

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
FEBRUARY 08, 2022**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Clerk opened the meeting in compliance with the Open Public Meetings Act requirements.

The Clerk requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio, Turner and Matalucci (via telephone) present, Committeeman Cox was absent.

The Clerk asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Clerk asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by VanArtsdalen, with 4 ayes and 1 absent (Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 01/25/2022 Work Session & Regular Meeting.

The following resolution numbers 2022-43 thru 2022-50 were a part of the Consent Agenda:

RESOLUTION NO. 2022-43

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2022 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Dennisville Lake Camper Resort – 132 Sites
Driftwood Too Campground – 205 Sites
Driftwood RV Resort & Campground – 832 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2022 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-44

**RESOLUTION AUTHORIZING THE CANCELLATION OF A
GENERAL CHECKING ACCOUNT CHECK**

WHEREAS, the following check was issued from the Township of Dennis General Checking Account for the wrong amount:

General Checking Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
46426	01/25/22	900.00	Void & Reissue

WHEREAS, it is the desire of the Chief Finance Officer to void this General Checking Account check and reissue it for the correct amount of \$890.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein and reissue the it for the corrected amount.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-45

RESOLUTION AUTHORIZING THE CHANGE IN EMPLOYMENT STATUS OF A FULL-TIME SEASONAL LABORER/TRUCK DRIVER WITH THE PUBLIC WORKS DEPARTMENT

WHEREAS, Andrew Payne is currently employed in the position of Full-Time Seasonal Laborer/Truck Driver with the Public Works Department; and

WHEREAS, a review of his employment performance was conducted and a recommendation was made by the Administrator to hire him as a full-time permanent employee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Andrew Payne is hereby given the status of a full time Laborer/Truck Driver at the hourly rate of \$20.00 per hour effective 02/28/2022.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-46

RESOLUTION AUTHORIZING A REFUND OF A TAX OVERPAYMENT – BLOCK 230, LOT 13

WHEREAS, the Tax Collector has notified the Clerk of a tax overpayment on Block 230, Lot 13; and

WHEREAS, the overpayment was a result of the Mortgage Company servicing agent and the property owner making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 230, Lot 13 is two thousand six dollars and thirty-eight cents (\$2,006.38).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$2,006.38 to: Corelogic Centralized Refunds, P.O. Box 9202, Coppell, TX 75019.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-47

**RESOLUTION AUTHORIZING THE REFUND OF A WINTER BASKETBALL
REGISTRATION FEE.**

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for a refund of a Winter Basketball Registration Fee; and

WHEREAS, the Dennis Township Basketball Association has approved the full refund of a Winter Basketball Registration Fee due to the children registered no longer living with their grandmother.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to refund the Winter Basketball Registration Fees totaling \$85.00 to Jane Little-Poulliot of P.O. Box 321, Ocean View, NJ 08230 due to her grandsons no longer residing with her.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-48

**RESOLUTION AUTHORIZING THE PREPARATION AND SUBMITTAL OF AN
APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE BOARD FOR THE COUNTY
BIKEWAY PHASE II PROJECT**

WHEREAS, the County of Cape May utilizing open space funds, in the form of grants to Cape May County municipalities, have had a multiyear program of providing funding for a continuous “off road” County Bikeway, and

WHEREAS, the Township of Dennis has participated in this program, with the completion of phase one, utilizing a former railroad bed, from the Middle Township line to the South Seaville Fire House, and

WHEREAS, the County Open Space Board has encouraged the Township of Dennis to proceed with phase two, which would complete the last link in a continuous bikeway from the existing bikeway at the Woodbine-Dennis Township line, along said former railroad bed, to the completed bikeway at the South Seaville Fire House, a distance of 2.77 miles, and said Board has indicated that this last link is their “highest priority project”, and

WHEREAS, the US Fish and Wildlife Service is enthusiastic about the project since it will provide desirable bicycle and pedestrian access to their Cape May National Wildlife Refuge in the Township of Dennis, and

WHEREAS, the Township of Dennis is desirous of proceeding with said phase two with grant funds from the County Open Space Trust Fund.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that John Gibson, PE. Alternate Township Engineer is authorized to prepare an application to the Cape May County Open Space Board for special grant funding for said project.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file said application with the Cape May County Open Space Board.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-49

**RESOLUTION AUTHORIZING THE EXTENSION OF THE
FY 2020 LOCAL EFFICIENCY ACHIEVEMENT PROGRAM
CHALLENGE GRANT AGREEMENT BETWEEN THE STATE OF NEW JERSEY,
DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT
SERVICES AND THE TOWNSHIP OF DENNIS**

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (“LEAP”) funds to promote innovation among peer local units across New Jersey; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (“DLGS”) administers the LEAP Grant, and the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, on September 3, 2020, the STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, having offices at 101 South Broad Street, Trenton, NJ 08625-0800, and the Township of Dennis, located at 571 Petersburg Road, P.O. Box 204, Dennisville, NJ 08214, executed a Local Efficiency Achievement Program (LEAP) agreement with a term of July 25, 2020 to December 31, 2021; and

WHEREAS, the Township of Dennis, the State of New Jersey and municipal governments have all felt the impacts from the COVID-19 Pandemic, including severe financial stress and major operational disruptions; and

WHEREAS, the Township of Dennis has requested an extension to the term period of the grant and remains committed to continuing to identify and achieve greater efficiencies and enhancing the quality of services within its borders.

NOW, THEREFORE, BE IT RESOLVED, the Director has determined to extend the term of the grant period to March 31, 2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-50

**RESOLUTION AUTHORIZING VARIOUS REFUNDS OF ADULT BASKETBALL LEAGUE
REGISTRATIONS**

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for various refunds of Adult Basketball League Registrations; and

WHEREAS, the payments were completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refunds of the following Adult Basketball League Registration Fees thru RecDesk:

Pierce Peragine	\$60.00 – Resident fee
Jack Poindexter	\$75.00 – Non-Resident fee

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2022-01. The title was read by the Clerk. The Clerk asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by Germanio, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by Germanio, seconded by VanArtsdalen that the Hearing be closed.

The Clerk asked for a motion to adopt Ordinance No. 2022-01, motion was made by Germanio, seconded by Turner with 4 ayes, and 1 absent (Cox), the following ordinance was adopted:

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Clerk indicated that at this time the Township Committee is going to table the following proposed Ordinance for further review:

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE TOWNSHIP OF DENNIS AMENDING ARTICLE II, CHAPTER 76 OF THE DENNIS TOWNSHIP CODE, GOVERNING CATS

The Clerk asked for a motion to table proposed Ordinance No. 2022-02. Motion was made by Germanio, seconded by VanArtsdalen, with 4 ayes and 1 absent (Cox), that proposed Ordinance No. 2022-02 was tabled.

The Clerk asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Turner, with 4 ayes, 1 absent (Cox), that the payment of the following bills was approved:

GENERAL ACCOUNT:

046475-Advantage Equipment Sales	\$	1.99
046476-Atlantic City Electric		2,742.86
046477-Atlantic Salt, Inc.		7,100.16
046478-Airline Hydraulics Corp.		30.29
046479-Animal Control of South Jersey		600.00
046480-Atlantic Cty Municipal Joint Insurance Fund		14,242.00
046481-Blauer Associates		300.00
046482-Broadley's MDI		955.83
046483-Cape May County P.W.A.		1,972.09
046484-Cape May Cnty Assessors Assoc.		330.00
046485-County of Cape May		696,505.92
046486-John L. Collins		340.20
046487-Comcast		151.85
046488-Larry C. Dixon		220.10

046489-East Coast Distributors	625.02
046490-F.R.A. Technologies, Inc.	1,350.00
046491-Gardner True Value Hardware	329.38
046492-Eric M. Krise Heating, A/C and	331.00
046493-Gentilini Chevrolet, LLC	484.60
046494-Randy A. Grant, Sr.	340.20
046495-Green Technology Services	1,984.17
046496-Michele T. Heim	340.20
046497-Home Depot Credit Services	95.94
046498-Roy J. Hope	730.41
046499-Inspira Medical Centers, Inc.	48,750.00
046500-JP Monzo Municipal Consulting	100.00
046501-Keen Compressed Gas Co., Inc.	128.00
046502-K. Gannon Plumbing	200.00
046503-Edward F. Leith, Jr.	170.10
046504-Garrett & Batastini PA	896.66
046505-Mark Grant	680.40
046506-Eileen M. McFillin	170.10
046507-MGL Printing Solutions	105.00
046508-Mariann Murphy	170.10
046509-Performance Auto Glass	245.00
046510-Pineland Construction, LLC	39,805.56
046511-Premiums & Specialties, Inc.	487.70
046512-Principal Life Insurance Co.	167.71
046513-Eurofins QC, LLC	2,394.00
046514-Rutgers, The State Univ. of NJ	883.00
046515-S.S.C.I.	40.00
046516-Suburban Propane – 2115	4,696.08
046517-Carolyn P. Swagler	170.10
046518-United Rentals	436.56
046519-BSN Sports, Inc.	1,080.22
046520-Vital Communications, Inc.	35.00
046521-Woodland Power Products, Inc.	2,817.00
046522-Philip & Carrie Dickinson	50.00
046523-Avos Installations, LLC	890.00

CONSTRUCTION CODE:

1049-MC Systems Solutions	600.00
1050-Pilot Supply, LLC	133.60

GENERAL CHECKING WIRES:

41-NJSHBP	41,304.23
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DOG TRUST:

155-NJ Dept. of Health & Senior Services	301.20
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ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

None.

ESCROW RIVERVIEW PLUMBING HEATING & C:

None.

ESCROW GOLF CARS UNLIMITED

None.

PLANNING ESCROW:

1072-Fralinger Engineering, PA	467.50
1073-Garrett & Batastini	300.00

RECREATION TRUST:

1339-BSN Sports, Inc.	112.00
1340-Jane Little-Poulliot	85.00

The Clerk asked the Engineer, Mike Fralinger, if he had any reports. The Engineer reported on the playground equipment for the Chestnut Street Park Project, drainage issue at end of Church Road and on the NJDEP requiring a new Floodplain Ordinance.

The Clerk asked for a motion to approve the Administrative Reports. Motion was made by Germanio, seconded by Turner, with 4 ayes and 1 absent (Cox), that the following Administrative Reports were approved:

Municipal Clerk’s Report	January, 2022
Registrar’s Report	January, 2022
Tax Collector’s Report	January, 2022
Construction Official’s Report	January, 2022
Chief Finance Officer’s Report	January, 2022

The Clerk asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Clerk asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that Baseball & Softball sign-ups are open until 02/21/22 and urged everyone to sign-up because our numbers are down. He shared that we are having an Adult Rec Basketball League and that the Hockey Association is having an Adult Tournament. He stated that we have a lot of new things going on that he is excited about and that they are good for everyone.

Committeeman Germanio indicated that he had no comments at this time.

Deputy Mayor Turner commended Committeeman VanArtsdalen on the new things going on at the Rec and stated that it’s great to see.

Mayor Matalucci thanked Township Administrator/CFO, Jessica Bishop, for all her hard work on the Budget. He indicated that with all the increases we are dealing with her efforts to get the budget to come in flat is phenomenal.

Motion was made by VanArtsdalen, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor