

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 25, 2022 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag and for a moment of silence.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	12/14/2021 Regular Meeting & 01/04/2022 Reorganization Meeting.
Res. #2022-15	Fixing the Rate of Interest to be Charged on Delinquent Taxes.
Res. #2022-16	Authorizing the Cancellation of Delinquent Property Taxes in the Amounts of Less than \$10.00 Pursuant to N.J.S.A. 40A:5-17.
Res. #2022-17	Authorizing a Fee to be Charged for all Returned Checks.
Res. #2022-18	Authorizing the Tax Collector to Charge for Postage.
Res. #2022-19	Authorizing the Tax Collector to Credit Overpayments to the 2022 Tax Year.
Res. #2022-20	Authorizing the Disposition of a Tax Appeal by the County Tax Board.
Res. #2022-21	Authorizing the Tax Assessor to File Tax Appeals.
Res. #2022-22	Establishing a Fee for Duplicate Tax Bills.
Res. #2022-23	Appointing the Registrar for the Year 2022.
Res. #2022-24	Establishing the Holiday Schedule for 2022.
Res. #2022-25	Authorizing and Designating the Bank Depositories.
Res. #2022-26	Authorizing a Cash Management Plan.
Res. #2022-27	Designating the Official Newspapers for Publication.
Res. #2022-28	Appointing the Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.
Res. #2022-29	Appointing the Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 25, 2022 – 5:30 P.M. (page 2)**

Consent Agenda Continued:

- Res. #2022-30 Authorizing the Execution of Professional Services Contracts for Various Township Officials for the Year 2022.
- Res. #2022-31 Authorizing a Professional Services Contract to Phoenix Advisors, LLC for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2022.
- Res. #2022-32 Appointing the Risk Management Consultant for Representation with the Atlantic County Municipal Joint Insurance Fund and Authorizing the Execution of a Professional Services Contract.
- Res. #2022-33 Rejecting Proposals Submitted for the Professional Services Position of Grant Consultant for the Township of Dennis.
- Res. #2022-34 Rejecting Proposals Submitted for the Professional Services Position of Planner for the Township of Dennis.
- Res. #2022-35 Rejecting Proposals Submitted for the Professional Services Position of Special Counsel – Affordable Housing for the Township of Dennis.
- Res. #2022-36 Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- Res. #2022-37 Authorizing the Execution of a Shared Services Agreement with the County of Cape May for Additional Funding for the County Bikeway Phase I Open Space Project.
- Res. #2022-38 Authorizing the Execution of a Shared Services Agreement with the County of Cape May for Additional Funding for the Chestnut Street Park Open Space Project.
- Res. #2022-39 Authorizing the Refund of a 2022 Mercantile Fee.
- Res. #2022-40 Authorizing the Refund of a Basketball Sponsor Fee.
- Ord. #2022-01 An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis. (Introduction and First Reading)

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
JANUARY 25, 2022 – 5:30 P.M. (page 3)**

Consent Agenda Continued:

Ord. #2022-02	An Ordinance of the Township of Dennis Amending Article II, Chapter 76 of the Dennis Township Code, Governing Cats. (Introduction and First Reading)
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Regular Agenda Continued:

Res. #2022-41	Authorizing the Issuance of Various 2022 Campground Licenses.
Res. #2022-42	Authorizing the Issuance of a License to Conduct Amusement Games for Turner Enterprises, Inc. T/A Ocean View Resort Campground.

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$1,062,846.10

Administrative Reports

Municipal Clerk's Report	December, 2021 & 2021 Annual
Registrar's Report	December, 2021 & 2021 Annual
Tax Collector's Report	December, 2021 & 2021 Annual
Construction Official's Report	December, 2021

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-15

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2022, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.
5. This resolution shall take effect immediately.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Scott J. Turner, Deputy Mayor

RESOLUTION NO. 2022-15
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-16

**RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT
PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00
PURSUANT TO N.J.S.A. 40A:5-17**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-17

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL
RETURNED CHECKS**

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-18

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO
CHARGE FOR POSTAGE**

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

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VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-19

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT
OVERPAYMENTS TO THE 2022 TAX YEAR**

WHEREAS, during the 2021 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2022 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2022 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-20

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL
BY THE COUNTY TAX BOARD**

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2022 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
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Matalucci						

RESOLUTION NO. 2022-20

PAGE 2

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ATTEST

**_____
Jacqueline B. Justice, RMC/Clerk**

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-21

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2022.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

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RESOLUTION NO. 2022-21
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-22

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-23

**RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS
FOR THE YEAR 2022**

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

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Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-24

RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE FOR 2022

WHEREAS, it is necessary for the Township to have a schedule of holidays when Municipal Services will be closed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following is a listing of the official holidays for the Township of Dennis (subject to change upon union contract adoption):

New Year's Day	Dec. 31, 2022
Martin Luther King Day	Jan. 17, 2022
Lincoln's Birthday	Feb. 11, 2022
President's Day	Feb. 21, 2022
Good Friday	Apr. 15, 2022
Memorial Day	May 30, 2022
Independence Day	July 04, 2022
Labor Day	Sept. 05, 2022
Columbus Day	Oct. 10, 2022
General Election Day	Nov. 08, 2022
Veteran's Day	Nov. 11, 2022
Thanksgiving Day	Nov. 24, 2022
Day After Thanksgiving	Nov. 25, 2022
Christmas Day	Dec. 26, 2022

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
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RESOLUTION NO. 2022-24
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-25

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Loren Ready, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Ocean First.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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RESOLUTION NO. 2022-25
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-26

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2022.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF DENNIS
IN THE COUNTY OF CAPE MAY, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Dennis, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest Deposits or otherwise invested in Permitted Investments hereinafter referred. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Dennis:

Accounts:

General Checking Account	Payroll Account
Construction Office Account	Savings Account
Dog Account	Municipal Alliance
Municipal Court Bail Account	Tax Collector TTL Account
Municipal Court Account	Planning Escrow Account
Escrow Account for Dominick Caprioni	Escrow Account for HRD Holdings
Escrow Account for Pineland Construction, LLC	Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for John Gibson	Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Joseph McLenaghan	Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for William P. Hilton, Jr.	Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Ronald Walters	Escrow Account for Thomas V. Whelan B1 L9.02
Recreation Account	Escrow Account for Turner Partners
Escrow Account for B & R Land, LLC	Escrow Account for Joyce M. Brewer
Escrow Account for Albino Vendrasco	Escrow Account for Riverview Plumbing, Heat &Cool
Escrow Account for Dennis 47 Developers	Escrow Account for Howard L. Hess
Escrow Account for South Jersey Gas – Sea Blvd	Escrow Account for R.E. Pierson Construction
Escrow Account for Atlantic City Electric	Escrow Account for ERM Driftwood, LLC
Escrow Account for Site Work Contracting, LLC	

Funds:

Current Fund	Trust Funds
General Capital Fund	Grant Fund

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Dennis, specifically: NONE

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF DENNIS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Dennis (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Dennis are directed to supply to all depositories or any other parties with whom the Deposits or Permitted investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials. The Chief Financial Officer of the Township of Dennis shall deposit all monies as designated by the Cash Management Plan and shall thereafter be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in this Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Sturdy Savings Bank
- Bank of America
- Morgan Stanley Trust Company
- Ocean First Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Township of Dennis referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above. None designated at the present time.

VI. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.278 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period or at least two years pursuant to section 9 of P.L. 1967 c.9 (c.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Accounts:

General Checking Account	Payroll Account
Construction Office Account	Savings Account
Dog Account	Municipal Alliance
Municipal Court Bail Account	Tax Collector TTL Account
Municipal Court Account	Planning Escrow Account
Escrow Account for Dominick Caprioni	Escrow Account for HRD Holdings
Escrow Account for Pineland Construction, LLC	Escrow Account for Hanson Aggregates BMC, Inc.
Escrow Account for John Gibson	Escrow Account for Thomas V. Whelan B1 L6.01
Escrow Account for Joseph McLenaghan	Escrow Account for Thomas V. Whelan B1 L6.02
Escrow Account for William P. Hilton, Jr.	Escrow Account for Thomas V. Whelan B1 L9.01
Escrow Account for Ronald Walters	Escrow Account for Thomas V. Whelan B1 L9.02
Recreation Account	Escrow Account for Turner Partners
Escrow Account for B & R Land, LLC	Escrow Account for Joyce M. Brewer
Escrow Account for Albino Vendrasco	Escrow Account for Riverview Plumbing, Heat & Cool
Escrow Account for Dennis 47 Developers	Escrow Account for Howard L. Hess
Escrow Account for South Jersey Gas – Sea Blvd	Escrow Account for R.E. Pierson Construction
Escrow Account for Atlantic City Electric	Escrow Account for ERM Driftwood, LLC
Escrow Account for Site Work Contracting, LLC	

Funds:

Current Fund	Trust Funds
General Capital Fund	Grant Fund

Maturity limit not to exceed 397 days.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Dennis, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Dennis to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Dennis or by a third party custodian prior to or upon the release of the Township of Dennis's funds.

To assure that all parties with whom the Township of Dennis deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Dennis a written report of any Deposits or Permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information;

- A. The name of any institution holding funds of the Township of Dennis as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Dennis.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2022 to December 31, 2022. Attached to this Plan is a resolution of the governing body of the Township of Dennis approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-27

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Press of Atlantic City be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2022 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Cape May County Herald Times be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Press of Atlantic City.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2021-184.
6. This Resolution shall take effect immediately.

RESOLUTION NO. 2022-27
PAGE 2

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-28

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-28
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-29

**RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-29
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-30

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES
CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2022**

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Engineer, Alt. Engineer, Hearing Officer and Municipal Auditor; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
John C. Gibson, PE	- Alt. Engineer
Barker, Gelfand, James & Sarvas	- Hearing Officer
Leon P. Costello, RMA/CPA	- Municipal Auditor
Testa, Heck, Testa & White, PA	-Conflict Counsel
2. These contracts are awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2022.

RESOLUTION NO. 2022-30
PAGE 2

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$53,000.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: LEGAL SERVICES
Budget Account Number: 2-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2022 Municipal Solicitor Services awarded to:

Blaney Karavan, PC
3311 New Jersey Ave
Wildwood, NJ 08260

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$3,500.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: LEGAL SERVICES
Budget Account Number: 2-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2022 Bond Counsel Services awarded to:

Archer & Greiner, PC
Riverview Plaza, 10 Hwy 35
Red Bank, NJ 07701

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$30,000.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: LEGAL SERVICES
Budget Account Number: 2-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2022 Municipal Labor Counsel Services awarded to:

Blaney Karavan, PC
2123 Dune Drive, Suite 11
Avalon, NJ 08202

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$7,000.00 is available, contingent to the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: ENGINEERING SERVICES
Budget Account Number: 2-01-20-165-028

These funds are sufficient to meet the contractual commitment providing for:

2022 Alternate Engineering Services awarded to:

John C. Gibson, P.E.
4466 Venician Road
Sea Isle City, NJ 08243

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$5,000.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: LEGAL SERVICES
Budget Account Number: 2-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2022 Hearing Officer Services awarded to:

Barker, Gelfard, James & Sarvas
210 New Road, Unit 12
Linwood, NJ 08221

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$30,600.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: AUDIT SERVICES
Budget Account Number: 2-01-20-135-028

These funds are sufficient to meet the contractual commitment providing for 2022 Audit Services awarded to:

Ford, Scott & Associates, LLC
1535 Haven Ave
Ocean City, NJ 08226

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$10,000.00 is available, contingent upon the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: LEGAL SERVICES
Budget Account Number: 2-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2022 Conflict Counsel Services awarded to:

Testa Heck Testa & White, P.A.
424 W. Landis Avenue
Vineland, New Jersey 08360

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-31

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO
PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR
AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2022**

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2022 which is required for the Township to comply with certain Bonding requirements; and

WHEREAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 25th day of January, 2022, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2022.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLCs' bill will not to exceed \$1,250.00 without subsequent approval by Resolution of the Township Committee.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-31
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$1,250.00 is available, contingent to the approval of the 2022 Budget, in the following appropriations:

Budget Account Name: ADMINISTRATOR
Budget Account Number: 2-01-20-101-036

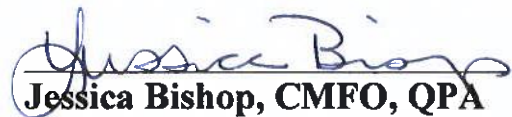
These funds are sufficient to meet the contractual commitment providing for:

Continuing Disclosure Agent Services awarded to:

Phoenix Advisors, LLC
625 Farnsworth Ave
Bordentown, NJ 08505

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

1/5/22

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-32

**RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR
REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT
INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL
SERVICES CONTRACT**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Scott J. Turner, Deputy Mayor

RESOLUTION NO. 2022-32
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-33

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR THE PROFESSIONAL SERVICES
POSITION OF GRANT CONSULTANT FOR THE TOWNSHIP OF DENNIS**

WHEREAS, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed proposals on December 28, 2021 at 4:00 PM prevailing time for 2022 Professional Services including Grant Consultant for the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

WHEREAS, the lowest proposal substantially exceeds the Township's appropriation for the service and therefore, pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Dennis Township Committee reject all proposals at this time.

NOW, THEREFORE, BE IT RESOLVED by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the proposals submitted for the Professional Services position of Grant Consultant for the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-33
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their reorganization meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-34

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR THE PROFESSIONAL SERVICES
POSITION OF PLANNER FOR THE TOWNSHIP OF DENNIS**

WHEREAS, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed proposals on December 28, 2021 at 4:00 PM prevailing time for 2022 Professional Services including Planner for the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

WHEREAS, the Township of Dennis has decided to abandoned the project at this time and pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Dennis Township Committee reject all proposals at this time.

NOW, THEREFORE, BE IT RESOLVED by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the proposals submitted for the Professional Services position of Planner for the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-34
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their reorganization meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-35

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR THE PROFESSIONAL SERVICES
POSITION OF SPECIAL COUNSEL – AFFORDABLE HOUSING
FOR THE TOWNSHIP OF DENNIS**

WHEREAS, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed proposals on December 28, 2021 at 4:00 PM prevailing time for 2022 Professional Services including Special Counsel – Affordable Housing for the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

WHEREAS, the 2021 contract for Special Counsel – Affordable Housing does not terminate until May 31, 2022 and therefore, pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Dennis Township Committee reject all proposals at this time.

NOW, THEREFORE, BE IT RESOLVED by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the proposals submitted for the Professional Services position of Special Counsel – Affordable Housing for the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-35
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their reorganization meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-36

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on January 25, 2022, that an Executive Session closed to the public shall be held on January 25, 2022 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2022-36
PAGE 3

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-37

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE COUNTY OF CAPE MAY FOR ADDITIONAL FUNDING FOR
THE DENNIS TOWNSHIP PORTION OF COUNTYWIDE REGIONAL BIKEWAY PHASE I
OPEN SPACE PROJECT**

WHEREAS, the Township submitted a successful application under the County's 2016 Open Space Program for the Dennis Township Portion of Countywide Regional Bikeway Phase I Project in the amount of \$739,000.00; and

WHEREAS, the Township has since submitted an additional application under the County's 2016 Open Space Program for the Dennis Township Portion of Countywide Regional Bikeway Phase I Project for an additional \$430,000.00 which the Open Space Review Board recommended to the Board of County Commissioners on January 07, 2020; and

WHEREAS, the Board of County Commissioners and the Township Committee desires to enter into a Shared Services Agreement for the Dennis Township Portion of Countywide Regional Bikeway Phase I Project for the additional funding of \$430,000.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor is hereby authorized and directed to execute the Shared Services Agreement with the County of Cape May for additional funding for the Dennis Township Portion of Countywide Regional Bikeway Phase I Project.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-38

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE COUNTY OF CAPE MAY FOR ADDITIONAL FUNDING FOR
THE DENNIS TOWNSHIP CHESTNUT STREET PARK OPEN SPACE PROJECT**

WHEREAS, the Township submitted a successful application under the County's 2016 Open Space Program for the Dennis Township Chestnut Street Park Project in the amount of \$1,020,000.00; and

WHEREAS, the Township has since submitted an additional application under the County's 2016 Open Space Program for the Dennis Township Chestnut Street Park Project for an additional \$500,000.00 which the Open Space Review Board recommended to the Board of County Commissioners on August 24, 2021; and

WHEREAS, the Board of County Commissioners and the Township Committee desires to enter into a Shared Services Agreement for the Dennis Township Chestnut Street Park Project for the additional funding of \$500,000.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor is hereby authorized and directed to execute the Shared Services Agreement with the County of Cape May for additional funding for the Dennis Township Chestnut Street Park Project.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-39

RESOLUTION AUTHORIZING THE REFUND OF A 2022 MERCANTILE LICENSE FEE.

WHEREAS, Ordinance No. 2021-06 Amended Article II of Chapter 72 of the Code of the Township entitled "Business Licenses and Registration" and part of the amendment deleted the \$50.00 initial and/or renewal fee; and

WHEREAS, Treasures Past Antiques submitted check #995232 in the amount of \$50.00 for their renewal which was inadvertently deposited.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to refund the \$50.00 Mercantile License Fee for Treasures Past Antiques as follows:

Philip O. & Carrie L. Dickinson
1 W. 6th Street
Ocean City, NJ 08226

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-40

RESOLUTION AUTHORIZING THE REFUND OF A BASKETBALL SPONSOR FEE.

WHEREAS, the Recreation Department requests businesses, etc. to sponsor teams for the Winter Basketball Program; and

WHEREAS, Sea Grove Garden Center submitted a check for \$150.00 to sponsor a Winter Basketball Team which was deposited; and

WHEREAS, Rec has advised the Administrator that the Winter Basketball Sponsorships were complete with no further teams needing a sponsor.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to refund the \$150.00 Basketball Sponsor Fee to Sea Grove Garden Center, P.O. Box 603, 2661 Route 9, Ocean View, NJ 08230.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2022-01

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

See Attached

<u>TITLE/POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Salaried Employees:		
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	40,000.00	90,000.00
Purchasing Agent	1,000.00	5,000.00
Municipal Clerk	50,000.00	90,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	5,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (per hour)	13.00	25.00
Keyboarding Clerk II (per hour)	15.00	30.00
Keyboarding Clerk III (per hour)	20.00	35.00
Confidential Assistant (per hour)	13.00	35.00
Tax Assessor	40,000.00	70,000.00
Tax Assessor (part-time)	20,000.00	50,000.00
Tax Collector	40,000.00	68,000.00
Tax Collector (part-time per hour)	30.00	55.00
Assistant Municipal Tax Collector	25,000.00	50,000.00
Municipal Emergency Management Coordinator (part-time)	4,000.00	12,000.00
Deputy Municipal Emergency Management Coord. (part-time)	2,500.00	9,000.00
Technical Assistant to the Construction Official	20,000.00	44,000.00
Zoning Officer	4,000.00	15,000.00
Assistant Zoning Officer (part-time)	15.00	25.00
Technical Assistant Land Use	1,500.00	10,000.00
Recreation Director (part-time)	5,000.00	55,000.00
Recreation Director	40,000.00	65,000.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant (per hour)	13.00	23.00
Recreation Attendant	25,000.00	50,000.00
Municipal Department Head	35,000.00	60,000.00
Supervisor of Senior Citizen Activities	30,000.00	55,000.00
Senior Citizen Program Aide (per hour)	13.00	23.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Director of Public Works/C.P.W.M.	45,000.00	75,000.00
Director of Public Works (part time)	5,000.00	45,000.00
Assistant Supervisor, Public Works	35,000.00	65,000.00
Assistant Supervisor, Recreation Maintenance (per hour)	15.00	26.00

Maintenance Worker 1 Grounds (per hour)	13.00	20.00
Laborer 1 (per hour)	13.00	25.00
Truck Driver (per hour)	14.25	29.00
Mechanic (per hour)	14.50	29.00
Heavy Equipment Operator	14.75	29.50

Miscellaneous Items:

Code Enforcement Officer (per hour)	15.00	25.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	50.00
Fire Sub-Code Official (per hour)	20.00	50.00
Electrical Sub-Code Official (per hour)	20.00	50.00
Plumbing Sub-Code Official (per hour)	20.00	50.00
Assistant Zoning Officer (per hour)	15.00	22.50
Secretary Commission (per meeting)	40.00	75.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Mileage (per mile)	0.28	0.56

ORDINANCE NO. 2022-01

PAGE 4

SECTION 7. This Ordinance shall become effective retroactive to February 06, 2022, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 25, 2022. Publication will be held on January 28, 2022 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 08, 2022 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2022-02

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS AMENDING ARTICLE II,
CHAPTER 76 OF THE DENNIS TOWNSHIP CODE, GOVERNING CATS**

WHEREAS, Township of Dennis, a township form of government, is governed by statutes, specifically N.J.S.A. 40A:63-1, *et seq.* that allow the Township Committee to pass, adopt, amend and repeal any ordinance or, where permitted, any resolution for any purpose required for the government of the municipality or for the accomplishment of any public purpose for which the municipality is authorized to act under general law;

WHEREAS, Article II, Chapter 76 of the Revised General Ordinances of the Township of Dennis currently outlines the requirements for vaccination and registration of cats within the confines the Township of Dennis;

WHEREAS, Article II, Chapter 76 of the Revised General Ordinances of the Township of Dennis currently is silent as to how the feral cat population within the confines of the Township is regulated;

WHEREAS, the Township Committee believes it desirable, and in the best interest of the Township and its citizens to effectively and humanely control feral cat populations within its borders;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

Section 1. Portions of Chapter 76 of the Township of Dennis Municipal Code are amended as follows (additions are underlined; deletions are [bracketed]):

Chapter 76. Cats

[HISTORY: Adopted by the Township Committee of the Township of Dennis 3-28-1994 as Ord. No. 94-257. Amendments noted where applicable.]

§ 76-1. Definitions.

For the purpose of this Chapter, the following terms shall have the meaning set forth in this section. When not inconsistent with the context, words used in the present tense include the future, the words in the plural number include the singular, words in the singular number include the plural, and words in the male gender include the female gender.

ABANDONED

That an owner or caregiver has forsaken a domesticated cat entirely, or has neglected or refused to provide care and support of the cat.

ANIMAL CONTROL OFFICER

Any person employed or appointed by the Township who is authorized to investigate violations of laws and regulations concerning animals and to issue citations in accordance with New Jersey Law and this chapter.

DOMESTICATED CAT

A cat that is socialized to humans and is appropriate as a companion to humans.

FERAL CAT

A cat which is completely or substantially unsocialized to humans. The usual and consistent temperament of a feral cat is extreme fear and resistance to contact with humans. Feral cats are:

- a. Born in the wild;
- b. Offspring of tame or feral cats and not socialized; or
- c. Formerly tame cats who have been abandoned and have reverted to an untamed state.

FERAL CAT COLONY

A group of cats that congregate together outside as a unit. Although not every cat in a colony may be feral, any nonferal cats who congregate with a colony shall be deemed part of it.

NUISANCE

Disturbing the peace by:

- a. Habitually or continually howling, crying or screaming; or
- b. The habitual and significant destruction, desecration or soiling of property against the wishes of the owner of the property.

OWNER

Any person, fine, corporation, partnership, association, trust, estate, or any other legal entity.

RESCUE GROUP

A not-for-profit entity or collaboration of individuals with at least one of its purposes being the adoption or placement of cats in homes with humans to serve as companion animals.

STRAY CAT

A cat who is regularly off the property of the owner, is not under the physical control and restraint of the owner and is not regularly provided with food by the owner.

SUITABLE SHELTER

Shelter that provides protection from rain, sun, and other elements that is adequate to protect the health of the cat.

TAME CAT

A cat who is socialized to humans and is appropriate as a companion for humans.

TNR

Trap, neuter and return.

TOWNSHIP

Dennis Township in the County of Cape May.

VACCINATION

Treatment with a vaccine to produce immunity against a disease

§ 76-2. Vaccination and registration required; tags

- A. Any person owning or caring for any cat within the confines of Dennis Township will be required to have the cat vaccinated for rabies and shall register such cat with the Township's Clerk's office, providing proof of such vaccination, name, address, and phone number of owner, description of cat and the location of where the cat resides.
- B. All such cats shall be required to have the appropriate tag or other form of identification suitable to indicate or provide information to ensure a valid rabies vaccination.

§ 76-3. Feral cat colonies.

Feral cat colonies are not permitted within the confines of the Township.

§ 76-4. Disposition of colony cats.

When an Animal Control Officer has trapped a feral cat, the officer shall take the cat to a shelter or holding facility and scan the cat for an EAID. If an EAID is found which further identifies the cat, the officer shall contact the person named as owner of the cat with this information.

§ 76-5. Enforcement.

The New Jersey State Police, Township Code Enforcement and the Animal Control Officer are hereby authorized to enforce the provisions of this Chapter. The Township shall have the following rights:

- a. The right to seize or remove cats from a feral colony which have not been vaccinated against rabies and which are demonstrating the disease.
- b. The right to seize or remove a cat from a feral colony which is creating a nuisance as defined above, after the caregiver has been given 30 days to remove and relocate the cat and has failed to do so. The caregiver must begin nuisance abatement procedures within 48 hours after being notified of a nuisance by the Animal Control Officer or Township Code Enforcement and must take all reasonable steps to resolve the nuisance in as short a time period as possible, not to exceed 30 days.
- c. The Township may, designate, but resolution, a specific rescue group to assist with the enforcement for the purposes of adoption or placement of cats in homes with humans to serve as companion animals.

§ 76-6. Nuisance complaints.

The requirements of this Chapter notwithstanding, Animal Control Officers, Code Enforcement Official, or State Police Officer may investigate any nuisance complaint. If an Animal Control Officer, Code Enforcement Official, or State Police Officer determines that a feral colony cat is causing nuisance as defined by this Chapter, the Animal Control Official, Code Enforcement Officer, or State Police Officer shall contact the owner of the property. For the purposes of this Chapter, each feral colony cat that is causing nuisance as defined by this Chapter shall constitute its own individual nuisance complaint. The owner shall begin nuisance abatement procedures within 48 hours and make all reasonable efforts to resolve the nuisance in as short a time period as possible, not to exceed 30 days. If the owner fails to resolve the nuisance within 30 days, the Animal Control Officer or Township designee may remove the colony. If an Animal Control Officer, Code Enforcement Official, or State Police Officer reasonably determines that cat or cats are injured or pose a significant threat to public health, that official may reduce the time that the owner has to resolve the complaint, as necessary to protect the cat and public health, before taking further action. In the case of an emergency, the Animal Control Officer, Code Enforcement Official, or State Police Officer may remove the cat or cats, but within 24 hours the Township must provide the owner with notice of the cat's whereabouts and allow the owner an opportunity to retrieve the cat for treatment, return, or relocation.

§ 76-7. Responsibilities of owners of domesticated cats.

- A. Owners of domesticated cats shall provide appropriate and adequate food, water, and shelter for their cats.
- B. The owner of a domesticated cat shall exercise reasonable care to guard against the cat creating a nuisance.
- C. The owner of a sexually intact (not spayed or neutered) domesticated cat shall not permit his/her cat to roam unsupervised.
- D. An owner shall not abandon a domesticated cat.

76-8. Violations and penalties.

[Any person found guilty of violating the provisions of this chapter may, upon conviction, be subject to a fine for the first offense of \$25, \$50 for second offense and \$100 for the third and each subsequent offense.]

- A. Any person who refuses or fails to comply with any provision of this article shall be liable for the following penalties:
 - 1. Not less than \$50 for the first offense.
 - 2. Not less than \$100 for the second offense.
 - 3. Not less than \$150 for the third offense.
- B. Except as otherwise provided in this Chapter, any person who continues to fail or refuses to comply with this Chapter after a conviction of a third offense shall be liable for subsequent penalties of not more than \$2,000 or imprisonment or community service for not more than 90 days, at the discretion of any judge hearing a complaint brought pursuant to this Chapter.

§76-9. Conflict with other legislation.

To the extent any existing ordinance may conflict with any of the terms of this Chapter, this Chapter shall control.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall take effect within twenty (20) days of final passage and publication, as provided by law.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 25, 2022. Publication will be held on January 28, 2022 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 08, 2022 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-41

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2022 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Little Oaks Campground – 100 Sites
Holly Lake Campground Condom. Assoc. – 342 Sites
Sea Grove Camping Resort – 190 Sites
Down the Shore Seasonal Campground – 500 Sites
Jersey Shore Haven – 207 Sites
Lake & Shore Resort – 452 Sites
Seashore Line Camper Resort – 374 Sites
Tamerlane Campground – 315 Sites
Pine Haven Camping Resort – 640 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2022 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-41
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-42

**RESOLUTION AUTHORIZING THE ISSUANCE OF A LICENSE TO CONDUCT
AMUSEMENT GAMES FOR TURNER ENTERPRISES, INC.
T/A OCEAN VIEW RESORT CAMPGROUND**

BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. An application having been filed by Turner Enterprises, Inc. T/A Ocean View Resort Campground, to hold, operate and conduct amusement games under Certification No. 2 – ARCADE GAMES – at the premise known as 2555 Route 9, Ocean View, Dennis Township, a municipality which is resort and the premises are in an area thereof wherein amusement and entertainment are conducted (a campground).
2. It is hereby determined and declared that the application is in proper form and was accompanied by the license fee of \$250.00, and said application is hereby made a part hereof by reference and that the license be and the same hereby is granted and shall expire at the hour of midnight on the 31st day of December, 2022.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a certified copy of this resolution, together with a copy of the application and list of machines, to the State Commissioners of Amusement Games Control.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Scott J. Turner, Deputy Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-42
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Project Line Items: Yes
Open: N
Paid: N
Void: N
Rcvd: Y
Held: Y
Apv: N
Bid: Y
State: Y
Other: Y
Exempt: Y

Vendor # Name
PO # PO Date Description
Item Description
Amount Contract PO Type
Charge Account Acct Type Description
Stat/Chk Enc Date Date Date Date Invoice Excl

00101 571 PETERSBURG ROAD LLC
21-00016 01/13/21 2021 SOLAR ELECTRIC SUPPLIED
4 4TH QRT 2021 SOLAR ELEC SUPPLY 622.17 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/14/22 01/14/22 N

Vendor Total: 622.17

01201 ATLANTIC CITY ELECTRIC
22-00008 01/05/22 2022 ELECTRIC
1 ROUTE 9 SIGN 2 5500 0349 500 10.60 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/14/22 01/14/22 N
2 ROUTE 9 SIGN 1 5500 0348 965 10.09 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/14/22 01/14/22 N
3 REC 5500 8514 097 855.47 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/14/22 01/14/22 N
4 MUNI BLG PARKING 5500 0363 469 567.59 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/18/22 01/18/22 N
5 REC PUMP #2 5500 8515 136 124.39 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/18/22 01/18/22 N
6 REC PUMP #1 5500 8515 557 256.77 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/18/22 01/18/22 N
7 REC SIGN 5500 8492 997 9.30 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/18/22 01/18/22 N
8 REC BASEBALL 5500 8493 748 12.13 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/18/22 01/18/22 N
9 MUNIC BLG SIGN 5500 0348 551 4.41 1-01-31-430-071 B UTILITIES - ELECTRIC R 01/19/22 01/19/22 N
1,850.75

Vendor Total: 1,850.75

01226 AVOS INSTALLATIONS LLC
21-00390 10/21/21 TRUCK RADIO INSTALL
1 TRUCK RADIO INSTALL 900.00 1-01-26-290-054 B PUBLIC WORKS - ELECTRICAL/LIGHTING EQUIP R 10/21/21 01/14/22 N

Vendor Total: 900.00

01261 AIRLINE HYDRAULICS CORP.
22-00107 01/11/22 2022 MISC. PARTS & SUPPLIES B
2 INV #12641839 1/13/22 369.66 2-01-26-290-036 B PUBLIC WORKS - OFFICE SUPPLIES R 01/11/22 01/19/22 12641839 N

Vendor Total: 369.66

Vendor #	Name	Contract #	P0 Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
P0 #	Date	Description	Amount	Charge Account		Enc Date	Date		Excl
Item Description									
01770 AMAZON.COM SERVICES, INC.									
21-00162	03/29/21	2021 MISC. OFFICE SUPPLIES							
33	DEC STATEMENT - CONSTRUCTION	118.73	T-17-00-000-201	B CONSTRUCTION CODE - O/E	R	12/14/21	01/06/22		N
34	DEC STATEMENT - TAX	237.46	1-01-20-145-036	B TAX COLLECTION - OFFICE SUPPLIES	R	12/14/21	01/06/22		N
35	DEC STATEMENT - TAX	118.73	1-01-20-150-036	B TAX ASSESSMENT - OFFICE SUPPLIES	R	12/14/21	01/06/22		N
36	DEC STATEMENT - CLERK	118.73	1-01-20-120-058	B TOWNSHIP CLERK - OTHER EQUIP/SUPPLIES	R	12/14/21	01/06/22		N
37	DEC STATEMENT - ADMIN	100.36	1-01-20-101-036	B ADMINISTRATOR - OFFICE SUPPLIES	R	12/14/21	01/06/22		N
38	DEC STATEMENT - PW	99.99	1-01-26-290-036	B PUBLIC WORKS - OFFICE SUPPLIES	R	12/14/21	01/06/22		N
		794.00							
Vendor Total:		794.00							
02095 ANIMAL CONTROL OF SOUTH JERSEY									
22-00018	01/05/22	2022 ANIMAL CONTROL SERVICES							
1	JAN 2022 ANIMAL CONTROL	600.00	2-01-27-340-029	B ANIMAL CONTROL - CONTRACTS	R	01/05/22	01/14/22		N
Vendor Total:		600.00							
03899 BARKER, GELFAND, JAMES & SARVAS									
21-00046	01/13/21	2021 HEARING OFFICER							
3	2021 HEARING OFFICER	52.50	1-01-20-155-027	B LEGAL SERVICES - O/E	R	01/07/22	01/07/22	5444	N
Vendor Total:		52.50							
05408 BLANEY DONOHUE KARAVAN &									
22-00011	01/05/22	2022 SOLICITOR							
1	1ST QRT 2022 SOLICITOR	12,000.00	2-01-20-155-027	B LEGAL SERVICES - O/E	R	01/05/22	01/14/22		N
Vendor Total:		12,000.00							
05409 BLANEY DONOHUE KARAVAN &									
21-00012	01/13/21	2021 ADDITIONAL LEGAL SERVICES							
6	2021 ADDITIONAL LEGAL SERVICES	2,133.00	1-01-20-150-036	B TAX ASSESSMENT - OFFICE SUPPLIES	R	01/06/22	01/06/22	205990	N
Vendor Total:		2,133.00							

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

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Vendor #	Name	Contract	P0 Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
P0 #	PO Date	Description	Amount	Charge Account	Enc Date	Date	Date	Date		Excl
05516	BLOCK LINE SYSTEMS, LLC									
22-00060	01/05/22	2022 PHONE SERVICE	1,285.73	2-01-31-440-076		R	01/05/22	01/18/22		N
2	JAN 2022	PHONE SERVICE								
Vendor Total:			1,285.73							
07700	CAPE MAY COUNTY M.U.A.									
21-00020	01/13/21	2021 TIPPING FEES	17,553.88	1-01-32-465-078		R	06/22/21	01/14/22	27715	N
13	2021	TIPPING FEES DEC								
Vendor Total:			17,553.88							
07703	CMC MUNICIPAL CLERKS ASSOC									
22-00103	01/06/22	2022 DUES - J. JUSTICE, RMC	0.00	2-01-20-120-044		R	01/06/22	01/14/22		N
1	2022	DUES jackiedennistwp.org	125.00	2-01-20-120-044		R	01/06/22	01/14/22		N
2	JACQUELINE B. JUSTICE		125.00							
Vendor Total:			125.00							
09695	COLLIERS ENGINEERING & DESIGN									
21-00449	11/19/21	PLANT INSP & CORE TEST/DRILL	0.00	C-04-55-020-115		R	11/19/21	01/18/22		N
1	PLANT INSP & CORE TEST/DRILL		0.00	C-04-55-020-115		R	11/19/21	01/18/22		N
2	CHESTNUT ST RECONSTRUCTION		1,702.50	C-04-55-020-115		R	11/19/21	01/18/22		N
3	NOT TO EXCEED		1,702.50							
Vendor Total:			1,702.50							
09704	JOHN L. COLLINS									
22-00048	01/05/22	2022 RETIRED EMPLOYEE REIMB.	340.20	2-01-23-220-092		R	01/05/22	01/14/22		N
2	JAN 2022	RETIRED EMP. REIMB.	121.57	2-01-23-220-092		R	01/05/22	01/14/22		N
3	JAN 2022	RETIRED EMP. RX	461.77							
Vendor Total:			461.77							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date Date	Date		Excl
09707 COMCAST									
22-00004 01/05/22 2022 CABLE & INTERNET									
1 REC 8499 05 026 0164195			113.17	2-01-31-450-077	R	01/06/22	01/06/22		N
2 TOWN HALL 8499 05 026 0028150			151.85	2-01-31-450-077	R	01/06/22	01/06/22		N
3 SOCCER 8499 05 026 0265711			100.22	2-01-31-450-077	R	01/14/22	01/14/22		N
4 MUSEUM 8499 05 026 0041377			71.95	2-01-31-450-077	R	01/14/22	01/14/22		N
5 BASEBALL 8499 05 026 0265448			100.22	2-01-31-450-077	R	01/18/22	01/18/22		N
6 FOOTBALL 8499 05 026 0171240			149.78	2-01-31-450-077	R	01/19/22	01/19/22		N
			687.19						
Vendor Total:			687.19						
10215 CRYSTAL SPRINGS									
21-00021 01/13/21 2021 WATER RENTAL									
13 2021 WATER RENTAL DEC			122.76	1-01-26-310-052	R	01/14/22	01/14/22	3175133010122	N
Vendor Total:			122.76						
11465 BRT TECHNOLOGIES, LLC									
21-00481 12/29/21 POWER PAD ANNUAL LICENSE									
1 POWER PAD ANNUAL LICENSE			650.00	1-01-20-150-059	R	12/29/21	01/14/22		N
Vendor Total:			650.00						
12015 DENNIS TWP BOARD OF EDUCATION									
22-00013 01/05/22 2022 SCHOOL TAXES									
1 JANUARY 2022 SCHOOL TAXES			886,676.25	2-01-207-55-500-061	R	01/05/22	01/06/22		N
Vendor Total:			886,676.25						
12694 LARRY C. DIXON									
22-00050 01/05/22 2022 RETIRED EMPLOYEE REIMB.									
2 JAN 2022 RETIRED EMP. REIMB.			170.10	2-01-23-220-092	R	01/05/22	01/14/22		N
3 JAN 2022 RETIRED EMP. RX			9.41	2-01-23-220-092	R	01/05/22	01/14/22		N
			179.51						
Vendor Total:			179.51						

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat	Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Enc Date	Date	Date	Date	Date		Excl
13448 DOBSON TURF MANAGEMENT, LLC											
22-00108	01/11/22	2022 MISC. PARTS & SUPPLIES		B							
2 INV #52272			598.00	2-01-26-290-033		R		01/11/22	01/19/22	52272	N
3 INV #52316			165.70	2-01-26-290-033		R		01/11/22	01/19/22	52316	N
			763.70								
Vendor Total:			763.70								
15294 EAST COAST DISTRIBUTORS											
22-00079	01/06/22	2022 MISC. PARTS & SUPPLIES		B							
2 INV #42476	1/18/22		703.32	2-01-26-290-036		R		01/06/22	01/19/22	42476	N
Vendor Total:			703.32								
21135 ESTATE OF OTIS MCKAIG, JR.											
21-00468	12/16/21	REFUND OF ESCROW BALANCE									
1 REFUND OF ESCROW BALANCE			157.50	P-00072		R		12/16/21	01/06/22		N
Vendor Total:			157.50								
22902 GARLAND CHERRY											
22-00075	01/06/22	REPLACE DAMAGED PROPERTY									
1 REPLACE DAMAGED PROPERTY			29.97	2-01-26-290-036		R		01/06/22	01/14/22		N
Vendor Total:			29.97								
23458 GENTILINI CHEVROLET LLC											
22-00098	01/06/22	2022 MISC. PARTS & SUPPLIES		B							
2 INV #146097	1/11/22		243.73	2-01-26-290-038		R		01/06/22	01/19/22	146097	N
3 INV #145826			239.20	2-01-26-290-038		R		01/06/22	01/19/22	145826	N
			482.93								
Vendor Total:			482.93								
25290 BUSINESS INFORMATION SYSTEMS											
22-00105	01/06/22	RECORDING SYSTEM SUPPORT									
1 RECORDING SYSTEM SUPPORT			783.75	2-01-20-120-036		R		01/06/22	01/14/22	86544	N
Vendor Total:			783.75								

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date		Excl
Item Description										
36405 J.W. PEDERSEN ARCHITECT. P.C.										
21-00333	08/31/21	2022 ADA APPLICATION	2,500.00	1-01-20-100-028	B STATE & FEDERAL AID COORD - PROF SERVICE R	R	08/31/21	01/06/22		N
1	2022	ADA APPLICATION	2,500.00							
Vendor Total:			2,500.00							
42428 EDWARD F. LEITH, JR.										
22-00055	01/05/22	2022 RETIRED EMPLOYEE REIMB.	170.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/05/22	01/14/22		N
2	JAN 2022	RETIRED EMP. REIMB.	170.10							
Vendor Total:			170.10							
43031 LIBERTY KENNORTH										
22-00109	01/12/22	KENMORTH REPAIR	325.50	2-01-26-290-025	B PUBLIC WORKS - MAINT MOTOR VEHICLES	R	01/12/22	01/19/22	03594551	N
1	KENMORTH	REPAIR	325.50							
Vendor Total:			325.50							
45917 EILEEN M. MCFILLIN										
22-00056	01/05/22	2022 RETIRED EMPLOYEE REIMB.	170.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/05/22	01/14/22		N
2	JAN 2022	RETIRED EMP. REIMB.	170.10							
Vendor Total:			170.10							
48614 MARIANN MURPHY										
22-00057	01/05/22	2022 RETIRED EMPLOYEE REIMB.	170.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/05/22	01/14/22		N
2	JAN 2022	RETIRED EMP. REIMB.	170.10							
3	JAN 2022	RETIRED EMP. RX	15.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/05/22	01/14/22		N
Vendor Total:			185.20							
Vendor Total:			185.20							
50731 NEW JERSEY MOTOR VEHICLE COMM										
22-00074	01/06/22	2022 CAIR ADMIN FEES	150.00	2-01-20-101-036	B ADMINISTRATOR - OFFICE SUPPLIES	R	01/06/22	01/06/22		N
1	2022	CAIR ADMIN FEES	150.00							
Vendor Total:			150.00							

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Item Description		Enc	Date	Date	Excl
50824 NJ LEAGUE OF MUNICIPALITIES										
22-00076	01/06/22	2022 MEMBERSHIP DUES	669.00	2-01-20-110-044	B MAYOR & COMMITTEE - PROF ASSOC DUES	R	01/06/22	01/06/22		N
1	2022	MEMBERSHIP DUES								
Vendor Total:			669.00							
50820 NJSHBP										
22-00001	01/04/22	2022 NJ STATE HEALTH BENEFITS								
1	ACTIVE BENEFITS - JAN 2022	23,510.76	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/04/22	01/04/22			N
2	RETIRED BENEFITS - JAN 2022	18,475.07	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/04/22	01/04/22			N
		41,985.83								
Vendor Total:			41,985.83							
57689 PERFORMANCE AUTO GLASS										
22-00110	01/18/22	2022 WINDSHIELD REPAIR/REPLACE		B						
2	INV #29253 1/18/22	104.93	2-01-26-290-025	B PUBLIC WORKS - MAINT MOTOR VEHICLES	R	01/18/22	01/19/22		29253	N
Vendor Total:			104.93							
58241 PINELAND CONSTRUCTION LLC										
22-00031	01/05/22	2022 TRASH/RECYCLE COLLECTION		B						
2	JAN 2022 TRASH/RECYCLE	39,805.56	2-01-26-305-029	B SOLID WASTE COLLECTION - CONTRACT	R	01/05/22	01/14/22			N
Vendor Total:			39,805.56							
59504 THE PRESS OF ATLANTIC CITY										
21-00029	01/13/21	2021 PUBLIC NOTICES								
19	DEC 2021 NOTICES - CLERK	52.92	1-01-20-120-021	B TOWNSHIP CLERK - LEGAL ADVERTISING	R	12/17/21	01/14/22			N
Vendor Total:			52.92							
65217 NEW JERSEY REGISTRARS' ASSOC.										
22-00102	01/06/22	2022 MEMBERSHIP DUES - JUSTICE								
1	2022 MEMBERSHIP DUES - JUSTICE	25.00	2-01-20-120-044	B TOWNSHIP CLERK - PROF ASSOC DUES	R	01/06/22	01/14/22		8386	N
Vendor Total:			25.00							

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Item Description		Enc Date	Date		Excl
66777	R.R. DONNELLEY									
21-00369	09/27/21	CERTIFIED COPY OF VITAL RECORD								
1	CERTIFIED COPY 8-1/2 X 11	94.50	1-01-20-120-023	B	TOWNSHIP CLERK - PRINTING/BINDING	R	09/27/21	01/06/22		N
2	CERTIFIED COPY 8-1/2 X 14	31.50	1-01-20-120-023	B	TOWNSHIP CLERK - PRINTING/BINDING	R	09/27/21	01/06/22		N
	Vendor Total:	126.00								
67500	ONE OFF MARKETING									
21-00478	12/28/21	2021 TRAVEL BASKETBALL SHIRTS	871.50	T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	12/28/21	01/06/22		N
1	2021 TRAVEL BASKETBALL SHIRTS	871.50	T-05-00-000-205	B	RECREATION TRUST - BASKETBALL ASSOC.	R	12/28/21	01/06/22		N
	Vendor Total:	871.50								
70559	SOUTH JERSEY GAS									
22-00005	01/05/22	2022 REC GAS ACCT #50375013164	909.76	2-01-31-446-070	B UTILITIES OTHER - PROPANE	R	01/18/22	01/18/22		N
1	JAN 2022 REC GAS #50375013164	909.76	2-01-31-446-070	B	UTILITIES OTHER - PROPANE	R	01/18/22	01/18/22		N
	Vendor Total:	909.76								
70563	SOUTH SHORE BASKETBALL LEAGUE									
22-00106	01/07/22	2022 TRAVEL BASKETBALL LEAGUE	625.00	T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	01/07/22	01/14/22		N
1	2022 TRAVEL BASKETBALL LEAGUE	625.00	T-05-00-000-205	B	RECREATION TRUST - BASKETBALL ASSOC.	R	01/07/22	01/14/22		N
	Vendor Total:	625.00								
71040	S.S.C.I.									
21-00034	01/13/21	2021 NCST BACKGROUND CHECKS	60.00	1-01-28-370-066	B RECREATION - PROGRAM SUPPLIES	R	01/14/22	01/14/22	17180	N
15	2021 NCST BACKGROUND CHECKS DEC	60.00	1-01-28-370-066	B	RECREATION - PROGRAM SUPPLIES	R	01/14/22	01/14/22	17180	N
	Vendor Total:	60.00								
71185	STAPLES ADVANTAGE									
21-00002	01/05/21	2021 MISC. OFFICE SUPPLIES	123.23	1-01-28-370-065	B RECREATION - PROGRAM EQUIPMENT	R	12/07/21	01/14/22	7345145798	N
25	ORDER #7345145798 REC	123.23	1-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	12/07/21	01/14/22	7345145798	N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Invoice	Exc]
Item Description										
71185 STAPLES ADVANTAGE Continued										
21-00002	01/05/21	2021 MISC. OFFICE SUPPLIES	Continued							
26	ORDER #7345709398	OFFICE CHAIR	129.20	1-01-20-101-036	B ADMINISTRATOR - OFFICE SUPPLIES	R	12/10/21	01/14/22		N
Vendor Total:			252.43							
71326 SUBURBAN PROPANE - 2115										
22-00045	01/05/22	2022 PROPANE		B						
2	PUB WORKS #2115-206559	1/3/22	714.85	2-01-31-446-070	B UTILITIES OTHER - PROPANE	R	01/05/22	01/06/22	2115-603032	N
3	SENIOR #2115-217754	1/4	1,607.78	2-01-31-446-070	B UTILITIES OTHER - PROPANE	R	01/05/22	01/14/22	603033	N
4	MUSEUM 2115-225153	1/10/22	346.33	2-01-31-446-070	B UTILITIES OTHER - PROPANE	R	01/05/22	01/19/22	603151	N
Vendor Total:			2,668.96							
71610 CAROLYN P. SWAGLER										
22-00058	01/05/22	2022 RETIRED EMPLOYEE REIMB.		B						
2	JAN 2022	RETIRED EMP. REIMB.	170.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/05/22	01/14/22		N
Vendor Total:			170.10							
74700 TREASURER, STATE OF NEW JERSEY										
21-00040	01/13/21	ID #216000529 MUN CODE #0504								
8	2021	MARRIAGE LICENSES 4TH QRT	250.00	2-01-214-55-100-001	G DUE TO STATE OF NJ - VITAL STATISTICS	R	12/31/21	01/14/22		N
Vendor Total:			250.00							
74706 TREASURER, STATE OF NEW JERSEY										
22-00003	01/05/22	WATER USE REGISTRATION FEE								
1	WATER USE REGISTRATION FEE		215.00	2-01-28-375-058	B PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	01/05/22	01/06/22		N
Vendor Total:			215.00							

January 19, 2022
02:40 PM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Page No: 11

Vendor #	Name	Contract	PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount				Enc Date	Date		Excl
Item Description										
75426 2 THE TEE OUTFITTERS										
21-00479	12/28/21	BASKETBALL SHIRTS	802.00	T-05-00-000-205	B RECREATION TRUST - BASKETBALL ASSOC.	R	12/28/21	01/14/22		N
1		BASKETBALL SHIRTS								
Vendor Total:			802.00							
78273 UPPER TOWNSHIP										
21-00014	01/13/21	COURT INTERLOCAL	1,351.02	2-01-165-05-250-013	G DUE FROM/TO UPPER TWP MUNICIPAL COURT	R	01/14/22	01/14/22		N
12	DECEMBER 2021	COURT INTERLOCAL								
22-00015	01/05/22	SHARED MUNICIPAL COURT	31,742.32	2-01-43-490-028	B MUNICIPAL COURT - OTHER PROF/CONSULT	R	01/05/22	01/18/22		N
1	1ST QRT 2022	SHARED MUN. COURT								
Vendor Total:			33,093.34							
80464 VERIZON WIRELESS										
22-00007	01/05/22	2022 OEM BROADBAND	38.01	2-01-31-450-077	B UTILITIES OTHER - TELECOMMUNICATIONS	R	01/14/22	01/14/22	9896311197	N
1	JAN 2022	OEM BROADBAND								
Vendor Total:			38.01							
81072 VITAL COMMUNICATIONS, INC.										
21-00480	12/29/21	VITAL INSTALL ON NEW PC	250.00	1-01-20-150-059	B TAX ASSESSMENT - DATA PROCESS EQUIP	R	12/29/21	01/14/22		N
1		VITAL INSTALL ON NEW PC								
Vendor Total:			250.00							
88077 XEROX CORPORATION										
21-00036	01/13/21	2021 PRINTER RENTAL	219.24	1-01-20-120-036	B TOWNSHIP CLERK - OFFICE SUPPLIES	R	12/08/21	01/14/22	015138297	N
13	2021	PRINTER RENTAL DEC								
Vendor Total:			219.24							
Total Purchase Orders:			58	Total P.O. Line Items:			92	Total List Amount:		1,062,846.10
								Total Void Amount:		0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
	1-01	29,956.90	0.00	29,956.90	0.00	0.00	0.00	29,956.90
	2-01	140,334.70	0.00	140,334.70	0.00	888,277.27	0.00	1,028,611.97
	2-18	0.00	0.00	0.00	0.00	0.00	157.50	157.50
	Year Total:	140,334.70	0.00	140,334.70	0.00	888,277.27	157.50	1,028,769.47
GENERAL CAPITAL FUND	C-04	1,702.50	0.00	1,702.50	0.00	0.00	0.00	1,702.50
RECREATION TRUST FUND	T-05	2,298.50	0.00	2,298.50	0.00	0.00	0.00	2,298.50
CONSTRUCTION CODE	T-17	118.73	0.00	118.73	0.00	0.00	0.00	118.73
	Year Total:	2,417.23	0.00	2,417.23	0.00	0.00	0.00	2,417.23
Total of All Funds:		174,411.33	0.00	174,411.33	0.00	888,277.27	157.50	1,062,846.10

Project Description	Project No.	Rcvd Total	Held Total	Project Total
MCKAIG, OTIS JR ESTATE	P-00072	157.50	0.00	157.50
Total of All Projects:		<u>157.50</u>	<u>0.00</u>	<u>157.50</u>

MAYOR
ZETH A. MATALUCCI

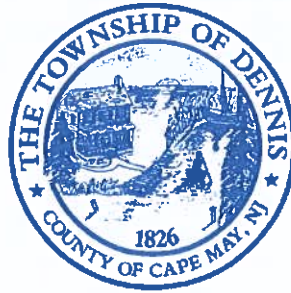
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Construction
Emergency Management
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Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
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Revenues & Finance
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COMMITTEE MEMBER
TOM VANARTSDALEN

Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage



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School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

DECEMBER, 2021 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	500.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		44.77
Zoning Book & Maps		0.00
Vital Statistics		136.00
Campground Licenses (1)		200.00
Mercantile Licenses (1)		50.00
Street Opening Permit (0)		0.00
Abandoned Properties		11,000.00
Miscellaneous ()		0.00
TOTAL		\$ 11,940.77
Fees to the State		- 50.00
TOTAL	\$	11,890.77

MAYOR
ZETH A. MATALUCCI

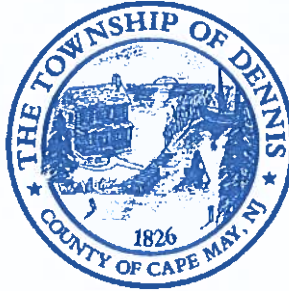
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JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

ANNUAL 2021 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	8,800.00
Clerk Searches (0)		0.00
Property Lists (37)		370.00
Copies		44.77
Zoning Books & Maps		0.00
Code Books (0)		0.00
Vital Statistics		3,018.00
Gravel Permits		-0-
Campground Licenses		14,126.00
Mercantile Licenses (104)		5,200.00
Street Opening Permits (25)		1,250.00
Abandoned Properties		33,000.00
Miscellaneous		520.00
TOTAL	\$	66,328.77
Fees to the State		-900.00
TOTAL	\$	65,428.77

MAYOR
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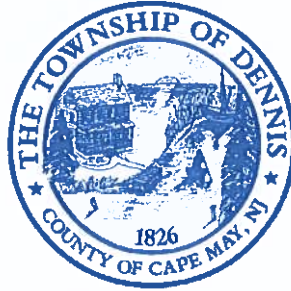
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JACQUELINE B. JUSTICE, RMC

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JESSICA BISHOP

DECEMBER, 2021 REGISTRAR'S REPORT

Certified Marriages (8)	\$	80.00
Marriage License (2)		56.00
Certified Death (0)		0.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
TOTAL		\$ 136.00
Fees to the State		- 50.00
TOTAL		\$ 86.00

MAYOR
ZETH A. MATALUCCI

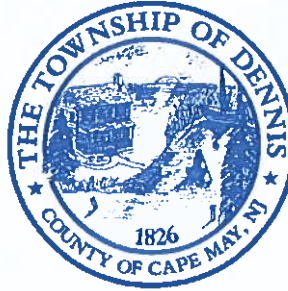
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ADMINISTRATOR
JESSICA BISHOP

ANNUAL, 2021 REGISTRAR'S REPORT

Certified Marriage (181)	\$1,810.00
Marriage License (36)	1,008.00
Certified Domestic Partner (0)	0.00
Domestic Partner (0)	0.00
Certified Death (18)	180.00
Burial Permits (0)	0.00
Certified Births (1)	10.00
Dis. Permit (0)	-0-
Civil Unions (0)	0.00
Certified Civil Union (0)	0.00
Certification (Marriage 1)	10.00
<hr/>	
TOTAL	\$3,018.00
Fees to the State	- 900.00
TOTAL	\$2,118.00

Collector's Report of Receipts and Disbursements

To the _____ Committee _____ of the _____ Township _____ of _____ Dennis _____, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~2020~~ ending:

December 31, _____ 2021

Dated January 5, _____ 2022

Monica A. Heim

Collector.

Monica A. Heim
Signature of Collector

COLLECTIONS

Taxes Year			
"	"	2022	76,710.17
"	"	2021	245,259.24
"	"	Prior Year	14.44
"	"	Municipal Assignment	
"	"	6% Year End Penalty (2019)	
		Verizon	
		Return check fee/payment	
Gross Receipts Tax, Year		Dup Bill Charge	
Franchise Tax	"		
		Property Redeemed	
Interest and Costs			5,961.64
Fees for Searches		Tax sale cost	
<u>TOTAL Receipts</u>			327,945.49
Discount on Taxes			
<u>Net Receipts</u>			327,945.49

DISBURSEMENTS

Paid to Treasurer			
Total Disbursements			0.00
Cash on hand			100.00

Remarks:

TAX COLLECTOR ANNUAL REPORT (UNAUDITED)

January 4, 2022
03:24 PMTOWNSHIP OF DENNIS
Collection Percentage Report

Page No: 1

Tax Year Range: 2021/1 to 2021/4

Calculated As Of: 12/31/21

Tax Levy

Net Taxes:

Original:	16,367,345.04
Preliminary Adjustments:	0.00
Added:	112,033.76
Omitted:	0.00
Omit/Add:	0.00
Rollback:	0.00

Total Net Tax

16,479,378.80

Original Deductions (Src, Vet, SSp, Dis, wid)

68,000.00

Total Gross Tax Levy

16,547,378.80

Collections

Prior Year - Cash Receipts	662,487.19
Current Year - Cash Receipts	15,263,295.71
Original Deductions (Src, Vet, SSp, Dis, wid)	68,000.00
Deductions Allowed (051, 053, 055, 057, 059)	10,611.33
Disallowed (052, 054, 056, 058, 060)	300.69-
Transfer Overpayment (063)	24,274.68
HOMESTEAD REBATE (HR)	171,252.38

Total Collections

16,199,620.60

Adjustments to Collections

NSF Reversals	0.00
Refund By Res. (064)	4,272.03

Total Adjustments to Collections

(4,272.03)

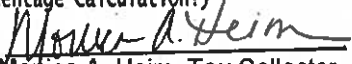
Total Adjusted Collections

16,195,348.57

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

97.87 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)


 Monica A. Heim, Tax Collector
 January 5, 2022

Dennis Township

571 Petersburg Rd

Dennisville, NJ 08214

(609)861-9705 FAX (609)861-9719

Summary Report

Permits for the Period 12/01/2021 thru 12/31/2021

FROM THE PERMITS FILE

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
					<u>Sale</u>	<u>Rental</u>
Permits	24	Private	24	Gained	0	0
Certificates	25	Public	0	Lost	0	0
				Change	0	0

Type of Work

New Building 4

Additions 0

Alterations 20

Demolitions 0

Technical Subcodes

Building 15

Electric 11

Fire 5

Plumbing 5

Elevator 0

Mechanical 4

Fee Summary (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	3,292	0	3,292	0	3,292
Electric	1,095	0	1,095	0	1,095
Fire	250	0	250	0	250
Plumbing	420	0	420	0	420
Elevator	0	0	0	0	0
Mechanical *	225	0	225	0	225
Other	0	----	0	0	100
DCA	620	----	620	----	620
Cert & Misc	400	----	400	----	300
		0	6,302	0	6,302

Totals

* Per State instructions, MECHANICAL is combined with OTHER for transmittal

Certificates

Certif. of Occup. 2

Certif. of Approvl 23

Other 0

Summary Statistics**Public****Non-Public**

Total Area 0 4,492

Total Volume 0 58,380

Total Value of Constr. 0 329,043

Total Value of Alter'ns 0 212,543

FROM THE PAYMENTS FILE (Includes fees paid in-period against permits issued outside of report date range

		<u>Permits</u>	
Violations/Penalties	0	Permit fees (DCA) Inc Part Pymt	6,302
Contractor Licenses	0	Adjustments	0
Misc Fees	0.00	Net	\$6,302
		Ongoing Total	0
		Walkthru	0
		Part Pd, e.g. Review	0
		PERMIT TOTAL	\$6,302
		GRAND TOTAL	\$6,302.00

Report Date: 1/04/22

TREASURER'S REPORT

TO: Jackie Justice, Township Clerk

DATE: January 7, 2022


Attached is the Treasurer's Report for the month of **DECEMBER 2021**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2021. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.


Jessica Bishop, CMFO, QPA
Chief Finance Officer

TREASURER'S REPORT FOR THE MONTH OF DECEMBER

SAVINGS ACCOUNT CASH RECONCILIATION TO 12/31/21

Cash Balance as of 12/1/2021 \$ 6,220,443.76

Total Cash Receipts: \$ 490,732.71

Adj. - \$ -
Adj. + \$ -

Total: \$ 6,711,176.47

Total Cash Disbursements: \$ 1,280,199.81

Adj. - \$ -
Adj. + \$ -

Cash Balance \$ 5,430,976.66

CD INVESTMENTS

\$ -

ADJ. BANK BALANCE

\$ 5,430,976.66

GENERAL CHECKING ACCOUNT CASH RECONCILIATION TO 12/31/21

Cash Balance as of 12/1/2021 \$ 149,033.68

Total Cash Receipts: \$ 1,153,071.43

Adj. - \$ -
Adj. + \$ -

Total: \$ 1,302,105.11

Total Cash Disbursements: \$ 1,153,142.43

Adj. - \$ 551.00
Adj. + \$ 480.00

Cash Balance \$ 149,033.68

CD INVESTMENTS

\$ -

ADJ. BANK BALANCE

\$ 149,033.68

TOWNSHIP OF DENNIS
CASH FLOW PROJECTION - SAVINGS ACCOUNT
2021

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 6,020,106.35	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,168,372.17	\$ 2,389,440.06	\$ 337,001.59	\$ 1,203,337.15	\$ 2,035,732.55	\$ 209,467.32
Interest Income	\$ 3,134.91	\$ 2,774.41	\$ 6,036.63	\$ 2,301.74	\$ 2,674.98	\$ 4,225.72
Anticipated & MRNA Receipts	\$ 60,100.45	\$ 54,998.13	\$ 20,659.50	\$ 185,168.03	\$ 9,495.04	\$ 19,555.74
Grant Receipts	\$ -	\$ -	\$ 8,277.67	\$ 2,250.00	\$ -	\$ 27,147.03
Other Receipts	\$ 240.00	\$ 734.00	\$ (734.00)	\$ 9,593.52	\$ -	\$ 27,490.25
Total Revenue	\$ 1,231,847.53	\$ 2,447,946.60	\$ 371,241.39	\$ 1,402,650.44	\$ 2,047,902.57	\$ 287,886.06
Total Cash	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 877,977.40	\$ 1,495,752.96	\$ 1,295,359.67	\$ 869,290.42	\$ 1,495,752.96	\$ 1,327,256.25
Payroll	\$ 68,127.18	\$ 69,549.79	\$ 185,774.55	\$ 65,784.76	\$ 68,960.85	\$ 69,746.49
Bill Lists	\$ 282,982.70	\$ 204,553.27	\$ 320,455.08	\$ 567,429.71	\$ 300,507.33	\$ 313,987.40
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ 1,068.00	\$ 150,185.15
Total Cash Disbursements	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
TOTAL CASH	\$ 7,251,953.88	\$ 8,470,759.20	\$ 7,072,144.57	\$ 6,673,205.71	\$ 7,218,603.39	\$ 5,640,200.31
LESS: TOTAL CASH DISB.	\$ 1,229,141.28	\$ 1,769,856.02	\$ 1,801,589.30	\$ 1,502,504.89	\$ 1,866,289.14	\$ 1,861,175.29
CASH BALANCE	\$ 6,022,812.60	\$ 6,700,903.18	\$ 5,270,555.27	\$ 5,170,700.82	\$ 5,352,314.25	\$ 3,779,025.02

TOWNSHIP OF DENNIS
CASH FLOW PROJECTION - SAVINGS ACCOUNT
2021

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 3,779,025.02	\$ 2,296,174.61	\$ 4,113,781.91	\$ 5,229,238.93	\$ 5,264,455.35	\$ 6,220,413.76
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 125,477.03	\$ 1,189,228.36	\$ 2,384,034.32	\$ 1,067,369.81	\$ 2,457,145.37	\$ 321,983.85
Interest Income	\$ 1,414.83	\$ 1,360.94	\$ 10,586.12	\$ 12,689.51	\$ 4,005.78	\$ 6,077.01
Anticipated & MRNA Receipts	\$ 99,913.40	\$ 1,786,256.68	\$ 450,817.63	\$ 430,013.98	\$ 153,132.77	\$ 155,625.61
Grant Receipts	\$ 321,541.80	\$ -	\$ 900.00	\$ 725.00	\$ 204,453.60	\$ 194.49
Other Receipts	\$ 5,236.00	\$ -	\$ 5,838.95	\$ -	\$ 11,111.46	\$ 6,881.75
Total Revenue	\$ 553,583.06	\$ 2,976,845.98	\$ 2,852,177.02	\$ 1,510,798.30	\$ 2,829,848.98	\$ 490,762.71
Total Cash	\$ 4,332,608.08	\$ 5,273,020.59	\$ 6,965,958.93	\$ 6,740,037.23	\$ 8,094,304.33	\$ 6,711,176.47
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 1,544,461.91	\$ 886,676.25	\$ 1,119,634.71	\$ 1,115,828.21	\$ 1,616,599.93	\$ 896,404.49
Payroll	\$ 111,285.85	\$ 72,539.56	\$ 69,676.97	\$ 73,035.77	\$ 72,072.52	\$ 127,476.13
Bill Lists	\$ 380,631.71	\$ 200,022.87	\$ 547,408.32	\$ 286,717.90	\$ 185,218.12	\$ 256,319.19
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 2,036,433.47	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,280,199.81
TOTAL CASH	\$ 4,332,608.08	\$ 5,273,020.59	\$ 6,965,958.93	\$ 6,740,037.23	\$ 8,094,304.33	\$ 6,711,176.47
LESS: TOTAL CASH DISB.	\$ 2,036,433.47	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,280,199.81
CASH BALANCE	\$ 2,296,174.61	\$ 4,113,781.91	\$ 5,229,238.93	\$ 5,264,455.35	\$ 6,220,413.76	\$ 5,430,976.66



**CONSULTING ENGINEERS • PLANNERS
LAND SURVEYORS • ENVIRONMENTAL SERVICES**

Corporate Office:

629 Shiloh Pike • Bridgeton • New Jersey • 08302

Phone: 856-451-2990 • Fax: 856-455-9702

www.fralinger.com

Albert A. Fralinger, Jr., PE, PLS & PP
J. Michael Fralinger, Sr. (1957-2009)
Charles M. Fralinger, PLS
Carl R. Gaskill, PE, PLS, PP & CME
Stephen J. Nardelli, PE, PP, CME & CPWM
Barry S. Jones, PLS & PP
Guy M. DeFabrites, PLS & PP
William J. Olbrich, PLS
Robert A. Mulford, III, PE, CME
Corey R. Gaskill, PE, CME
J. Michael Fralinger, Jr., PE, CME

January 18, 2022

Civil Engineering
Land Use Planning & Design
Site Engineering
Traffic Engineering
Land Surveying
Municipal Engineering
Soils Investigation
Traffic Impact Studies
NJDOT Permitting
Phase I Environmental Studies
Permeability Testing
Septic System Design
Wetlands Delineation
Global Positioning Surveying (GPS)
Geographic Information Systems (GIS)
Planning/Zoning Board Representation
3D Laser Scanning

Dennis Township
Attention: Jessica Bishop, Administrator/CFO (jbishop@dennistwp.org)
571 Petersburg Road
Dennisville, NJ 08214

Re: Engineer's Report – January 25, 2022
Dennis Township, Cape May County, NJ
Our Project No. 27093.00

Dear Mayor Matalucci and Committee Members:

Below I have listed the status of engineering related projects for Committee's information:

1. NJDOT Trust Fund Applications for FY 2020 & 2021

An application for the reconstruction of Chestnut Street and East Avenue was submitted to the NJDOT under the local aid trust fund program for FY 2020 and 2021. The NJDOT awarded Dennis Township \$185,000.00 (FY 2020) and \$135,000.00 (FY 2021) for the reconstruction of Chestnut Street and East Avenue (\$320,000.00 total). A proposal for land surveying and engineering services was approved by Township Committee. Our office has completed the design plans and a bid date has been set for September 14th. Bids were opened on September 14, 2021 with the low bid being \$271,804.80 (Base \$262,704.80; Alternate #1 \$9,100.00), submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021. All items have been completed with the exception of the punch list.

2. 2021 Capital Roadway Improvements

Dennis Township as identified the following roadways to be included in the 2021 roadway improvement project:

- Savage Bridge Road (Sunset Road to Last Driveway) – Roadway Improvements
- Macellaro Road (Hoffman Mill Road to Hands Mill Road) - Roadway Improvements
- Lakeview Drive – Tyler Road Intersection Improvements
- Raymond Road – Cul-de-Sac Improvements
- Tressler Lane – Drainage Improvements

TO: DENNIS TOWNSHIP
RE: ENGINEER'S REPORT

JANUARY 18, 2022
PAGE 2

A proposal for land surveying, engineering and inspection services was approved by Township Committee. Our office has completed the field work and the existing conditions plan. Our office has completed the design plans and a bid date has been set for September 14th. Bids were opened on September 14, 2021 with the low bid being \$214,793.10, submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021. All items have been completed with the exception of the punch list.


3. **NJDOT Trust Fund Applications for FY 2022**

The NJDOT has issued a letter stating that the applications are due by July 1, 2021. An application for the Resurfacing of Sunny Lane and Shady Lane has been submitted to the NJDOT. The NJDOT awarded Dennis Township \$150,000.00 for the Resurfacing of Sunny Lane and Shady Lane.

Should you have any questions, please feel free to give me a call.

Very truly yours,

FRALINGER ENGINEERING PA



J. Michael Fralinger, Jr., PE & CME

JMFJR/rjg