

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
AUGUST 09, 2022 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	07/26/2022 Regular Meeting Minutes.
Res. #2022-130	Certifying Review of the Annual Audit.
Res. #2022-131	Supporting Assembly Concurrent Resolution No. 31 Increasing the Property Tax Deduction for Veterans to \$1,000.00 and Base Future Deductions on Annual Consumer Price Index Increases.
Res. #2022-132	Authorizing the Refund of a Planning/Zoning Escrow Fee.
Res. #2022-133	Authorizing a Professional Services Contract with Fralinger Engineering, PA for Engineering, Surveying, Bidding and Inspection Services in Regards to the Sunny Lane & Shady Lane Resurfacing – 2022 & 2023 NJDOT Project.
Res. #2022-134	Accepting and Awarding the Bid(s) for the Cape May County Open Space – Chestnut Street Park “Re- Advertised” Project.
Res. #2022-135	Providing for a Meeting not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.

Regular Agenda

Ord. #2022-07	An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Amending Ordinance No. 2022-01 Entitled, “An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis”. (Second Reading & Public Hearing)
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**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
AUGUST 09, 2022 – 5:30 P.M. (page 2)**

Regular Agenda Continued

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$1,911,606.23**

Administrative Reports

Municipal Clerk's Report	July, 2022
Registrar's Report	July, 2022
Tax Collector's Report	July, 2022
Construction Official's Report	July, 2022
Chief Finance Officer's Report	July, 2022

Mayoral Appointments

Consolidated Land Use Board (effective 07/27/2022)

Thomas McEvoy, Alt. #3	term expiring 12/31/2023
Brian K. VanArtsdalen, Jr., Alt. #4	term expiring 12/31/2022

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-130

RESOLUTION CERTIFYING REVIEW OF ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Dennis, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 09, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-131

**RESOLUTION SUPPORTING ASSEMBLY CONCURRENT
RESOLUTION NO. 31 INCREASING THE PROPERTY TAX DEDUCTION FOR
VETERANS TO \$1,000.00 AND BASE FUTURE DEDUCTIONS ON ANNUAL
CONSUMER PRICE INDEX INCREASES**

WHEREAS, Dennis Township is home to a veteran population in the State of New Jersey with an estimated 229 Veterans; and

WHEREAS, New Jersey residents suffer from the highest property taxes in the Country; and

WHEREAS, the Constitution of the State of New Jersey, adopted in 1947, provides a property tax deduction to Veterans who were honorably discharged or released under honorable circumstances from active service in time of war; and

WHEREAS, the Constitution was amended in 1999 to provide eligible honorably discharged United State Armed Forces Veterans with a fixed \$250.00 property tax deduction; and

WHEREAS, the Veterans property tax deduction has not increased since 2003; and

WHEREAS, Assemblyman Ronald S. Dancer has introduced Assembly Concurrent Resolution No. 31, proposing a constitutional amendment to increase the Veterans property tax deduction; and

WHEREAS, the proposed constitutional amendment would increase the fixed annual property tax deduction for New Jersey Veterans from \$250.00 to \$1,000.00 with future deductions to be based on the annual Consumer Price Index increase, and rounded to the next highest multiple of \$1.00; and

WHEREAS, the Dennis Township Committee supports the efforts of Assemblyman Dancer and urges the New Jersey Legislature to increase the annual property tax deduction for New Jersey Veterans; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that we hereby support Assembly Concurrent Resolution No. 31, which would increase the property tax deduction for Veterans to \$1,000.00 and base future deductions on annual Consumer Price Index increase.

RESOLUTION NO. 2022-131

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BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a certified copy of this resolution to the Governor of the State of New Jersey; Lieutenant Governor of the State of New Jersey; the President of the New Jersey Senate; the Speaker of General Assembly; the members of the Cape May County Legislative Delegation; and the New Jersey League of Municipalities.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 09, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-132

**RESOLUTION AUTHORIZING THE REFUND OF A
PLANNING/ZONING ESCROW FEE**

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
120	62	\$ 450.00	Cooperwood, LLC c/o Ira Niedweski, Member 812 Dennisville Road Cape May Court House, NJ 08210

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-132
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 09, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-133

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT
WITH FRALINGER ENGINEERING, PA FOR ENGINEERING, SURVEYING,
BIDDING AND INSPECTION SERVICES IN REGARDS TO THE SUNNY LANE
AND SHADY LANE RESURFACING – 2022 & 2023 NJDOT PROJECT**

WHEREAS, Dennis Township has received grant funding from the New Jersey Department of Transportation's (NJDOT) Municipal Aid Program for the Resurfacing of Sunny Lane and Shady Lane; and

WHEREAS, the Township Committee believe it is in the best interest of the Township to take advantage of said grant funds; and

WHEREAS, Fralinger Engineering, PA are the Engineer for Dennis Township, and

WHEREAS, Fralinger Engineering, PA has submitted a proposal, for said project, in an amount not to exceed \$37,500.00. for Professional Engineering, Surveying, Bidding and Inspection Services; and

WHEREAS, the Chief Finance Officer has issued a Certification of Funds for said project.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract for the same is hereby awarded to Fralinger Engineering, PA as a Professional Services Contract, in an amount not to exceed \$37,500.00, for professional engineering, surveying, bidding and inspection services.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-133
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 09, 2022 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$37,500.00 is available in the following appropriations:

Budget Account Name: ORD 20-03 ROADWAYS
Budget Account Number: C-04-55-020-115

These funds are sufficient to meet the contractual commitment providing for:

Engineering, Surveying, and Inspection/Contract Administration Services for Sunny Lane and Shady Lane Resurfacing - 2022 & 2023 NJDOT Projects – Project No. 30588.00 to:

Fralinger Engineering
629 Shiloh Pike
Bridgeton, NJ 08302

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

8/9/2022

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-134

**RESOLUTION ACCEPTING AND AWARDING THE BID(S) FOR THE
CAPE MAY COUNTY OPEN SPACE –
CHESTNUT STREET PARK “RE-ADVERTISED” PROJECT**

WHEREAS, the Township received bids on August 09, 2022 at 10:00 A.M. for the Cape May County Open Space – Chestnut Street Park “Re-Advertised” Project; and

WHEREAS, the Township received five (5) bids from various vendors (summary of bids sheet is attached); and

WHEREAS, the Project Engineer has reviewed the bids and made their recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby awards the bid for the Cape May County Open Space – Chestnut Street Park “Re-Advertised” Project to the lowest responsible and responsive bidder, Capri Construction, 4266 Post Road, Vineland, NJ 08360 for the bid amount of - \$1,154,000.00.

BE IT FURTHER RESOLVED, that the Clerk is in receipt of the Certificate of Availability of Funds for this award from the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2022-134
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 09, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

BID TABULATION

Project Name:
Cape May County Open Space
Chestnut Street Park Field House - "Re-Advertised"
DEA Project #: DT-C-005
Client: Dennis Township
Date: August 9, 2022

Item #	DESCRIPTION	QUANTITY & UNITS	Capri Construction		Allibro Brothers General Cont.		Eagle Construction Services		Fred Schiavone Construction	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SITE IMPROVEMENTS: PRICE INCLUDES ALL WORK INCLUDED IN SECTIONS 013000, 017839, 023150, 024100, 024116, 312801, 312500, 321123, 321615, 323900, 333115, 340101, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$82,000.00	\$82,000.00	\$138,500.00	\$138,500.00	\$100,000.00	\$100,000.00	\$136,070.00	\$136,070.00
2	CONCRETE (DIVISION 3): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 032000, 033000, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$75,000.00	\$75,000.00	\$88,700.00	\$88,700.00	\$70,000.00	\$70,000.00	\$77,000.00	\$77,000.00
3	MASONRY (DIVISION 4): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 042200, 044313.16, 047200, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$95,000.00	\$95,000.00	\$47,650.00	\$47,650.00	\$72,000.00	\$72,000.00	\$84,700.00	\$84,700.00
4	METALS (DIVISION 5): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 053312 AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$14,000.00	\$14,000.00	\$4,400.00	\$4,400.00
5	WOOD, PLASTICS, AND COMPOSITES (DIVISION 6): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 061000, 061063, 061300, 061600, 061753, 062013, 066400, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$319,500.00	\$319,500.00	\$204,000.00	\$204,000.00	\$209,000.00	\$209,000.00	\$266,640.00	\$266,640.00
6	THERMAL AND MOISTURE PROTECTION (DIVISION 7): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 072100, 072500, 072600, 072715, 074113.16, 074633, 075200, 077100, 077200, 077253, 079200, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$185,500.00	\$185,500.00	\$290,000.00	\$290,000.00	\$259,514.00	\$259,514.00	\$239,965.00	\$239,965.00
7	OPENINGS (DIVISION 8): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 081113, 087100, 088000, 088300, 089119, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$23,000.00	\$23,000.00	\$75,000.00	\$75,000.00	\$47,000.00	\$47,000.00	\$36,300.00	\$36,300.00
8	FINISHES (DIVISION 9): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 092900, 095113, 096513, 096723, 099113, 099123, 099300, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$70,000.00	\$70,000.00	\$101,000.00	\$101,000.00	\$97,000.00	\$97,000.00	\$83,270.00	\$83,270.00
9	SPECIALTIES (DIVISION 10): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 101423.16, 102113.19, 102800, 104416, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$25,000.00	\$25,000.00	\$25,100.00	\$25,100.00	\$30,000.00	\$30,000.00	\$26,400.00	\$26,400.00
10	PLUMBING (DIVISION 22): PRICE INCLUDES ALL WORK INCLUDED IN SECTIONS 220529, 221116, 221316, 223300, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$75,000.00	\$75,000.00	\$87,000.00	\$87,000.00	\$87,000.00	\$87,000.00	\$96,800.00	\$96,800.00
11	HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) (DIVISION 23): PRICE INCLUDES ALL WORK INCLUDED IN SECTIONS 230593, 230713, 233113, 233416, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$86,000.00	\$86,000.00	\$80,600.00	\$80,600.00	\$80,000.00	\$80,000.00	\$85,800.00	\$85,800.00
12	ELECTRICAL (DIVISION 26): PRICE INCLUDES ALL WORK INCLUDED IN SECTIONS 260519, 260526, 260529, 260533, 260544, 260553, 260923, 262416, 262726, 262813, 262816, 265119, 265619, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$91,000.00	\$91,000.00	\$79,000.00	\$79,000.00	\$92,000.00	\$92,000.00	\$105,050.00	\$105,050.00
13	EARTHWORK (DIVISION 31): PRICE INCLUDES ALL WORK INCLUDED IN SECTION 313116 AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	\$3,000.00	\$3,000.00	\$5,100.00	\$5,100.00	\$42,000.00	\$42,000.00	\$2,605.00	\$2,605.00
14	ALLOWANCE: UNFORESEEN CONDITIONS AND DEDICATED FOR ADDITIONAL CONSTRUCTION WORK REQUESTED BY THE OWNER.	LUMP SUM	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Total Amount Bid Based on Estimated Quantities for Bid Items 1 - 14:			\$1,154,000.00	\$1,185,150.00	\$1,219,514.00	\$1,265,000.00	\$1,265,000.00	\$1,265,000.00	\$1,605,000.00	\$1,605,000.00

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$1,154,000.00 is available in the following appropriations, contingent upon the approval of the 2022 Budget:

Budget Account Name: ORD #18-04 OPEN SPACE
Budget Account Number: C-04-55-018-121

These funds are sufficient to meet the contractual commitment providing for:

Chestnut Street Park Improvements awarded to:

Capri Construction
4266 Post Road
Vineland, NJ 08360

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, QPA

DATE:

8/9/2022

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-135

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2022-135

PAGE 2

- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on August 09, 2022, that an Executive Session closed to the public shall be held on August 09, 2022 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2022-135
PAGE 3

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on August 09, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2022-07

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY AMENDING ORDINANCE NO. 2022-01 ENTITLED, "AN
ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS".**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, and State of New Jersey that Ordinance No. 2022-01 be amended as follows:

<u>TITLE/POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
(Hourly)		
Fire Official – Part-Time	20.00	40.00

BE IT FURTHER ORDAINED, that this ordinance be effective retroactive to 07/12/2022 after final passage and publication according to law.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas VanArtsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

ORDINANCE NO. 2022-07
PAGE 2

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on July 12, 2022. Publication will be held on July 22, 2022 and a Public Hearing will be held at a meeting of the said Township Committee to be held on August 09, 2022 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

August 4, 2022
05:44 PM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without line item notes

Include Project Line Items: Yes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Apv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name

PO # PO Date Description
Item Description

Contract PO Type
Amount Charge Account

Acct Type Description

Stat/Chk First Rcvd
Enc Date Date Date Chk/Void

Invoice 1099
Exc]

01770 AMAZON.COM SERVICES, INC.

22-00070 01/05/22 2022 MISC. SUPPLIES
17 JULY 2022 MISC. SUPPLIES

13.99	2-01-20-101-036	B ADMINISTRATOR - OFFICE SUPPLIES	R	08/02/22	08/02/22	1RR1-PNKT-1MMQ	N
13.70	2-01-20-120-036	B TOWNSHIP CLERK - OFFICE SUPPLIES					
90.16	2-01-20-145-036	B TAX COLLECTION - OFFICE SUPPLIES					
109.83	2-01-20-150-036	B TAX ASSESSMENT - OFFICE SUPPLIES					
582.14	2-01-26-310-052	B BUILDINGS & GROUNDS - OTHER EQUIP					
63.89	T-05-00-000-206	B RECREATION TRUST - BASEBALL/SOFTBALL	R	08/02/22	08/02/22	1RR1-PNKT-1MMQ	N
45.48	T-17-00-000-201	B CONSTRUCTION CODE - O/E	R	08/02/22	08/02/22	1RR1-PNKT-1MMQ	N
919.19							

Vendor Total: 919.19

02095 ANIMAL CONTROL OF SOUTH JERSEY

22-00018 01/05/22 2022 ANIMAL CONTROL SERVICES
8 AUG 2022 ANIMAL CONTROL

600.00	2-01-27-340-029	B ANIMAL CONTROL - CONTRACTS	R	01/05/22	08/01/22		N
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Vendor Total: 600.00

02525 ARCHER & GREINER, PC

22-00046 01/05/22 2022 BOND COUNSEL
1 2022 BOND COUNSEL

2,765.48	2-01-20-155-027	B LEGAL SERVICES - O/E	R	01/05/22	08/01/22		N
----------	-----------------	------------------------	---	----------	----------	--	---

Vendor Total: 2,765.48

02988 SITEONE LANDSCAPING SUPPLY

22-00088 01/06/22 2022 MISC. PARTS & SUPPLIES
4 2022 MISC. PARTS & SUPPLIES

520.00	2-01-26-290-038	B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	01/06/22	08/03/22	121117135-001	N
--------	-----------------	---------------------------------------	---	----------	----------	---------------	---

Vendor Total: 520.00

07710 COUNTY OF CAPE MAY

22-00072 01/05/22 2022 ANIMAL SHELTER FEES
4 3RD QRT ANIMAL SHELTER FEES

21,808.39	2-01-27-340-029	B ANIMAL CONTROL - CONTRACTS	R	01/05/22	08/01/22		N
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August 4, 2022
05:44 PM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item	Description	Amount	Charge Account	Acct Type	Description			Enc Date	Date	Exc]
Continued										
07710	COUNTY OF CAPE MAY									
22-00120	01/28/22 2022 COUNTY TAXES									
3	2022 3RD QRT COUNTY TAXES	783,828.12	2-01-209-55-500-051	G	COUNTY TAXES PAYABLE	R		08/01/22 08/01/22		N
Vendor Total:		805,636.51								
09666	CODY'S POWER EQUIPMENT									
22-00077	01/06/22 2022 MISC. TOOLS & PARTS			B						
12	MISC. TOOLS & PARTS 7/21/22	115.49	2-01-26-290-038	B	PUBLIC WORKS - HARDWARE/MINOR TOOLS	R		06/21/22 08/03/22		N
Vendor Total:		115.49								
09704	JOHN L. COLLINS									
22-00048	01/05/22 2022 RETIRED EMPLOYEE REIMB.			B						
10	AUG 2022 RETIRED EMP. REIMB.	340.20	2-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R		01/05/22 08/01/22		N
Vendor Total:		340.20								
10106	NELSON B. GREMER									
22-00049	01/05/22 2022 RETIRED EMPLOYEE REIMB.			B						
9	AUG 2022 RETIRED EMP. REIMB.	170.10	2-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R		01/05/22 08/01/22		N
Vendor Total:		170.10								
12015	DENNIS TWP BOARD OF EDUCATION									
22-00013	01/05/22 2022 SCHOOL TAXES									
9	AUG 2022 SCHOOL TAXES	907,109.59	2-01-207-55-500-061	G	LOCAL SCHOOL DISTRICT TAXES PAYABLE	R		05/02/22 08/01/22		N
Vendor Total:		907,109.59								
12694	LARRY C. DIXON									
22-00050	01/05/22 2022 RETIRED EMPLOYEE REIMB.			B						
10	AUG 2022 RETIRED EMP. REIMB.	170.10	2-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R		01/05/22 08/01/22		N
Vendor Total:		170.10								

Vendor #	Name
P0 #	P0 Date Description
Item Description	Contract P0 Type
Amount	Charge Account Acct Type Description
Stat/chk	Enc Date Date Date Invoice
Excl	1099

[illegible]

Vendor Total: 15.96

21130	FORD, SCOTT & ASSOCIATES, LLC				
22-00023	01/05/22 AUDIT SERVICES	B			
7	2022 AUDIT SERVICES INV 31809	1,600.00	2-01-20-135-028	B AUDIT SERVICES - PROFESSIONAL/CONSULT	R 04/18/22 08/04/22 31809 N

Vendor Total: 1,600.00

[illegible]

Vendor Total: 72,685.00

[illegible]

Vendor #	Name	PO #	Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item	Description											Enc Date	Date		Excl

21425	FRALINGER ENGINEERING, PA				Continued										
22-00041	01/05/22 2022 ESCROW ENGINEERING				Continued										
32	GLEESON USE VARIANCE REVIEW				P-00083	R	438.56			P THOMAS D. GLEESON	R	08/02/22	08/02/22	81855	N
33	DEVAUL SUBDIVISION REVIEW				P-00082	R	526.59			P CHUCK AND MARK DEVAUL	R	08/02/22	08/02/22	81856	N
							7,237.65								
	Vendor Total:						7,237.65								

21487	F&W GRAFIX														
22-00334	07/13/22 STORMWATER MANAGEMENT SUPPLIES														
1	STORMWATER MANAGEMENT PAMPHLETS				G-02-41-901-030	R	168.75			B CLEAN COMMUNITIES - O/E	R	07/13/22	08/02/22	3325	N
3	STORMWATER MANAGEMENT PENCILS				G-02-41-901-030	R	318.50			B CLEAN COMMUNITIES - O/E	R	07/13/22	08/02/22	3324	N
4	NNO BANNER				2-01-30-420-066	R	162.00			B SPECIAL EVENTS - PROGRAM SUPPLIES	R	07/13/22	08/02/22	3323	N
							649.25								
	Vendor Total:						649.25								

21489	FALASCA MECHANICAL, INC.														
22-00226	04/28/22 HVAC REPAIRS														
3	HVAC REPAIRS				2-01-28-370-053	R	2,208.00			B RECREATION - OFFICE EQUIPMENT	R	07/27/22	08/01/22		N
	Vendor Total:						2,208.00								

22899	GARDNER TRUE VALUE HARDWARE														
22-00082	01/06/22 2022 MISC. PARTS & SUPPLIES				B										
10	JULY 2022 MISC. PARTS/SUPPLIES				2-01-26-290-038	R	433.56			B PUBLIC WORKS - HARDWARE/MINOR TOOLS	R	01/06/22	08/03/22		N
	Vendor Total:						433.56								

23999	JOHN C. GIBSON, P.E.														
22-00040	01/05/22 2022 ALTERNATE ENGINEER				B										
2	2022 ALTERNATE ENGINEER				2-01-20-165-028	R	4,760.00			B ENGINEERING SERVICES- O/E	R	01/05/22	08/04/22		N
	Vendor Total:						4,760.00								

24405	FUTURE PRO, INC.														
22-00326	06/30/22 PARTS OUTDOOR BASKETBALL HOOPS														
1	CRANK FOR THE BA9885/PR98				2-01-28-370-065	R	390.00			B RECREATION - PROGRAM EQUIPMENT	R	06/30/22	08/01/22		N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Excl
24405 FUTURE PRO, INC. Continued										
22-00326	06/30/22	PARTS OUTDOOR BASKETBALL HOOPS Continued								
2	2021	COMMODITY SURCHARGE	39.00	2-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	06/30/22	08/01/22	N
3	BISON	SERVICE FEE	25.00	2-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	06/30/22	08/01/22	N
4	SHIPPING		45.00	2-01-28-370-065	B	RECREATION - PROGRAM EQUIPMENT	R	06/30/22	08/01/22	N
			499.00							
		Vendor Total:	499.00							
25297 RANDY A. GRANT, SR.										
22-00052	01/05/22	2022 RETIRED EMPLOYEE REIMB.		B						
9	AUG 2022	RETIRED EMP. REIMB.	170.10	2-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/05/22	08/01/22	N
		Vendor Total:	170.10							
25305 SCHEULE PLANNING SOLUTIONS LLC										
22-00262	06/06/22	REEXAMINE MASTER PLAN		B						
2	JUNE 2022	MASTER PLAN	937.50	2-01-21-185-028	B	PLANNING & ZONING - OTHER PROF/CONSULT	R	06/06/22	08/02/22	N
3	JULY 2022	MASTER PLAN	1,000.00	2-01-21-185-028	B	PLANNING & ZONING - OTHER PROF/CONSULT	R	06/06/22	08/02/22	N
			1,937.50							
		Vendor Total:	1,937.50							
25311 GREEN TECHNOLOGY SERVICES										
22-00026	01/05/22	2022 IT & WEBSITE CONTRACT		B						
11	AUG 2022	IT & WEBSITE CONTRACT	2,056.64	2-01-20-140-021	B	COMPUTER TECHNOLOGY - O/E	R	05/02/22	08/04/22	N
22-00027	01/05/22	2022 EMAIL CONTRACT		B						
9	AUG 2022	EMAIL CONTRACT	213.27	2-01-20-140-021	B	COMPUTER TECHNOLOGY - O/E	R	05/02/22	08/04/22	N
22-00293	06/08/22	2022 VOIP INSTALL & SERVICES		B						
3	JULY 2022	VOIP INSTALL	342.92	2-01-31-440-076	B	UTILITIES OTHER - TELEPHONE	R	06/08/22	08/04/22	N
22-00344	07/25/22	2022 PC FOR PRO PHOENIX								
1	PC FOR PRO PHOENIX		2,080.64	2-01-20-101-036	B	ADMINISTRATOR - OFFICE SUPPLIES	R	07/25/22	08/04/22	N
2	PC FOR PRO PHOENIX		1,900.00	2-01-20-110-053	B	MAYOR & COMMITTEE - OFFICE EQUIPMENT	R	07/25/22	08/04/22	N

Page No: 7

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Vendor #	Name	PO #	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
45917	EILEEN M. MCILLIN												
22-00056	01/05/22 2022 RETIRED EMPLOYEE REIMB.	B											
9 AUG 2022	RETIRED EMP. REIMB.		340.20	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		01/05/22 08/01/22					N
Vendor Total:						340.20							
48614	MARIANN MURPHY												
22-00057	01/05/22 2022 RETIRED EMPLOYEE REIMB.	B											
10 AUG 2022	RETIRED EMP. REIMB.		178.10	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		01/05/22 08/01/22					N
Vendor Total:						178.10							
50813	NJ DEPT HEALTH/SENIOR SERVICES												
22-00037	01/05/22 2022 DOG LICENSES												
7 JULY 2022	DOG LICENSES		4.20	T-13-00-000-201	B DOG TRUST FUND - DUE TO STATE	R		08/02/22 08/02/22					N
Vendor Total:						4.20							
50820	NJSHP												
22-00001	01/04/22 2022 NJ STATE HEALTH BENEFITS												
15 ACTIVE BENEFITS - AUG 2022			21,036.18	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		08/01/22 08/01/22					N
16 RETIRED BENEFITS - AUG 2022			18,374.43	2-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		08/01/22 08/01/22					N
Vendor Total:						39,410.61							
58241	PINELAND CONSTRUCTION LLC												
22-00031	01/05/22 2022 TRASH/RECYCLE COLLECTION												
9 AUG 2022	TRASH/RECYCLE		39,805.56	2-01-26-305-029	B SOLID WASTE COLLECTION - CONTRACT	R		05/02/22 08/01/22					N
Vendor Total:						39,805.56							
65217	NEW JERSEY REGISTRARS' ASSOC.												
22-00353	08/03/22 2022 FALL CONF - J. JUSTICE												
1 2022 FALL CONF - J. JUSTICE			90.00	2-01-20-120-042	B TOWNSHIP CLERK - EDUCATION/TRAINING	R		08/03/22 08/04/22				8895	N
Vendor Total:						90.00							

Page No.: 9

[illegible]

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
TREAS005	TREASURER, STATE OF NEW JERSEY	22-00341	07/20/22	UNIFORM FIRE CODE BOOK	100.00	T-17-00-000-201		B CONSTRUCTION CODE - 0/E	R	07/20/22	08/02/22						
1	UNIFORM FIRE CODE BOOK & SUBSC				100.00												
Vendor Total:					100.00												
Total Purchase Orders:					50	Total P.O. Line Items:	83	Total List Amount:	1,911,606.23	Total Void Amount:	0.00						

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description								
2-01		134,666.05	0.00	134,666.05	0.00	1,690,937.71	0.00	1,825,603.76
2-18		0.00	0.00	0.00	0.00	0.00	4,085.65	4,085.65
2-38		0.00	0.00	0.00	0.00	0.00	1,595.00	1,595.00
2-54		0.00	0.00	0.00	0.00	0.00	220.00	220.00
2-58		0.00	0.00	0.00	0.00	0.00	1,767.50	1,767.50
2-59		0.00	0.00	0.00	0.00	0.00	275.00	275.00
2-60		0.00	0.00	0.00	0.00	0.00	302.50	302.50
Year Total:		134,666.05	0.00	134,666.05	0.00	1,690,937.71	8,245.65	1,833,849.41
GENERAL CAPITAL FUND								
C-04		22,685.00	0.00	22,685.00	0.00	0.00	0.00	22,685.00
G-02		50,487.25	0.00	50,487.25	0.00	0.00	0.00	50,487.25
RECREATION TRUST FUND								
T-05		4,434.89	0.00	4,434.89	0.00	0.00	0.00	4,434.89
DOG TRUST FUND								
T-13		4.20	0.00	4.20	0.00	0.00	0.00	4.20
CONSTRUCTION CODE								
T-17		145.48	0.00	145.48	0.00	0.00	0.00	145.48
Year Total:		4,584.57	0.00	4,584.57	0.00	0.00	0.00	4,584.57
Total of All Funds:		212,422.87	0.00	212,422.87	0.00	1,690,937.71	8,245.65	1,911,606.23

Project Description	Project No.	Rcvd Total	Held Total	Project Total
JOHN GIBSON	E-00038	1,595.00	0.00	1,595.00
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	220.00	0.00	220.00
DRIFTWOOD RV CENTER	E-00058	1,767.50	0.00	1,767.50
SITE WORK CONTRACTING, LLC	E-00059	275.00	0.00	275.00
TWO BREMS, LLC	E-00060	302.50	0.00	302.50
BRIANS LAWN MAINTENANCE LLC	P-00056	275.00	0.00	275.00
CHUCK AND MARK DEVAUL	P-00062	982.09	0.00	982.09
THOMAS D. GLEESON	P-00083	438.56	0.00	438.56
SEA GROVE CAMPING RESORT, INC.	P-00084	700.00	0.00	700.00
POZNEK FAMILY HOLDINGS 3, LLC	P-00085	932.50	0.00	932.50
GIANNINI, ANTHONY & JULIE	P-00086	757.50	0.00	757.50
Total of All Projects:		<u>8,245.65</u>	<u>0.00</u>	<u>8,245.65</u>

MAYOR
ZETH A. MATALUCCI

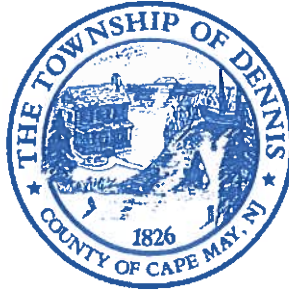
911 Coordinator Fire & Rescue
Administration
Construction
Emergency Management
Tax Offices
Public Safety
Public Works
Revenue & Finance
Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
Environmental Commission
Revenues & Finance
Museum & Historical Center
Land Use Board
Tax Offices

COMMITTEE MEMBER
TOM VANARTSDALEN

Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage



571 Petersburg Road
P.O. Box 204
Dennisville, NJ 08214
(609) 861-9700 Fax: (609) 861-9719

COMMITTEE MEMBER
FRANK L. GERMANIO, JR.

Administration, Municipal Court,
Revenue & Finance,
Board of Health,
Construction,
Grants, Cultural & Heritage
Senior Center

COMMITTEE MEMBER
MATTHEW J. COX

Municipal Alliance
Municipal Court
Recreation Department
Clean Communities
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

JULY, 2022 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	0.00
Clerk Search (0)		0.00
Property Lists (0)		0.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		150.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (0)		0.00
Abandoned Properties		7,000.00
Miscellaneous ()		0.00
		<hr/>
Fees to the State	TOTAL	\$ 7,150.00
		- 0.00
	TOTAL	\$ 7,150.00

MAYOR
ZETH A. MATALUCCI

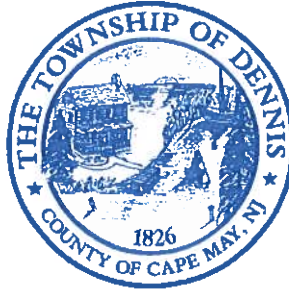
911 Coordinator/Fire & Rescue
Administration
Construction
Emergency Management
Tax Offices
Public Safety
Public Works
Revenue & Finance
Senior Center

DEPUTY MAYOR
SCOTT J. TURNER

Public Works
Environmental Commission
Revenues & Finance
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JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

JULY, 2022 REGISTRAR'S REPORT

Certified Marriages (9)	\$	90.00
Marriage License (0)		0.00
Certified Death (6)		60.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
<hr/>		
TOTAL	\$	150.00
Fees to the State	-	0.00
TOTAL	\$	150.00

Collector's Report of Receipts and Disbursements

To the _____ Committee _____ of the _____ Township _____ of _____ Dennis _____, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ^{past} ~~year~~ ^{month} ending:

July 31, 2022

Rated August 2, 2022

Monica A. Heim

..Collector.

Monica R. Hein
Signature of Collector

COLLECTIONS

Taxes Year		
"	"	2023
"	"	2022
"	"	Prior Year
"	"	Municipal Assignment
"	"	6% Year End Penalty 2021
Verizon		
Return check fee/payment		
Gross Receipts Tax, Year	Dup Bill Charge	
Franchise Tax	"	
Property Redeemed		
Interest and Costs		
Fees for Searches	Tax sale cost	
<u>TOTAL Receipts</u>		
Discount on Taxes		
<u>Net Receipts</u>		

DISBURSEMENTS

[illegible]

Remarks:

Summary Report

Permits for the Period 7/01/2022 thru 7/31/2022

FROM THE PERMITS FILE

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
				<u>Sale</u>	<u>Rental</u>	
Permits	31	Private	31	Gained	1	0
Certificates	14	Public	0	Lost	0	0
				Change	1	0

Type of Work

New Building	2
Additions	1
Alterations	27
Demolitions	0

Technical Subcodes

Building	22
Electric	18
Fire	11
Plumbing	3
Elevator	0
Mechanical	2

Fee Summary (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	5,588	0	5,588	0	5,588
Electric	2,260	0	2,260	0	2,260
Fire	700	0	700	0	700
Plumbing	465	0	465	0	465
Elevator	0	0	0	0	0
Mechanical *	100	0	100	0	100
Other	0	----	0	0	200
DCA	775	----	775	----	775
Cert & Misc	510	----	510	----	310
		0	10,398	0	10,398

Totals

* Per State instructions, MECHANICAL is combined with OTHER for transmittal

Summary Statistics

	<u>Public</u>	<u>Non-Public</u>
Total Area	0	3,348
Total Volume	0	56,764
Total Value of Constr.	0	463,351
Total Value of Alter'ns	0	296,351

Certificates

Certif. of Occup.	2
Certif. of Approvl	11
Other	1

FROM THE PAYMENTS FILE (Includes fees paid in-period against permits issued outside of report date range)

				<u>Permits</u>	
Violations/Penalties	0	Elevator Ongoing	0	Permit fees (DCA) Inc Part Pymt	10,398
Contractor Licenses	0	Pool Ongoing	0	Adjustments	0
Misc Fees	0.00	Other Ongoing	0	Net	\$10,398
				Ongoing Total	0
				Walkthru	0
				Part Pd, e.g. Review	0
				PERMIT TOTAL	\$10,398
				GRAND TOTAL	\$10,398.00

Report Date: 8/01/22

TREASURER'S REPORT

TO: Jackie Justice, Township Clerk

DATE: August 2, 2022

Attached is the Treasurer's Report for the month of **JULY 2022**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2022. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.


Jessica Bishop, CMFO, QPA
Chief Finance Officer

TREASURER'S REPORT FOR THE MONTH OF JULY

SAVINGS ACCOUNT

CASH RECONCILIATION TO	07/31/22
Cash Balance as of 7/1/2022	\$ 305,914.44
Total Cash Receipts:	\$ 587,405.22
Adj. -	\$ -
Adj. +	\$ 1,000,000.00
<i>CMP Transfer</i>	
Total:	\$ 1,893,319.66
Total Cash Disbursements:	\$ 1,349,701.21
Adj. +	\$ -
Adj. -	\$ -
Cash Balance	\$ 543,618.45
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ 543,618.45

GENERAL CHECKING ACCOUNT

CASH RECONCILIATION TO	07/31/22
Cash Balance as of 7/1/2022	\$ 149,043.68
Total Cash Receipts:	\$ 1,240,253.72
Adj. -	\$ -
Adj. +	\$ -
Total:	\$ 1,389,297.40
Total Cash Disbursements:	\$ 1,240,253.72
Adj. +	\$ -
Adj. -	\$ -
Cash Balance	\$ 149,043.68
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ 149,043.68

NJ CASH MANAGEMENT FUND

CASH RECONCILIATION TO	07/31/22
Cash Balance as of 7/1/2022	\$ 3,002,712.71
Transfers In:	\$ -
Interest:	\$ 2,571.04
Total:	\$ 3,005,283.75
Transfers Out:	\$ 1,000,000.00
Cash Balance	\$ 2,005,283.75
ADJ. BANK BALANCE	\$ 2,005,283.75

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2022**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 5,430,976.66	\$ 6,173,392.98	\$ 6,824,213.63	\$ 4,855,628.56	\$ 4,324,685.61	\$ 1,745,076.73
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,803,998.85	\$ 2,191,268.53	\$ 232,552.30	\$ 1,124,196.55	\$ 2,010,850.59	\$ 196,289.27
Cash Management Plan IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000.00
Interest Income	\$ 4,891.81	\$ 2,939.67	\$ 3,326.61	\$ 1,595.15	\$ 5,266.50	\$ 9,166.93
Anticipated & MRNA Receipts	\$ 51,415.43	\$ 15,909.25	\$ 22,564.61	\$ 13,187.91	\$ 264,049.75	\$ 29,702.33
Grant Receipts	\$ 45,819.89	\$ -	\$ 8,514.61	\$ 23,321.08	\$ 3,655.11	\$ 30,574.86
Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,716,848.61
Total Revenue	\$ 1,906,125.98	\$ 2,210,117.45	\$ 266,958.13	\$ 1,162,300.69	\$ 2,283,821.95	\$ 5,682,582.00
Total Cash	\$ 7,337,102.64	\$ 8,383,510.43	\$ 7,091,171.76	\$ 6,017,929.25	\$ 6,608,507.56	\$ 7,427,658.73
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 886,676.25	\$ 660,158.61	\$ 1,987,159.00	\$ 1,131,195.87	\$ 1,546,834.86	\$ 1,131,195.87
Payroll	\$ 73,864.90	\$ 77,572.91	\$ 73,882.88	\$ 208,595.70	\$ 123,695.42	\$ 37,210.64
Bill Lists	\$ 203,114.51	\$ 821,565.28	\$ 174,501.32	\$ 353,452.07	\$ 192,900.55	\$ 411,359.64
Misc. Disbursements	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ 2,841,978.14
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 2,700,000.00
Total Cash Disbursements	\$ 1,163,709.66	\$ 1,559,296.80	\$ 2,235,543.20	\$ 1,693,243.64	\$ 4,863,430.83	\$ 7,121,744.29
TOTAL CASH	\$ 7,337,102.64	\$ 8,383,510.43	\$ 7,091,171.76	\$ 6,017,929.25	\$ 6,608,507.56	\$ 7,427,658.73
LESS: TOTAL CASH DISB.	\$ 1,163,709.66	\$ 1,559,296.80	\$ 2,235,543.20	\$ 1,693,243.64	\$ 4,863,430.83	\$ 7,121,744.29
SAVINGS - CASH BALANCE	\$ 6,173,392.98	\$ 6,824,213.63	\$ 4,855,628.56	\$ 4,324,685.61	\$ 1,745,076.73	\$ 305,914.44
NJ CASH MANAGEMENT PLAN	\$ -	\$ -	\$ -	\$ -	\$ 3,001,063.48	\$ 3,002,712.71
CASH BALANCE	\$ 6,173,392.98	\$ 6,824,213.63	\$ 4,855,628.56	\$ 4,324,685.61	\$ 4,746,140.21	\$ 3,308,627.15

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2022**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 305,914.44	\$ 543,618.45	\$ 2,361,225.75	\$ 3,476,682.77	\$ 3,511,899.19	\$ 4,467,857.60
Projected Revenues	\$ -	\$ 2,976,845.98	\$ 2,852,177.02	\$ 1,510,798.30	\$ 2,829,848.98	\$ 490,762.71
Taxes Collected	\$ 127,462.48	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan IN	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 4,568.94	\$ -	\$ -	\$ -	\$ -	\$ -
Anticipated & MRNA Receipts	\$ 132,507.00	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Receipts	\$ 322,866.80	\$ -	\$ -	\$ -	\$ -	\$ -
Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,587,405.22	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash	\$ 1,893,319.66	\$ 3,520,464.43	\$ 5,213,402.77	\$ 4,987,481.07	\$ 6,341,748.17	\$ 4,958,620.31
Projected Disbursements	\$ -	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,280,199.81
Taxes Payable	\$ 907,109.59	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ 109,844.49	\$ -	\$ -	\$ -	\$ -	\$ -
Bill Lists	\$ 332,747.13	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 1,349,701.21	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,280,199.81
TOTAL CASH	\$ 1,893,319.66	\$ 3,520,464.43	\$ 5,213,402.77	\$ 4,987,481.07	\$ 6,341,748.17	\$ 4,958,620.31
LESS: TOTAL CASH DISB.	\$ 1,349,701.21	\$ 1,159,238.68	\$ 1,736,720.00	\$ 1,475,581.88	\$ 1,873,890.57	\$ 1,280,199.81
SAVINGS - CASH BALANCE	\$ 543,618.45	\$ 2,361,225.75	\$ 3,476,682.77	\$ 3,511,899.19	\$ 4,467,857.60	\$ 3,678,420.50
NJ CASH MANAGEMENT PLAN	\$ 2,005,283.75	\$ 2,005,283.75	\$ 2,005,283.75	\$ 2,005,283.75	\$ 2,005,283.75	\$ 2,005,283.75
CASH BALANCE	\$ 2,548,902.20	\$ 4,366,509.50	\$ 5,481,966.52	\$ 5,517,182.94	\$ 6,473,141.35	\$ 5,683,704.25



**CONSULTING ENGINEERS • PLANNERS
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August 1, 2022

Dennis Township
Attention: Jessica Bishop, Administrator/CFO (jbishop@dennistwp.org)
571 Petersburg Road
Dennisville, NJ 08214

Re: Engineer's Report – August 9, 2022
Dennis Township, Cape May County, NJ
Our Project No. 27093.00

Dear Mayor Matalucci and Committee Members:

Below I have listed the status of engineering related projects for Committee's information:

1. **NJDOT Trust Fund Applications for FY 2020 & 2021**

An application for the reconstruction of Chestnut Street and East Avenue was submitted to the NJDOT under the local aid trust fund program for FY 2020 and 2021. The NJDOT awarded Dennis Township \$185,000.00 (FY 2020) and \$135,000.00 (FY 2021) for the reconstruction of Chestnut Street and East Avenue (\$320,000.00 total). A proposal for land surveying and engineering services was approved by Township Committee. Our office has completed the design plans and a bid date has been set for September 14th. Bids were opened on September 14, 2021 with the low bid being \$271,804.80 (Base \$262,704.80; Alternate #1 \$9,100.00), submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021. All items have been completed with the exception of the traffic control signage.

2. **2021 Capital Roadway Improvements**

Dennis Township as identified the following roadways to be included in the 2021 roadway improvement project:

- Savage Bridge Road (Sunset Road to Last Driveway) – Roadway Improvements
- Macellaro Road (Hoffman Mill Road to Hands Mill Road) - Roadway Improvements
- Lakeview Drive – Tyler Road Intersection Improvements
- Raymond Road – Cul-de-Sac Improvements
- Tressler Lane – Drainage Improvements

A proposal for land surveying, engineering and inspection services was approved by Township Committee. Our office has completed the field work and the existing conditions plan. Our office has

TO: DENNIS TOWNSHIP
RE: ENGINEER'S REPORT

AUGUST 1, 2022
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completed the design plans and a bid date has been set for September 14th. Bids were opened on September 14, 2021 with the low bid being \$214,793.10, submitted by Ricky Slade Construction, Inc. The Notice to Proceed has been issued for November 1, 2021. All items under the base contract have been completed. The change order and quote for the improvement to Ravenwood Drive North have been approved by the Committee. The contractor intends to start the work on Ravenwood Drive North by mid-September 2022.

3. **NJDOT Trust Fund Applications for FY 2022**

The NJDOT has issued a letter stating that the applications are due by July 1, 2021. An application for the Resurfacing of Sunny Lane and Shady Lane has been submitted to the NJDOT. The NJDOT awarded Dennis Township \$150,000.00 for the Resurfacing of Sunny Lane and Shady Lane. Our office has provided Committee with a proposal for land surveying, engineering, and inspection services for the project.

4. **NJDOT Trust Fund Applications for FY 2023**

The NJDOT has issued a letter stating the grant applications are due by July 1, 2022. An application for the Resurfacing of Sunny Lane and Shady Lane (Phase II) has been submitted to the NJDOT.

Should you have any questions, please feel free to give me a call.

Very truly yours,

FRALINGER ENGINEERING PA



J. Michael Fralinger, Jr., PE & CME

JMFJR/le