

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
MAY 24, 2022**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Board of Health Meeting (Germanio, Cox, VanArtsdalen, Turner and Matalucci present).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Turner, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 05/10/2022 Work Session and Regular Meeting.

The following resolution numbers 2022-94 thru 2022-99 were a part of the Consent Agenda:

RESOLUTION NO. 2022-94

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on May 24, 2022, that an Executive Session closed to the public shall be held on May 24, 2022 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-95

RESOLUTION AUTHORIZING THE HIRING OF SEASONAL PART-TIME EMPLOYEES FOR THE RECREATIONAL SUMMER CAMP PROGRAM

WHEREAS, the Dennis Township Recreation Department is running a Summer Camp Program from June 27, 2022 to August 18, 2022, which requires the hiring of part-time seasonal employees; and

WHEREAS, the Recreation Program Coordinator and Administrator have conducted interviews with the various applicants; and

WHEREAS, the Recreation Program Coordinator and Administrator have made their recommendations to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following people be hired as seasonal part-time employees with the title Recreation Attendant effective 06/01/2022: Jennifer Pilieri - \$14.00 per hour, Sydney King - \$14.00 per hour, Mary Sullivan - \$14.00 per hour, Grace Thompson - \$14.00 per hour, Alexis Jamison - \$14.50 per hour, Catherine Knoll - \$14.50 per hour, Samantha Payne - \$14.50 per hour, Mark Turner - \$14.50 per hour, Faith Sorensen - \$15.00 per hour, Julia Bornhardt - \$16.00 per hour, Bernadette Baron - \$16.00 per hour, Alyssa Paluch - \$16.50 per hour, Brianna Reef - \$16.50 per hour, Steve Gurdgiel - \$18.50 per hour, Robert Nevitt - \$18.50 per hour, and Ashlee Symanski - \$18.50 per hour.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-96

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO J. W. PEDERSEN ARCHITECT, P.C. FOR ARCHITECTURAL SERVICES ASSOCIATED WITH THE ADA COMPLIANCE AT THE DENNIS TOWNSHIP MUNICIPAL COMPLEX PROJECT

WHEREAS, the Township was awarded the FY 2022 Small Cities Application for ADA Compliance at the Dennis Township Municipal Complex, and;

WHEREAS, J. W. Pedersen Architect has submitted a proposal, a copy of which is attached hereto as exhibit "A", in an amount not to exceed \$39,300.00 for Architectural Services associated with this project.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to J. W. Pedersen Architect, P.C. as a Professional Services Contract, in an amount not to exceed \$39,300.00, for Architectural Services associated with the ADA Compliance at the Dennis Township Municipal Complex.

BE IT FURTHER RESOLVED, that the necessary Certification of Availability of Funds is attached.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-97

RESOLUTION AUTHORIZING VARIOUS REFUNDS OF SUMMER CAMP PAYMENTS

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for various refunds of Summer Camp Payments; and

WHEREAS, the payments were completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refunds of the following Summer Camp Payments thru RecDesk:

| | |
|-----------------------|----------|
| Bridget Carlson | \$ 75.00 |
| Patricia Attenborough | \$ 35.00 |
| Mariam Khan | \$320.00 |

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-98

RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY AUTHORIZING THE SUSTAINABLE JERSEY® GRANT FUNDED BY PSEG

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Dennis Township strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Dennis Township is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants funded by PSEG;

NOW THEREFORE BE IT RESOLVED, the Township Committee of Township of Dennis has determined that Dennis Township should apply for the aforementioned Grant.

BE IT FURTHER RESOLVED, that Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, hereby authorize the submission of the aforementioned Sustainable Jersey Grant funded by PSEG.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION No. 2022-99

A RESOLUTION RATIFYING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF DENNIS AND INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS (IBEW) LOCAL 1293 REPRESENTING CERTAIN EMPLOYEES OF THE TOWNSHIP'S DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township and the IBEW Local 1293 have negotiated a Collective Bargaining Agreement governing the terms, conditions, and benefits of certain employees of the Department of Public Works; and

WHEREAS, the aforesaid Agreement was the result of good faith Collective Bargaining negotiations with the bargaining unit represented by IBEW 1293;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Dennis, County of Cape May, New Jersey that the Contract attached hereto is hereby authorized and ratified for endorsement by the Mayor and Township Clerk.

BE IT FURTHER RESOLVED, that the Township Clerk shall, pursuant to N.J.S.A. 34:13A-8.2, file with the Public Employee Relations Commission an electronically signed and dated copy of this contract.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2022-05

**AN ORDINANCE APPROPRIATING THE SUM OF \$500,000 TO BE
USED FOR THE CHESTNUT STREET PARK OPEN SPACE
IMPROVEMENTS WITHIN THE TOWNSHIP OF DENNIS, COUNTY
OF CAPE MAY, NEW JERSEY**

WHEREAS, the Governing Body desires to appropriate additional funds for the Chestnut Street Park Improvements, originally authorized in Bond Ordinance 2018-04 under Open Space Improvements; and

WHEREAS, sufficient funds are available for said purpose from the Cape May County Open Space and Farmland Preservation Program;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that:

Section 1. There is hereby appropriated from the following sources the sum of \$500,000.00 to be used for the following capital projects within the Township of Dennis:

| <i>Purpose/Improvement</i> | <u>Estimated Total Cost</u> | <u>County Grant</u> |
|--|---------------------------------|-------------------------|
| A. Various Open Space Improvements, including, but not limited to Chestnut Street Park Improvements, including but not limited to, improvements to football field and construction of or improvement to, as applicable, associated amenities including, but not limited to, restrooms, locker rooms, storage facilities, well and septic system; and acquisition and installation, as applicable of lighting, bleachers, entrance gates and signage, ADA (American with Disabilities Act) compliant playground equipment with safety surface, basketball court, bicycle fix-it station including, but not limited to, water fountain, air pump, racks and bicycle and trail signage; and an irrigation well. | \$500,000 | \$500,000 |

Section 2. In connection with the amounts authorized in Section 1, the Township makes the following determinations:

- (a) The purpose described in Section 1 is not a Current Expense and is an improvement, which the Township may lawfully make as a general improvement.
- (b) The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and according to the reasonable life thereof is twenty (20) years or more.
- (c) No debt is authorized by this ordinance.
- (d) The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and available for inspection

Section 3. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This ordinance shall take effect immediately upon the proper passage, publication in accordance with law and after final adoption as provided by law.

Zeth A. Matalucci, Mayor

Scott Turner, Deputy Mayor

Thomas VanArtsdalen, Committee Member

Frank L. Germanio, Jr., Committee Member

Matthew Cox, Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on May 24, 2022. Publication will be held on May 27, 2022 and a Public Hearing will be held at a meeting of the said Township Committee to be held on June 14, 2022 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

The Mayor indicated that we would be moving on to the regular items on the agenda.

The Mayor asked for a motion to adopt Resolution No. 2022-100, motion was made by VanArtsdalen, seconded by Cox, with 4 ayes and 1 abstaining (Turner), the following resolution was adopted:

RESOLUTION NO. 2022-100

**RESOLUTION AUTHORIZING THE RENEWAL OF THE LIQUOR LICENSES
FOR THE YEAR 2022-2023**

WHEREAS, application has been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution License, heretofore granted by this issuing authority; and

WHEREAS, all things required to be done by the said applicants have been done, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

WHEREAS, no objections have been filed; and

WHEREAS, this governing body is of the opinion that said applications should be granted and licenses issued.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the license be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2022 through June 30, 2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

2022-2023 LIQUOR LICENSES RENEWAL

SCHEDULE "A" – RESOLUTION NO. 2022-100

| <u>Number</u> | <u>Name & Address</u> | <u>Type</u> | <u>Amount</u> |
|----------------------|--|--------------------|----------------------|
| 0504-33-001-002 | Shore Gate, Inc 35 School House Lane Ocean View, NJ 08230 Dennis Twp. | PRC | \$1,200.00 |
| 0504-44-002-004 | Gleeson Liquors, Inc. 565 Sea Isle Boulevard Ocean View, NJ 08230 Dennis Twp. | PRD | \$1,200.00 |

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Turner, seconded by Germanio, with 5 ayes, no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

| | | |
|--------------------------------------|----|----------|
| 046752-Atlantic City Electric | \$ | 3,911.73 |
| 046753-Siteone Landscaping Supply | | 1,107.10 |
| 046754-Blaney Donohue & Weinberg, PC | | 2,697.00 |
| 046755-Cape Assist | | 129.00 |
| 046756-Anco Home Corporation | | 1,117.86 |
| 046757-Cape May County P.W.A. | | 2,769.90 |
| 046758-John Berg | | 99.49 |
| 046759-Comcast | | 421.80 |
| 046760-Crystal Springs | | 82.06 |

| | |
|--|----------|
| 046761-Delta Dental of NJ | 2,452.94 |
| 046762-East Coast Distributors | 1,070.10 |
| 046763-Gardner True Value Hardware | 193.45 |
| 046764-The Gem Grocery & Gas | 389.89 |
| 046765-Georgia Golf Construction, Inc. | 2,400.00 |
| 046766-Granite Telecommunications LLC | 912.37 |
| 046767-Surenian, Edwards & Nolan, LLC | 876.50 |
| 046768-JP Monzo Municipal Consulting | 50.00 |
| 046769-Kel-Tex Imprints, Inc. | 450.00 |
| 046770-Liberty Kenworth | 549.76 |
| 046771-Offshore Trailer Co., LLC | 8,685.00 |
| 046772-The Press of Atlantic City | 233.04 |
| 046773-Principal Life Insurance Co. | 96.11 |
| 046774-R. H. Vassallo, Inc. | 5,876.00 |
| 046775-Seashore Asphalt Corp. | 89.10 |
| 046776-Cooltronics, Inc. | 3,841.77 |
| 046777-Service Tire Truck Centers | 24.75 |
| 046778-South Jersey Gas | 530.08 |
| 046779-S.S.C.I. | 100.00 |
| 046780-Staples Advantage | 408.29 |
| 046781-T. M. Fitzgerald & Associates | 1,624.00 |
| 046782-Upper Township | 1,351.98 |
| 046783-Verizon Wireless | 38.01 |
| 046784-Xerox Corporation | 249.95 |

CONSTRUCTION CODE:

| | |
|------------------------|--------|
| 1059-Staples Advantage | 564.07 |
|------------------------|--------|

GENERAL CHECKING WIRES:

None.

DOG TRUST:

None.

ESCROW JOHN C. GIBSON:

None.

ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

None.

ESCROW RONALD WALTERS:

| | |
|----------------|----------|
| 51-Ron Walters | 6,791.94 |
|----------------|----------|

ESCROW DOMINICK CAPRIONI

None.

ESCROW SITE WORK CONTRACTING, LLC:

None.

PLANNING ESCROW:

None.

RECREATION TRUST:

| | |
|---------------------------------------|----------|
| 1363-L. J. Zucca, Inc. | 588.32 |
| 1364-Seashore Food Distributors, Inc. | 634.48 |
| 1365-Senior Travel Service, Inc. | 1,600.00 |
| 1366-VOID | |
| 1367-Yoder's Meats Inc. | 775.80 |

The Municipal Engineer reported on the Speed Table Plan from the County for Petersburg Road which reflects 4 tables with one including a crosswalk. The Committee stressed that the Speed Tables are a decision by the Dennisville Home Owners Association and that the Engineer can respond to the County in the affirmative.

The Mayor asked for a motion to approve the Administrative Report from the Engineer. Motion was made by VanArtsdalen, seconded by Germanio, with 5 ayes and no nays, that the verbal report from the Engineer is approved.

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were none.

The Mayor asked for comments from the Committee.

Committeeman VanArtsdalen commented Baseball going on every night at the Rec and that they just finished Summer Basketball sign-ups.

Committeeman Germanio indicated that he had no comment at this time.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor Turner commented on the Adult Softball at the Rec.

Mayor Matalucci thanked the Administrator, Jessica Bishop and Committeemen Germanio and Cox for their work with the Public Works Union Contract.

The Mayor announced that the Township Committee needed to go into an Executive Session for Employment Relationship.

Motion was made by Matalucci, seconded by Germanio, that the regular meeting be recessed for the Township Committee to go into Executive Session pursuant to Resolution No. 2022-94. All were in favor and the motion carried.

Motion was made by Cox, seconded by Turner, that the regular meeting be reconvened at this time.

The Clerk indicated that no formal action was required as a result of the Executive Session and asked for a motion to adjourn the regular meeting.

Prior to the adjournment, the Mayor shared the Summer Hours for 05/31/2022 to 09/02/2022.

Motion was made by Turner, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor