

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio, Cox, Turner and Matalucci were present.

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Cox, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 12/13/2022 Regular Meeting, 12/27/2022 Special Meeting and the 1/03/2023 Reorganization Meeting.

The following resolution numbers 2023-11 thru 2023-41 were a part of the Consent Agenda:

RESOLUTION NO. 2023-11

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2023, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.

5. This resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-12

RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00 PURSUANT TO N.J.S.A. 40A:5-17

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-13

RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL RETURNED CHECKS

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-14

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE FOR POSTAGE

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-15

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT OVERPAYMENTS TO THE 2023 TAX YEAR

WHEREAS, during the 2022 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2023 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2023 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-16

RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL BY THE COUNTY TAX BOARD

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2023 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-17

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2023.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-18

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-19

**RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS
FOR THE YEAR 2023**

WHEREAS, it is necessary to appoint a Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-20

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Loren Ready, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Ocean First.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-21

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2023.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-22

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Press of Atlantic City be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2023 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Cape May County Herald Times be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2022-191.
6. This Resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-23

RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-24

RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-25

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2023

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Hearing Officer and Municipal Auditor; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
Barker, Gelfand, James & Sarvas	- Hearing Officer
Leon P. Costello, RMA/CPA	- Municipal Auditor

2. These contracts are awarded without competitive bidding as a “Professional Services” in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2023.

ATTEST _____ ATTEST _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-26

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2023

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2023 which is required for the Township to comply with certain Bonding requirements; and

WHEREAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 24th day of January, 2023, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2023.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLCs’ bill will not to exceed \$1,600.00 without subsequent approval by Resolution of the Township Committee.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST _____ ATTEST _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-27

RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-28

RESOLUTION REJECTING PROPOSALS SUBMITTED FOR THE PROFESSIONAL SERVICES POSITION OF ALT. ENGINEER FOR THE TOWNSHIP OF DENNIS

WHEREAS, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed proposals on December 09, 2022 at 4:00 PM prevailing time for 2023 Professional Services including Alt. Engineer for the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

WHEREAS, the Township of Dennis has decided to abandon the project at this time and pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Dennis Township Committee reject all proposals at this time.

NOW, THEREFORE, BE IT RESOLVED by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the proposals submitted for the Professional Services position of Alt. Engineer for the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-29

RESOLUTION REJECTING PROPOSALS SUBMITTED FOR THE PROFESSIONAL SERVICES POSITION OF CONFLICT COUNSEL FOR THE TOWNSHIP OF DENNIS

WHEREAS, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed proposals on December 09, 2022 at 4:00 PM prevailing time for 2023 Professional Services including Conflict Counsel for the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

WHEREAS, the Township of Dennis has decided to abandon the project at this time and pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Dennis Township Committee reject all proposals at this time.

NOW, THEREFORE, BE IT RESOLVED by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the proposals submitted for the Professional Services position of Conflict Counsel for the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-30

**RESOLUTION AUTHORIZING THE APPLICATION TO THE
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A GRANT FOR THE
INSTALLATION OF LED FIELD LIGHTING AT THE DENNIS TOWNSHIP RECREATION
COMPLEX**

WHEREAS, the Township of Dennis desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$1,140,000.00 to carry out a project to install LED field lighting at the Dennis Township Recreation Complex.

BE IT THEREFORE RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey as follows:

- 1) that the Township of Dennis does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Dennis and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Jessica Bishop, Township Administrator Zeth Matalucci, Mayor

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-31

**RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME
RECREATION ATTENDANT FOR THE RECREATION DEPARTMENT**

WHEREAS, the Dennis Township Recreation Department is in need of additional part-time attendants to cover the recreation facilities during the wide range of programs; and

WHEREAS, the Township Administrator has reviewed the applications and has made her recommendation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Samantha Grassi of 1 New River Road, Cape May Court House, NJ 08210 be hired as part-time Recreation Attendant at the hourly rate of \$16.00 per hour effective 01/24/2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-32

RESOLUTION AUTHORIZING AN AMENDMENT AND EXTENSION OF A LEAVE OF ABSENCE FOR A PUBLIC WORKS EMPLOYEE

WHEREAS, Resolution No. 2022-153 adopted on 10/11/2022 authorized a leave of absence for John Pilieri under the FMLA; and

WHEREAS, said leave was effective 11/08/2022 to 01/31/2023; and

WHEREAS, Mr. Pilieri will be returning to work on 01/30/2023 and will resume his leave on or about 03/03/2023 to 04/14/2023 requesting an extension of his leave of absence due to complications.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the leave of absence granted for John Pilieri be amended for his return to work on 01/30/2023 and then for the leave to resume on or about 03/03/2023 through 04/14/2023.

BE IT FURTHER RESOLVED, that the Township Administrator is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-33

RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE

WHEREAS, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

WHEREAS, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
97	30.01	\$ 67.50	Anthony & Julie Giannini 1372 Route 83 Cape May Court House, NJ 08210

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-34

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT – BLOCK 245, LOT 11.09**

WHEREAS, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 245, Lot 11.09; and

WHEREAS, the overpayment was a result of the property owner being awarded a 100% Disabled Veteran Deduction; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 245, Lot 11.09 is eight hundred ten dollars and sixty cents (\$810.60).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$810.60 to the following:

Block 245, Lot 11.09
Samantha & Ronald Millspaugh
7 Buckthorn Lane
Cape May Court House, NJ 08210

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-35

RESOLUTION REQUESTING TRANSFER OF FUNDS

BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2022 named herein.

SEE ATTACHED SCHEDULE

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

TRANSFER RESOLUTION ATTACHMENT 1/24/23

<u>Account Name</u>	<u>Account Number</u>	<u>To</u>	<u>From</u>
Utilities Other - Propane	2-01-31-446-070	2,100.00	
Public Works - O/E	2-01-26-290-036		2,100.00

\$	\$
2,100.00	2,100.00

RESOLUTION NO. 2023-36

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO SCHEULE PLANNING SOLUTIONS, LLC FOR PLANNING SERVICES ASSOCIATED WITH THE PREPARATION OF THE BIENNIAL REPORT

WHEREAS, the Township is required to complete a Biennial Report pursuant to the State Planning Rules NJAC 5:85-7.22(b) regarding the monitoring of endorsed plans and designated centers, and;

WHEREAS, Scheule Planning Solutions, LLC has submitted a proposal, a copy of which is attached hereto as exhibit "A", in an amount not to exceed \$2,500.00 for the Planning Services associated with the Biennial Report.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract be and the same is hereby awarded to Scheule Planning Solutions, LLC as a Professional Services Contract, in an amount not to exceed \$2,500.00, for Planning Services associated with the Biennial Report.

BE IT FURTHER RESOLVED, that the necessary Certification of Availability of Funds is attached.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-37

A RESOLUTION DECLARING AN EMERGENCY FOR PURPOSES OF N.J.S.A. 40A:11-6 AND N.J.A.C. 5:34-6.1 – HVAC SYSTEMS AT THE MUNICIPAL BUILDING

WHEREAS, N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1 permit contracting of services without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery or performance of services; and

WHEREAS, an emergency has arisen affecting the health, safety and welfare of the public of the Township of Dennis as multiple HVAC units have failed in the Municipal Building; and

WHEREAS, in the opinion of the Township Administrator, it was necessary to immediately provide for the replacement of the HVAC units at the Municipal Building in order to prevent decreased air quality during the COVID-19 Pandemic which may result in harm to the health of residents and employees; and

WHEREAS, the Township Administrator declared an emergency on January 10, 2022 and awarded an emergency contract to the lowest responsive and responsible quote, Eric Krise Electrical Contractor, LLC, for the replacement of the HVAC units.

NOW THEREFORE IT BE RESOLVED by the Township of Dennis, County of Cape May, State of New Jersey, that the Township Committee declares an emergency to exist as detailed above for which emergency services were needed and authorize the payment therefore in excess of the bid threshold to Eric Krise Electrical Contractor, LLC located at 80 Broad Street, Elmer, New Jersey 08318, in the amount of \$136,500.00.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-38

**RESOLUTION AUTHORIZING THE CANCELLATION OF A
GENERAL CHECKING ACCOUNT CHECK**

WHEREAS, the following check was issued from the Township of Dennis General Checking Account and was for the incorrect amount:

General Checking Account:

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>	<u>Void Reason</u>
047362	12/13/22	2,842.41	Void

WHEREAS, it is the desire of the Chief Finance Officer to void this General Checking Account check.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to void the check listed herein.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-39

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR DMHAS
GRANT FOR THE DENNIS TOWNSHIP MUNICIPAL ALLIANCE AND ACKNOWLEDGING
THE TERMS AND CONDITIONS THEREOF**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Township Committee of the Township of Dennis, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of an application for DMHAS Grant funding for the Dennis Township Municipal Alliance for Year One Grant Term Two 9/1/23 – 9/30/25 in the amount of:

DMHAS Grant Funding \$1,215.46

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-40

RESOLUTION AUTHORIZING THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT JULY 1, 2023 TO JUNE 30, 2024

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby recognizes the following:

1. The Township Committee does hereby authorize the submission of a strategic plan for the Dennis Township Municipal Alliance grant for fiscal year FY 2024 (July 1, 2023 to June 30, 2024) in the amount of:

DEDR	\$6,319.00
Cash Match	\$1,579.75
In-Kind	\$4,739.25

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-41

RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR THE 2023 LEAP CHALLENGE GRANT

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, the Dennis Township Board of Education and Township of Dennis, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$150,000.00 and

WHEREAS, the Dennis Township Board of Education has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of a Communications Tower.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Dennis, that the Township of Dennis does hereby join with Dennis Township Board of Education in applying for a LEAP challenge grant to support undertaking this endeavor.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The following Ordinance No. 2023-01 was introduced for First Reading as part of the consent agenda:

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2023-01

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

TITLE/POSITION	MINIMUM	MAXIMUM
ADMINISTRATION:		
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	50,000.00	105,000.00
Purchasing Agent	2,000.00	10,000.00
Municipal Clerk	50,000.00	105,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	10,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (part-time per hour)	15.00	25.00
Keyboarding Clerk I	2,340.00	48,750.00
Keyboarding Clerk II (part-time per hour)	16.00	30.00
Keyboarding Clerk II	24,960.00	58,500.00
Keyboarding Clerk III (part-time per hour)	17.00	35.00
Keyboarding Clerk III	26,520.00	68,250.00
Confidential Assistant (part-time per hour)	15.00	35.00
Tax Assessor	45,000.00	80,000.00
Tax Assessor (part-time)	15,000.00	45,000.00
Tax Collector	45,000.00	80,000.00
Tax Collector (part-time per hour)	30.00	55.00
Assistant Municipal Tax Collector (part-time)	5,000.00	45,000.00
PUBLIC SAFETY:		
Municipal Emergency Management Coordinator (part-time)	4,000.00	12,000.00
Deputy Municipal Emergency Management Coord. (part-time)	2,500.00	9,000.00
Fire Official (part-time per hour)	20.00	40.00
Fire Prevention Specialist (part-time per hour)	15.00	30.00
CONSTRUCTION/PLANNING:		
Technical Assistant to the Construction Official	20,000.00	44,000.00
Zoning Officer	4,000.00	15,000.00
Assistant Zoning Officer (part-time per hour)	15.00	25.00
Code Enforcement Officer	3,900.00	48,750.00
Code Enforcement Officer (part-time per hour)	15.00	30.00
Technical Assistant Land Use	1,500.00	10,000.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	60.00
Fire Sub-Code Official (per hour)	20.00	60.00
Electrical Sub-Code Official (per hour)	20.00	60.00
Plumbing Sub-Code Official (per hour)	20.00	60.00
RECREATION:		
Recreation Director (part-time per hour)	20.00	35.00
Recreation Director	39,000.00	68,250.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant	27,300.00	48,750.00
Recreation Attendant (per hour)	14.00	25.00
Supervisor of Senior Citizen Activities	27,300.00	48,750.00
Senior Citizen Program Aide (per hour)	14.00	25.00
PUBLIC WORKS:		
Director of Public Works/C.P.W.M.	50,000.00	90,000.00
Director of Public Works (part time)	5,000.00	50,000.00
Assistant Supervisor, Public Works	40,000.00	75,000.00
Laborer 1 (per hour)	16.00	23.00
Truck Driver - Class B (per hour)	17.50	25.00
Truck Driver - Class A (per hour)	20.00	30.00
Heavy Equipment Operator (per hour)	21.00	31.00
Heavy Equipment Operator/Mechanic (per hour)	22.50	32.50
Mechanic (per hour)	22.50	32.50
MISCELLANEOUS:		
Municipal Department Head	35,000.00	60,000.00
Secretary Commission (per meeting)	40.00	75.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Intermittent Clerk Typist (part-time)	500.00	5,000.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Security/Fire Alarm In Person Response (per occurrence)	50.00	50.00
Mileage (per mile)	Current IRS Rate	0.625

SECTION 7. This Ordinance shall become effective retroactive to February 06, 2023, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

Zeth A. Matalucci, Mayor

Zeth A. Matalucci, Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 25, 2023. Publication will be held on January 28, 2023 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 08, 2023 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

The Mayor indicated that we would be moving on to the regular items on the agenda.

The Mayor asked for a motion to adopt Resolution No. 2023-42, motion was made by Cox, seconded by Germanio with 4 ayes and 1 abstain (Turner), the following resolution was adopted:

RESOLUTION NO. 2023-42

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2023 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Ocean View Campground – 1,171 Sites
Avalon Campground, Inc. – 363 Sites
Tamerlane Campground – 315 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2023 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Turner, with 5 ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

047406-APM Cleaning Services, LLC	\$ 6,985.00
047407-Atlantic City Electric	1,579.43
047408-AT&T Mobility	124.46
047409-Atlantic Cnty Municipal Joint Ins Fund	26,662.00
047410-Blaney, Donohue & Weinberg, PC	5,493.50
047411-Cape May County M.U.A.	16,788.41
047412-CMC Municipal Clerks' Association	125.00
047413-Cape May County P.W.A.	2,456.18
047414-County of Cape May	748,862.41
047415-Caproni Portable Toilets, Inc.	80.00
047416-SCS Sign Company	489.00
047417-Coastal Broadcasting Systems	16.20
047418-John L. Collins	442.97
047419-Comcast	745.04
047420-Nelson B. Creamer	221.43
047421-Crystal Springs	81.63
047422-BRT Technologies, LLC	2,450.43
047423-DeBlasio & Associates, PC	1,153.75
047424-Dennis Twp. Board of Education	907,109.59
047425-Larry C. Dixon	164.90
047426-Fralinger Engineering, PA	7,516.25
047427-F.R.A. Technologies, Inc.	1,350.00
047428-Gardner True Value Hardware	137.92
047429-Green Technology Services	2,438.89
047430-Cape May County Herald	497.96
047431-Roy J. Hope	452.81
047432-JP Monzo Municipal Consulting	100.00
047433-Keen Compressed Gas Co., Inc.	130.00
047434-Edward F. Leith, Jr.	164.90
047435-Township of Middle	205.00
047436-Ronald & Samantha Millspaugh	810.60
047437-Mariann Murphy	180.53
047438-Nat. Alliance for Youth Sports	80.00
047439-Pineland Construction, LLC	39,805.56
047440-Press of Atlantic City	410.40
047441-Eurofins Environment Testing	2,199.00
047442-New Jersey Registrars' Assoc.	25.00
047443-Schwaab, Inc.	88.25
047444-South Jersey Gas	1,771.91
047445-S.S.C.I.	20.00
047446-Suburban Propane – 2115	8,551.53
047447-Carolyn P. Swagler	164.90
047448-360 Business Solution, Inc.	160.00

047449-Treasurer, State of New Jersey	230.00
047450-United Rentals	1,080.80
047451-Upper Township	33,944.24
047452-Xerox Corporation	240.98

CONSTRUCTION CODE:

None.

GENERAL CHECKING WIRES:

52-NJSHBP	45,859.57
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DOG TRUST:

None.

ESCROW TURNER PARTNERS:

None.

ESCROW HRD HOLDINGS:

None.

ESCROW GOLF CARS UNLIMITED

None.

PLANNING ESCROW:

None.

RECREATION TRUST:

1468-Dennis Twp. Basketball Assoc.	5,000.00
1469-2 the Tee Outfitters	1,178.00
1470-BSN Sports, Inc.	744.92

The Township Engineer, Mike Fralinger, commented on: the Pinelands Comprehensive Management Plan amendments, the completion of the design plans for the Sunny & Shady Lanes project, approval of the Chestnut Street Park Playground and the County's Petersburg Road Project. reported on the status of the Chestnut Street & East Ave. Reconstruction Project, 2021 Capital Roadway Project and the filing of the Application for NJDOT Trust Fund FY2023 for the Resurfacing of Sunny Lane & Shady Lane. He also discussed the Playground Equipment for the Chestnut Street Park.

The Township Administrator, Jessica Bishop, commented on the JIF's Elected Officials Training Seminar thru the MSI portal.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Cox, seconded by Germanio, with 5 ayes and no nays, that the following Administrative Reports were approved:

Municipal Clerk's Report	December, 2022 & 2022 Annual
Registrar's Report	December, 2022 & 2022 Annual
Tax Collector's Report	December, 2022 & 2022 Annual
Construction Official's Report	December, 2022

The Mayor asked if there were any comments from the public this evening.

Joe Berg, 150 Woodbine Blvd., urged the Committee to carefully review the Pinelands Comprehensive Management amendments and commented on other agencies' amendments that he has dealt with.

Kevin Carroll of 52 Cedar Mill Lane commented on the Wawa application with additional comments from Mayor Matalucci, Deputy Mayor Turner and Township Engineer/Land Use Board Engineer, Mike Fralinger.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen indicated that the Baseball & Softball sign ups deadline is 02/06/2023.

Committeeman Germanio indicated that he had no comment at this time.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor indicated that he had no comment at this time.

Mayor Matalucci commented the update regarding the County's Petersburg Road Project.

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by VanArtsdalen, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor