

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JUNE 14, 2022**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio, Turner and Matalucci present, Committeeman Cox was absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Turner, seconded by Germanio, with 4 ayes and 1 absent (Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 05/24/2022 Regular Meeting.

The following resolution numbers 2022-101 thru 2022-112 were a part of the Consent Agenda:

RESOLUTION NO. 2022-101

**RESOLUTION PROVIDING FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2022 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive \$22,639.30 from the State of New Jersey and wishes to amend its 2022 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$22,639.30 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with

Appropriations:

Clean Communities Grant

BE IT FURTHER RESOLVED, that a like sum of \$22,639.30 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:

Clean Communities Grant

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-102

**RESOLUTION AUTHORIZING THE REFUND OF A
CONSTRUCTION DEPARTMENT SPA INSPECTION FEE
FOR LAKE AND SHORE CAMPGROUND**

WHEREAS, the Construction Official's Office has notified the Clerk of the request for a refund of a Spa Inspection fee from Lake and Shore Campground; and

WHEREAS, said campground paid the \$75.00 fee to have their Spa inspected and have decided that they will not open the Spa this year and therefore requesting a refund.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following Spa Inspection Fee of \$75.00 to Lake and Shore Campground, 515 Corson Tavern Road, Ocean View, NJ 08230.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-103

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO SCHEULE
PALNNG SOLUTIONS, LLC FOR PLANNING SERVICES ASSOCIATED WITH THE
REEXAMINE OF THE MASTER PLAN**

WHEREAS, the Township is required to complete a Reexamine of the Master Plan of the Township of Dennis, and;

WHEREAS, Scheule Planning Solutions, LLC has submitted a proposal, a copy of which is attached hereto as exhibit "A", in an amount not to exceed \$6,500.00 for Planning Services associated with the Reexamine of the Master Plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to Scheule Planning Solutions, LLC as a Professional Services Contract, in an amount not to exceed \$6,500.00, for Planning Services associated with the Reexamine of the Master Plan.

BE IT FURTHER RESOLVED, that the necessary Certification of Availability of Funds is attached.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-104

**RESOLUTION AUTHORIZING THE REFUND OF A
PLANNING/ZONING ESCROW FEE**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
5	7.01	\$ 275.00	Estate of Helen Wolf c/o Janice Rose, Exectrix 178 Stipson Island Road Eldora, NJ 08270

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-105

**RESOLUTION AUTHORIZING THE RENEWAL OF A MINING PERMIT FOR BLOCK 224,
LOTS 68.01, 73, 74.02, 75.03 & 78.04**

WHEREAS, pursuant to Chapter 95-7 of the Code of the Township of Dennis Mining Permits are renewed through application to the Consolidated Land Use Board; and

WHEREAS, Pierson Pleasantville, LLC Block 224, Lots 68.01, 73, 74.02, 75.03 & 78.04 has applied to the Consolidated Land Use Board for renewal; and

WHEREAS, the Consolidated Land Use Board has adopted Resolution No. 2021-05 which recommends that the Township Committee renew Pierson Pleasantville, LLC’s Mining Permit with conditions.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the renewal of the Mining Permit for Block 224, Lots 68.01, 73, 74.02, 75.03 & 78.04 owned by Pierson Pleasantville, LLC, for a period of three (3) years (ending 12/31/2023) and subject to the conditions stated in the Consolidated Land Use Board Resolution No. 2021-05.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-106

**RESOLUTION AUTHORIZING THE REFUNDS OF A
SENIOR CENTER TRIP**

WHEREAS, the Dennis Township Senior Citizen Center has trip “The Assisted Living” scheduled on 09/22/2022; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to medical concerns a two (2) participants are unable to attend said trip; and

WHEREAS, the Township has received payment that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments :

Karen Switek	\$88.00	Susan L. Reese	\$88.00
P.O. Box 622		P.O. Box 716	
Woodbine, NJ 08270		Woodbine, NJ 08270	

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-107

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR DMHAS
GRANT FOR THE DENNIS TOWNSHIP MUNICIPAL ALLIANCE AND ACKNOWLEDGING
THE TERMS AND CONDITIONS THEREOF**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Township Committee of the Township of Dennis, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of an application for DMHAS Grant funding for the Dennis Township Municipal Alliance for Year One Grant Term 7/1/22 – 3/14/23 in the amount of:
DMHAS Grant Funding \$1,215.46
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-108

RESOLUTION AUTHORIZING THE REFUND OF A RECREATION SUMMER BASKETBALL FEE

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for a refund of a non-resident Summer Basketball fee; and

WHEREAS, the payment was completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer and/or Recreation Program Coordinator is hereby authorized and directed to facilitate the refund of the following non-resident Summer Basketball Fee thru RecDesk:

Melinda Kennedy \$45.00
1032 Anna Road
Huntingdon Valley, PA 19006

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-109

RESOLUTION APPROVING OF THE DISCHARGE OF FIREWORKS DURING THE ACTIVITIES AT NATIONAL NIGHT OUT IN AUGUST

WHEREAS, the Township scheduled its National Night Out Event for Tuesday, August 02, 2022 at the Recreation Complex located at 565 Dennisville Road, South Dennis; and

WHEREAS, a fireworks display has been scheduled for the event; and

WHEREAS, the State requires that the municipality pass a resolution authorizing the discharge of fireworks.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby approves and authorizes the discharge of fireworks during the National Night Out Event scheduled for August 02, 2022.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-110

RESOLUTION RESCINDING RESOLUIOTN NO. 2022-71, APPROVING THE ISSUANCE OF A NEW CLUB LICENSE TO BELLEPLAIN V.F.W. POST #6257

WHEREAS, the Township adopted Resolution No. 2022-71 Approving the Issuance of a New Club License to the Belleplain V.F.W. Post #6257 on 04/12/2022; and

WHEREAS, the Clerk has received notification from the State Division of Alcoholic Beverage Control of additional requirements that the Belleplain V.F.W. Post #6257 must complete to be in compliance and therefore said resolution must be rescinded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby rescinds Resolution No. 2022-71.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-111

RESOLUTION SUPPORTING THE NJDOT’s USE OF “NO PASSING ZONE” ALONG ROUTE 83 IN DENNIS TOWNSHIP

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 83 in Dennis Township at the request of the Township Committee via Resolution Nos. 2019-133 & 2020-51; and

WHEREAS, NJDOT investigation revealed the current centerline pavement markings on Route 83 meet and conform to current design standards; and

WHEREAS, NJDOT will update existing records to reflect current No Passing Zone conditions along Route 83 – both directions between milepost 2.75 to 3.35 eastbound and mileposts 3.45 to 2.55 westbound.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby support the use of a “No Passing Zone” on Route 83 – both directions between milepost 2.75 to 3.35 eastbound and mileposts 3.45 to 2.55 westbound in Dennis Township as recommended by NJDOT.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-112

RESOLUTION APPOINTING A PART-TIME TAX ASSESSOR FOR THE TOWNSHIP OF DENNIS

WHEREAS, N.J.S.A. 40A:9-146 requires that “every municipality shall have a tax assessor”; and

WHEREAS, N.J.S.A. 40A:9-148 provides that the term of office of the Tax Assessor shall be for four (4) years from the first day of July next following the appointment, and vacancies other than due to expiration of term shall be filled by appointment for the unexpired term.; and

WHEREAS, the Township of Dennis desires, pursuant to N.J.S.A. 40A:9-146 et seq., to appoint Lee Ann Russ as Tax Assessor, effective July 1, 2022.

NOW THEREFORE BE RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Lee Ann Russ, shall be appointed as the part-time Tax Assessor for a four (4) year term effective 07/01/2022 at the annual salary \$25,000.00.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2022-05. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by VanArtsdalen, seconded by Germanio, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by Germanio, seconded by Turner that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2022-05, motion was made by Turner, seconded by Germanio with 4 ayes, and 1 absent (Cox), the following ordinance was adopted:

ORDINANCE NO. 2022-05

**AN ORDINANCE APPROPRIATING THE SUM OF \$500,000 TO BE
USED FOR THE CHESTNUT STREET PARK OPEN SPACE
IMPROVEMENTS WITHIN THE TOWNSHIP OF DENNIS, COUNTY
OF CAPE MAY, NEW JERSEY**

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Germanio, with 4 ayes, 1 absent (Cox), that the payment of the following bills was approved:

GENERAL ACCOUNT:

046785-Alexandra Fasy	\$	150.00
046786-Christina Jamison		400.00
046787-Nelson B. Kern		50.00
046788-Alexandra Fasy		35.00
046789-Atlantic City Electric		2,209.96
046790-Amazon.Com Services, Inc.		653.11
046791-Animal Control of South Jersey		600.00
046792-The Alaimo Group, Inc.		900.00
046793-Deborah M. Berg		325.00
046794-Belleplain V.F.W. Post #6257		75.00
046795-Blaney, Donohue & Weinberg, PC		2,262.00
046796-Block Line Systems, LLC		1,185.68
046797-Kathleen Bresan		325.00
046798-Cape May County M.U.A.		38,283.33
046799-John Berg		300.00
046800-Cody's Power Equipment		262.69
046801-John L. Collins		392.44
046802-Kelly Cramer		325.00
046803-Nelson B. Creamer		170.10
046804-Crystal Springs		79.59

046805-Dennis Twp. Fire District #1	109,500.00
046806-Dennis Twp. Fire District #2	87,418.00
046807-Dennis Twp. Fire District #3	47,601.62
046808-Dennis Twp. Board of Education	886,676.25
046809-Sheree L. Dever	340.20
046810-Larry C. Dixon	170.10
046811-Docuvault Delaware Valley, LLC	885.00
046812-Albert F. Donahue	300.00
046813-Downstown Airport Inc.	89,049.84
046814-Fralinger Engineering, PA	2,041.25
046815-Nina Fuqua	300.00
046816-General Code	1,195.00
046817-Granite Telecommunications, LLC	676.46
046818-Randy A. Grant, Sr.	170.10
046819-Green Technology Services	2,016.03
046820-Charles Haig	325.00
046821-Michele T. Heim	340.20
046822-Home Depot Credit Services	1,059.20
046823-Roy J. Hope	378.16
046824-Inspira Medical Centers, Inc.	6,250.00
046825-Surenian, Edwards & Nolan, LLC	18.50
046826-Jesco, Inc.	166.75
046827-Heidi Kern	325.00
046828-Edward F. Leith, Jr.	170.10
046829-Robin S. Light	300.00
046830-Garrett & Batastini PA	500.00
046831-Lou Bianchino & Sons	105.00
046832-Mark Grant	340.20
046833-Eileen M. McFillin	340.20
046834-Mariann Murphy	237.27
046835-Ocean View Volunteer Fire Co.	375.00
046836-One Source of New Jersey, LLC	865.55
046837-Pineland Construction, LLC	39,805.56
046838-Pogue, Inc.	290.00
046839-U.S. Postal Service	140.00
046840-The Press of Atlantic City	104.80
046841-Principal Life Insurance Co.	206.68
046842-Eurofins QC, Inc.	2,889.35
046843-Shoppe	52.70
046844-Sandra P. Simmerman	300.00
046845-Gertrude Singer	300.00
046846-South Jersey Gas	344.52
046847-S.S.C.I.	380.00
046848-Staples Credit Plan	101.67
046849-Staples Advantage	127.37
046850-Carolyn P. Swagler	170.10
046851-William F. Lathers	300.00
046852-Treasurer, State of New Jersey	835.00
046853-Upper Township	1,573.18
046854-Florence Vagratan	325.00
046855-Verizon Wireless	38.01
046856-Vision Service Plan	778.95
046857-Carol Weygand	325.00
046858-Xerox Corporation	218.09
046859-Cheryl Macellaro	300.00
046860-Norman Spurgeon	300.00
046861-Kathy L. Greene	300.00
046862-Charles M. Greene	325.00
046863-Regina Hankins	300.00
046864-Linda Danielle Glass	300.00
046865-Michael Vagratan	300.00
046866-Christine Champagne	300.00
046867-Anthony Miraglia	300.00
046868-Dawn M. Kelly	300.00

CONSTRUCTION CODE:

None.

GENERAL CHECKING WIRES:

45-NJSHBP 43,146.79

DOG TRUST:

162-NJ Dept. of Health & Senior Services 19.20

ESCROW DRIFTWOOD RV CENTER:

4-Fralinger Engineering, PA 1,540.00

ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW TWO BREWS LLC:

1001-Fralinger Engineering, PA 2,106.25

ESCROW RONALD WALTERS:

None.

ESCROW SITE WORK CONTRACTING, LLC:

None.

PLANNING ESCROW:

1079-Garrett & Batastini, PA 640.00

RECREATION TRUST:

1368-Acme (Supervalu)	94.75
1369-Amazon.com Services, Inc.	398.55
1370-Custard King	80.00
1371-Dennis Twp. Basketball Assoc.	5,000.00
1372-Dovetail Presentations	550.00
1373-F&W Grafix	2,056.72
1374-L. J. Zucca, Inc.	550.60
1375-Morey's Piers	4,543.50
1376-Seashore Food Distributors, Inc.	581.70
1377-Splash Zone Water Park	3,999.87
1378-Jessica Bishop	1,085.61

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Turner, seconded by Germanio, with 4 ayes and 1 absent (Cox), that the following Administrative Reports were approved:

Municipal Clerk's Report	May, 2022
Registrar's Report	May, 2022
Tax Collector's Report	May, 2022
Construction Official's Report	May, 2022
Chief Finance Officer's Report	May, 2022

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were none.

Committeeman VanArtsdalen congratulated the Dennis Township Thunder for their undefeated season and on winning the Major League Championship. He indicated that the Minor League Championship is being played tonight and invited everyone to come out and support the girls. Committeeman VanArtsdalen indicated that Baseball is done and that Summer Camp and Summer Basketball starts in a couple of weeks.

Committeeman Germanio congratulated the Dennis Township Thunder and wished the Minor League Girls luck tonight.

Deputy Mayor Turner commented on the Girls Softball Major and Minor having undefeated seasons. He commented on the Township's Reexam of the Master Plan which has to be done every 10 years and asked anyone to share their thoughts with him regarding frequent variances and changes that need to be addressed.

Mayor Matalucci congratulated the Softball Team. He thanked the Public Works Department for the great job they do keeping the Rec Complex looing so good and commended the Public Works Supervisor, Frank Laughlin, on the great job he does and indicated that he is the volunteer coach of the Championship Girls Softball Team.

Motion was made by VanArtsdalen, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor