

**TOWNSHIP OF DENNIS  
COMMITTEE REORGANIZATION MEETING 2022  
JANUARY 04, 2022, 5:30 P.M.  
DENNIS TOWNSHIP MUNICIPAL BUILDING  
DENNISVILLE, NJ**

The meeting was called to order by the Clerk, Jacqueline B. Justice.

The Clerk announced that notice of this meeting had been published in the Herald and also had been placed on the bulletin board in the Township Hall, pursuant to N.J.S. 10:4-6 et. seq.

The Clerk requested that everyone stand for the Pledge of Allegiance.

The invocation will be given by Pastor Mike Chapman.

Honorable Senator Michael Testa, administered the oath of office to the re-elected Township Committee Member Frank L. Germanio, Jr. for a three year term ending 12/31/2024.

The Clerk conducted the roll call:

The Clerk asked for a motion nominating the Mayor for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays , the following resolution was adopted:

**RESOLUTION NO. 2022-01**

**BE IT RESOLVED**, that Zeth Matalucci\_\_\_\_\_ be elected Mayor for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

Honorable Senator Michael Testa, administered the oath of office to newly elected Mayor Matalucci for the year 2022.

The Mayor then asked for a motion nominating the Deputy Mayor for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, that the following resolution was adopted:

**RESOLUTION NO. 2022-02**

**BE IT RESOLVED**, that Scott J. Turner be elected Deputy Mayor for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

Honorable Senator Michael Testa, administered the oath of office to newly elected Deputy Mayor Scott J. Turner for the year 2022.

The Mayor asked for a motion nominating the Township Solicitor for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_ ayes and \_\_ nays, that the following resolution was adopted:

**RESOLUTION NO. 2022-03**

**WHEREAS**, it is necessary to appoint a Township Solicitor for the year 2022.

**NOW THEREFORE BE IT RESOLVED**, that Kyle D. Weinberg of the firm Blaney Donohue & Weinberg be appointed as the Township Solicitor for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion nominating the Township Auditor for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with  
\_\_ ayes and \_\_ nays, that the following resolution was adopted:

**RESOLUTION NO. 2022-04**

**WHEREAS**, it is necessary to appoint a Registered Municipal Auditor for the year 2022.

**NOW THEREFORE BE IT RESOLVED**, that Leon Costello of the firm Ford Scott be appointed as the Registered Municipal Auditor for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion nominating the Bond Counsel for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-05**

**WHEREAS**, it is necessary to appoint a Bond Counsel for the year 2022.

**NOW, THEREFORE BE IT RESOLVED**, that Archer & Greiner be appointed as the Municipal Bond Counsel for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

The Mayor asked for a motion nominating the Alternate Municipal Engineer for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-06**

**WHEREAS**, it is necessary to appoint an Alternate Municipal Engineer for the year 2022.

**NOW, THEREFORE BE IT RESOLVED**, that John C. Gibson, P.E. be appointed as the Alternate Municipal Engineer for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion nominating the 9-1-1 Coordinator for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-07**

**WHEREAS**, it is necessary to appoint a Municipal 9-1-1 Coordinator for the year 2022.

**NOW, THEREFORE BE IT RESOLVED**, that Zeth Matalucci be appointed as the Municipal 9-1-1 Coordinator for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor



The Mayor then asked for a motion nominating a Recording Clerk to record Township Committee Meetings for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-08**

**WHEREAS**, it is necessary to appoint a Recording Clerk to record the Township Committee Meetings for the year 2022.

**NOW, THEREFORE BE IT RESOLVED**, that Debbie Berg be appointed as the Recording Clerk for the Township Committee Meeting for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor then asked for a motion nominating a Risk Management Consultant as required in the bylaws of the Atlantic County Municipal Joint Insurance Fund for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-09**

**WHEREAS**, it is necessary to appoint a Risk Management Consultant as required in the bylaws of the Atlantic County Municipal Joint Insurance Fund for the year 2022.

**NOW, THEREFORE BE IT RESOLVED**, that Michael McLaughlin, ARMC of the firm Marsh & McLennan Agency be appointed as the Risk Management Consultant for the year 2022.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion for the appointment of a Class III Member to the Consolidated Land Use Board.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-10**

**WHEREAS**, it is necessary to appoint a Member of the Governing Body to the Consolidated Land Use Board to serve as its Class III Member for a one (1) year term.

**NOW, THEREFORE BE IT RESOLVED**, that Scott Turner be appointed as the Class III Member of the Consolidated Land Use Board for a one (1) year term.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor made the following appointments:

Environmental Commission:

3 year term:

Sue Slotterback

3 year term:

Brad Rosenthal

Consolidated Land Use Board:

Class IV Member – 4 yr term:

David Watson

Class I Member:

Thomas McEvoy

Alt. #1 Member – 2 yr term:

Carly Caprioni

The following Departmental assignments were made by the Mayor:

Committee Member Cox :

Recreation, Municipal Alliance, School Liaison, Code Enforcement, Municipal Court and Clean Communities

Committee Member Germanio:

Administration, Municipal Court, Board of Health, Construction, Grants & Cultural, Revenue & Finance, Heritage and Senior Center

Committee Member VanArtsdalen:

Construction, Code Enforcement, Recreation, Environmental Commission, Clean Communities, Grants and Cultural & Heritage

Deputy Mayor Turner:

Public Works, Environmental Commission, Revenues & Finance, Museum & Historical Center, Land Use Board and Tax Offices

Mayor Matalucci:

Administration, Emergency Management, Public Safety, 911 Coordinator/Fire & Rescue, Senior Center, Revenue & Finance, Construction, Tax Offices and Public Works

The Mayor asked for a motion establishing the Temporary Budget for the year 2022.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_ ayes and \_\_ nays, the following resolution was adopted:

**RESOLUTION NO. 2022-11**

**RESOLUTION ESTABLISHING THE  
2022 TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S. 40A:4-19 provides that the Governing Body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

**WHEREAS**, the date of this resolution is prior to January 30 of the 2022 budget year; and

**WHEREAS**, the total of the temporary appropriations do not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvement fund, and public assistance, and which amount is \$1,219,077.09.

**NOW, THEREFORE BE IT RESOLVED**, that the temporary appropriations in the amount of \$1,219,077.09 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that at this time we have some general housekeeping resolutions that are required and will be done as a consent agenda. The Mayor asked if anyone had any comments regarding the consent agenda items.

The Mayor asked for a motion to adopt the consent agenda. Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_\_ ayes and \_\_\_ nays that the consent agenda was adopted.

## **RESOLUTION NO. 2022-12**

### **RESOLUTION AUTHORIZING THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT JULY 1, 2022 TO JUNE 30, 2023**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby recognizes the following:

1. The Township Committee does hereby authorize the submission of a strategic plan for the Dennis Township Municipal Alliance grant for fiscal year FY 2023 (July 1, 2022 to June 30, 2023) in the amount of:

DEDR	\$6,319.00
Cash Match	\$1,579.75
In-Kind	\$4,739.25

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2022-13**

**RESOLUTION AUTHORIZING THE CANCELLATION OF A  
GENERAL ACCOUNT CHECK**

**WHEREAS**, the following check was issued from the Township of Dennis General Checking Account:

**General Checking Account:**

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
46371	12/14/21	480.00	Void & Reissue

**WHEREAS**, it is the desire of the Chief Finance Officer to void this General Checking Account check and reissue it.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein and reissue.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2022-14**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN  
APPLICATION FOR THE 2022 LEAP CHALLENGE GRANT**

**WHEREAS**, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

**WHEREAS**, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and



**WHEREAS**, the Dennis Township Board of Education and Township of Dennis, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$35,000.00; and

**WHEREAS**, the Township of Dennis has agreed to be the lead agency in this program; and

**WHEREAS**, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

**WHEREAS**, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of a forklift.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Township of Dennis, that the Township of Dennis does hereby join with Dennis Township Board of Education in applying for a LEAP challenge grant to support undertaking this endeavor.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, with \_\_ ayes and \_\_ nays, the bills totaling \$38,944.43, are authorized to be paid.

The Mayor asked if there are any comments from the Public.

The Mayor then asked for comments from the Committee.

Committeeman VanArtsdalen

Committeeman Cox

Committeeman Germanio

Deputy Mayor Turner

Mayor Matalucci

The Benediction was given by Pastor Mike Chapman.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the meeting be adjourned.

ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

ATTEST \_\_\_\_\_  
Zeth A. Matalucci, Mayor











Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	Excl	
74692	TREASURER, STATE OF NEW JERSEY																	1099
21-00038	01/13/21 2021 STATE TRAINING FEES				3,346.00	T-17-00-000-201				B CONSTRUCTION CODE - 0/E	R	12/30/21	12/30/21					N
	8 4TH QRT STATE TRAINING FEES																	
	Vendor Total:				3,346.00													
78273	UPPER TOWNSHIP																	
21-00014	01/13/21 2021 COURT INTERLOCAL				1,143.40	1-01-165-05-250-013				G DUE FROM/TO UPPER TWP MUNICIPAL COURT	R	12/17/21	12/30/21					N
	11 DECEMBER 2021 COURT INTERLOCAL																	
	Vendor Total:				1,143.40													
Total Purchase Orders:		27	Total P.O. Line Items:		51	Total List Amount:		38,944.43	Total Void Amount:		0.00							



Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description									
	1-01		17,151.99	0.00	17,151.99	0.00	1,143.40	0.00	18,295.39
	1-18		0.00	0.00	0.00	0.00	0.00	770.00	770.00
	Year Total:		17,151.99	0.00	17,151.99	0.00	1,143.40	770.00	19,065.39
GENERAL CAPITAL FUND	C-04		11,224.00	0.00	11,224.00	0.00	0.00	0.00	11,224.00
RECREATION TRUST FUND	T-05		5,205.00	0.00	5,205.00	0.00	0.00	0.00	5,205.00
CONSTRUCTION CODE	T-17		3,450.04	0.00	3,450.04	0.00	0.00	0.00	3,450.04
	Year Total:		8,655.04	0.00	8,655.04	0.00	0.00	0.00	8,655.04
	Total of All Funds:		37,031.03	0.00	37,031.03	0.00	1,143.40	770.00	38,944.43

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Project Description	Project No.	Rcvd Total	Heid Total	Project Total
CLERMONT COTTAGES - PLANNING	P-00004	770.00	0.00	770.00
Total of All Projects:		<u>770.00</u>	<u>0.00</u>	<u>770.00</u>

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