

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
APRIL 12, 2022**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio, Turner and Matalucci present, Committeeman Cox was absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Turner, seconded by VanArtsdalen, with 4 ayes and 1 absent (Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 03/22/2022 Regular Meeting.

The following resolution numbers 2022-70 thru 2022-77 were a part of the Consent Agenda:

RESOLUTION NO. 2022-70

**RESOLUTION AMENDING THE FEES ASSOCIATED WITH THE DENNIS TOWNSHIP
RECREATION DEPARTMENT'S SUMMER CAMP PROGRAM**

WHEREAS, the Township's Recreation Department coordinates an annual Summer CAMP Program; and

WHEREAS, the fees for said Program are set forth in Chapter 139, Section 13 (E) of the Code of the Township of Dennis; and

WHEREAS, Chapter 139, Section 13 (E) allows for the amendment of said fees from time to time by resolution.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey that the fees established in Chapter 139, Section 13 (E) for the Summer CAMP Program be amended as follows:

§139-13 Fee Schedule.

- E. Summer CAMP fees. The Dennis Township Recreation Department Summer Camp fees are \$35.00 - \$40.00 per day and may be further amended from time to time as needed by resolution. Limited space and enrollment minimums may apply. Morning and evening extended hours may be offered at a rate of \$6.00 per session. Camp is held Monday, Tuesday, Wednesday and/or Thursday 9:00 a.m. to 4:00 p.m.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-71

**RESOLUTION APPROVING THE ISSUANCE OF A NEW CLUB LICENCE TO
BELLEPLAIN VFW POST #6257**

WHEREAS, the Belleplains VFW Post #6257 is located at 556 Woodbine Ave. in the Belleplains section of Dennis and have indicated a desire to obtain a Club License from New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Belleplains VFW Post #6257 has submitted the necessary documentation and fees for said license.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby approve of the issuance of a new Club License to the Belleplains VFW Post #6257 effective 04/12/2022.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-72

RESOLUTION FOR BIKEWAY WAYFINDING SIGNAGE, PROJECT ACCEPTANCE AND CHANGE ORDER NO. 1- FINAL

WHEREAS, The Township of Dennis has contracted with L C Equipment Inc. of Tuckahoe, NJ. For Furnishing and Installing Wayfinding Signage along the Township Bikeway in Dennis Township, NJ; and

WHEREAS, during the course of construction it was found necessary to supplement certain items of work; and

WHEREAS, the Township Engineer certifies the project has been completed in substantial compliance with the specifications and the Township Engineer and the Contractor have signed Change Order Number 1-F attached hereto.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Dennis that said Change Order Number 1-F is hereby approved; the project is accepted; the Mayor is authorized to sign in the space provided; and the Chief Financial Officer is authorized to make Final payment to the Contractor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-73

RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF A RECREATION EMPLOYEE TO SERVE AS THE RECREATION PROGRAM COORDINATOR PENDING THE OFFICIAL ACTION OF THE CIVIL SERVICE COMMISSION AND THE GOVERNING BODY

WHEREAS, there is a vacancy in the position of Recreation Program Coordinator due to the retirement of the several employees; and

WHEREAS, it is the desire of the Governing Body to fill this position on a provisional basis pending further action of the New Jersey Civil Service Commission;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that Recreation Employee Christina Jamison be provisionally appointed Recreation Program Coordinator effective 01/01/2021 at the annual salary of \$46,162.55, pending the creation of an appropriate list and/or other official action by the Civil Service Commission and the Governing body.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-74

RESOLUTION AUTHORIZING A CONTRACT WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RETROSPECTIVE PROGRAM

WHEREAS, the Atlantic County Municipal Joint Insurance Fund has offered to the Township of Dennis a policy endorsement to enter into a Retrospective Program for the 2022 Fund Year with the understanding that a Retrospective Assessment may be due and owing to the FUND through June 30, 2027; and

WHEREAS, this program affords the Township of Dennis the opportunity, through improved performance, to control their future assessments in accordance with the formulas set forth in the Contract and the Policy Endorsement; and

WHEREAS, the contract term shall commence on January 1, 2022 and end on June 30, 2027;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, state of New Jersey, that it does hereby authorize the Township to enter into a contract with the Atlantic County Municipal Joint Insurance Fund for the 2022 Retrospective Program and further authorizes the Mayor and the Township Clerk to execute same.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-75

RESOLUTION AUTHORIZING THE RELEASE OF THE BALANCE OF A PERFORMANCE BOND FOR BLOCK 31, LOT 1.03 – DOMINICK & CARLY CAPRIONI

WHEREAS, the Municipal Engineer has performed an inspection and has recommended that the balance of the Performance Bond be released.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis that the Chief Finance Officer is hereby authorized and directed to refund the Performance Bond for Block 31, Lot 1.03 in the amount of \$8,208.00 to Dominick & Carly Caprioni, 444 Head of the River Road, Woodbine, NJ 08270

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Consolidated Land Use Board and the Chief Finance Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-76

RESOLUTION AUTHORIZING THE REFUND OF VARIOUS SENIOR CENTER TRIPS DEPOSITS

WHEREAS, the Dennis Township Senior Citizen Center has trip “David” scheduled for Sight & Sound on 03/30/2022; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to a medical concerns several participants are unable to attend said trip; and

WHEREAS, the Township has received payments that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payment :

Rita McDonald	\$144.00	Terry Watson	\$40.00
717 Kings Highway		20 Siskin Lane	
Cape May Court House, NJ 08210		Cape May Court House, NJ 08210	

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-77

RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS IN THE TEMPORARY BUDGET FOR CY 2022 FOR THE TOWNSHIP OF DENNIS

WHEREAS, a condition has arisen with respect to the appropriation of funds when budget dates have been extended until final adoption of the budget pursuant to N.J.S. 40A:4-19.1; and

WHEREAS, an additional \$265,000 is required to be included in the temporary budget.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that in accordance with N.J.S. 40A:4-19.1:

1. Temporary appropriation is hereby made in the total amount of \$265,000.00.
2. That one certified copy of this resolution be filed with the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2022-04. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by Germanio, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by VanArtsdalen, seconded by Turner that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2022-04, motion was made by Germanio, seconded by Turner with 4 ayes, and 1 absent (Cox), the following ordinance was adopted:

ORDINANCE NO. 2022-04

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Germanio, with 3 ayes, 1 abstaining (Turner) and 1 absent (Cox), that the payment of the following bills was approved:

GENERAL ACCOUNT:

046626-Advantage Equipment Sales	\$	11.02
046627-Atlantic City Electric		3,056.04
046628-Airline Hydraulics Corp.		379.86
046629-Amazon.com Services, Inc.		523.38
046630-Animal Control of South Jersey		600.00
046631-Atlantic Cnty Municipal Joint Insurance Fund		58,666.00
046632-Blaney Donohue & Weinberg PC		17,930.50
046633-Anco Home Corporation		510.30
046634-Cape May County M.U.A.		19,587.56
046635-CMC Coast Guard Comm Foundation		350.00
046636-Scott Turner		329.94
046637-Cody's Power Equipment		247.80
046638-John L. Collins		592.63
046639-Comcast		414.80
046640-Nelson B. Creamer		170.10
046641-Crystal Springs		30.10
046642-Dennis Township Basketball Assoc.		1,150.00
046643-Dennis Twp. Fire District #1		109,500.00
046644-Dennis Twp. Fire District #2		87,418.00
046645-Dennis Twp. Fire District #3		47,601.62
046646-Dennis Twp. School District		1,000.00
046647-Dennis Twp. Board of Education		886,676.25
046648-Larry C. Dixon		228.10
046649-Dun-Rite Sand & Gravel Co., Inc.		5,302.44
046650-East Coast Distributors		102.73
046651-Rosemarie Essig		144.51
046652-Fralinger Engineering, PA		3,101.75
046653-Gardner True Value Hardware		191.63
046654-John C. Gibson, P.E.		2,000.00
046655-Randy A. Grant, Sr.		170.10
046656-Green Technology Services		2,016.03
046657-Michele T. Heim		340.20
046658-Roy J. Hope		398.93
046659-Inspira Medical Centers, Inc.		55,000.00
046660-Napa Auto Parts		23.66
046661-Surenian, Edwards & Nolan, LLC		1,343.97
046662-LC Equipment, Inc.		2,755.00
046663-Edward F. Leith, Jr.		170.10
046664-Garrett & Batastini PA		500.00
046665-Lou Bianchino & Sons		500.00
046666-Mark Grant		340.20
046667-Eileen M. McFillin		850.50
046668-Township of Middle		410.00
046669-Morey's Piers		524.25
046670-Mariann Murphy		170.10
046671-Nat. Alliance for Youth Sports		80.00
046672-Petty Cash c/o Jessica Bishop		451.14
046673-Pineland Construction, LLC		39,805.56
046674-Eurofins QC, LLC		1,944.00
046675-Recdesk LLC		4,200.00
046676-Reliable Power Plus LLC		1,350.00
046677-Rutgers, the State University of NJ		3,078.00
046678-Service Tire Truck Centers		43.50
046679-South Jersey Gas		1,070.73

046680-S.S.C.I.	380.00
046681-Staples Advantage	433.39
046682-Carolyn P. Swagler	234.14
046683-Thrive Ministries, Inc.	1,500.00
046684-Treasurer, State of New Jersey	2,000.00
046685-Treasurer, State of New Jersey	275.00
046686-Treasurer, State of New Jersey	25.00
046687-Upper Township	31,742.32
046688-Vision Service Plan	812.08
046689-Xerox Corporation	195.21

CONSTRUCTION CODE:

1056-Staples Advantage	61.51
1057-Treasurer, State of New Jersey	2,115.00

GENERAL CHECKING WIRES:

43-NJSHBP	42,839.48
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DOG TRUST:

160-NJ Dept. of Health & Senior Services	24.00
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ESCROW JOHN C. GIBSON:

94-Fralinger Engineering, PA	770.00
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ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

76-Fralinger Engineering, PA	880.00
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ESCROW RIVERVIEW PLUMBING HEATING & C:

None.

ESCROW GOLF CARS UNLIMITED

None.

ESCROW SITE WORK CONTRACTING, LLC:

1005-Fralinger Engineering, PA	660.00
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PLANNING ESCROW:

1076-Fralinger Engineering, PA	1,085.00
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RECREATION TRUST:

1350-Epic Sports	301.52
1351-2 The Tee Outfitters	638.00
1352-BSN Sports, Inc.	1,385.20
1353-Rita McDonald	144.00
1354-Terry Watson	40.00

The Mayor asked the Municipal Engineer if he had anything to report this evening and Mike Fralinger gave a verbal report on: Change Order #1 for the 2022 Capital Roadway Project to allow for improvements to Ravenwood; the County's proposed Tyler Road Project and the Chestnut Street Park Project.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by VanArtsdalen, seconded by Turner, with 4 ayes and 1 absent (Cox), that the following Administrative Reports were approved:

Municipal Clerk's Report	March, 2022
Registrar's Report	March, 2022
Tax Collector's Report	March, 2022
Construction Official's Report	March, 2022
Chief Finance Officer's Report	March, 2022
Municipal Engineer (verbal)	04/12/2022

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on the following: the Easter Egg Hunt that was last night and that they had over 300 participants, Summer Camp sign-ups was a record breaking 164 and that Baseball & Softball is in full swing and if anyone wants to catch a game stop by at the Rec.

Committeeman Germanio commended Coach Riggitano for all the improvements at the Rec and attendance being thru the roof. He indicated that it is the best hire that they have made.

Deputy Mayor Turner commented on the Environmental Commission's Tree Sapling Giveaway scheduled for Saturday, April 30th at 11:00 am at the Municipal Complex. Committeeman VanArtsdalen indicated that April 30th is Opening Day of Baseball at the Rec and indicated that they may want to give the saplings out at the Rec. Deputy Mayor Turner indicated that there was limited availability.

Mayor Matalucci commented markers for on the County Bikeway to help locate anyone who needs assistance and asked that the County be contacted for a date when they would be installed.

Motion was made by Germanio, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor