

**TOWNSHIP OF DENNIS  
DENNISVILLE, NJ  
FEBRUARY 14, 2023**

**5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (VanArtsdalen, Germanio, Turner and Matalucci were present, Committeeman Cox was absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Turner, seconded by Germanio, with 4 ayes and 1 absent (Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 01/24/2023 Work Session & 01/24/2023 Regular Meeting.

The following resolution numbers 2023-43 thru 2023-49 were a part of the Consent Agenda:

**RESOLUTION NO. 2023-43**

**RESOLUTION AUTHORIZING THE TOWNSHIP TO EXERCISE THE OPTION OF THE FIRST ONE (1) YEAR EXTENSION OF THE SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION SERVICES CONTRACT WITH PINELAND CONSTRUCTION, LLC**

**WHEREAS**, Resolution No. 2020-54 awarded the Solid Waste and Recyclable Materials Collection Services Contract with Pineland Construction, LLC for the Township's Solid Waste and Recyclable Materials Collection; and

**WHEREAS**, said Contract allowed for two (2), one (1) year extensions; and

**WHEREAS**, the Township desires to exercise the option for the first one (1) year extension until 02/28/2024.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the necessary Township Officials are hereby authorized and directed to take the necessary steps to exercise the Township's option of a One (1) year Extension of the Solid Waste and Recyclable Materials Collection Services with Pineland Construction, LLC.

**BE IT FURTHER RESOLVED**, that said contract commences on the 1<sup>st</sup> day of March, 2023 and said fee will be \$478,000.00 for the Year 1 Renewal Option.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-44**

**RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

**WHEREAS**, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
237	2	\$ 567.50	Poznek Family Holdings 3, LLC DBA Mike's Golf Carts 1830 Herbert Blvd. Williamstown, NJ 08094

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-45**

**RESOLUTION AUTHORIZING REFUNDS OF  
TAX OVERPAYMENTS – BLOCK 117, LOT 3.04 & BLOCK 245, LOT 11.09**

**WHEREAS**, the Tax Collector has notified the Clerk of tax overpayments on Block 117, Lot 3304 & Block 245, Lot 11.09; and

**WHEREAS**, the overpayments were a result of the Mortgage Company servicing agent making payments on properties that have been awarded 100% Disabled Veteran; and

**WHEREAS**, the amounts of the overpayments requested to be refunded for Block 117, Lot 3.04 is one thousand three hundred ten dollars and forty-eight cents (\$1,310.48) and for Block 245, Lot 11.09 is one thousand seven hundred ten dollars and seventy-nine cents (\$1,710.79).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the aforesaid amounts to: Corelogic Centralized Refunds, P.O. Box 9202, Coppel, TX 75019.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-46**

**RESOLUTION AMENDING THE FEES ASSOCIATED WITH THE DENNIS TOWNSHIP  
RECREATION DEPARTMENT'S SUMMER CAMP PROGRAM**

**WHEREAS**, the Township's Recreation Department coordinates an annual Summer CAMP Program; and

**WHEREAS**, the fees for said Program are set forth in Chapter 139, Section 13 (E) of the Code of the Township of Dennis; and

**WHEREAS**, Chapter 139, Section 13 (E) allows for the amendment of said fees from time to time by resolution.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey that the fees established in Chapter 139, Section 13 (E) for the Summer CAMP Program be amended as follows:

§139-13 Fee Schedule.

- E. Summer CAMP fees. The Dennis Township Recreation Department Summer Camp fees are \$35.00 - \$45.00 per day and may be further amended from time to time as needed by resolution. Limited space and enrollment minimums may apply. Morning and evening extended hours may be offered at a rate of \$7.00 per session. Camp is held Monday, Tuesday, Wednesday and/or Thursday 9:00 a.m. to 4:00 p.m.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-47**

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS  
2023 CAMPGROUND LICENSES**

**WHEREAS**, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

**WHEREAS**, the Clerk's Office has received the necessary compliance items to issue the following licenses:

- Little Oaks Campground – 100 Sites
- Seashore Line Camper Resort – 374 Sites
- Lake & Shore Resort – 452 Sites
- Pine Haven Camping Resort – 640 Sites

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2023 Campground Licenses to the aforementioned campgrounds.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-48**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF A PART-TIME CONSTRUCTION  
OFFICIAL, BUILDING SUBCODE OFFICIAL, FIRE SUBCODE OFFICIAL, ELECTRICAL  
SUBCODE OFFICIAL AND  
PLUMBING SUBCODE OFFICIAL**

**WHEREAS**, the Construction Official, Building Subcode Official, Fire Subcode Official and Plumbing Subcode Official, Michael Morano, submitted his letter of retirement effective 01/31/2023; and

**WHEREAS**, the Township has conducted interviews with various inspectors which hold the necessary certifications and are highly recommended.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jason Dilworth be appointed as the part-time Construction Official, Building Subcode Official, Fire Subcode Official and Plumbing Subcode Official at the annual rate of \$55,000.00 which is to be prorated, effective 02/01/2023.

**BE IT FURTHER RESOLVED**, that Mr. Dilworth shall be appointed as the part-time Electrical Subcode Official as well, contingent upon obtaining the required State certification.

**BE IT FURTHER RESOLVED**, that these are provisional appointments pending the proper Civil Service procedures.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-49**

**RESOLUTION AUTHORIZING THE REFUND OF BASEBALL  
REGISTRATION/CONCESSION STAND FEES**

**WHEREAS**, the Recreation Department has notified the Municipal Clerk of the need for a refund of a Baseball Registration Fee & Concession Stand Fee; and

**WHEREAS**, the payments were completed thru RecDesk.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refund of the following Baseball Registration Fee & Concession Stand Fee thru RecDesk:

Casie Bossuyt                      \$50.00 – Little League Baseball  
Casie Bossuyt                      \$75.00 – Concession Stand

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2023-01. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by VanArtsdalen, seconded by Turner, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by Germanio, seconded by VanArtsdalen that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2023-01, motion was made by Turner, seconded by Germanio with 4 ayes, and 1 absent (Cox), the following ordinance was adopted:

**ORDINANCE NO. 2023-01**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE  
OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF DENNIS**

ATTEST

Jacqueline B. Justice, RMC/Clerk

ATTEST

Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Germanio, seconded by VanArtsdalen, with 4 ayes and 1 absent (Cox), that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

047453-Advantage Equipment Sales	\$ 65.46
047454-APM Cleaning Services, LLC	7,100.00
047455-Atlantic City Electric	5,258.68
047456-Amazon.com Services, Inc.	1,803.11
047457-Animal Control of South Jersey	1,200.00
047458-Blaney, Donohue & Weinberg, PC	4,000.00
047459-Capri Construction Co., Inc.	76,440.00
047460-Caproni Portable Toilets, Inc.	80.00
047461-John L. Collins	329.80
047462-Nelson B. Creamer	164.90
047463-Daley's Pit	175.00
047464-DeBlasio & Associates, PC	792.50
047465-Dennis Twp. Board of Education	907,109.59
047466-Delta Dental of NJ	2,351.84
047467-Larry C. Dixon	226.90
047468-East Coast Distributors	133.96
047469-Ford Scott & Associates, LLC	7,000.00
047470-Gardner True Value Hardware	367.60
047471-Eric M. Krise Electrical	102,375.00
047472-Eric M. Krise Heating, A/C and	675.99
047473-Scheule Planning Solutions, LLC	187.50
047474-Green Technology Services	3,135.17
047475-Roy J. Hope	329.80
047476-NAPA Auto Parts	393.97
047477-Lacal Equipment Inc.	2,369.30
047478-LC Equipment, Inc.	780.00
047479-Edward F. Leith, Jr.	164.90
047480-Garrett & Batastini, PA	980.00
047481-MGL Printing Solutions	478.00
047482-Mariann Murphy	193.28
047483-Musco Sports Lighting, LLC	164,328.00
047484-New Jersey Recreation and	225.00
047485-Pineland Construction, LLC	39,805.56
047486-Press of Atlantic City	272.40
047487-S.A.R. Automotive Equip.	350.00
047488-Seashore Asphalt Corp.	226.05
047489-Service Tire Truck Centers	840.87
047490-S.S.C.I.	40.00
047491-Suburban Propane – 2115	3,191.28
047492-Carolyn P. Swagler	164.90
047493-Tax Collector & Treasurer NJ	100.00
047494-Tax Collect/Treas Assoc of CMC	100.00
047495-360 Business Solution, Inc.	15,300.00
047496-Upper Township	1,681.72
047497-Vision Service Plan	1,521.44
047498-Vital Communications, Inc.	35.00

**CONSTRUCTION CODE:**

1076-ICC – Chicago Regional Office	298.00
1077-MC Systems Solutions	600.00

**GENERAL CHECKING WIRES:**

53-NJSHBP	45,859.45
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**DOG TRUST:**

169-Holly Robinson	60.00
170-Heidi H. Conforto	60.00
171-NJ Dept. Health/Senior Services	346.20
172-Tracey L. Robinson	60.00

**FIRE SAFETY AND PREVENTION:**

1-AT&T Mobility	124.46
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**ESCROW DRIFTWOOD RV CENTER:**

8-Fralinger Engineering, PA	4,732.00
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**ESCROW HRD HOLDINGS:**

82-Fralinger Engineering, PA	2,075.50
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**ESCROW TWO BREWS LLC:**

1006-Fralinger Engineering, PA	1,210.00
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**ESCROW RYAN DEVELOPMENT:**

50-Fralinger Engineering, PA	225.00
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**PLANNING ESCROW:**

1094-Fralinger Engineering, PA	1,458.32
1095-Garrett & Batastini, PA	320.00

**RECREATION TRUST:**

1471-Crown Awards`	148.42
1472-Dennis Twp. Basketball Assoc.	5,000.00
1473-Eric M. Krise Electrical	2,895.00
1474-Epic Sports	62.57
1475-Oriental Trading	311.73
1476-Shop-Rite	1439.17
1477-BSN Sports, Inc.	173.83

The Township Engineer, Mike Fralinger, commented on: the Close-out documents for the Chestnut Street & East Ave. Project, the Sunny & Shady Lanes project and going out to Bid, and an infrastructure grant opportunity from the County and discussed possible projects. The Mayor and Mr. Fralinger discussed the eligibility of a Vac Truck being purchased with said funding.

The Township Administrator, Jessica Bishop, commented on the HVAC Project being completed for the Municipal Building and that COVID funds were used to cover the cost.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by VanArtsdalen, seconded by Turner, with 4 ayes and 1 absent (Cox), that the following Administrative Reports were approved:

Municipal Clerk's Report	January, 2023
Registrar's Report	January, 2023
Tax Collector's Report	January, 2023
Construction Official's Report	January, 2023
Chief Finance Officer's Report	December, 2022 & January, 2023

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on the extension of the deadline for Baseball & Softball sign ups and stated that we have record number of kids participating this year deadline is 02/06/2023. He also indicated that the Championships for Basketball will be on 03/07/2023.

Committeeman Germanio indicated that he had no comment at this time.

Deputy Mayor indicated that he had no comment at this time.

Mayor Matalucci commented on the Shred Event scheduled for Saturday, May 20<sup>th</sup> from 9 am to Noon or until the truck is full at the Municipal Building Parking Lot located at 571 Petersburg Road in Dennisville.

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by VanArtsdalen, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor