

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
DECEMBER 07, 2021 – 5:30 P.M.**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Minutes	11/16/2021 Regular Meeting Minutes.
Correspondence	Letter of Retirement from the Construction Department.
Res. #2021-175	Cancelling Grant Receivable Balances in the Capital Fund.
Res. #2021-176	Authorizing a Shared Services Agreement by and between the Township of Dennis and the Dennis Township Board of Education for Equipment and Mechanic Support Services.
Res. #2021-177	Authorizing a Shared Services Agreement by and between the Township of Dennis and the Dennis Township Board of Education for Snow Removal.
Res. #2021-178	Authorizing Reduction No. 2 of a Performance Bond for Block 226, Lot 37.02 – Resort Campground Corp.
Res. #2021-179	Requesting Transfer of Funds.
Res. #2021-180	Authorizing the Cancellation of Various Checks.
Res. #2021-181	Authorizing the Cancellation of a Clean Communities Payment Check and Approving the Reissuance to a Different Vendor.
Res. #2021-182	Accepting and Awarding the Bid for Providing 911 Emergency Dispatch Services.
Res. #2021-183	Accepting and Awarding the Proposal for Providing Basic Life Support Emergency Medical Service Response and Transportation.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –  
DECEMBER 07, 2021 – 5:30 P.M. (page 2)**

**Regular Agenda:**

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.                      **General Account      \$1,090,315.97**

**Administrative Reports**

Municipal Clerk's Report	November, 2021
Registrar's Report	November, 2021
Tax Collector's Report	November, 2021
Construction Official's Report	November, 2021
Chief Finance Officer's Report	November, 2021
Engineer's Report	12/07/2021

**General Public Comments**

**Committee Comments**

**Adjournment**

**EILEEN McFILLIN**

**165 Cedar Lane West  
Cape May Court House, NJ 08210**

**December 2, 2021**

**Jessica Bishop, CFO/Administrator  
Township of Dennis  
P.O. Box 204  
Dennisville, NJ 08214**

**RE: Retirement**

**Dear Jessica:**

**I am writing to confirm my retirement from the positions of Technical Assistant to the Construction Official, Land Use Board Administrator and Zoning Officer, which will be effective 12/31/2021.**

**Though I have looked forward for years for my retirement to come, it saddens me that I will have to leave such fine people. The years that I have worked for the Township are some of the best and most satisfying years of my life. I will be enjoying my retirement I am sure, but the Township and my coworkers will always be in my heart. Let me also take this opportunity to thank you, my coworkers and the Township for all the support that has been given to me during my tenure.**

**Please let me know of anything else that I am required to do to complete this process. Thank you.**

**Sincerely,**

A handwritten signature in cursive script, appearing to read "Eileen McFillin".

**Eileen McFillin**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021 - 175**

**RESOLUTION CANCELLING GRANT RECEIVABLE  
BALANCES IN THE CAPITAL FUND**

**WHEREAS**, it has been determined that the following grants are closed and/or otherwise discontinued and the receivable balances should be removed from the Balance Sheets of the Township's Capital Fund;

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to cancel the following grants:

<b>Grant Receivable</b>	<b>Amount</b>
Ord. 15-03	12,905.00
Ord. 15-05	37,042.86

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	<b>MOTION</b>	<b>SECOND</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 7, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-176**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND  
THE DENNIS TOWNSHIP BOARD OF EDUCATION  
FOR THE SHARING OF EQUIPMENT AND MECHANIC SUPPORT SERVICES**

**WHEREAS**, the Township of Dennis and the Dennis Township Board of Education are desirous on reaching a mutually beneficial arrangement for sharing equipment purchased and mechanic support services; and

**WHEREAS**, a Shared Services Agreement has been prepared to allow for the sharing of various equipment and mechanic support services under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

**WHEREAS**, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40:8A-1 *et seq.*; and

**WHEREAS**, the Township of Dennis finds that such an agreement would reduce operating expenses and would be in the best interests of the citizens of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 07<sup>th</sup> day of December, 2021, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

**ATTEST**\_\_\_\_\_ **ATTEST**\_\_\_\_\_

Jacqueline B. Justice, RMC/Clerk

Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2021-176**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**INTERLOCAL SERVICE AGREEMENT BETWEEN  
THE TOWNSHIP OF DENNIS AND  
THE DENNIS TOWNSHIP SCHOOL DISTRICT  
FOR REPAIR EQUIPMENT AND SERVICES**

**THIS AGREEMENT** is entered effective, retroactively, October 1, 2021 between: **THE TOWNSHIP OF DENNIS**, a body politic and corporate of the County of Cape May, State of New Jersey with its principal offices located at 571 Petersburg Road, Dennis Township, New Jersey ("Township") and **THE DENNIS TOWNSHIP SCHOOL DISTRICT**, with its principal offices located at 601 Hagen Road, Cape May Court House, New Jersey ("District")

**WITNESSETH**

WHEREAS, the Township and the District have a vested interest in eliminating duplication and reducing operating expenses in the community related to the purchase of large repair equipment;

WHEREAS, the Township purchased a portable battery operated 75,000 lb. capacity four column lift for the repair of large vehicles, including buses;

WHEREAS, the District purchased a towable boom lift for hard to access repairs, such as HVAC equipment located in gym and all-purpose room ceilings;

WHEREAS, the Uniform Shared Services and Consolidation Act ("Act"), N.J.S.A. 40A:65-1, et seq., encourages any local unit of the State to enter into an agreement with any other local unit or units for the joint provision within their several jurisdictions of any service which any part to the agreement is empowered to render within its own jurisdiction as a means to reduce local expenses funded by property taxpayers;

WHEREAS, the Township and the District as "local units" defined by the Act are empowered to enter into shared services agreements;

WHEREAS, the Township and the District wish to assist each other to the extent possible by permitting the use of equipment, tools, personnel and facilities required to perform as needed repairs, with the prior approval of the Supervisor or Administrator;

WHEREAS, through this Agreement, it is the intention of the parties to cooperate and collaborate with one another in order to share certain services and resources set forth herein to operate in a more cost-effective manner thereby providing more expeditious and efficient services to their respective taxpayers;

WHEREAS, the Township and the District shall consider the adoption of a Resolution authorizing the execution of this Agreement; and

WHEREAS, this Agreement shall take effect upon the adoption of said resolutions and the execution of this Agreement by all parties.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, and pursuant to all applicable federal, state, and local laws, statutes, codes or ordinances, the Township and District do hereby agree as follows:

## **ARTICLE I: BASIC TERMS OF THE AGREEMENT**

- 1.1 The Township agrees to furnish the portable battery operated 75,000 lb. capacity four column lift to the District on an as needed basis. At all times, the Township shall maintain responsibility for and control over said equipment. The Township is not responsible for making any upgrades needed for the purpose of utilizing the equipment for District related repairs.
- 1.2 The District agrees to furnish its towable boom lift to the Township on an as needed basis. At all times, the District shall maintain responsibility for and control over said equipment. The District is not responsible for making any upgrades needed for the purpose of utilizing the equipment for Township related repairs.
- 1.3 The Township and the District agree to provide mechanic support services on an as needed basis. Shared mechanic support services shall include the use of equipment, tools, personnel and facilities to perform as needed repairs, with prior approval of the Administrator or Supervisor.

## **ARTICLE II: SCOPE OF SERVICES**

### **2.1 Services to be Performed.**

The Township will provide to the District the use of equipment and infrastructure needed for as needed repairs, to fulfill all statutory duties required of the District. Services shall include:

1. Use of the portable battery operated 75,000 lb. capacity four column lift located at 571 Petersburg Road, Dennisville, New Jersey 08214; and
2. Use of equipment, tools, personnel and facilities required to perform as needed repairs, with the prior approval of the Public Works Supervisor or Township Administrator.

The District will provide to the Township the use of equipment and infrastructure needed for as needed repairs, to fulfill all statutory duties required of the Township. Services shall include:

1. Use of the towable boom lift located at 165 Academy Road, Woodbine, NJ 08270 or 601 Hagan Road, Cape May Court House, NJ 08210; and
2. Use of equipment, tools, personnel and facilities required to perform as needed repairs, with the prior approval of the Supervisor of Buildings and Grounds or Business Administrator.



## **2.2. Use of Equipment and/or Infrastructure.**

It is recognized by the Parties that the Township is the owner/operator of the portable battery operated 75,000 lb. capacity four column lift and the infrastructure being supplied to the District and that the services required by the District shall not materially adversely affect the responsibilities, duties, and/or performance of the Township.

It is recognized by the Parties that the District is the owner/operator of the towable boom lift and the infrastructure being supplied to the Township and that the services required by the Township shall not materially adversely affect the responsibilities, duties, and/or performance of the District.

## **ARTICLE III: FUNDING**

**3.1.** This agreement shall come at no cost to the Township or District. This Agreement does not address funding or the sharing of any other goods, services, or other functions between the Provider and Recipient. Funding shall be the responsibility of each part for their own duties and obligations, and may be the subject of a future agreement(s) between the parties at a later date.

## **ARTICLE IV: DURATION OF CONTRACT, TERMINATION & AMENDMENT**

**4.1. Duration.** The agreement shall be for five (5) years commencing October 1, 2021 and terminating September 30, 2026.

**4.2 Termination.** Either party may terminate its participation in the shared service agreement by providing at least thirty (30) days written notice to the other participant.

**4.3. Amendments.** The Agreement may be amended at any time by mutual agreement of the parties, provided that such amendment is reduced to writing, executed by the governing body of each entity and specifies the date the provisions of such amendment shall be effective.

## **ARTICLE V: INSURANCE**

**5.1** The Township and the District shall each maintain adequate property liability and workers' compensation coverage related to any of their own employees and their participation in this Agreement; and shall name the other party as an Additional Insured for all activities that occur and are directly related to the responsibilities under the terms of this Agreement.

## **ARTICLE VI: INDEMNIFICATION**

**6.1** The Township and the District shall not be liable for any intentional acts or omissions related to the other party's employees performing their duties in the discharge of this Agreement. Each party shall indemnify, defend and hold the other harmless from all losses, claims, liabilities, injuries or damage caused by an employee's performance of his or her duties to his or her employer when engaged in activities contemplated by this Agreement. Such indemnification

shall include payment of reasonable attorneys' fees and costs in defense of any claim. Each party, however, is not obligated to indemnify the other if the acts and omissions are exclusively within the purview of its responsibilities to its employer and are not covered by this Agreement. To the extent any damages are covered by applicable insurance, the Township and the District waive all rights against each other.

#### **ARTICLE VII: DISPUTES OUTSIDE THE SCOPE OF THIS AGREEMENT**

7.1 In the event any complaints or issues arise related to the nature, extent and quality of service or other communication between the parties which are required under this Agreement, authorized representatives of the parties shall present any such issues for resolution to the other party. In the event the issue(s) presented are not resolved in a timely manner, then either party shall present the unresolved issue(s) to the other party through a Notice issued in accordance with paragraph 14 hereunder.

#### **ARTICLE VIII: AGREEMENT DISPUTES**

8.1 Any disputes arising between the Parties as to the interpretation of the terms and conditions of this Agreement or the satisfactory performance thereof by any of the parties or related to any of the services and other responsibilities specified within this Agreement shall be resolved in accordance with the following:

STEP A: District's President and/or Solicitor, and the Township's Mayor and/or Solicitor shall attempt to resolve the matter. If no settlement is reached within a twenty (20) day period, both parties agree to submit the matter as provided for in Step B below.

STEP B: In the event that a dispute cannot be resolved as provided in Step A, then the matter can be resolved via filing a complaint in Cape May County Superior Court.

#### **ARTICLE IX: NOTICES**

9.1 Notices hereunder shall be given to the Parties set forth below and shall be made by hand delivery, facsimile, overnight delivery or by regular mail. If given by regular mail, the notice shall be deemed to have been given within a required time if deposited in the U.S. Mail, postage prepaid, within the specified time limit. For the purpose of calculating time limits, which run from the giving of a particular notice, the time shall be calculated from actual receipt of the notice. Time shall run only on business days, which for purposes of this Agreement shall be any day other than Saturday, Sunday, or legal public holiday. Notices shall be addressed as follows:

If intended for the Township, notices should be concurrently provided by one or both of the foregoing modes of service to the Township:

Municipal Clerk  
Township of Dennis  
571 Petersburg Road  
Dennis Township, New Jersey 08214; and

Mayor  
Township of Dennis  
571 Petersburg Road  
Dennis Township, New Jersey 08214

If intended for School District, notices should be concurrently provided by one or both of the foregoing modes of service to the School District:

President  
Dennis Township School District  
601 Hagen Road  
Cape May Court House, New Jersey 08210

Solicitor  
Dennis Township School District  
601 Hagen Road  
Cape May Court House, New Jersey 08210

#### **ARTICLE X: CHOICE OF LAW**

10.1 Any dispute under the Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

#### **ARTICLE XI: ENTIRE AGREEMENT**

11.1 This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

#### **ARTICLE XII: SEVERABILITY**

12.1 If any part of this Agreement shall be held to be unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force and effect.

**ARTICLE XII: WAIVER**

**13.1** Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant, or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

**IN WITNESS WHEREOF**, the Township and the School District have each hereunto caused their proper officers to sign and their respective corporate seals to be affixed hereto, the day and year first written above.

**TOWNSHIP OF DENNIS:**

Attest:

\_\_\_\_\_  
Jackie Justice, Township Clerk

\_\_\_\_\_  
Zeth Matalucci, Mayor

Dated: \_\_\_\_\_

**DENNIS TOWNSHIP SCHOOL DISTRICT:**

Attest:

\_\_\_\_\_  
Paige Sharp-Rumaker, Board Secretary

\_\_\_\_\_  
Nichol Hoff, Board President

Dated: \_\_\_\_\_

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-177**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND  
THE DENNIS TOWNSHIP BOARD OF EDUCATION  
FOR SNOW REMOVAL**

**WHEREAS**, the Township of Dennis and the Dennis Township Board of Education are desirous on reaching a mutually beneficial arrangement for snow removal; and

**WHEREAS**, a Shared Services Agreement has been prepared to allow for snow removal under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

**WHEREAS**, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40:8A-1 *et seq.*; and

**WHEREAS**, the Township of Dennis finds that such an agreement in this instance would be in the interests of the health, safety and welfare of the citizens of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 07<sup>th</sup> day of December, 2021, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

**ATTEST**\_\_\_\_\_ **ATTEST**\_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2020-177**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

# INTERLOCAL SERVICES AGREEMENT

BETWEEN

THE TOWNSHIP OF DENNIS  
571 PETERSBURG ROAD  
DENNIS TOWNSHIP, NJ 08214

and

DENNIS TOWNSHIP SCHOOL DISTRICT  
DENNIS TOWNSHIP, NJ 08214

**This Agreement dated January 1st , 2022 until December 31, 2022, by  
and between:**

The Township of Dennis, hereinafter "**Township**", a municipal subdivision of the state of New Jersey, having governmental offices at 571 Petersburg Rd., Dennis Township, New Jersey  
and

The Dennis Township School District, hereinafter **School District**;

**WHEREAS** the **Township** and **School District** have a vested interest in preserving the safety of the citizens utilizing the **School District's** school system; and

**WHEREAS** in order to preserve the safety of our citizens during wintery conditions, the **School District** requires that their premises be free and clear of hazardous conditions as further set forth herein; and

**WHEREAS**, the **Township** has the adequate equipment and resources to assist the **School District** in safeguarding against these hazardous conditions; and

**WHEREAS** *pursuant to N.J.S. 40A:65-1 et seq.* the Shared Services Act, provides a mechanism for making such contracts between public agencies; and

**NOW THEREFORE** be it agreed as follows:

1. The **Township** shall snow plow and salt **School District** property during storms and snow events that prohibit the **School District** from opening and/or when the **School District** is closed for holidays and weekends.
2. The **Township** will also assist in the snow plowing and salting of the **School District** properties after **Township** responsibilities (i.e. Township roads and facilities) have been addressed during storms and snow events that do not cause the School District to close, cause a delayed opening, or when the timing of the snow does not cause a conflict with the **Township's** responsibilities.
3. In consideration of the above services, the **School District** shall provide the **Township** an allowance for summer camp busing services up to \$4,500.00 per year.
4. In the event there is no snow plow or salt needed during the school year, the **School District** shall still provide the **Township** an allowance for summer camp busing services up to \$4,500.00 per year.
5. The **School District** shall indemnify and hold the **Township** harmless with regard to any liability which may occur as a result of the snow plowing and salting services set forth herein and shall name the **Township** as an additional insured on the **School District** liability policy of insurance.
6. Proof of such Insurance shall be provided to the Dennis Township Municipal Clerk upon the execution of this agreement.



**IN WITNESS WHEREOF**, the **Township** and the **School District** have each hereunto caused their proper officers to sign and their respective corporate seals to be affixed hereto, the day and year first written above.

**TOWNSHIP OF DENNIS**

By: \_\_\_\_\_  
ZETH MATALUCCI, Mayor

**ATTEST:**

\_\_\_\_\_  
JACKIE JUSTICE, Clerk

**DENNIS TOWNSHIP SCHOOL DISTRICT**

By: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-178**

**RESOLUTION AUTHORIZING REDUCTION NO. 2  
OF A PERFORMANCE BOND FOR BLOCK 226, LOT 37.02 –  
RESORT CAMPGROUND CORP.**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested the reduction of a Planning/Zoning Performance Bond for Block 226, Lot 37.02 due to the partial completion of the site improvements; and

**WHEREAS**, said project received approval of Reduction No. 1 by Resolution No. 2017-56 adopted on March 14, 2017; and

**WHEREAS**, the Township Engineer has authorized Reduction No. 2 of the performance bond which is in the form of an Irrevocable Letter of Credit #159.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to reduce the \$69,859.20 performance bond in the form an Irrevocable Letter of Credit No. 159 to the amount of \$34,686.40 (Reduction No. 1) and by an additional \$14,215.04 (Reduction No. 2), which leaves a balance of \$20,957.76 for the Performance Bond.

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 07, 2021 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-179**

**RESOLUTION REQUESTING TRANSFER OF FUNDS**

**BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2021 named herein.

**SEE ATTACHED SCHEDULE**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jessica Bishop, Acting Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

## TRANSFER RESOLUTION ATTACHMENT 12/7/2021

<u>Account Name</u>	<u>Account Number</u>	<u>To</u>	<u>From</u>
Township Clerk S&W	1-01-20-120-011	2,000.00	
Legal Services - O/E	1-01-20-155-027	4,000.00	
Gasoline & Diesel Fuel - O/E	1-01-31-460-074	7,000.00	
Recreation - S&W	1-01-28-370-011		13,000.00

<u>\$ 13,000.00</u>	<u>\$ 13,000.00</u>
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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-180**

**RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS CHECKS**

**WHEREAS**, the following checks were issued from the Township of Dennis General Checking Account:

**General Checking Account:**

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
45244	10/27/20	351.00	Void & Reissue
45888	07/13/21	200.00	Void & Reissue
45913	07/13/21	200.00	Void & Reissue

**WHEREAS**, it is the desire of the Chief Finance Officer to void these General Checking Account checks and reissue them.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the checks listed herein and reissue the ones deemed necessary.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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Germanio						
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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-181**

**RESOLUTION AUTHORIZING THE CANCELLATION OF A CLEAN  
COMMUNITIES PAYMENT CHECK AND APPROVING THE REISSUANCE TO A  
DIFFERENT VENDOR**

**WHEREAS**, the church group known as Thrive Ministries completed Clean Communities clean-ups under Calvary Baptist Church; and

**WHEREAS**, Dennis Township General Checking Account check #046223 in the amount of \$1,500.00 was issued to Calvary Baptist Church for payment of various Clean Communities Clean-Ups done by Thrive Ministries; and

**WHEREAS**, Thrive Ministries, Inc. has received their 501©(3) status from the Internal Revenue Service and are now eligible to have the Clean Communities payments made directly to them.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void Dennis Township General Check #046223 in the amount of \$1,500.00 and reissue the Clean Communities payment to the vendor Thrive Ministries, Inc., P.O. Box 208, Dennisville, NJ 08214 in the amount of \$1,500.00.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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Germanio						
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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-182**

**RESOLUTION ACCEPTING AND AWARDING THE BID(S) FOR  
PROVIDING 911 EMERGENCY DISPATCH SERVICE**

**WHEREAS**, the Township received bids on November 16, 2021 at 2:00 P.M. for Providing 911 Emergency Dispatch Services; and

**WHEREAS**, the Township received one (1) bid from Belleplain Emergency Corp, 167 Borad Street, Belleplain, NJ 08270; and

**WHEREAS**, the Township Administrator and Solicitor have reviewed the bids and made their recommendation to the Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby awards the bid for Providing 911 Emergency Dispatch Services to the lowest responsible and responsive bidder, Belleplain Emergency Corp, 167 Broad Street, Belleplain, NJ 08270 for the bid amount of \$12,500.00 for the following period: 01/01/2022 – 06/30/2022.

**BE IT FURTHER RESOLVED**, that the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2021-182**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 07, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk



**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$25,000.00 is available in the following appropriations, contingent upon the approval of the 2022 Budget:

Budget Account Name: Central Dispatch - Contract  
Budget Account Number: 2-01-25-250-029

These funds are sufficient to meet the contractual commitment providing for:

Providing 911 Emergency Dispatch Services awarded to:

Belleplain Emergency Corp.  
167 Broad Street  
Belleplain, NJ 08270

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
Jessica Bishop, CMFO, QPA

DATE:

11/30/2021

**CONTRACT FOR 911 EMERGENCY DISPATCH SERVICES  
FOR THE TOWNSHIP OF DENNIS**

**THIS AGREEMENT** made this 7<sup>th</sup> day of December, 2021, by and between:

**TOWNSHIP OF DENNIS**, a Municipal Corporation of the State of New Jersey, with offices at the Township of Dennis Municipal Building, 571 Petersburg Road, PO Box 204, Dennisville, NJ 08214, hereinafter referred to as the **"TOWNSHIP"** or **"MUNICIPALITY"**

**AND**

Belleplain Emergency Corp., with offices at 167 Broad Street, Belleplain, NJ 08270 hereinafter referred to as **"CONTRACTOR"**.

**WITNESSETH:**

**WHEREAS**, the TOWNSHIP has solicited the submission of bids for 911 emergency dispatch services within the TOWNSHIP OF DENNIS, pursuant to which the CONTRACTOR submitted a bid which appears in all respects to comply with the specifications.

**NOW, THEREFORE**, in consideration of the promises hereinafter set forth, it is agreed as follows:

1. The CONTRACTOR agrees to provide any and all services required by the "specifications" in reasonable and workmanlike manner within the time limits in said specifications. CONTRACTOR agrees to supply all merchandise, parts, materials or supplies and/or services, in the quantities and qualities as described in the specifications, with an expressed warranty of merchantability for the use intended in the specifications. Said specifications, as filed in the Office of the Township Clerk of the TOWNSHIP OF DENNIS, are attached hereto and become a part of this Agreement.
2. This Contract shall not be assigned by the CONTRACTOR without the prior written consent of the TOWNSHIP OF DENNIS.
3. The risk of loss of any merchandise, materials, parts or supplies to be provided by the CONTRACTOR shall remain with said CONTRACTOR until title to said item has passed to the TOWNSHIP OF DENNIS.
4. If any services are to be rendered by the CONTRACTOR in conjunction with specifications and this Agreement, said CONTRACTOR shall indemnify, defend and hold harmless the TOWNSHIP OF DENNIS from any and all liability arising from rendering such services. In addition, CONTRACTOR shall, at his own expense, provide insurance coverage as required in the bid specification.
5. The TOWNSHIP OF DENNIS shall have the right to reasonable inspection/review by the Township Administrator, or other designated person of the services rendered before compensating the CONTRACTOR in accordance with the provisions herein.

6. The term of this Contract shall be for six (6) months, commencing January 1, 2022, and terminating June 30, 2022. The charges for the services to be rendered are as follows:

<b>January 1, 2022 to June 30, 2022:</b>	<b>\$12,500.00</b>
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7. The Township of Dennis shall have the option to renew the contract for five (5) additional six (6) month terms by notifying the contractor in writing thirty (30) calendar days before contract expiration date of its intention to renew. If renewed, the terms and conditions of the original contract shall remain in force. The renewal charges for the services to be rendered are as follows:

<b>July 1, 2022 to December 31, 2022:</b>	<b>\$12,500.00</b>
<b>January 1, 2023 to June 30, 2023:</b>	<b>\$12,500.00</b>
<b>July 1, 2023 to December 31, 2023:</b>	<b>\$12,500.00</b>
<b>January 1, 2024 to June 30, 2024:</b>	<b>\$12,500.00</b>
<b>July 1, 2024 to December 31, 2024:</b>	<b>\$12,500.00</b>

8. The parties to this Contract acknowledge and agree to be bound by the mandatory language of P.L. 1975, Chapter 127, as amended and supplemented from time to time, regarding equal employment opportunity and the CONTRACTOR agrees to comply fully with the terms, provisions and obligations of said law.
9. This Contract is to be binding upon the CONTRACTOR, its successors and assigns and upon the MUNICIPALITY.

IN WITNESS WHEREOF, the TOWNSHIP has caused this instrument to be signed by its Mayor, attested by its Clerk and its corporate seal to be affixed, all pursuant to a Resolution duly adopted by the governing body of the TOWNSHIP OF DENNIS for this purpose, and the CONTRACTOR has set its hand and seal the day and year first above written.

ATTEST:

TOWNSHIP OF DENNIS:

By: \_\_\_\_\_  
Jacqueline B. Justice, Clerk

By: \_\_\_\_\_  
Zeth Matalucci, Mayor

ATTEST:

CONTRACTOR:

By: \_\_\_\_\_

By: \_\_\_\_\_  
William H. King, Sr., CEO

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2021-183**

**RESOLUTION ACCEPTING AND AWARDING THE PROPOSAL FOR  
PROVIDING BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICE RESPONSE  
AND TRANSPORTATION**

**WHEREAS**, the Township received proposals on November 16, 2021 at 2:00 P.M. for Providing Basic Life Support Emergency Medical Service Response and Transportation; and

**WHEREAS**, the Township received one (1) proposal from Inspira Medical Centers, Inc., 333 Irving Avenue, Bridgeton, NJ 08302; and

**WHEREAS**, the Township Administrator and Solicitor have reviewed the proposal and made their recommendation to the Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby awards the proposal for Providing Basic Life Support Emergency Medical Service Response and Transportation to the lowest responsible and responsive proposal, Inspira Medical Centers Inc., 333 Irving Avenue, Bridgeton, NJ 08302 for the amount of \$195,000.00 annually for the following period: 01/01/2022 – 12/31/2026.

**BE IT FURTHER RESOLVED**, that the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2021-183**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on December 07, 2021 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$195,000.00 is available in the following appropriations, contingent upon the approval of the 2022 Budget:

Budget Account Name:      Emergency Medical Services (EMS)  
Budget Account Number:    2-01-25-260-094

These funds are sufficient to meet the contractual commitment providing for:

Providing Basic Life Support Emergency Medical Service (EMS) Response and Transportation awarded to:

Inspira Medical Centers, Inc.  
333 Irving Avenue  
Bridgeton, NJ 08302

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
Jessica Bishop, CMFO, QPA

DATE:

11/30/2021

**CONTRACT FOR BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICE  
RESPONSE AND TRANSPORTATION FOR THE TOWNSHIP OF DENNIS**

**THIS AGREEMENT** made this 7<sup>th</sup> day of December, 2021, by and between:

**TOWNSHIP OF DENNIS**, a Municipal Corporation of the State of New Jersey, with offices at the Township of Dennis Municipal Building, 571 Petersburg Road, PO Box 204, Dennisville, NJ 08214, hereinafter referred to as the "**TOWNSHIP**" or "**MUNICIPALITY**"

**AND**

**INSPIRA MEDICAL CENTERS, INC.**, with offices at 333 Irving Avenue, Bridgeton, NJ 08302 hereinafter referred to as "**CONTRACTOR**".

**WITNESSETH:**

**WHEREAS**, the TOWNSHIP has solicited the submission of proposals for providing basic life support emergency medical service response and transportation within the TOWNSHIP OF DENNIS, pursuant to which the CONTRACTOR submitted a proposal which appears in all respects to comply with the specifications.

**NOW, THEREFORE**, in consideration of the promises hereinafter set forth, it is agreed as follows:

1. The CONTRACTOR agrees to provide any and all services required by the "specifications" in reasonable and workmanlike manner within the time limits in said specifications. CONTRACTOR agrees to supply all merchandise, parts, materials or supplies and/or services, in the quantities and qualities as described in the specifications, with an expressed warranty of merchantability for the use intended in the specifications. Said specifications, as filed in the Office of the Township Clerk of the TOWNSHIP OF DENNIS, are attached hereto and become a part of this Agreement.
2. This Contract shall not be assigned by the CONTRACTOR without the prior written consent of the TOWNSHIP OF DENNIS.
3. The risk of loss of any merchandise, materials, parts or supplies to be provided by the CONTRACTOR shall remain with said CONTRACTOR until title to said item has passed to the TOWNSHIP OF DENNIS.
4. If any services are to be rendered by the CONTRACTOR in conjunction with specifications and this Agreement, said CONTRACTOR shall indemnify, defend and hold harmless the TOWNSHIP OF DENNIS from any and all liability arising from rendering such services. In addition, CONTRACTOR shall, at his own expense, provide insurance coverage as required in the bid specification.

5. The TOWNSHIP OF DENNIS shall have the right to reasonable inspection/review by the Township Administrator, or other designated person of the services rendered before compensating the CONTRACTOR in accordance with the provisions herein.
6. The term of this Contract shall be for five (5) years, commencing January 1, 2022, and terminating December 31, 2026. The charges for the services to be rendered are as follows:

**January 1, 2022 to December 31, 2026:   \$975,000.00**

**Amount per contract year:                   \$195,000.00**

7. The parties to this Contract acknowledge and agree to be bound by the mandatory language of P.L. 1975, Chapter 127, as amended and supplemented from time to time, regarding equal employment opportunity and the CONTRACTOR agrees to comply fully with the terms, provisions and obligations of said law.
8. This Contract is to be binding upon the CONTRACTOR, its successors and assigns and upon the MUNICIPALITY.

IN WITNESS WHEREOF, the TOWNSHIP has caused this instrument to be signed by its Mayor, attested by its Clerk and its corporate seal to be affixed, all pursuant to a Resolution duly adopted by the governing body of the TOWNSHIP OF DENNIS for this purpose, and the CONTRACTOR has set its hand and seal the day and year first above written.

ATTEST:

TOWNSHIP OF DENNIS:

By: \_\_\_\_\_  
Jacqueline B. Justice, Clerk

By: \_\_\_\_\_  
Zeth Matalucci, Mayor

ATTEST:

CONTRACTOR:

By: \_\_\_\_\_

By: \_\_\_\_\_



December 3, 2021  
03:15 PM

TOWNSHIP OF DENNIS  
Bill List By Vendor Id

Page No: 1

P.O. Type: A11  
Range: First to last  
Format: Detail without line Item Notes

Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Other: Y  
Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
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00364 ACME (SUPERVALU)									
21-00069 01/22/21 2021 MISC. SUPPLIES		B	240.00	0-01-28-370-066	R	11/09/21	12/03/21		N
9 XMAS PARADE COOKIES				B RECREATION - PROGRAM SUPPLIES	R				

Vendor Total: 240.00

01201 ATLANTIC CITY ELECTRIC									
21-00008 01/12/21 2021 ELECTRIC									
250 571 PETERSBURG ROAD GRG			36.48	1-01-31-430-071	R	11/17/21	11/17/21		N
251 ACADEMY ROAD			35.01	1-01-31-430-071	R	11/17/21	11/17/21		N
252 571 PETERSBURG ROAD			199.92	1-01-31-430-071	R	11/17/21	11/17/21		N
253 571 PETERSBURG ROAD			8.63	1-01-31-430-071	R	11/17/21	11/17/21		N
254 681 PETERSBURG RD TEMP			8.63	1-01-31-430-071	R	11/17/21	11/18/21		N
255 PETERSBURG RD PUBLIC WORKS GRG			303.90	1-01-31-430-071	R	11/18/21	11/18/21		N
256 681 PETERSBURG ROAD			66.40	1-01-31-430-071	R	11/18/21	11/18/21		N
257 REC 6TH ST E/O CHESTNUT			103.28	1-01-31-430-071	R	11/18/21	11/18/21		N
258 REC - 6TH STREET & CHESTNUT AV			111.96	1-01-31-430-071	R	11/18/21	11/18/21		N
259 154 CHESTNUT STREET			21.37	1-01-31-430-071	R	11/18/21	11/18/21		N
260 154 CHESTNUT STREET # 0			177.21	1-01-31-430-071	R	11/18/21	11/18/21		N
261 REC ROUTE 628			859.34	1-01-31-430-071	R	11/18/21	11/18/21		N
262 571 PETERSBURG RD			495.89	1-01-31-430-071	R	11/18/21	11/18/21		N
263 571 PETERSBURG RD GARAGE			58.93	1-01-31-430-071	R	11/23/21	11/23/21		N
264 681 PETERSBURG ROAD			18.52	1-01-31-430-071	R	11/23/21	11/23/21		N
265 ACADEMY ROAD			22.52	1-01-31-430-071	R	11/23/21	11/23/21		N
			2,527.99						

Vendor Total: 2,527.99

01770 AMAZON.COM SERVICES, INC.									
21-00162 03/29/21 2021 MISC. OFFICE SUPPLIES			65.34	1-01-28-372-021	R	12/01/21	12/01/21	17R4-FPJG-VNHN	N
30 NOV STATEMENT - SENIOR			171.12	1-01-20-145-036	R	12/01/21	12/01/21	17R4-FPJG-VNHN	N
31 NOV STATEMENT - TAX					R				

[illegible]

December 3, 2021  
03:15 PM

TOWNSHIP OF DENNIS  
Bill List By Vendor Id

Page No: 3

Vendor # Name	PO # PO Date Description	Amount	Contract # PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	Date		Excl
<b>05411 BLAUER ASSOCIATES</b>										
21-00356 09/16/21 CHESTNUT STREET PARK ADA				B						
3 CHESTNUT STREET PARK ADA		1,800.00	G-02-41-906-021		B SMALL CITIES CDBG GRANT ADA CHESTNUT ST	R	09/16/21 11/16/21		#2	N
Vendor Total:		1,800.00								
<b>07706 CAPE MAY COUNTY P.W.A.</b>										
21-00019 01/13/21 2021 COMMODITY RESALE - FUEL				B						
11 OCT 21 COMMODITY RESALE - FUEL		1,441.89	1-01-31-460-074		B UTILITIES OTHER - GASOLINE & DIESEL FUEL	R	01/13/21 11/29/21			N
Vendor Total:		1,441.89								
<b>07710 COUNTY OF CAPE MAY</b>										
21-00073 01/26/21 2021 COUNTY TAXES										
5 2021 ADDED & OMITTED TAXES		9,728.24	1-01-209-55-500-052		G DUE TO COUNTY FOR ADDED/OMITTED	R	11/29/21 11/29/21			N
Vendor Total:		9,728.24								
<b>07715 CAPRIONI PORTABLE TOILETS, INC</b>										
21-00343 09/09/21 PORTABLE TOILETS				B						
9 PORTABLE TOILETS - XMAS PARADE		180.00	1-01-30-420-066		B SPECIAL EVENTS - PROGRAM SUPPLIES	R	09/09/21 12/03/21		180013	N
Vendor Total:		180.00								
<b>09648 COASTAL BROADCASTING SYSTEMS</b>										
21-00448 11/16/21 2021 RADIO ADVERTISING										
1 2021 RADIO AD - XMAS PARADE		300.00	1-01-30-420-029		B SPECIAL EVENTS - CONTRACT ITEMS	R	11/16/21 12/03/21			N
2 2021 RADIO AD - REC-EFELLER		300.00	T-05-00-000-204		B RECREATION TRUST - OUTSIDE ASSOCIATIONS	R	11/16/21 12/03/21			N
Vendor Total:		600.00								
<b>09704 JOHN L. COLLINS</b>										
21-00052 01/14/21 2021 RETIRED EMPLOYEE REIMB.				B						
19 RETIRED EMPLOYEE REIMB DEC		297.00	1-01-23-220-092		B EMPLOYEE GROUP INSURANCE	R	01/15/21 11/29/21			N

December 3, 2021  
03:15 PM

TOWNSHIP OF DENNIS  
Bill List By Vendor Id

Page No: 4

Vendor # Name	PO # PO Date Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description								Enc Date	Date		Excl
<b>09704 JOHN L. COLLINS Continued</b>											
21-00052 01/14/21 2021 RETIRED EMPLOYEE REIMB.		Continued									
20 2021 RETIRED EMPLOYEE RX DEC		31.81	1-01-23-220-092			B EMPLOYEE GROUP INSURANCE	R	01/15/21	12/03/21		N
		328.81									
Vendor Total:				328.81							
<b>09707 COMCAST</b>											
21-00004 01/11/21 2021 CABLE & INTERNET											
85 8499 05 026 0265448 CONCESSION		98.23	1-01-31-450-077			B UTILITIES OTHER - TELECOMMUNICATIONS	R	11/17/21	11/17/21		N
86 8499 05 026 0171240 CHESTNUT S		145.92	1-01-31-450-077			B UTILITIES OTHER - TELECOMMUNICATIONS	R	11/23/21	11/23/21		N
		244.15									
Vendor Total:				244.15							
<b>10080 COVERT SCOUTING CAMERAS</b>											
21-00351 09/14/21 CAMERAS											
1 CAMERAS		883.48	1-01-20-110-053			B MAYOR & COMMITTEE - OFFICE EQUIPMENT	R	09/14/21	12/01/21		N
2 SHIPPING		12.00	1-01-20-110-053			B MAYOR & COMMITTEE - OFFICE EQUIPMENT	R	09/15/21	12/01/21		N
		895.48									
Vendor Total:				895.48							
<b>10106 NELSON B. GREMER</b>											
21-00054 01/15/21 2021 RETIRED EMPLOYEE REIMB.			B								
16 DEC RETIRED EMPLOYEE REIMB.		148.50	1-01-23-220-092			B EMPLOYEE GROUP INSURANCE	R	01/15/21	11/29/21		N
Vendor Total:				148.50							
<b>12005 DENNIS TWP FOOTBALL/CHEER ASSOC</b>											
21-00358 09/20/21 2021 CLEAN COMMUNITIES			B								
5 CHESTNUT STREET PARK 10/16/21		400.00	G-02-41-901-030			B CLEAN COMMUNITIES - O/E	R	09/20/21	12/01/21		N
6 CHESTNUT STREET PARK 11/14/21		400.00	G-02-41-901-030			B CLEAN COMMUNITIES - O/E	R	09/20/21	12/01/21		N
		800.00									
Vendor Total:				800.00							

Vendor #	Name	P0 #	Date	Description	Contract	P0 Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
12015	DENNIS TWP BOARD OF EDUCATION													
	21-00195 05/17/21 2021/2022 SCHOOL TAX PAYABLE						886,676.25	1-01-207-55-500-061	G LOCAL SCHOOL DISTRICT TAXES PAYABLE	R		05/17/21 11/29/21		N
	7 DEC 2021 SCHOOL TAX PAYABLE													
	Vendor Total:						886,676.25							
12045	DELTA DENTAL OF NJ													
	21-00022 01/13/21 2021 EMPLOYEE DENTAL COVERAGE	B					2,171.85	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		06/17/21 11/30/21	PM0000000784450	N
	12 NOV EMPLOYEE DENTAL COVERAGE						2,301.28	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		06/17/21 11/30/21	PM0000000789076	N
	13 DEC EMPLOYEE DENTAL COVERAGE						4,473.13							
	Vendor Total:						4,473.13							
12050	DEERE & COMPANY													
	21-00332 08/26/21 1200A INFIELD MACHINE						15,035.52	C-04-55-020-125	B 20-03 PUBLIC WORKS	R		08/26/21 11/29/21		N
	1 1200A INFIELD MACHINE													
	Vendor Total:						15,035.52							
12694	LARRY C. DIXON													
	21-00055 01/15/21 2021 RETIRED EMPLOYEE REIMB.	B					148.50	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		01/15/21 11/29/21		N
	19 RETIRED EMPLOYEE REIMB DEC													
	Vendor Total:						148.50							
13562	DOVETAIL PRESENTATIONS													
	21-00443 11/15/21 12/10/21 REC-EFFELLER EVENT						450.00	1-01-30-420-066	B SPECIAL EVENTS - PROGRAM SUPPLIES	R		11/15/21 12/03/21		N
	1 12/10/21 REC-EFFELLER EVENT													
	Vendor Total:						450.00							
15294	EAST COAST DISTRIBUTORS													
	21-00101 02/10/21 2021 MISC. PARTS & SUPPLIES	B					535.15	1-01-26-290-038	B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R		07/07/21 12/01/21	42284	N
	28 2021 MISC. PARTS & SUPPLIES													
	Vendor Total:						535.15							

December 3, 2021  
03:15 PM

TOWNSHIP OF DENNIS  
Bill List By Vendor Id

Page No: 6

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	1099
Item Description												Enc	Date	Date		Excl
15704 EDMUNDS & ASSOCIATES, INC.																
21-00354	09/16/21			ADDED BILLS 2021												
2	NOT TO EXCEED			500.00	270.00	1-01-20-145-023			B	TAX COLLECTION - PRINT/BINDING	R	09/16/21	11/23/21		22-1N1206	N
Vendor Total:					270.00											
21425 FRALINGER ENGINEERING, PA																
21-00041	01/13/21			2021 ENGINEERING SERVICES			B									
12	NOV 2021			ENG. SERVICES	380.25	1-01-20-165-028			B	ENGINEERING SERVICES- O/E	R	07/08/21	11/29/21		81156	N
13	BALANCE OF INV			#80712	90.00	1-01-20-165-028			B	ENGINEERING SERVICES- O/E	R	07/08/21	11/29/21		80712	N
Vendor Total:					470.25											
21-00043 01/13/21 2021 ESCROW ENGINEERING																
14	SITE PLAN REVIEW			HRD	1,016.50	E-00054			P	HRD HOLDINGS (OLD MARK GIBSON)	R	05/04/21	11/29/21		80309	N
46	SITE PLAN REVIEW			ZEMAC	765.00	P-00079			P	ZEMAC ACQUISITIONS, LLC	R	11/29/21	11/29/21		81155	N
47	SITE PLAN REVIEW			SITE WORK	856.00	E-00059			P	SITE WORK CONTRACTING, LLC	R	11/29/21	11/29/21		81157	N
Vendor Total:					2,637.50											
21-00163 03/30/21 CHESTNUT STREET RECONSTRUCTION																
6	INSPECTION SERVICES			INV#81153	14,303.50	C-04-55-020-115			B	20-03 ROADWAYS	R	11/29/21	11/29/21		81153	N
21-00206 06/04/21 2021 CAPITAL ROAD IMPROVEMENTS																
6	2021 CAPITAL ROAD IMPROVEMENTS				5,500.00	C-04-55-020-115			B	20-03 ROADWAYS	R	06/04/21	11/29/21		81150	N
7	2021 CAPITAL ROAD IMPROVEMENTS				2,153.00	C-04-55-020-115			B	20-03 ROADWAYS	R	06/04/21	11/29/21		81151	N
Vendor Total:					7,653.00											
21-00397 10/25/21 ENGINEERING ADA CHESTNUT ST.																
2	ENGINEERING ADA CHESTNUT ST.				9,200.00	G-02-41-906-021			B	SMALL CITIES CDBG GRANT ADA CHESTNUT ST	R	10/25/21	11/29/21		81152	N
Vendor Total:					34,264.25											
23459 GENTILINI FORD, INC.																
21-00439	11/09/21			RUNNING BOARDS	327.25	1-01-26-290-025			B	PUBLIC WORKS - MAINT MOTOR VEHICLES	R	11/09/21	12/01/21			N
Vendor Total:					327.25											

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
Item	Description																Excl
23459	GENTILINI FORD, INC.				Continued												
21-00439	11/09/21 RUNNING BOARDS				Continued												
2	TRAILER BRAKE CONTROLLER						165.00	1-01-26-290-025	B	PUBLIC WORKS - MAINT MOTOR VEHICLES	R	12/01/21	12/01/21				N
							492.25										
	Vendor Total:						492.25										
23464	GEORGIA GOLF CONSTRUCTION, INC																
21-00172	04/12/21 2021 FERTILIZATION TREATMENT				B												
9	2021 AERATION OF REC FIELDS						4,875.00	1-01-26-290-053	B	PUBLIC WORKS - OFFICE EQUIP	R	11/15/21	12/01/21			2003252	N
	Vendor Total:						4,875.00										
25297	RANDY A. GRANT, SR.																
21-00110	02/16/21 2021 RETIRED EMPLOYEE REIMB.				B												
13	DEC RETIRED EMPLOYEE REIMB.						148.50	1-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	02/16/21	11/29/21				N
	Vendor Total:						148.50										
25311	GREEN TECHNOLOGY SERVICES																
21-00026	01/13/21 2021 IT & WEBSITE CONTRACT				B												
14	2021 IT & WEBSITE CONTRACT DEC						1,734.29	1-01-20-140-021	B	COMPUTER TECHNOLOGY - O/E	R	07/07/21	11/30/21			200016093	N
21-00027	01/13/21 2021 EMAIL CONTRACT				B												
14	2021 EMAIL CONTRACT DEC						191.06	1-01-20-140-021	B	COMPUTER TECHNOLOGY - O/E	R	07/07/21	11/30/21			200016090	N
21-00373	09/28/21 TAX ASSESSORS PC																
1	TAX ASSESSORS PC						1,442.30	1-01-20-150-053	B	TAX ASSESSMNT - OFFICE EQUIPMENT	R	09/28/21	11/29/21				N
2	SHIPPING						24.99	1-01-20-150-053	B	TAX ASSESSMNT - OFFICE EQUIPMENT	R	09/28/21	11/29/21				N
							1,467.29										
	Vendor Total:						3,392.64										
27228	MICHELE T. HEIM																
21-00057	01/15/21 2021 RETIRED EMPLOYEE REIMB.				B												
20	RETIRED EMPLOYEE REIMB DEC						297.00	1-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/15/21	11/29/21				N

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TOWNSHIP OF DENNIS  
Bill list By Vendor Id

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Vendor # Name	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO # PO Date Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date Date	Date	Excl
27228 MICHELE T. HEIM	Continued						
21-00057 01/15/21 2021 RETIRED EMPLOYEE REIMB.	Continued						
21 RETIRED EMPLOYEE REIMB DEC RX	103.31	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	11/29/21	N
	400.31						
Vendor Total:	400.31						
28726 ROY J. HOPE							
21-00058 01/15/21 2021 RETIRED EMPLOYEE REIMB.		B					
20 RETIRED EMPLOYEE REIMB DEC	297.00	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	11/29/21	N
Vendor Total:	297.00						
32395 INSTITUTE FOR PROFESSIONAL							
21-00447 11/15/21 2021 CMFO WEBINAR							
1 2021 CMFO WEBINAR	50.00	1-01-20-130-042	B FINANCIAL ADMIN - EDUCATION/TRAIN	R	11/15/21	11/16/21	N
Vendor Total:	50.00						
42428 EDWARD F. LEITH, JR.							
21-00059 01/15/21 2021 RETIRED EMPLOYEE REIMB.		B					
17 RETIRED EMPLOYEE REIMB DEC	148.50	1-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/15/21	11/29/21	N
Vendor Total:	148.50						
43041 LINDEMOM CONTRACTING, LLC							
21-00079 02/01/21 ROUTE 47 FLOODING ISSUE							
1 ROUTE 47 FLOODING ISSUE	2,100.00	1-01-26-290-028	B PUBLIC WORKS - OTHER PROF/CONSULT	R	02/01/21	11/16/21	N
Vendor Total:	2,100.00						
43565 LOVELAND GARRETT& BATASTINI PA							
21-00044 01/13/21 2021 ESCROW ENGINEERING							
17 REVIEW ESCROW ZEMAC	300.00	P-00079	P ZEMAC ACQUISITIONS, LLC	R	11/29/21	11/29/21	N





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Vendor # Name	PO # PO Date Description	Amount	Contract # PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	Date		Excl
<b>50727 NJ DIV OF ALCOHOLIC BEVERAGE</b>										
21-00450 11/19/21 2021-2022 LIQUOR LIC RENEWAL		0.00	1-01-20-120-023		B TOWNSHIP CLERK - PRINTING/BINDING	R	11/19/21 11/29/21			N
1 2021-2022 LIQUOR LIC RENEWAL		6.00	1-01-20-120-023		B TOWNSHIP CLERK - PRINTING/BINDING	R	11/19/21 11/29/21			N
2 MAINTENANCE AND PREPARATION		6.00								
Vendor Total:		6.00								
<b>50813 NJ DEPT HEALTH/SENIOR SERVICES</b>										
21-00039 01/13/21 2021 DOG LICENSES REMIT TO NJ		3.60	T-13-00-000-201		B DOG TRUST FUND - DUE TO STATE	R	12/01/21 12/01/21			N
19 2021 DOG LICENSES NOVEMBER										
Vendor Total:		3.60								
<b>50820 NJSHIP</b>										
21-00001 01/04/21 2021 STATE HEALTH BENEFITS		21,232.08	1-01-23-220-092		B EMPLOYEE GROUP INSURANCE	R	11/29/21 11/29/21			N
23 DEC HEALTH BENEFITS - ACTIVE		15,485.75	1-01-23-220-092		B EMPLOYEE GROUP INSURANCE	R	11/29/21 11/29/21			N
24 DEC HEALTH BENEFITS - RETIRED		36,717.83								
Vendor Total:		36,717.83								
<b>53516 OCEAN VIEW TRAILER SALES, INC.</b>										
21-00341 09/08/21 TRAILER PLUGS		247.44	1-01-26-290-025	B	B PUBLIC WORKS - MAINT MOTOR VEHICLES	R	09/08/21 12/01/21		65161	N
4 BREAK CONTROL										
Vendor Total:		247.44								
<b>58241 PINELAND CONSTRUCTION LLC</b>										
21-00032 01/13/21 2021 TRASH/RECYCLE COLLECTION		39,805.56	1-01-26-305-029		B SOLID WASTE COLLECTION - CONTRACT	R	07/08/21 11/29/21			N
14 2021 TRASH/RECYCLE COLLECT DEC										
Vendor Total:		39,805.56								



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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	Date		Excl
<b>70559 SOUTH JERSEY GAS</b>										
21-00005 01/11/21 2021 REC GAS ACCT #50375013164		82.37	1-01-31-446-070		B UTILITIES OTHER - PROPANE	R	11/17/21 11/17/21			N
16 ACCT#5037503164 10/1-11/1										
Vendor Total:		82.37								
<b>71171 STAR HOLLOW IEA TEAM</b>										
21-00352 09/15/21 CLEAN COMMUNITIES CLEAN UPS		500.00	G-02-41-901-030		B CLEAN COMMUNITIES - O/E	R	09/15/21 12/01/21			N
3 TATTLERS ROAD CLEAN UP										
Vendor Total:		500.00								
<b>71185 STAPLES ADVANTAGE</b>										
21-00002 01/05/21 2021 MISC. OFFICE SUPPLIES		217.72	1-01-28-370-065		B RECREATION - PROGRAM EQUIPMENT	R	11/16/21 11/16/21		7342435757	N
23 ORDER #7342435757 REC		88.84	1-01-28-370-065		B RECREATION - PROGRAM EQUIPMENT	R	11/16/21 11/16/21		7341132452	N
24 ORDER #7341132452 REC		306.56								
Vendor Total:		306.56								
<b>71326 SUBURBAN PROPANE - 2115</b>										
21-00051 01/13/21 2021 PROPANE					B					
24 TOWN HALL 2115-214908		1,328.36	1-01-31-446-070		B UTILITIES OTHER - PROPANE	R	07/21/21 11/17/21		2115-602300	N
Vendor Total:		1,328.36								
<b>71610 CAROLYN P. SWAGLER</b>										
21-00061 01/15/21 2021 RETIRED EMPLOYEE REIMB.					B					
15 RETIRED EMPLOYEE REIMB DEC		148.50	1-01-23-220-092		B EMPLOYEE GROUP INSURANCE	R	01/15/21 11/29/21			N
Vendor Total:		148.50								
<b>74330 THRIVE MINISTRIES, INC.</b>										
21-00431 11/03/21 2021 CLEAN COMMUNITIES		500.00	G-02-41-901-030		B CLEAN COMMUNITIES - O/E	R	11/03/21 11/04/21			N
1 CLEAN COMMUNITIES - 11/1/21										
2 CLEAN COMMUNITIES - 11/1/21		500.00	G-02-41-901-030		B CLEAN COMMUNITIES - O/E	R	11/03/21 11/04/21			N

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Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Excl
Item Description										
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74330	THRIVE MINISTRIES, INC.	Continued								
21-00431	11/03/21 2021 CLEAN COMMUNITIES	Continued								
3	CLEAN COMMUNITIES - 11/1/21	500.00	6-02-41-901-030	B	CLEAN COMMUNITIES - O/E	R	11/03/21	11/04/21		N
		1,500.00								
Vendor Total:		1,500.00								
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78661	BSN SPORTS, INC.									
21-00377	10/07/21 PICKLEBALL SUPPLIES - REC									
1	ADULT PICK-A-PADDLES SET OF 6	251.16	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
2	PICKLENET DELUXE	750.00	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
3	DILLER 4 PLAYER PADDLE & BALL	138.87	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
4	JUGS BULLDOG POLY BALLS	112.50	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
5	HEAVY DUTY PLASTIC TRAIN BALLS	177.00	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
6	PICKLEBALL TOURNAMENT SET	1,000.00	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	10/07/21	12/03/21		N
		2,429.53								
Vendor Total:		2,429.53								
<hr/>										
80465	VERIZON									
21-00053	01/14/21 2021 PHONE SERVICES									
23	ACCT#6517192790000100 OCT 2021	23.88	1-01-31-450-077	B	UTILITIES OTHER - TELECOMMUNICATIONS	R	11/17/21	11/17/21		N
Vendor Total:		23.88								
<hr/>										
81067	VISION SERVICE PLAN									
21-00033	01/13/21 2021 VISION COVERAGE									
13	DEC 2021 VISION COVERAGE	684.18	1-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/13/21	12/03/21	813692873	N
Vendor Total:		684.18								
<hr/>										
999119	JAMES SOFRONEY, JR.									
21-00441	11/10/21 ESCROW REFUND PER RESOLUTION									
1	ESCROW REFUND PER RESOLUTION	2,003.75	P-00068	P	SOFRONEY, JAMES	R	11/10/21	11/29/21		N
Vendor Total:		2,003.75								

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Vendor #	Name	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	1099			
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Invoice	Excl
999120 ROBERT W. GUNTNER										
21-00442	11/10/21	REFUND TAX OVERPAYMENT	930.24	1-01-205-55-500-031	G	TAX OVERPAYMENTS	R	11/10/21	11/29/21	N
1	REFUND TAX OVERPAYMENT									
Vendor Total:			930.24							
KELTEX KELTEX IMPRINTED APPAREL, INC.										
21-00446	11/15/21	2021 SOCCER SHIRTS CHAMPIONS	442.00	T-05-00-000-208	B	RECREATION TRUST - SOCCER ASSOCIATION	R	11/15/21	11/30/21	N
1	2021 SOCCER SHIRTS CHAMPIONS									
Vendor Total:			442.00							
Total Purchase Orders: 71 Total P.O. Line Items: 112 Total List Amount: 1,090,315.97 Total Void Amount: 0.00										

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
	0-01	240.00	0.00	240.00	0.00	0.00	0.00	240.00	
	1-01	133,662.08	0.00	133,662.08	0.00	897,996.92	0.00	1,031,659.00	
	1-18	0.00	0.00	0.00	0.00	0.00	3,068.75	3,068.75	
	1-54	0.00	0.00	0.00	0.00	0.00	1,016.50	1,016.50	
	1-59	0.00	0.00	0.00	0.00	0.00	856.00	856.00	
Year Total:		133,662.08	0.00	133,662.08	0.00	897,996.92	4,941.25	1,036,600.25	
GENERAL CAPITAL FUND	C-04	36,992.02	0.00	36,992.02	0.00	0.00	0.00	36,992.02	
	G-02	13,800.00	0.00	13,800.00	0.00	0.00	0.00	13,800.00	
RECREATION TRUST FUND	T-05	2,292.00	0.00	2,292.00	0.00	0.00	0.00	2,292.00	
DOG TRUST FUND	T-13	3.60	0.00	3.60	0.00	0.00	0.00	3.60	
CONSTRUCTION CODE	T-17	388.10	0.00	388.10	0.00	0.00	0.00	388.10	
Year Total:		2,683.70	0.00	2,683.70	0.00	0.00	0.00	2,683.70	
Total of All Funds:		187,377.80	0.00	187,377.80	0.00	897,996.92	4,941.25	1,090,315.97	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	1,016.50	0.00	1,016.50
SITE WORK CONTRACTING, LLC	E-00059	856.00	0.00	856.00
SOFRONEY, JAMES	P-00068	2,003.75	0.00	2,003.75
ZEMAC ACQUISITIONS, LLC	P-00079	1,065.00	0.00	1,065.00
Total of All Projects:		<u>4,941.25</u>	<u>0.00</u>	<u>4,941.25</u>



**MAYOR**  
ZETH A. MATALUCCI

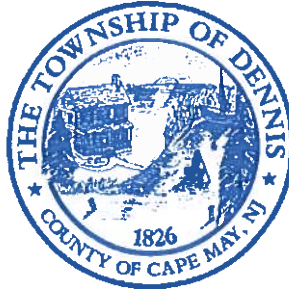
911 Coordinator/Fire & Rescue  
Administration  
Construction  
Emergency Management  
Tax Offices  
Public Safety  
Public Works  
Revenue & Finance  
Senior Center

**DEPUTY MAYOR**  
SCOTT J. TURNER

Public Works  
Environmental Commission  
Revenues & Finance  
Museum & Historical Center  
Land Use Board  
Tax Offices

**COMMITTEE MEMBER**  
TOM VANARTSDALEN

Construction, Code Enforcement  
Environmental Commission  
Recreation, Clean Communities,  
Grants and Cultural & Heritage



571 Petersburg Road  
P.O. Box 204  
Dennisville, NJ 08214  
(609) 861-9700 Fax: (609) 861-9719

**COMMITTEE MEMBER**  
FRANK L. GERMANIO, JR.

Administration, Municipal Court,  
Revenue & Finance,  
Board of Health,  
Construction,  
Grants, Cultural & Heritage  
Senior Center

**COMMITTEE MEMBER**  
MATTHEW J. COX

Municipal Alliance  
Municipal Court  
Recreation Department  
Clean Communities  
School Liaison

**MUNICIPAL CLERK**  
JACQUELINE B. JUSTICE, RMC

**ADMINISTRATOR**  
JESSICA BISHOP

## **NOVEMBER, 2021 MUNICIPAL CLERK'S REPORT**

Planning/Zoning Board	\$	1,250.00
Clerk Search (0)		0.00
Property Lists (4)		40.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		514.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (2)		100.00
Abandoned Properties		0.00
Miscellaneous ( )		0.00
<b>TOTAL</b>		<b>\$ 1,904.00</b>
<b>Fees to the State</b>		<b>- 75.00</b>
<b>TOTAL</b>	<b>\$</b>	<b>1,829.00</b>

**MAYOR**  
ZETH A. MATALUCCI

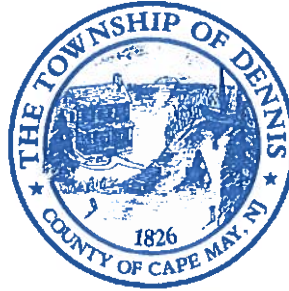
911 Coordinator/Fire & Rescue  
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**ADMINISTRATOR**  
JESSICA BISHOP

## **NOVEMBER, 2021 REGISTRAR'S REPORT**

Certified Marriages (43)	\$	430.00
Marriage License (3)		84.00
Certified Death (0)		0.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
		<hr/>
<b>TOTAL</b>		<b>\$ 514.00</b>
<b>Fees to the State</b>		<b>- 75.00</b>
<b>TOTAL</b>		<b>\$ 439.00</b>

### Collector's Report of Receipts and Disbursements

To the \_\_\_\_\_ Committee \_\_\_\_\_ of the \_\_\_\_\_ Township \_\_\_\_\_ of \_\_\_\_\_ Dennis \_\_\_\_\_, N. J.

**Gentlemen:**

I herewith submit to you my report of Receipts and Disbursements for ~~the~~ ending:

November 30, 2021

**Rated** December 2, 2021

Monica A. Heim

Collector.

*Moules A. Heim*  
Signature of Collector

## COLLECTIONS

[illegible]

## DISBURSEMENTS

[illegible]**Remarks:**

**Dennis Township**

571 Petersburg Rd

Dennisville, NJ 08214

(609)861-9705 FAX (609)861-9719

**Summary Report**

Permits for the Period 11/01/2021 thru 11/30/2021

**FROM THE PERMITS FILE**

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
				<u>Sale</u>	<u>Rental</u>	
Permits	22	Private	22	Gained	2	0
Certificates	12	Public	0	Lost	0	0
				Change	2	0

**Type of Work**

New Building 2

Additions 1

Alterations 16

Demolitions 2

**Technical Subcodes**

Building 13

Electric 17

Fire 9

Plumbing 6

Elevator 0

Mechanical 2

**Fee Summary** (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	4,389	0	4,389	0	4,389
Electric	2,260	0	2,260	0	2,260
Fire	850	0	850	0	850
Plumbing	1,125	0	1,125	0	1,125
Elevator	0	0	0	0	0
Mechanical *	100	0	100	0	100
Other <i>Zoning</i>	0	-----	0	0	200
DCA	690	-----	690	-----	690
Cert & Misc	530	-----	530	-----	330
<b>Totals</b>		0	9,944	0	9,944

\* Per State instructions, MECHANICAL is combined with OTHER for transmittal

**Certificates**

Certif. of Occup. 4

Certif. of Approvl 8

Other 0

**Summary Statistics****Public****Non-Public**

Total Area .....	0	6,261
Total Volume .....	0	92,124
Total Value of Constr.	4,500	748,331
Total Value of Alter'ns	0	183,231

**FROM THE PAYMENTS FILE** (Includes fees paid in-period against permits issued outside of report date range)

		<u>Permits</u>	
Violations/Penalties	0	Permit fees (DCA) Inc Part Pymt	9,944
Contractor Licenses	0	Adjustments	0
Misc Fees	0.00	Net	\$9,944
Elevator Ongoing		Ongoing Total	0
Pool Ongoing		Walkthru	0
Other Ongoing		Part Pd, e.g. Review	0
		<b>PERMIT TOTAL</b>	<b>\$9,944</b>
Report Date: 12/01/21		<b>GRAND TOTAL</b>	<b>\$9,944.00</b>

## TREASURER'S REPORT

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TO: Jackie Justice, Township Clerk

DATE: December 1, 2021

Attached is the Treasurer's Report for the month of **NOVEMBER 2021**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2021. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.

  
Jessica Bishop, CMFO, QPA  
Chief Finance Officer

**TOWNSHIP OF DENNIS**  
**CASH FLOW PROJECTION - SAVINGS ACCOUNT**  
**2021**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 6,020,106.35	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,168,372.17	\$ 2,389,440.06	\$ 337,001.59	\$ 1,203,337.15	\$ 2,035,732.55	\$ 209,467.32
Interest Income	\$ 3,134.91	\$ 2,774.41	\$ 6,036.63	\$ 2,301.74	\$ 2,674.98	\$ 4,225.72
Anticipated & MRNA Receipts	\$ 60,100.45	\$ 54,998.13	\$ 20,659.50	\$ 185,168.03	\$ 9,495.04	\$ 19,555.74
Grant Receipts	\$ -	\$ -	\$ 8,277.67	\$ 2,250.00	\$ -	\$ 27,147.03
Other Receipts	\$ 240.00	\$ 734.00	\$ (734.00)	\$ 9,593.52	\$ -	\$ 27,490.25
Total Revenue	\$ 1,231,847.53	\$ 2,447,946.60	\$ 371,241.39	\$ 1,402,650.44	\$ 2,047,902.57	\$ 287,886.06
Total Cash	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 877,977.40	\$ 1,495,752.96	\$ 1,295,359.67	\$ 869,290.42	\$ 1,495,752.96	\$ 1,327,256.25
Payroll	\$ 68,127.18	\$ 69,549.79	\$ 185,774.55	\$ 65,784.76	\$ 68,960.85	\$ 69,746.49
Bill Lists	\$ 282,982.70	\$ 204,553.27	\$ 320,455.08	\$ 567,429.71	\$ 300,507.33	\$ 313,987.40
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ 1,068.00	\$ 150,185.15
Total Cash Disbursements	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
TOTAL CASH	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
LESS: TOTAL CASH DISB.	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
CASH BALANCE	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25	\$ 3,779,025.02

**TOWNSHIP OF DENNIS**  
**CASH FLOW PROJECTION - SAVINGS ACCOUNT**  
**2021**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 3,779,025.02	\$ 2,296,174.61	\$ 4,113,781.91	\$ 5,229,238.93	\$ 5,264,455.35	\$ 6,220,413.76
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 446,546.07
Taxes Collected	\$ 125,477.03	\$ 1,189,228.36	\$ 2,384,034.32	\$ 1,067,369.81	\$ 2,457,145.37	\$ -
Interest Income	\$ 1,414.83	\$ 1,360.94	\$ 10,586.12	\$ 12,689.51	\$ 4,005.78	\$ -
Anticipated & MRNA Receipts	\$ 99,913.40	\$ 1,786,256.68	\$ 450,817.63	\$ 430,013.98	\$ 153,132.77	\$ -
Grant Receipts	\$ 321,541.80	\$ -	\$ 900.00	\$ 725.00	\$ 204,453.60	\$ -
Other Receipts	\$ 5,236.00	\$ -	\$ 5,838.95	\$ -	\$ 11,111.46	\$ -
Total Revenue	\$ 553,583.06	\$ 2,976,845.98	\$ 2,852,177.02	\$ 1,510,798.30	\$ 2,829,848.98	\$ -
Total Cash	\$ 4,332,608.08	\$ 5,273,020.59	\$ 6,965,958.93	\$ 6,740,037.23	\$ 8,094,304.33	\$ 6,666,959.83
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,286,215.19
Taxes Payable	\$ 1,544,461.91	\$ 886,676.25	\$ 1,119,634.71	\$ 1,115,828.21	\$ 1,616,599.93	\$ -
Payroll	\$ 111,285.85	\$ 72,539.56	\$ 69,676.97	\$ 73,035.77	\$ 72,072.52	\$ -
Bill Lists	\$ 380,631.71	\$ 200,022.87	\$ 547,408.32	\$ 286,717.90	\$ 185,218.12	\$ -
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 2,036,433.47	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,286,215.19
TOTAL CASH	\$ 4,332,608.08	\$ 5,273,020.59	\$ 6,965,958.93	\$ 6,740,037.23	\$ 8,094,304.33	\$ 6,666,959.83
LESS: TOTAL CASH DISB.	\$ 2,036,433.47	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,286,215.19
CASH BALANCE	\$ 2,296,174.61	\$ 4,113,781.91	\$ 5,229,238.93	\$ 5,264,455.35	\$ 6,220,413.76	\$ 5,380,744.64

# TREASURER'S REPORT FOR THE MONTH OF NOVEMBER

## SAVINGS ACCOUNT CASH RECONCILIATION TO 11/30/21

Cash Balance as of 11/1/2021 \$ 5,264,485.35

Total Cash Receipts: \$ 2,829,848.98

Adj. - \$ -  
Adj. + \$ -

Total: \$ 8,094,334.33

Total Cash Disbursements: \$ 1,873,890.57

Adj. - \$ -  
Adj. + \$ -

Cash Balance \$ 6,220,443.76

CD INVESTMENTS

\$ -

ADJ. BANK BALANCE \$ 6,220,443.76

## GENERAL CHECKING ACCOUNT CASH RECONCILIATION TO 11/30/21

Cash Balance as of 11/1/2021 \$ 147,533.68

Total Cash Receipts: \$ 1,802,045.55

Adj. - \$ -  
Adj. + \$ -

Total: \$ 1,949,579.23

Total Cash Disbursements: \$ 1,800,545.55

Adj. - \$ -  
Adj. + \$ -

Cash Balance \$ 149,033.68

CD INVESTMENTS

\$ -

ADJ. BANK BALANCE \$ 149,033.68



<b>DENNIS TOWNSHIP</b>	<b>2021 Budget Modified</b>	<b>2021 Paid/Charged as of 11/29/2021</b>	<b>Balance</b>	<b>2021 % Used as of 11/29/2021</b>
Mayor and Committee				
Salaries and Wage	40,000.00	35,127.44	4,872.56	88%
Other Expenses	5,000.00	3,127.33	1,872.67	63%
Township Clerk				
Salaries and Wage	92,000.00	77,676.80	14,323.20	84%
Other Expenses	18,000.00	16,138.25	1,861.75	90%
Financial Administration				
Salaries and Wage	85,000.00	74,875.08	10,124.92	88%
Other Expenses	10,000.00	5,492.40	4,507.60	55%
Audit Services				
Other Expenses	30,600.00	30,000.00	600.00	98%
Township Administrator				
Salaries and Wage	16,000.00	13,805.29	2,194.71	86%
Other Expenses	9,000.00	5,787.86	3,212.14	64%
Assessment of Taxes				
Salaries and Wage	40,000.00	35,203.57	4,796.43	88%
Other Expenses	20,000.00	13,133.39	6,866.61	66%
Collection of Taxes				
Salaries and Wage	86,000.00	74,548.75	11,451.25	87%
Other Expenses	10,000.00	5,417.30	4,582.70	54%
Liquidation of Tax Title Liens				
Other Expenses	10,000.00	-	10,000.00	0%
Legal Services				
Other Expenses	104,000.00	95,188.23	8,811.77	92%
Engineering Services				
Other Expenses	50,000.00	19,670.15	30,329.85	39%
State and Federal Aid Coordinator				
Other Expenses	15,000.00	4,300.00	10,700.00	29%
Municipal Court				
Other Expenses	124,500.00	124,479.70	20.30	100%
Computer Technology				
Other Expenses	26,000.00	25,998.47	1.53	100%
Planning and Zoning				
Salaries and Wage	23,000.00	17,177.55	5,822.45	75%
Other Expenses	20,000.00	16,640.05	3,359.95	83%
Insurance				
General Liability	40,000.00	37,438.73	2,561.27	94%
Workers Compensation	143,000.00	112,671.43	30,328.57	79%
Employee Group Health	510,000.00	494,863.93	15,136.07	97%
Health Benefit Waiver	-	-	-	#DIV/0!
Emergency Management				
Salaries and Wage	10,000.00	8,790.14	1,209.86	88%
Other Expenses	2,000.00	23.79	1,976.21	1%
Central Dispatch				
Other Expenses	126,810.00	126,809.40	0.60	100%
Emergency Medical Services (EMS)				
Other Expenses	113,656.00	113,655.36	0.64	100%
School Security Officer				
Other Expenses	52,000.00	52,000.00	-	100%

<b>DENNIS TOWNSHIP</b>	<b>2021 Budget Modified</b>	<b>2021 Paid/Charged as of 11/29/2021</b>	<b>Balance</b>	<b>2021 % Used as of 11/29/2021</b>
Department of Public Works				
Salaries and Wage	402,000.00	279,888.72	122,111.28	70%
Other Expenses	95,000.00	91,040.12	3,959.88	96%
Public Buildings and Grounds				
Other Expenses	40,000.00	37,879.45	2,120.55	95%
Solid Waste Collection				
Other Expenses	477,700.00	477,666.72	33.28	100%
Board of Health				
Other Expenses	1,000.00	200.00	800.00	20%
Animal Control				
Other Expenses	64,950.00	56,341.00	8,609.00	87%
Environmental Commission				
Other Expenses	500.00	489.15	10.85	98%
Recreation				
Salaries and Wage	157,000.00	68,333.64	88,666.36	44%
Other Expenses	35,000.00	21,164.60	13,835.40	60%
Parks and Playgrounds				
Salaries and Wage	26,000.00	17,707.02	8,292.98	68%
Other Expenses	30,000.00	28,703.87	1,296.13	96%
Municipal Alliance Committee				
Salaries and Wage	5,000.00	4,395.07	604.93	88%
Senior Center				
Salaries and Wage	48,000.00	40,836.04	7,163.96	85%
Other Expenses	14,500.00	11,267.55	3,232.45	78%
History Center & Cultural Heritage				
Other Expenses	3,000.00	625.00	2,375.00	21%
Unclassified				
Special Events	15,000.00	8,969.11	6,030.89	60%
Sick and Terminal Leave	11,000.00	-	11,000.00	0%
Utilities				
Electricity	65,000.00	56,076.28	8,923.72	86%
Telephone	20,000.00	17,174.96	2,825.04	86%
Gas (Propane)	35,000.00	30,841.98	4,158.02	88%
Telecommunications	8,000.00	6,500.80	1,499.20	81%
Gasoline & Diesel Fuel	22,000.00	15,000.00	7,000.00	68%
Landfill Disposal	240,000.00	220,000.00	20,000.00	92%
Statutory Expenses				
Public Employee Retirement System (P	120,120.00	120,120.00	-	100%
Social Security System	87,000.00	63,327.94	23,672.06	73%
Unemployment Compensation	10,000.00	4,938.57	5,061.43	49%
Defined Contribution Retirement Syste	11,000.00	4,291.36	6,708.64	39%
<b>TOTAL:</b>	<b>3,875,336.00</b>	<b>3,323,819.34</b>	<b>551,516.66</b>	<b>85.77%</b>

\* Budget modified per 12/7/21 Transfer Resolution