

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
OCTOBER 25, 2022 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Roll call to determine a quorum.

Salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	10/11/2022 Work Session & Regular Meeting Minutes.
Res. #2022-156	Authorizing a Shared Services Agreement by and between the Township of Dennis and the Dennis Township Board of Education for Snow Removal.
Res. #2022-157	Certifying the Governing Body Reviewed the 2022 Best Practice Inventory.
Res. #2022-158	Certifying the Governing Body Reviewed the Compensation for the Dennis Township Fire District #3 Board Secretary for the Year 2023.
Res. #2022-159	Authorizing the Refunds of the Roller Hockey Iron Man Tournament Registration Fees.

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$846,908.16

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE –
OCTOBER 25 2022 – 5:30 P.M. (page 2)**

Regular Agenda Continued:

Administrative Reports

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-156

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BY AND BETWEEN THE TOWNSHIP OF DENNIS AND
THE DENNIS TOWNSHIP BOARD OF EDUCATION
FOR SNOW REMOVAL**

WHEREAS, the Township of Dennis and the Dennis Township Board of Education are desirous on reaching a mutually beneficial arrangement for snow removal; and

WHEREAS, a Shared Services Agreement has been prepared to allow for snow removal under terms agreeable to the Township and the Board of Education, a copy of which is annexed to this Resolution; and

WHEREAS, the Township is authorized to enter into such agreements under the authority of N.J.S.A. 40:8A-1 *et seq.*; and

WHEREAS, the Township of Dennis finds that such an agreement in this instance would be in the interests of the health, safety and welfare of the citizens of the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis in the County of Cape May and the State of New Jersey, duly assembled in public session this 25th day of October, 2022, as follows:

1. The Preamble of this Resolution is hereby adopted and incorporated herein by reference;
2. The aforementioned and annexed Shared Services Agreement is hereby approved;
3. The Mayor and Clerk are hereby authorized and directed to execute the said Shared Services Agreement on behalf of the Township of Dennis.

ATTEST_____

Jacqueline B. Justice, RMC/Clerk

ATTEST_____

Zeth A. Matalucci, Mayor

RESOLUTION NO. 2022-156
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on October 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

INTERLOCAL SERVICES AGREEMENT

BETWEEN

**THE TOWNSHIP OF DENNIS
571 PETERSBURG ROAD
DENNIS TOWNSHIP, NJ 08214**

and

**DENNIS TOWNSHIP SCHOOL DISTRICT
DENNIS TOWNSHIP, NJ 08214**

This Agreement dated January 1st, 2023 until December 31, 2023, by and between:

The Township of Dennis, hereinafter “**Township**”, a municipal subdivision of the state of New Jersey, having governmental offices at 571 Petersburg Rd., Dennis Township, New Jersey
and

The Dennis Township School District, hereinafter **School District**;

WHEREAS the **Township** and **School District** have a vested interest in preserving the safety of the citizens utilizing the **School District’s** school system; and

WHEREAS in order to preserve the safety of our citizens during wintery conditions, the **School District** requires that their premises be free and clear of hazardous conditions as further set forth herein; and

WHEREAS, the **Township** has the adequate equipment and resources to assist the **School District** in safeguarding against these hazardous conditions; and

WHEREAS *pursuant to N.J.S. 40A:65-1 et seq.* the Shared Services Act, provides a mechanism for making such contracts between public agencies; and

NOW THEREFORE be it agreed as follows:

1. The **Township** shall snow plow and salt **School District** property during storms and snow events that prohibit the **School District** from opening and/or when the **School District** is closed for holidays and weekends.
2. The **Township** will also assist in the snow plowing and salting of the **School District** properties after **Township** responsibilities (i.e. Township roads and facilities) have been addressed during storms and snow events that do not cause the School District to close, cause a delayed opening, or when the timing of the snow does not cause a conflict with the **Township's** responsibilities.
3. In consideration of the above services, the **School District** shall provide the **Township** an allowance for summer camp busing services up to \$4,500.00 per year.
4. In the event there is no snow plow or salt needed during the school year, the **School District** shall still provide the **Township** an allowance for summer camp busing services up to \$4,500.00 per year.
5. The **School District** shall indemnify and hold the **Township** harmless with regard to any liability which may occur as a result of the snow plowing and salting services set forth herein and shall name the **Township** as an additional insured on the **School District** liability policy of insurance.
6. Proof of such Insurance shall be provided to the Dennis Township Municipal Clerk upon the execution of this agreement.

IN WITNESS WHEREOF, the **Township** and the **School District** have each hereunto caused their proper officers to sign and their respective corporate seals to be affixed hereto, the day and year first written above.

TOWNSHIP OF DENNIS

By: _____
ZETH A. MATALUCCI, Mayor

ATTEST:

JACQUELINE B. JUSTICE, RMC/Clerk

DENNIS TOWNSHIP SCHOOL DISTRICT

By: _____

ATTEST:

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-157

**RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE
2022 BEST PRACTICE INVENTORY**

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services requires the governing body of every local unit to review the Best Practice Inventory; and

WHEREAS, the 2022 Best Practice Inventory Questionnaire has been filed by the Chief Financial Officer and a copy has been received by each member of the governing body; and

WHEREAS, the Township Committee of the Township of Dennis, does hereby comply with the promulgation of the Division of Local Government Services of the State of New Jersey.

NOW THEREFORE BE IT RESOLVED that the governing body of the Township of Dennis that said governing body discussed and reviewed the 2022 Best Practice Inventory.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on October 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Home (/) > BPI (/bpi/) > Surveys (/bpi/surveys/?id=501d8795-efcf-e911-a987-001dd800d601)
> DCA - BP - Survey View (/bpi/surveys/question-list/) > **Scoring**

[Return to Question List \(../?id=ff68d03a-9e45-ed11-9daf-001dd801f1f0\)](#)

Best Practices Inventory Online Platform

2022 Survey

Dennis Township

Scoring

Current Score: 33.50

Score	Aid Withheld
0 - 15	100% of final aid payment withheld
16 - 19	50% of final aid payment withheld
20 - 23	25% of final aid payment withheld
24 +	No aid withholding

Best Practices Inventory Online Platform

2022 Survey

Dennis Township

Printable Current Answers

Unscored Survey		Health Benefits
001	For medical benefits, select the formula used for active employee cost sharing . For purposes of this question, the phrase "active employees" does not include those elected officials receiving medical coverage.	[0.00] Percenta of Premiurr
Unscored Survey		Health Benefits
002	For prescription drug benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving Rx coverage.	[0.00] Percenta of Premiurr

003	Unscored Survey	Health Benefits	Comment File Uploaded
<p>If your municipality participates in the State Health Benefits Program, please include the following on the Excel form provided on DLGS's Best Practices webpage: 1) the total amount of premiums paid for CY2022 active employee, retiree and eligible elected official SHBP coverage; and 2) the amount of cost sharing collected from your municipality's employees, retirees and eligible elected officials for SHBP coverage in CY2022. Only combine medical and Rx coverage if your municipality uses SHBP for Rx coverage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>			
004	Core Competencies	Personnel	
<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>		<p>[1.00] Yes</p>	

005	Core Competencies	Personnel	
Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.		<div data-bbox="1411 1877 1443 1950">[1.00]</div> <div data-bbox="1240 1877 1395 1992"> Yes Comment 12/26/201 and is being updated now for 2022 CNAs </div>	
006	Core Competencies	Budget	
Does your municipality complete an initial draft of its annual budget no later than the first week of February (or first week of August if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?		<div data-bbox="794 1877 826 1950">[1.00]</div> <div data-bbox="672 1877 786 1919">Yes</div>	
007	Core Competencies	Budget	
Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2021-24? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.		<div data-bbox="477 1877 509 1950">[0.00]</div> <div data-bbox="436 1877 469 1919">No</div>	

008	Core Competencies	Budget	
<p>N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division by no later than February 10 (August 10 for SFY municipalities). In 2022 the Division extended the AFS submission deadline to March 4 for calendar year municipalities, while the AFS submission deadline for SFY municipalities was extended to September 9. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the required deadline?</p>			[1.00] Yes
009	Core Competencies	Budget	
<p>Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</p>			[1.00] Yes
010	Core Competencies	Budget	
<p>Has your municipality electronically submitted its User-Friendly Budget section for the CV2021/SFY2022 adopted budget?</p>			[1.00] Yes

011	Core Competencies	Budget	
Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Your municipality's construction code fee schedule must comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2020-27. Does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office, and is your municipality retraining from using UCC fees for purposes unrelated to UCC enforcement? Only answer N/A if your municipality does not have a construction code office.			[1.00] Yes
012	Core Competencies	Capital Projects	
Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.			[1.00] Yes
013	Core Competencies	Transparency	
Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?			[1.00] Yes
014	Core Competencies	Procurement	
Do your municipality's professional services contracts include a "not to exceed" amount?			[1.00] Yes

015	Core Competencies	Procurement	
On all public works projects subject to the Prevailing Wage Act, the contractor and all subcontractors must provide the contracting unit with certified payroll records for each employee performing work on the project. Certified payroll records shall be provided for each pay period within ten (10) days of the payment of wages. In turn, the municipality must collect, file, and store all certified payroll records on the project and make them available for inspection during normal business hours. Please review Local Finance Notice 2021-20 for further information. Is your municipality maintaining certified payrolls for all prevailing wage municipal projects pursuant to law and making same available for public inspection?		[1.00] Yes	
016	Core Competencies	Cybersecurity	
A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?		[1.00] Yes	
017	Core Competencies	Cybersecurity	
Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?		[1.00] Yes	

Core Competencies		Financial Administration
018	<p>Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?</p>	[1.00] Yes
019	<p>Core Competencies</p> <p>Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A. 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021.</p>	Budget [1.00] Yes
020	<p>Core Competencies</p> <p>Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?</p>	Capital Projects [1.00] Yes
021	<p>Core Competencies</p> <p>Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?</p>	Procurement [1.00] Yes

	Core Competencies	Transparency
022	<p>Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?</p>	<p>[1.00] Yes</p>
023	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.</p>	<p>[1.00] Yes</p>
024	<p>Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at https://www.state.nj.us/perc/conciliation/contracts/. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.</p>	<p>[1.00] Yes</p>

	Cybersecurity
<p>025</p> <p>Does your municipality perform off-network daily incremental backups with weekly full backups of all data?</p>	<p>[1.00] Yes</p>
<p>026</p> <p>Core Competencies</p>	<p>Shared Services</p>
<p>N.J.A.C. 5:30-3.8(d)(20) requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?</p>	<p>[1.00] Yes</p>
<p>027</p> <p>Core Competencies</p>	<p>Fire Districts</p>
<p>If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the fire district's annual budget can be adopted. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Oughton v. Board of Fire Comrs., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis; 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval; and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?</p>	<p>[1.00] N/A</p>

028	Core Competencies	Shared Services
<p>N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.</p>		<p>[1.00] Yes</p>
029	Core Competencies	Financial Administration
<p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. For calendar year 2021 audits, this deadline was extended to August 31, 2022 pursuant to the Director's June 16, 2022 Order (See Local Finance Notice 2022-12). Has your municipality's completed audit for the preceding fiscal year been electronically submitted to DLGS within the required timeframe? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</p>		<p>[1.00] Yes</p>
030	Core Competencies	Financial Administration
<p>Have all audit findings from the CY2020/SFY2021 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the CY2021/SFY2022 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings for CY2020/SFY2021.</p>		<p>[1.00] N/A</p>

031	Core Competencies	Utilities	
<p>P.L. 2021, c. 97 requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2022-09 for more information on the law's requirements. Is your municipality complying with the requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service.</p>		[1.00] N/A	
032	Core Competencies	Transparency	
<p>In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with the Division all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding</p>		[1.00] Yes	
033	Core Competencies	Ethics	
<p>The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2022 such that they were not issued a Notice of Violation by the Local Finance Board? Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.</p>		[1.00] Yes	

034	Core Competencies	Ethics
<p>If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2022 roster but did not file the FDS by April 30, 2022? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.</p>		<p>[1.00] N/A</p>
035	Best Practices	Financial Administration
<p>N.J.A.C. 5:30-8.3(a) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, subsection (b) of 5:30-8.3 encourages municipalities to adopt a more stringent schedule for tax collector surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(b)?</p>		<p>[0.50] Yes Comment ACM JIF sets surety bonding amount.</p>
036	Best Practices	Financial Administration
<p>N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b)?</p>		<p>[0.50] N/A</p>

037	Best Practices	Personnel	<p>Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.</p> <p>[0.50] Yes</p>
038	Best Practices	Tax Collection	<p>Does your municipality issue periodic late notices to taxpayers who are overdue on their property tax payments?</p> <p>[0.50] Yes</p>
039	Best Practices	Procurement	<p>If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.</p> <p>[0.50] Yes</p>
040	Best Practices	Procurement	<p>Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.</p> <p>[0.00] No</p>

041	Best Practices	Budget	
Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.			[0.50] Yes
042	Best Practices	Transparency	
Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account.			[0.00] No
043	Best Practices	Transparency	
Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml ?			[0.50] Yes
044	Best Practices	Environment	
Have public electric vehicle charging stations been installed on municipal property?			[0.00] No
045	Best Practices	Environment	
When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.			[0.00] No

046	Unscored Survey	Ethics	
<p>N.J.S.A. 40A:9-22.19 of the Local Government Ethics Law allows a municipality to establish its own municipal ethics board. Does your municipality have both an ordinance on the books establishing a municipal ethics board and a municipal code of ethics pursuant to N.J.S.A. 40A:9-22.21?</p>			[0.00] No
047	Unscored Survey	Ethics	
<p>If your municipality has an ordinance establishing a municipal ethics board pursuant to N.J.S.A. 40A:9-22.19, is the board constituted with the minimum number of members necessary to establish a quorum for conducting business? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. Answer NA if your municipality does not have an ordinance establishing a local ethics board.</p>			[0.00] N/A
048	Unscored Survey	Tax Collection	
<p>N.J.S.A. 54:4-122.9 authorizes municipalities to adopt a resolution contracting with a local bank to serve as an "official tax receiving agency" for receiving, under the tax collector's supervision, current tax payments, current water and sewer charges, and other public monies. A bank authorized to serve in this capacity can take property tax payments, utility payments, and other charges that are otherwise paid directly to the municipality, so long as those payments are not for delinquencies. Delinquencies must be satisfied directly with the municipality; however, a bank may accept payments made within an authorized grace period. Local Finance Notice 2021-09 contains further information on applicable requirements. Has your municipality designated a local bank as an official tax receiving agency pursuant to N.J.S.A. 54:4-122.9?</p>			[0.00] No

049	Unscored Survey	Tax Collection
<p>As explained in Local Finance Notice 2022-04, P.L. 2021, c. 99 expressly authorizes municipalities to establish property tax rewards programs encouraging patronage of local retail establishments. All actions properly taken by a municipal governing body prior to May 12, 2021 to authorize the creation and operation of a property tax rewards programs were also retroactively validated by P.L. 2021, c. 99. Has your municipality established a property tax rewards program?</p>	<p>[0.00] No</p>	
050	Unscored Survey	Housing
<p>The Urban Homesteading Act (N.J.S.A. 40A:12-31 through 38) allows a municipality to adopt an ordinance establishing a process whereby title to municipal property obtained through in rem foreclosure is transferred to individuals committed to rehabilitate the premises and reside there for a specified period. All ordinances establishing an urban homesteading program must be filed with the Division of Local Government Services. Does your municipality currently have an ordinance on the books establishing an urban homesteading program pursuant to the Act?</p>	<p>[0.00] No</p>	
051a	Unscored Survey	Shared Services
<p>If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.</p>	<p>[0.00] None of the Above Comment N/A</p>	

051b	Unscored Survey	Shared Services	
<p>If the answer to Question 51a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.</p>		<p>[0.00] N/A Comment N/A</p>	
052	Unscored Survey	Environment	
<p>How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.</p>		<p>Comment YTD - \$4,142.65 2021 - \$5,668.33</p>	
053	Unscored Survey	Financial Administration	
<p>Does your municipality currently retain a chief financial officer through a professional services contract?</p>		<p>[0.00] No</p>	
054a	Unscored Survey	American Rescue Plan Act	
<p>What portion of the first tranche of ARP LFRF dollars has your municipality obligated to date?</p>		<p>[0.00] Less than 50%</p>	

054b	Unscored Survey	American Rescue Plan Act	
What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2022?			[0.00] Less than 50%
054c	Unscored Survey	American Rescue Plan Act	
What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2023?			[0.00] Equal to or Greater than 50%
055a	Unscored Survey	Opportunity Zones	
Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?			[0.00] No

055b	Unscored Survey	Opportunity Zones	Comment
<p>If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>		<p>Comment NA</p>	
056a	Unscored Survey	Lead Remediation	
<p>P.L. 2021, c. 182 requires a municipality to perform, or, in certain circumstances, hire a certified lead evaluation contractor to perform, inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards. Further information concerning the requirements of this recently enacted law are available at https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html. Does your municipality have a permanent local agency that has been charged with conducting inspections for lead-based paint in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments.</p>		<p>[0.00] No local agency</p>	
056b	Unscored Survey	Lead Remediation	
<p>If your municipality does not have a permanent local agency or a shared services agreement to conduct inspections for lead-based paint in rental dwellings and enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor certified to provide paid lead inspection services by the New Jersey Department of Community Affairs?</p>		<p>[0.00] No</p>	

056c	Unscored Survey	Lead Remediation	
Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?			[0.00] No
056d	Unscored Survey	Lead Remediation	
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?			[0.00] N/A
056e	Unscored Survey	Lead Remediation	
How many visual lead-based paint inspections did your municipality conduct thus far in 2022?			Comment 0
056f	Unscored Survey	Lead Remediation	
How many dust wipe-sampling lead-based paint inspections did your municipality conduct thus far in 2022?			Comment 0
056g	Unscored Survey	Lead Remediation	
How many post-remediation lead-based paint inspections has your municipality conducted thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment 0
056h	Unscored Survey	Lead Remediation	
How many lead safe certifications have been issued by your municipality thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment 0

	Unscored Survey	Lead Remediation
056i	<p data-bbox="1291 346 1404 1596">What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.</p>	<p data-bbox="1331 1869 1404 1984">Comment 0</p>
056j	<p data-bbox="974 346 1128 1596">Would your municipality be interested in applying for a State grant program to assist with the rental dwelling inspection costs associated with implementing P.L. 2021, c. 182? Answer N/A if your municipality has no local lead inspection activities or does not have any dwellings eligible for inspection.</p>	<p data-bbox="1055 1869 1128 1984">[0.00] N/A</p>

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-158

**RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE
COMPENSATION FOR THE DENNIS TOWNSHIP FIRE DISTRICT #3 BOARD
SECRETARY FOR THE YEAR 2023**

WHEREAS, the Dennis Township Fire District #3 Commissioners adopted Resolution #22-02 at their meeting held on 10/18/2022; and

WHEREAS, the said resolution set forth the salary for the Board Secretary for the year 2023 as per N.J.S.A. 40A:14-88; and

WHEREAS, the said statute requires the review by the governing body of said compensation that the Board shall fix.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that the governing does hereby certify that Resolution No. 2022-02 of the Dennis Township Fire District #3 Board of Commissioners, which provides compensation for the Board Secretary, was hereby reviewed.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on October 25, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE REFUNDS OF THE ROLLER HOCKEY IRON MAN TOURNAMENT REGISTRATION FEES

WHEREAS, the payments were completed by thru RecDesk.

Tyler Hunter \$ 125.00
368 Hagen Road
Cape May Court House, NJ 08210

ATTEST
Zeth A. Matalucci, Mayor

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on October 25 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST
Jacqueline B. Justice, RMC/Clerk

Page No: 1

Open: N Paid: N Void: N

Rcvd: Y	Hel'd: Y	Apvr: N
Bid: Y	State: Y	Other: Y
		Exempt: Y

1099

77

ZZ

Page No: 2

[illegible]

[illegible]

October 21, 2022
11:51 AM

TOWNSHIP OF DENNIS
Bill List By Vendor Id

Page No: 4

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date	Date		Excl
59504 THE PRESS OF ATLANTIC CITY										
22-00029 01/05/22 2022 PUBLIC NOTICES		489.60	2-01-20-145-021		B TAX COLLECTION - LEGAL ADVERTISE	R	10/18/22	10/18/22		N
10 SEPT 2022 PUBLIC NOTICES										
Vendor Total:		489.60								
65205 REEL FIRE PROTECTION, INC.										
22-00352 08/03/22 2022 FIRE EXTINGUISHER SERVICE		912.05	2-01-28-375-058		B PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	08/03/22	10/20/22		N
1 2022 FIRE EXTINGUISHER SERVICE										
Vendor Total:		912.05								
67500 ONE OFF MARKETING										
22-00408 10/21/22 ALE O'WEEN SHIRTS		606.00	2-01-30-420-066		B SPECIAL EVENTS - PROGRAM SUPPLIES	R	10/21/22	10/21/22		N
1 ALE O'WEEN SHIRTS										
Vendor Total:		606.00								
69078 SERVICE TIRE TRUCK CENTERS										
22-00089 01/06/22 2022 TIRES & SERVICE		228.11	2-01-28-375-058	B	B PARKS & PLAYGROUNDS - WORK EQUIPMENT	R	09/27/22	10/18/22	22-0024684-016	N
12 INV #22-0024684-016										
Vendor Total:		228.11								
70559 SOUTH JERSEY GAS										
22-00005 01/05/22 2022 REC GAS ACCT #50375013164		99.75	2-01-31-446-070		B UTILITIES OTHER - PROPANE	R	10/18/22	10/18/22		N
9 SEPT 2022 REC GAS #50375013164										
Vendor Total:		99.75								
71184 STAPLES CREDIT PLAN										
22-00152 02/15/22 IN STORE PURCHASES		44.23	T-17-00-000-201		B CONSTRUCTION CODE - O/E	R	10/18/22	10/18/22		N
7 IN STORE COPIES 10/17/22										
Vendor Total:		44.23								

[illegible]

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
RECREATION TRUST FUND	2-01	59,286.34	0.00	59,286.34	0.00	783,828.10	843,114.44
	T-05	3,749.49	0.00	3,749.49	0.00	0.00	3,749.49
CONSTRUCTION CODE	T-17	44.23	0.00	44.23	0.00	0.00	44.23
Year Total:		3,793.72	0.00	3,793.72	0.00	0.00	3,793.72
Total of All Funds:		63,080.06	0.00	63,080.06	0.00	783,828.10	846,908.16