Township  
 Attention: Jessica Bishop, Administrator/CFO (jbishop@dennistwp.org)  
 571 Petersburg Road  
 Dennisville, NJ 08214

Re: Engineer's Report – October 26, 2021  
 Dennis Township, Cape May County, NJ  
 Our Project No. 27093.00

Dear Mayor Matalucci and Committee Members:

Below I have listed the status of engineering related projects for Committee's information:

1. **NJDOT Trust Fund Applications for FY 2020 & 2021**

An application for the reconstruction of Chestnut Street and East Avenue was submitted to the NJDOT under the local aid trust fund program for FY 2020 and 2021. The NJDOT awarded Dennis Township \$185,000.00 (FY 2020) and \$135,000.00 (FY 2021) for the reconstruction of Chestnut Street and East Avenue (\$320,000.00 total). A proposal for land surveying and engineering services was approved by Township Committee. Our office has completed the design plans and a bid date has been set for September 14<sup>th</sup>. Bids were opened on September 14, 2021 with the low bid being \$271,804.80 (Base \$262,704.80; Alternate #1 \$9,100.00), submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021.

2. **2021 Capital Roadway Improvements**

Dennis Township as identified the following roadways to be included in the 2021 roadway improvement project:

- Savage Bridge Road (Sunset Road to Last Driveway) – Roadway Improvements
- Macellaro Road (Hoffman Mill Road to Hands Mill Road) - Roadway Improvements
- Lakeview Drive – Tyler Road Intersection Improvements
- Raymond Road – Cul-de-Sac Improvements
- Tressler Lane – Drainage Improvements

**TO: DENNIS TOWNSHIP**  
**RE: ENGINEER'S REPORT**

**OCTOBER 19, 2021**  
**PAGE 2**

A proposal for land surveying, engineering and inspection services was approved by Township Committee. Our office has completed the field work and the existing conditions plan. Our office has completed the design plans and a bid date has been set for September 14<sup>th</sup>. Bids were opened on September 14, 2021 with the low bid being \$214,793.10, submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021.


3. **NJDOT Trust Fund Applications for FY 2022**

The NJDOT has issued a letter stating that the applications are due by July 1, 2021. An application for the Resurfacing of Sunny Lane and Shady Lane has been submitted to the NJDOT.

Should you have any questions, please feel free to give me a call.

Very truly yours,

FRALINGER ENGINEERING PA



J. Michael Fralinger, Jr., PE & CME

JMFJR/rjg