

**5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

The Deputy Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Deputy Mayor requested the roll call with VanArtsdalen, Germanio, Cox and Turner present, Mayor Matalucci was absent.

The Deputy Mayor requested that everyone please rise for the pledge of allegiance.

The Deputy Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being no comment on consent agenda items, The Deputy Mayor asked for a motion adopting the consent agenda, motion was made by Cox, seconded by VanArtsdalen, with 4 ayes and 1 absent (Matalucci), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 10/12/2021 Work Session & Regular Meeting.

The following resolution numbers 2021-161 thru 2021-168 were a part of the Consent Agenda:

**RESOLUTION NO. 2021-161**

**RESOLUTION AUTHORIZING THE EXECUTION OF A  
PROMISE OF INDEMNIFICATION WITH THE COUNTY OF CAPE MAY  
FOR THE TEMPORARY CLOSURE OF COUNTY ROUTE 610 (PETERSBURG ROAD) AND  
COUNTY ROUTE 638 (FIDLER ROAD) TO ACCOMMODATE THE TOWNSHIP'S ANNUAL  
CHRISTMAS PARADE**

**WHEREAS**, the Township has requested that the County of Cape May permit temporary closure of a portion of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate our Annual Christmas Parade scheduled for Thursday, December 2, 2021; and

**WHEREAS**, the Township has received correspondence from the County Engineer indicating that the County requires the Township to execute a Promise of Indemnification in order to process our request.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor and Clerk are hereby authorized and directed to execute the Promise of Indemnification so that the County of Cape May can approve the temporary closure of County Route 610 (Petersburg Road) and County Route 638 (Fidler Road) to accommodate the Township's Annual Christmas Parade scheduled for Thursday, December 2, 2021.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall accompany the executed Promise of Indemnification to the County Engineer's Office.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

ATTEST \_\_\_\_\_  
Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-162**

**RESOLUTION AUTHORIZING THE REFUND OF VARIOUS  
PLANNING/ZONING ESCROW FEES**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested various refunds of Planning/Zoning Escrow Fees; and

**WHEREAS**, said Planning/Zoning application projects have been completed or withdrawn and the escrow fund balances remain.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balances:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
120	115.02	\$ 775.00	Anthony Saduk 519 Petersburg Road Woodbine, NJ 08270
245	56.01,56.02 57,58.01 & 58.02	\$ 699.75	School House Development Assoc., LLC 1535 Chestnut Street, Suite 200 Philadelphia, PA 19102
261	15.02	\$ 77.26	George Kleinstuber 3412 St. Davids Road Newtown Square, PA 19073

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-163**

**RESOLUTION AUTHORIZING THE HIRING OF A  
SEASONAL LABORER FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Dennis Township Public Works Department is in need of a Seasonal laborer; and

**WHEREAS**, the Administrator has received applications and made her recommendation to the Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be hired as a Seasonal Laborer for the Department of Public Works: Zachary Creamer, 270 Head of the River Road, Woodbine, NJ 08270 at the hourly rate of \$15.00 per hour effective 11/08/2021.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-164**

**RESOLUTION AUTHORIZING THE CHANGE IN EMPLOYMENT STATUS OF A FULL-  
TIME SEASONAL LABORER WITH THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, Brandon Sibitzky is currently employed in the position of Full-Time Seasonal Laborer with the Public Works Department; and

**WHEREAS**, a review of his employment performance was conducted and a recommendation was made by the Administrator to hire him as a full-time permanent employee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Brandon Sibitzky is hereby given the status of a full time Laborer at the hourly rate of \$15.00 per hour effective 11/10/2021.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-165**

**RESOLUTION AUTHORIZING THE REFUND OF A  
TAX OVERPAYMENT – BLOCK 96, LOT 7**

**WHEREAS**, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 96, Lot 7; and

**WHEREAS**, the overpayment was a result of the property owner being awarded a 100% Disabled Veteran Deduction; and

**WHEREAS**, the amount of the overpayment requested to be refunded for Block 96, Lot 7 is six hundred sixty-two dollars and nineteen cents (\$662.19).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$662.19 to the following:

Block 96, Lot 7  
LERETA, LLC  
Attn: Central Refunds  
901 Corporate Center Dr.  
Pomona, CA 91768

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-166**

**RESOLUTION AUTHORIZING THE RELEASE OF THE BALANCE OF A PERFORMANCE  
BOND FOR BLOCK 31, LOT 1.02 –  
WILLIAM P. HILTON, JR.**

**WHEREAS**, Resolution No. 2010-175 authorize a reduction in the Performance Bond for Block 31, Lot 1.02; and

**WHEREAS**, the Municipal Engineer has performed an inspection and has recommended that the balance of the Performance Bond be released.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis that the Chief Finance Officer is hereby authorized and directed to refund the balance of the Performance Bond for Block 31, Lot 1.02 in the amount of \$2,500.00 to William P. Hilton, Jr., 432 Head of the River Road, Woodbine, NJ 08270

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Consolidated Land Use Board and the Chief Finance Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-167**

**RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE  
2021 BEST PRACTICE INVENTORY**

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services requires the governing body of every local unit to review the Best Practice Inventory; and

**WHEREAS**, the 2021 Best Practice Inventory Questionnaire has been filed by the Chief Financial Officer and a copy has been received by each member of the governing body; and

**WHEREAS**, the Township Committee of the Township of Dennis, does hereby comply with the promulgation of the Division of Local Government Services of the State of New Jersey.

**NOW THEREFORE BE IT RESOLVED** that the governing body of the Township of Dennis that said governing body discussed and reviewed the 2021 Best Practice Inventory.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

**RESOLUTION NO. 2021-168**

**RESOLUTION AWARDING A CONTRACT TO FRALINGER ENGINEERING  
IN THE SUM OF \$45,000.00 IN CONNECTION WITH ENGINEERING SERVICES  
FOR DCA SMALL CITIES CDBG PROJECT #21-02292-0171  
(GRANT AGREEMENT #21-0323-00 IN THE TOWNSHIP OF DENNIS)**

**WHEREAS**, the Township of Dennis, in the County of Cape May is the recipient of NJ Department of Community CDBG Grant – Project #2021-02292-0171 (Grant Agreement #21-0323-00); and

**WHEREAS**, the grant will provide funding for improvements to comply with the Americans With Disabilities Act at two the Chestnut Street Park; and

**WHEREAS**, the project will require the services of an engineering firm; and

**WHEREAS**, the Township of Dennis has solicited RFP's from licensed engineering firms. Two (2) proposals were received by the due date of September 30, 2021 and scored based on four (4) weighted scoring criteria; and

**WHEREAS**, the Township Administrator of the Township of Dennis determined that Fralinger Engineering P.A. was the top ranked consultant based upon the published scoring methodology;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey hereby authorizes the Mayor and Clerk to enter into a contract with Fralinger Engineering, P.A. in the amount of \$45,000.00 for engineering services specific to Small Cities CBDG project #2021-02292-0171 (Grant Agreement #21-0323-00).

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

The Deputy Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2021-07. The title was read by the Deputy Mayor. The Deputy Mayor asked for a motion to open the Hearing for public comment, motion was made by VanArtsdalen, seconded by Germanio, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by Germanio, seconded by Cox that the Hearing be closed.

The Deputy Mayor asked for a motion to adopt Ordinance No. 2021-07, motion was made by Germanio, seconded by VanArtsdalen with 4 ayes, and 1 absent (Matalucci), the following ordinance was adopted:

**ORDINANCE NO. 2021-07**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2021-01 ENTITLED, "AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS".**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

The Deputy Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Cox, seconded by Germanio, with 4 ayes and 1 absent (Matalucci), that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

046170-Advantage Equipment Sales	\$	201.17
046171-Atlantic City Electric		4,076.82
046172-AT&T		54.04
046173-Allied Meter Service, Inc.		1,326.00
046174-Siteone Landscaping Supply		739.47
046175-Blaney Donohue Karavan & Weinberg		2,673.00
046176-Blaney Donohue Karavan & Weinberg		40.50
046177-Block Line Systems, LLC		1,304.05
046178-Animal Alliance of CMC Inc.		70.00
046179-Cape May County M.U.A.		20,195.33
046180-Caprioni Portable Toilets, Inc.		360.00
046181-Caprioni Family Septic		750.00
046182-Carrot-Top Industries, Inc.		281.66
046183-Cody's Power Equipment		12,905.09
046184-Comcast		420.67
046185-Daley's Pit		825.00
046186-DeBlasio & Associates, PC		8,000.00
046187-Dennis Twp. Fire District #3		1,000.00
046188-Dennis Twp. Football/Cheer Assoc.		800.00
046189-Docuvault Delaware Valley, LLC		885.00
046190-East Coast Distributors		900.06
046191-FP Mailing Solutions		171.00
046192-Gardner True Value Hardware		408.92
046193-Eric M. Krise Electrical		199.00
046194-John C. Gibson, PE		2,030.00
046195-Gracetown Lumber Co.		332.70

046196-Cape May County Herald	34.87
046197-MGL Printing Solutions	234.00
046198-Michael & Cheryl Wegelin	324.28
046199-Paul's Pest Control, Inc.	395.00
046200-Testa Heck Testa & White P. A.	330.00
046201-Eurofins QC, LLC	4,480.85
046202-Seashore Food Distributors, Inc.	32.26
046203-South Jersey Gas	76.95
046204-Staples Advantage	553.45
046205-State of New Jersey	245.41
046206-Swank Motion Pictures, Inc.	380.00
046207-Verizon Wireless	38.01
046208-Verizon	3.74
046209-Westside Meats	675.00
046210-Cintas Corporation #100	94.36

**CONSTRUCTION CODE:**

1040-N.J. League of Municipalities	115.00
1041-Treasurer, State of New Jersey	2,264.00

**GENERAL CHECKING WIRES:**

None.

**DOG TRUST:**

None.

**ESCROW PINELANDS CONSTRUCTION:**

None.

**ESCROW R. E. PIERSON CONSTRUCT:**

None.

**ESCROW TURNER PARTNERS:**

None.

**ESCROW HRD HOLDINGS:**

None.

**ESCROW RIVERVIEW PLUMBING HEATING & C:**

None.

**ESCROW GOLF CARS UNLIMITED**

None.

**ESCROW JOHN C. GIBSON**

None.

**ESCROW JOYCE BREWER**

None.

**PLANNING ESCROW:**

None.

## RECREATION TRUST:

1323-Acme (Supervalu)	19.98
1324-Cock 'N Bull Partnership	1,750.00
1325-New Hope Railroad	3,354.45

The Township Engineer, Mike Fralinger, gave an update of the following: the Chestnut Street & a Portion of East Ave. Reconstruction Project and the 2021 Capital Roadway Improvement Project. He shared a resident from Raymond Road concerns regarding issues with a portion of the road that is not included in the Project. The Engineer explained what would be needed to address the issue and he and the Township Administrator/CFO, Jessica Bishop, discussed with the Committee possible ways to fund including the entire Raymond Road not just the Cul-d-sac. The Engineer advised the Committee that the Mayor will be receiving the letter from the NJDOT regarding the award of the 2022 Municipal Aid Program Grant for the Sunny Lane & Shady Lane Resurfacing Project and that the amount is estimated to be half of the project costs at \$150,000.00

Township Administrator, Jessica Bishop, commented on the Rec's expanded Open Gym hours and indicated that they were looking at the School calendar and having the extended hours when the kids will be off as well as giving parents time to prepare for Christmas. Deputy Mayor Turner indicated that that is wonderful news and the Committee all agreed that the hours of open gym have been an issue for a long time.

The Deputy Mayor asked for a motion to approve the Administrative Reports, motion was made by Cox, seconded by VanArtsdalen, with 4 ayes and 1 absent (Matalucci), the Administrative Reports were approved.

The Deputy Mayor asked if there were any comments from the public this evening.

Joe Berg from 389 Hands Mill Road, Belleplain, commented on Ale-O-Ween and indicated that this Township Committee does an excellent job providing for the community and that he is proud to be a resident of Dennis Township.

The Deputy Mayor asked for a motion to close the public comment, motion was made by Germanio, seconded by VanArtsdalen, with all in favor the motion carried.

The Deputy Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that the Ale-O-Ween was a great day and gave a report on the money that was raised for the Starfish Equine and the Township's 5 Sport Associations and stated the event was awesome. He thanked Deputy Mayor Turner & Mayor Matalucci for working the gate, Township Administrator for all her efforts in setting it up and working it and Public Works for all their help and numerous volunteers.

Committeeman Germanio echoed Committeeman VanArtsdalen's comments and thanked everyone who volunteered and supported the event especially the Township Administrator, Jessica Bishop for making the event come together and be such a success.

Committeeman Cox echoed everyone's comments and stated that the volunteers and the event were awesome.

Deputy Mayor Turner said it was a great day and that the amount of funds raised will help the Associations a great deal.

Committeeman VanArtsdalen announced that the Recreation Department was having a Movie Night on Friday, October 29<sup>th</sup> at 6:30 p.m. on the baseball field and the movie will be The Adams Family with free popcorn and hot chocolate and water. The Township Administrator, Jessica Bishop, indicated there will also be candy from Municipal Alliance and that the event is rain or shine with it being moved into the Gym if it rains.

Motion was made by Germanio, seconded by VanArtsdalen, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor