

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JULY 12, 2022**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio and Matalucci present, Committeeman Cox and Deputy Mayor Turner were absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by VanArtsdalen, with 3 ayes and 2 absent (Turner & Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 06/28/2022 Regular Meeting.

The following resolution numbers 2022-117 thru 2022-124 were a part of the Consent Agenda:

RESOLUTION NO. 2022-117

RESOLUTION AUTHORIZING THE REFUND OF SUMMER CAMP PAYMENTS

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for various refunds of Summer Camp Payments; and

WHEREAS, the payments were completed thru RecDesk and by check.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refund of the following Summer Camp Payment thru RecDesk:

Jillian Braeunig \$1,400.00

BE IT FURTHER RESOLVED, that the Chief Finance Officer is hereby authorized and directed to facilitate the refund of the following Summer Camp Payments thru the issuance of a check:

Brenda Tighe	\$ 280.00	Leigh Ann Sittineri	\$ 564.00
48 Halbe Lane		11 Evergreen Drive	
Clermont, NJ 08210		Belleplaine, NJ 08270	

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-118

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT – BLOCK 94, LOT 6**

WHEREAS, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 94, Lot 6; and

WHEREAS, the overpayment was a result of the property owner being awarded a 100% Disabled Veteran Deduction; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 94, Lot 6 is five hundred twenty-one dollars and seventy cents (\$521.70).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$521.70 to the following:

Block 94, Lot 6
William Macomber
130 County Road
Cape May Court House, NJ 08210

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-119

**RESOLUTION AUTHORIZING THE CANCELLATION OF A
PAYROLL ACCOUNT CHECK**

WHEREAS, the following check was issued from the Township of Dennis Payroll Account:

Payroll Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
044231	12/03/2021	\$ 95.21	Void & Reissue

WHEREAS, it is the desire of the Chief Finance Officer to void this Payroll Account check and reissue.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein and reissue.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-120

**RESOLUTION AUTHORIZING THE ISSUANCE OF THE
2022-2023 KENNEL LICENSES**

WHEREAS, the N.J.S.A. 4:19-15.8 requires persons operating a kennel to obtain a license to operate said establishment from the municipality; and

WHEREAS, the Township is in receipt of two applications for the 2022-2023 Kennel License from Clermont Country Kennels and Sit Happens LLC dba Blue Line K-9, along with the required fees; and

WHEREAS, the Township has received the necessary approvals from the Cape May County Health Department approving the issuance of said Kennel Licenses.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Municipal Clerk be and is hereby authorized and directed to issue the 2022-2023 Kennel Licenses to Clermont Country Kennels and Sit Happens LLC dba Blue Line K-9.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-121

**RESOLUTION AUTHORIZING THE HIRING OF A
PART-TIME FIRE OFFICIAL FOR THE TOWNSHIP OF DENNIS**

WHEREAS, the Dennis Township Committee desires to hire a Part-Time Fire Official to perform inspections, etc. for the Township of Dennis; and

WHEREAS, the Administrator has received applications and made her recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be hired as a Part-Time Fire Official for the Township of Dennis: William Belles, IV, 3 E. Miami Ave., Apt. 2, Villas, NJ 08251 at the hourly rate of \$28.00 per hour effective 07/12/2022.

BE IT FURTHER RESOLVED, that this hire be contingent upon the State Division of Fire Safety's approval.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-122

**RESOLUTION APPROVING THE AMENDED SPECIFICATIONS AND AUTHORIZING TO
RECEIVE RE-BIDS FOR THE CAPE MAY COUNTY OPEN SPACE PROGRAM –
CHESTNUT STREET PARK**

WHEREAS, the Dennis Township Committee has determined to make various improvements to the Chestnut Street Park facilities which has been approved to receive funding from the Cape May County Open Space Program; and

WHEREAS, plans and specifications that have been previously prepared for the project, "Cape May County Open Space Program – Chestnut Street Park" have been amended.

NOW THEREFORE BE RESOLVED, by the Township Committee of the Township of Dennis, that said amended plans and specifications are hereby approved, and

BE IT FURTHER RESOLVED, that the Township Clerk be and is hereby directed to advertise for re-bids for said project.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-123

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on July 12, 2022, that an Executive Session closed to the public shall be held on July 12, 2022 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-124

RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION AND THE EXECUTION OF THE GRANT AGREEMENT FOR THE MA-2023 NEW JERSEY DEPARTMENT OF TRANSPORTATION MUNICIPAL AID ROAD PROGRAM APPLICATION – SUNNY LANE & SHADY LANE PHASE II

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor, Engineer and Clerk are hereby authorized to submit an electronic grant application identified as R-00057 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The following ordinance number 2022-07 was introduced for first reading as a part of the Consent Agenda:

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2022-07

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2022-01 ENTITLED, "AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS".

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, and State of New Jersey that Ordinance No. 2022-01 be amended as follows:

<u>TITLE/POSITION</u> (Hourly)	<u>MINIMUM</u>	<u>MAXIMUM</u>
Fire Official – Part-Time	20.00	40.00

BE IT FURTHER ORDAINED, that this ordinance be effective retroactive to 07/12/2022 after final passage and publication according to law.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas VanArtsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on July 12, 2022. Publication will be held on July 22, 2022 and a Public Hearing will be held at a meeting of the said Township Committee to be held on August 09, 2022 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST
Jacqueline B. Justice, RMC/Clerk

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2022-06. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Germanio, seconded by VanArtsdalen, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by Germanio, seconded by VanArtsdalen that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2022-06, motion was made by Germanio, seconded by VanArtsdalen with 3 ayes, and 2 absent (Cox & Turner), the following ordinance was adopted:

ORDINANCE NO. 2022-06

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, STATE OF NEW JERSEY AMENDING CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF DENNIS, ENTITLED “PERSONNEL POLICIES”

ATTEST _____ ATTEST _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Germanio, seconded by VanArtsdalen, with 3 ayes, 2 absent (Cox & Turner), that the payment of the following bills was approved:

GENERAL ACCOUNT:

046894-Amazon.Com Services, Inc.	\$ 657.93
046895-Animal Control of South Jersey	600.00
046896-Atlantic County Municipal Joint Insurance Fund	57,916.00
046897-Blaney, Donohue & Weinberg, PC	12,000.00
046898-Scott Turner	329.94
046899-Cody’s Power Equipment	152.45
046900-John L. Collins	340.20
046901-Nelson B. Creamer	170.10
046902-Dan’s Welding	945.00
046903-Dennis Twp. Board of Education	907,109.59
046904-Larry C. Dixon	170.10
046905-East Coast Distributors	268.59
046906-Ford, Scott & Associates, LLC	4,000.00
046907-Fralinger Engineering, PA	175.00
046908-Fred Harz & Son, Inc.	2,039.88
046909-Gardner True Value Hardware	472.67
046910-Eric M. Krise Electrical	303.40
046911-Gracetown Lumber Co.	245.19
046912-Randy A. Grant, Sr.	170.10
046913-Green Technology Services	8,008.00
046914-H.A. DeHart & Son, Inc.	6,895.00
046915-Michele T. Heim	340.20
046916-Cape May County Herald	281.00
046917-Roy J. Hope	340.20
046918-Inspira Medical Centers, Inc.	48,750.00
046919-Surenian, Edwards & Nolan, LLC	40.00

046920-Edward F. Leith, Jr.	336.89
046921-Mark Grant	340.20
046922-Eileen M. McFillin	340.20
046923-Mariann Murphy	193.63
046924-Pineland Construction, LLC	39,805.56
046925-Eurofins QC, LLC	2,278.00
046926-Service Tire Truck Centers	922.85
046927-Smeltzer & Sons Feed	284.89
046928-South Jersey Gas	292.50
046929-South Jersey Water Cond Service	1,373.00
046930-Carolyn P. Swagler	232.29
046931-Treasurer, State of New Jersey	350.00
046932-Uline	139.09
046933-Upper Township	31,742.32
046934-Vision Service Plan	778.95
046935-Cintas Corporation	225.58

CONSTRUCTION CODE:

1060-Treasurer, State of New Jersey	1,487.00
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GENERAL CHECKING WIRES:

46-NJSHBP	43,146.79
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DOG TRUST:

163-NJ Dept. of Health & Senior Services	7.80
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ESCROW DRIFTWOOD RV CENTER:

None.

ESCROW PINELANDS CONSTRUCTION:

None.

ESCROW R. E. PIERSON CONSTRUCT:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW TWO BREWS LLC:

None.

ESCROW RONALD WALTERS:

None.

ESCROW SITE WORK CONTRACTING, LLC:

None.

PLANNING ESCROW:

None.

RECREATION TRUST:

1386-Acme (Supervalu)	115.90
1387-Amazon.com Services, Inc.	763.43
1388-Animal Control of South Jersey	300.00
1389-Catherine Cannuli	176.00
1390-The Gem Grocery & Gas	278.56
1391-American Bounce	345.00
1392-Seashore Food Distributors, Inc.	12.04
1393-Shop-Rite	66.21
1394-Silver Bullet	3,200.00
1395-Get Air Mays Landing, LLC	2,620.00
1396-Splash Zone Water Park	2,565.00
1397-2 the Tee Outfitters	1,453.50
1398-Dorothy Wood	176.00
1399-Susan L. Reese	88.00

The Mayor asked if the Municipal Engineer had anything to report. Mike Fralinger gave updates on: the County's Fidler Road Project, the County's 2022 Maintenance Project, Committeemen Germanio & VanArtsdalen commented on drainage issues on County Route 550 in front of Caprioni Septic and Committeeman VanArtsdalen asked for a double yellow line and Mr. Fralinger indicated that he would advise the County, future County Projects such as Alt. 347 and Kings Highway. Committeeman Germanio commented on the need for aprons on all of the County projects due to the length of time between maintenance.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Germanio, seconded by VanArtsdalen, with 3 ayes and 2 absent (Cox & Turner), that the following Administrative Reports were approved:

Municipal Clerk's Report	June, 2022
Registrar's Report	June, 2022
Tax Collector's Report	June, 2022
Construction Official's Report	June, 2022
Chief Finance Officer's Report	June, 2022

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were none.

Committeeman VanArtsdalen congratulated the District #16 Champs made up of Dennis & Middle Township kids winning back to back Championships and the 9 & 10 year old Middle & Dennis team that were runners-up. He reminded everyone that sign-ups for Football & Soccer were now and anyone interested needs to sign-up. He reported: Baseball & Softball were done; Summer Basketball was wrapping; and Summer Camp is at the half way point.

Committeeman Germanio congratulated both Softball Teams, their families and coaches. He commented on safety concerns he has received regarding Route 9 from County Route 550 to Sea Isle Blvd and questioned getting the speed limit reduced. Township OEM Coordinator, John Berg, concurred that this is a dangerous area. The Township Engineer, Mike Fralinger, indicated he would contact the State regarding this.

Mayor Matalucci congratulated the Softball Team.

The Mayor announced that the Township Committee needed to go into an Executive Session for Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.

The Township Administrator, Jessica Bishop, indicated that formal action may be taken.

Motion was made by Germanio, seconded by VanArtsdalen, that the regular meeting be recessed for the Township Committee to go into Executive Session pursuant to Resolution No. 2022-123. All were in favor and the motion carried.

Motion was made by Germanio, seconded by VanArtsdalen, that the regular meeting be reconvened at this time.

The Mayor indicated that no formal action was required as a result of the Executive Session and asked for a motion to adjourn the regular meeting.

Motion was made by VanArtsdalen, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor