

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2023-01**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND  
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE  
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

**BE IT ORDAINED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

**SECTION 1.** The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

**SECTION 2.** The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

**SECTION 3.** Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

**SECTION 4.** The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

**SECTION 5.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**SECTION 6.** The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

See Attached

<b>TITLE/POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>ADMINISTRATION:</b>		
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	50,000.00	105,000.00
Purchasing Agent	2,000.00	10,000.00
Municipal Clerk	50,000.00	105,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	10,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (part-time per hour)	15.00	25.00
Keyboarding Clerk I	2,340.00	48,750.00
Keyboarding Clerk II (part-time per hour)	16.00	30.00
Keyboarding Clerk II	24,960.00	58,500.00
Keyboarding Clerk III (part-time per hour)	17.00	35.00
Keyboarding Clerk III	26,520.00	68,250.00
Confidential Assistant (part-time per hour)	15.00	35.00
Tax Assessor	45,000.00	80,000.00
Tax Assessor (part-time)	15,000.00	45,000.00
Tax Collector	45,000.00	80,000.00
Tax Collector (part-time per hour)	30.00	55.00
Assistant Municipal Tax Collector (part-time)	5,000.00	45,000.00
<b>PUBLIC SAFETY:</b>		
Municipal Emergency Management Coordinator (part-time)	4,000.00	12,000.00
Deputy Municipal Emergency Management Coord. (part-time)	2,500.00	9,000.00
Fire Official (part-time per hour)	20.00	40.00
Fire Prevention Specialist (part-time per hour)	15.00	30.00
<b>CONSTRUCTION/PLANNING:</b>		
Technical Assistant to the Construction Official	20,000.00	44,000.00
Zoning Officer	4,000.00	15,000.00
Assistant Zoning Officer (part-time per hour)	15.00	25.00
Code Enforcement Officer	3,900.00	48,750.00
Code Enforcement Officer (part-time per hour)	15.00	30.00
Technical Assistant Land Use	1,500.00	10,000.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	60.00
Fire Sub-Code Official (per hour)	20.00	60.00
Electrical Sub-Code Official (per hour)	20.00	60.00
Plumbing Sub-Code Official (per hour)	20.00	60.00

**RECREATION:**

Recreation Director (part-time per hour)	20.00	35.00
Recreation Director	39,000.00	68,250.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant	27,300.00	48,750.00
Recreation Attendant (per hour)	14.00	25.00
Supervisor of Senior Citizen Activities	27,300.00	48,750.00
Senior Citizen Program Aide (per hour)	14.00	25.00

**PUBLIC WORKS:**

Director of Public Works/C.P.W.M.	50,000.00	90,000.00
Director of Public Works (part time)	5,000.00	50,000.00
Assistant Supervisor, Public Works	40,000.00	75,000.00
Laborer I (per hour)	16.00	23.00
Truck Driver - Class B (per hour)	17.50	25.00
Truck Driver - Class A (per hour)	20.00	30.00
Heavy Equipment Operator (per hour)	21.00	31.00
Heavy Equipment Operator/Mechanic (per hour)	22.50	32.50
Mechanic (per hour)	22.50	32.50

**MISCELLANEOUS:**

Municipal Department Head	35,000.00	60,000.00
Secretary Commission (per meeting)	40.00	75.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Intermittent Clerk Typist (part-time)	500.00	5,000.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Security/Fire Alarm In Person Response (per occurrence)	50.00	50.00
Mileage (per mile)	Current IRS Rate	0.625

**SECTION 7.** This Ordinance shall become effective retroactive to January 01, 2023, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

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Zeth A. Matalucci, Mayor

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Scott J. Turner, Deputy Mayor

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Thomas Van Artsdalen, III, Committee Member

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Matthew Cox, Committee Member

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Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 24, 2023. Publication will be held on January 27, 2023 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 14, 2023 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**