

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested the roll call with VanArtsdalen, Germanio, Cox, Turner and Matalucci present.

The Mayor requested that everyone please rise for the pledge of allegiance.

At this time Township Administrator/Chief Finance Officer, Jessica Bishop, gave a presentation on the 2022 Municipal Budget.

The Township Committee commended Ms. Bishop on a Great Job with the Budget. Deputy Mayor Turner commented that while everything is going up, being able to keep the budget at a 0 tax increase is awesome.

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by VanArtsdalen, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 04/12/2022 Work Session & Regular Meeting.

The following resolution numbers 2022-78 thru 2022-84 were a part of the Consent Agenda:

RESOLUTION NO. 2022-78

**RESOLUTION ALLOWING THE BUDGET TO BE READ
BY TITLE ONLY AT THE HEARING**

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, §14, 2015, provides that the Budget be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Budget shall be read by title only.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-79

**RESOLUTION AUTHORIZING THE REFUND OF A
SENIOR CENTER TRIP**

Chief Financial Officer - Jessica Bishop, CMFO #N1682

General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Savings and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank and the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c.278 (C.52:18A-90.4).

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Loren Ready, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Ocean First.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis’s Cash Management Plan.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-82

RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
Gracetown Rd (521’-2426’c/l Dennisville Rd.)		\$ 720.00	South Jersey Gas Company 1 South Jersey Plaza Folsom, NJ 08037

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-83

RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR BLOCK 96, LOT 42 – RONALD J. WALTERS

WHEREAS, the Administrator to the Consolidated Land Use Board has requested the release of a Planning/Zoning Performance Bond for Block 96, Lot 42 due to the completion of the project; and

WHEREAS, Township Engineer has authorized the release of the performance bond which is in the form of a Bond #0781453.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to release the performance bond in the amount of \$5,000.00 in the form of a Bond #0781453 and any remaining escrow fees providing that the professional fees have been satisfied.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-84

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 (SUPPLEMENTAL ITEM #2) OF THE 2021 CAPITAL ROADWAY IMPROVEMENTS PROJECT TO INCLUDE IMPROVEMENTS TO RAVENWOOD DRIVE N

WHEREAS, the Township Committee of the Township of Dennis is desirous of improving Ravenwood Drive N; and,

WHEREAS, the Township has contracted with Ricky Slade Construction, Inc. of 54 Slade Lane, Bridgeton, NJ for 2021 Capital Roadway Improvements and like work is needed on Ravenwood Drive N; and

WHEREAS, it is determined the most efficient method of contracting for the improvement of said Ravenwood Drive N is to utilize the contract with Ricky Slade Construction, Inc.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey that Change Order No.1 (Supplemental Item #2)-Ravenwood Drive N is hereby authorized and approved as further described in the attached Change Order in the amount of \$41,120.00 and that the Mayor is authorized to sign as presiding officer.

ATTEST _____ **ATTEST** _____
Jacqueline Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for 2022 Municipal Budget. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by Cox, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by VanArtsdalen, seconded by Cox that the Hearing be closed.

The Mayor asked for a motion to adopt Resolution No. 2022-85 Adopting the 2022 Municipal Budget, motion was made by Germanio, seconded by Cox with 5 ayes, and no nays, the following resolution was adopted:

SECTION 2 - UPON ADOPTION FOR YEAR 2022

RESOLUTION 2022-85

TOWNSHIP

Be it Resolved by the DENNIS COMMITTEEPERSONS of the CAPE MAY County of DENNIS that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,061,641.19 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in

Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(insert last name)

Ayes	Nays	Abstained	Absent
<p>Matalucci Turner Cox Germanio Van Artsdalen</p>			

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated	08-100	\$	689,500.00	
Miscellaneous Revenues Anticipated	13-099	\$	2,291,271.09	
Receipts from Delinquent Taxes	15-499	\$	342,582.37	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	2,061,641.19	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42	07-195	\$	-	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191			
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-	
Total Revenues	13-299	\$	5,384,994.65	

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXXXXXX
<u>(a & b) Operations Including Contingent</u>		34-201	\$ 3,811,852.09
<u>(e) Deferred Charges and Statutory Expenditures - Municipal</u>		34-209	\$ 230,398.00
<u>(g) Cash Deficit</u>		46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXXXXXX
<u>(a) Operations - Total Operations Excluded from "CAPS"</u>		34-305	\$ 382,731.41
<u>(c) Capital Improvements</u>		44-999	\$ 15,000.00
<u>(d) Municipal Debt Service</u>		45-999	\$ 400,215.15
<u>(e) Deferred Charges - Municipal</u>		46-999	\$ -
<u>(f) Judgments</u>		37-480	\$ -
<u>(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)</u>		29-405	\$ -
<u>(g) Cash Deficit</u>		46-885	\$ -
<u>(k) For Local District School Purposes</u>		29-410	\$ -
<u>(m) Reserve for Uncollected Taxes</u>		50-899	\$ 544,798.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 5,384,994.65

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 26th day of April, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 26th day of April, 2022, jackie@dennistwp.org, Clerk
Signature

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Cox, seconded by Turner, with 5 ayes, no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

046690-Atlantic City Electric	\$ 5,420.50
046691-Blauer Associates	300.00
046692-Cape May County P.W.A.	3,181.89
046693-Cody's Power Equipment	490.00
046694-Comcast	421.72
046695-Delta Dental of NJ	9,701.86
046696-Deptcor	132.00
046697-Dun-Rite Sand & Gravel Co., Inc.	4,026.99
046698-Ford, Scott & Associates, LLC	4,000.00
046699-FP Mailing Solutions	171.00
046700-Fralinger Engineering , PA	3,147.15
046701-Gentilini Chevrolet, LLC	99.95
046702-Granite Telecommunications, LLC	555.19
046703-NAPA Auto Parts	278.97
046704-LC Equipment, Inc.	730.00
046705-NJEPa	225.00
046706-The Press of Atlantic City	29.60
046707-Star Hallow IEA Team	500.00
046708-Suburban Propane – 2115	3,578.37
046709-Upper Township	1,827.09
046710-Verizon Wireless	38.01

CONSTRUCTION CODE:

1058-Staples Credit Plan	33.14
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GENERAL CHECKING WIRES:

None.

DOG TRUST:

None.

ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

None.

ESCROW RIVERVIEW PLUMBING HEATING & C:

None.

ESCROW GOLF CARS UNLIMITED

None.

PLANNING ESCROW:

1077-John C. Gibson, P.E.	280.00
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RECREATION TRUST:

1355-Eastern Water Conditioning, Inc.	220.00
1356-Epic Sports	63.13
1357-2 The Tee Outfitters	4,397.25
1358-BSN Sports, Inc.	1,290.39

The Mayor asked the Engineer, Mike Fralinger, if he had any reports. The Engineer reported on the 2021 Capital Roadway project and improvements on Ravenwood Drive N and the meeting regarding the speed tables in the County's Petersburg Road Project.

The Mayor asked for a motion to approve the Administrative Reports, motion was made by Cox, seconded by VanArtsdalen, with 5 ayes and no nays that the Administrator Report was approved.

The Mayor asked if there were any comments from the public this evening.

Richard Carter of 33 Robin Drive addressed the Committee regarding his concerns with the condition of 24 Robin Drive. Mayor Matalucci commented on the Courts not issuing any warrants. Mr. Carter shared that he was very pleased with the Budget and thanked the Committee.

Let the record reflect that there were no further comments from those present.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that Baseball & Softball Opening Day is Saturday, April 30th at 9:00 am. He asked everyone to pray for good weather! He wished Deputy Mayor Turner and Committeeman Germanio "Happy Birthday" as they have both recently celebrated their birthdays and thanked Jessica on the great job she did on the budget.

Township Administrator/Chief Finance Officer, Jessica Bishop, commented on the Recreation Fencing Project and indicated that the lion share of the cost is coming from COVID Recreation Funds Grant.

Committeeman Germanio thanked Township Administrator/Chief Finance Officer, Jessica Bishop, for all her hard work especially on the Budget and indicated that it is greatly appreciated.

Committeeman Cox thanked the Jessica for an awesome job on the Budget.

Deputy Mayor Turner reiterated what a great job Jessica did on the Budget and commented on the good job the Assistant Supervisor of Public Works, Frank Laughlin, is doing with the Recreation Fencing Project and staying on-top of it. Ms. Bishop echoed the Deputy Mayor's comments regarding the great job Mr. Laughlin is doing.

Mayor Matalucci indicated that Ale-O-Ween is going to be on October 22, 2022 from 12:00 to 5:00 pm. He commented on awesome job Jessica did with the Budget and thanked all the employees for their efforts in holding the line on spending.

Motion was made by VanArtsdalen, seconded by Cox, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor